



COMMISSIONERS

Essex County

*Hon. Edwin E. Smith, Jr.*  
*Hon. John C. Magruder*  
(Vice-Chairman)  
*Hon. J. Calvin Haile*  
*Ms. April Rounds*

Town of Tappahannock

*Hon. Katherine B. Carlton*  
*Mr. Steve Wright*

Gloucester County

*Hon. Ashley C. Chriscoe*  
(Chairman)  
*Hon. Tony Nicosia*  
*Mr. Chris Renew*  
*Vacant*

King and Queen County

*Hon. Mark R. Berry*  
*Hon. Marie H. Norman*  
*Ms. Vivian Seay*

King William County

*Hon. Benjamin Edwards*  
*Hon. Justin Catlett*  
*Sam Drewry*

Town of West Point

*Hon. James M. Pruett*

Mathews County

*Hon. Patrick Beattie*  
*Hon. David Walsh*  
*Mr. Tim Hill*

Middlesex County

*Hon. Wayne H. Jessie, Sr.*  
(Treasurer)  
*Hon. Reggie Williams, Sr.*  
*Ms. Kendall Webre*  
*Mr. Matt Walker*

Town of Urbanna

*Hon. Dr. William T. Goldsmith*

Executive Director

*Mr. Perry Hickman*

MEMORANDUM

TO: MPPDC Board of Commissioners  
FROM: MPPDC  
DATE: June 18, 2026  
RE: June Commission meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, June 24, 2026, at 7:00 PM in the HUB 33 Mattaponi Conference Room at Middle Peninsula Planning District Commission office located at 4521 Lewis B. Puller Memorial Highway in Mattaponi, VA.

Enclosed are the June meeting agenda and supporting materials for you to review before the meeting.

I look forward to seeing you on **June 24, 2026, at 7:00 pm.**

HUB 33

P.O. Box 399 Shacklefords, VA 23156 ♦ 4521 Lewis B. Puller Memorial Highway Mattaponi, VA 23110

(Phone) 804 785-8100 ♦ (Email) [pdinfo@mppdc.com](mailto:pdinfo@mppdc.com)

<https://www.mppdc.com>

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**Middle Peninsula Planning District Commission Meeting**  
**7:00 P.M.**  
**Wednesday, June 24, 2026**  
**4521 Lewis B. Puller Memorial Highway**  
**Mattaponi, VA 23110**

- I. Welcome and Introductions
  
- II. Approval of May Minutes
  
- III. Financial Report Discussion
  - a. Update on Reimbursement Processing
    - i. Resolution to Readopt the FY 26 Operating Budget for FY 27
  - b. Update on RFP for Accounting Services
  
- IV. Executive Director's Report on Staff Activities in June
  
- V. MPCBPAA Update
  
- VI. MPA Update
  
- VII. MPPDC Public Relations/Communications Update
  
- VIII. Public Comment

**AGENDA ITEMS FOR DISCUSSION**

- IX. Resolution Endorsing the Submission of SMART Scale Application
  
- X. CEDS Update
  
- XI. Discussion on Sales and Use Tax Treatment of MPPDC Purchases
  
- XII. Closed Session to discuss Personnel Matter per 2.2-3711(A)(1). *If needed*

XIII. Other Business

XIV. Adjournment

# MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

May 27, 2026

Mattaponi, Virginia

## I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Mattaponi Board Room at the Middle Peninsula Planning District Commission office in Mattaponi, Virginia on Wednesday, May 27, 2026, at 7:00 p.m. MPPDC Vice Chairman, John Magruder welcomed everyone in attendance.

