**PAA Municipal Dredge Water Management: Contract Assignment Framework**

| Clause / Topic | Details |
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| Default Assignment Framework | The Authority/Commission may use this as the primary assignment framework.These procedures are intended to promote transparency, consistency, and alignment between task order needs and each firm's demonstrated qualifications. |
| No Guaranteed Workload | Nothing in these procedures guarantees any selected firm a minimum number of task orders, minimum dollar value of work, exclusive service area, or preferential right to perform any category of work. |
| Authority Discretion & Best Interest Determination | The Authority/Commission retains discretion to assign any task order to any awarded firm when the Authority/Commission determines that such assignment is in the best interest of the project, program, locality, or public body. |
| Permitted Discretion Factors | Relevant factors may include specialized expertise, prior project experience, continuity with ongoing work, staff availability, workload balance, schedule requirements, funding deadlines, performance on prior assignments, responsiveness, conflicts, local knowledge, regulatory familiarity, the need for an alternative technical approach, or any other factor reasonably related to successful project delivery. |
| Performance and Capacity Exception | If an awarded firm is unavailable, over capacity, unable to meet schedule requirements, underperforming, or otherwise not well suited to a particular assignment, the Authority/Commission may assign that task order to another qualified awarded firm without conducting price-based competition for the individual project. |
| Mixed Scope Assignments | For assignments involving both programmatic and engineering components, the Authority/Commission may assign the task order based on the primary purpose of the work or may divide the assignment into separate task orders or subtasks among awarded firms when doing so improves delivery, accountability, or technical quality. |
| Specialty Support | The Authority/Commission may assign a task order or subtask to a specialty firm when the dominant need involves specialized services such as public communications, stakeholder engagement, ecological monitoring, soil science, environmental science, GIS/mapping, vessel operations, economic analysis, financial analysis, legal coordination, or other targeted expertise. |
| Documentation Requirement | For each task order, the Authority/Commission should document the assignment basis in the project file, including the primary purpose of the assignment and any discretion factors used to select the assigned firm. |
| Assignment of Task Orders | Task orders should generally be assigned using the adopted assignment procedures and documented selection rationale. Project lifecycle phase, service requirements, qualifications, specialized expertise, continuity, performance, and other relevant factors may be considered when determining the most appropriate assignment. |
| Periodic Review | The Authority/Commission may periodically review task order distribution to evaluate workload balance, performance, responsiveness, project outcomes, and whether the assignment procedures remain appropriate for the municipal dredging program. |
| Legal Review Caveat | This language is intended as a working administrative framework and should be reviewed by the Authority/Commission’s procurement counsel before adoption or incorporation into procurement policies, contracts, or task order procedures. |
| Continuity of Services Exception | The Authority/Commission may assign subsequent phases of a project to a consultant already supporting that project when continuity of services is determined to be beneficial to project delivery, schedule, coordination, regulatory compliance, funding administration, or implementation efficiency. |