### Commissioners Present

Essex County: J. Calvin Haile, John Magruder, Bud Smith  
Gloucester County: Tony Nicosia, George Bains, Chris Renew  
King and Queen County: Vivian Seay, Marie Norman  
King Williams County: Sam Drewry  
Mathews County: David Walsh, Tim Hill  
Middlesex County: Wayne Jessie, Reggie Williams, Kevin Gentry  
Town of West Point: James Pruett

### Commissioners Absent

Gloucester County: Ashley Criscoe  
Essex County: April Rounds  
King William County: Justin Catlett, Benjamin Edwards  
King and Queen County: Mark Berry  
Mathews County: Patrick Beattie  
Middlesex County: Kendall Webre  
Town of Tappahannock: Kay Carlton, Steve Wright  
Town of Urbanna: Dr. William Goldsmith

### Others in Attendance

John Edwards, MPPDC Interim Executive Director  
Lewie Lawrence, MPPDC Managing Director  
Stephanie Heintz, Consociate Media  
Karen Witherspoon, Consultant, Elevate Leadership, LLC

### Guests

Katie DEQ Water  
Andrew Noyes, DEQ Watter Supply Planner  
Del. Keith Hodges  
Ricky Wiatt, VHB

**II. Approval of April Minutes**

Vice Chair Magruder asked whether there were any corrections or changes to the April minutes. Hearing none, he requested a motion to approve the minutes as presented. Mr Tim Hill moved to approve the April minutes. The motion was seconded by Mr Chris Renew, and the motion carried.

**III. Financial Report Discussion**

Candace Harris, CFO, not present, provided an electronic snapshot of the financial position, including Financial Progress Update and Financial Condition Update.

- a. The requested FY25 Audit update was not provided save for an email on progress from the Auditor indicating he was still awaiting documentation for review.
- b. The requested FY26 Financials were not included, outside of a Financial Condition Update
- c. FY27 Budget update – no report except for an email from the CFO regarding budget process questions and timing. No budget committee meeting set yet.

**IV. Executive Director's Report on Staff Activities for May**

Interim Executive Director John Edwards will provide Commission books with bylaws and information regarding the Commission electronically or hard copies. CFE resiliency planning grant and Nick handling and taking on Fight the Flood. Lewie Lawrence gave an update on VDOT and Gloucester Burkes Mill Pond dam and a letter sent to homeowners.

**V. MPCBPAA Update**

Lewie Lawrence provided update that VMRC funded PAA for \$500,000 for dredge holding. Lewie also discussed the letter sent to VIMS and the response letter received related to Advisory Service comments questioning congressional intent for Winter Harbor dredging by the USACE. Recognition and thanks to the Commission was extended by USACE staff for sending the letter to VIMS. Lewie also discussed the USACE new position that USACE needs no state or local permits once 408 projects passes Federal consistency review process.

**VI. MPA Update**

None.

**VII. MPPDC Public Relations/Communications Update**

Stephanie Heinatz provided an update to push new MMPDC website live. Also, Consociate will provide a press release and update to introduce new Executive Director.

**VIII. Public Comment**

None.

**IX. Drought Ordinance Presentation/Discussion**

Andrew Noyes, DEQ Water Supply Planner – provided presentation on drought conditions across the state. Gave overview of types of droughts, drought task force and other coordination efforts. Currently 12 out of 13 regions are in a watch status, preparing for possible contingency plans. Drought Planning – county ordinances are in most counties. DEQ has a new drought dashboard on their site to help localities manage through drought conditions.

**X. Working Waterfronts Presentation**

Ricky Wiatt, VHB. Provided update on the 2.5 year project to provide infrastructure within the Middle Peninsula to provide maritime and seafood industries. BUILD grants, 50% of money must be spent in rural communities and all public sectors. (formerly RAISE or TIGER grants). Final report will be delivered to everyone online and hard copies can be downloaded.

**XI. General Assembly Update:**

Delegate Keith Hodges provided update – on the recent legislative session and how several bills important to the Middle Peninsula were killed immediately. Many bills will need to be refiled going forward. Delegate Hodges presented a House Joint resolution for John Edwards – commending him for his distinguished service to Town Manager of West Point.

**XII. Closed Session to Discuss Personnel Matter per 2.2-3711(A)(1) if required**

Vice Chair Magruder stated that a closed session is necessary to discuss personnel issues.

Vivian Seay made a motion that the MMPDC enter closed session as permitted by Virginia Code Section 2.2-3711(A)(1) to discuss Salaries, compensation, and assigning duties Mr. Bud Smith seconded the motion. All were in favor with none opposed.

**Motion to Re-enter Open Session and Certification of Closed Session**

Vivian Seay made a motion that the MMPDC reconvene in open session as provided in the Virginia Freedom of Information Act and that each so certify to the best of each member's knowledge that only public business matters lawfully exempted from open meeting

requirements under the Virginia Freedom of Information Act, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Bud Smith seconded the motion. The Commissioners were polled:

**MPPDC  
 Closed Session Certification**

<b>Essex County</b>		<b>Town of Tappahannock</b>	
J. Calvin Haile x	Certify	Kay Carlton	Absent
John Magruder x	Certify	Steve Wright	Absent
Bud Smith x	Certify		
April Rounds	Absent	<b>Town of Urbanna</b>	
		Dr. William Goldsmith	Absent
<b>Gloucester County</b>			
Ashley Chriscoe	Absent	<b>Town of West Point</b>	
Chris Renew x	Certify	James Pruett x	Certify
Tony Nicosia x	Certify		
George Bains x	Certify		
		<b>MPPDC Staff</b>	
<b>King and Queen County</b>		Lewie x	present cannot vote
Mark Berry	Absent	Karen x	present cannot vote
Marie Norman x	Certify	John x	present cannot vote
Vivian Seay x	Certify		
<b>King William County</b>			

None

**XIV. Adjournment**

Vice Chair Magruder requested a motion to adjourn. Wayne Jessie motion to adjourn with second by Kevin. The motion carried unanimously.

*\*Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

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(Secretary)

Justin Catlett	Absent	
Benjamin Edwards	Absent	
Sam Drewry x	Certify	
<b>Mathews County</b>		
Patrick Beattie	Absent	
David Walsh x	Certify	
Tim Hill x	Certify	
<b>Middlesex County</b>		
Wayne Jessie, Sr. x	Certify	
Reggie Williams, Sr.	x Certify	
Kendall Webre	Absent	
Kevin Gentry x	Certify	

- Recommendation to hire Mr Perry Hickman as the next MPPDC Executive Director - Marie Norman made a motion with second by Tim Hill. The salary for Mr Hicckman at the .8 level \$128,000/1.0 at \$160, 000, All commissioners present approved the motion.
- A motion was made by Vivian Seay with second by Chris Renew to restructure the Finance department as soon as possible and outsource work of Finance to a CPA firm due to the financial health of the organization. The current CFO will be provided one month salary with continuation of benefits through the end of June. Her tenure is less than one year with the MPPDC. Accounts payable and payroll related work is to stay with the Commission.

**XIII. Other Business**



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Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Executive Director

Mr. Perry Hickman

**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION  
RESOLUTION TO READOPT THE FY2026 OPERATING BUDGET FOR FY2027**

**WHEREAS**, the Middle Peninsula Planning District Commission ("MPPDC") adopted an operating budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026; and

**WHEREAS**, the Commission is in the process of evaluating organizational, programmatic, and financial matters affecting the development of a new operating budget for the fiscal year beginning July 1, 2026, and ending June 30, 2027; and

**WHEREAS**, additional time is needed to complete budget development, review projected revenues and expenditures, and ensure alignment with Commission priorities and ongoing grant and program activities; and

**WHEREAS**, the Commission finds it to be in its best interest to continue operations under the existing approved budget until such time as a revised budget may be considered and adopted;

**NOW, THEREFORE, BE IT RESOLVED**, that the Middle Peninsula Planning District Commission hereby readopts the Fiscal Year 2026 Operating Budget, covering the period July 1, 2025, through June 30, 2026, as the operating budget for Fiscal Year 2027, covering the period July 1, 2026, through June 30, 2027, without amendment; and

**BE IT FURTHER RESOLVED**, that the Executive Director and financial staff are authorized to administer Commission operations and expenditures in accordance with the readopted budget and all applicable federal, state, and local requirements until such time as the Commission adopts a revised Fiscal Year 2027 budget.

**Adopted this 24th day of June, 2026, by the Middle Peninsula Planning District Commission.**

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**Middle Peninsula Planning District Commission  
Executive Director's Report of Regional Progress  
June 18, 2026**

**Note:** On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://viriniaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

**MPPDC Staff and Contact Information**

**Executive Director: Perry Hickman**

Contact Info: [phickman@mppdc.com](mailto:phickman@mppdc.com) (804) 785-8100 ext. 7

Programs: *All service center programs of the Commission with a focus in environmental management, resilience, dredging, and economic development.*

**Chief Financial Officer: VACANT**

Contact Info: (804) 785-8100 ext. 2

Programs: *Agency Finance, Treasurer, Comptroller, Septic Repair Assistance Program Management, Living Shoreline Incentive Program Management, Revolving Loan Program Management, PAA Financial Staff Support, MPA Financial Staff Support*

**Director of Operations: VACANT**

Contact Info: (804) 785-8100 ext. 3

Programs: *Project-level, Daily Operations, Rural Transportation Planning, Commuter/Employer Transportation Services.*

**Director of Planning: Jackie Rickards**

Contact Info: [jrickards@mppdc.com](mailto:jrickards@mppdc.com) (804) 785-8100 ext. 6

Programs: *Environmental Programs, Hazard Mitigation Planning, Water-Use Planning, Grant Writing, Graphic Arts*

**Fight the Flood Project Manager: Nicholas Montalbano**

Contact Info: [nmontalbano@mppdc.com](mailto:nmontalbano@mppdc.com) (804) 785-8100 ext. 5

Programs: *Fight the Flood Program, Septic and Well Assistance Programs, Living Shoreline Grant Programs*

**Accounting and Administrative Specialist: Sheila Jaruseski**

Contact Info: [sjaruseski@mppdc.com](mailto:sjaruseski@mppdc.com) (804) 785-8100 ext. 8

Programs: *Benefits Administration, Retirement Administration, Payroll Operation, Tax Administration, HR Benefits Support, Accounts Payable PDC, PAA & MPA; PDC, PAA & MPA financial services, Administrative Services, New Hire Onboarding, Offboarding employees, Loan closure documentation and filings*

**Project Manager: John Edwards**

Contact Info: [jedwards@mppdc.com](mailto:jedwards@mppdc.com) (804) 785-8100 ext. 7

Programs: *Fight the Flood Program, EDA Partnership Planning Program*

**Managing Director: Lewis Lawrence**

Contact Info: [llawrence@mppdc.com](mailto:llawrence@mppdc.com) (804) 832-6747 (cell)

Programs: *Municipal Dredge Authority and Public Access Authority Secretary*

## INFORMATION RESOURCES/ASSISTANCE

- No public requests.

## COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

### Project 30004 – VCZMP Coastal Technical Assistance FY25

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

- Attended the Coastal Planning District Commission Meeting on June 15<sup>th</sup>. Agenda items included Project and Initiatives Inventory update; west lant Conservation on Working Lands, and Beneficial Use of Dredged Material.
- Discussed the automation of the FTF GIS system with new staff.
- Shared project management certification with new staff.
- Addressed information requested by VDEM on 3 FEMA grant application (BRIC FY23 & FMA Swift Creek).

### Project 30005 – DCR CFPF Resiliency Planning

*This project looks to expand the capacity of the Middle Peninsula Fight the Flood program. In part, MPPDC staff will hire a FTF Administrator and will work with Consociate Media to implement a marketing strategy to promote and solicit additional participation in the FTF program.*

- Drafted and submitted the reimbursement request to CFPF for this project.
- Met with business owners to discuss available current and potential future grant opportunities.
- Registered for FY 2027 Virginia Section 319(h) Nonpoint Source Program RFA meeting on 6/25.
- Reached out to local businesses to solicit their entry into the FTF business directory.
- Discussed upcoming quarterly report and began working to complete it.
- Researched potential upcoming grants to apply for.

### Project 30006 – NOAA Marine Debris Removal Pilot

*Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNow), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.*

- No Staff Assigned

### Project 30008 – VPA MP-ES Dredge Material Planning

*Developing a Dredge Material Management Initiative Master Plan for the Middle Peninsula and Eastern Shore Regions.*

- We are working on the preliminary placement site mapping with Proof and nearly done the police paper with UVA

**Project 30012 – DEQ Chesapeake Bay WIP Technical Assistance 2026**

*MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.*

- Attended the Coastal Planning District Commission Meeting on June 15<sup>th</sup>. Agenda items included Project and Initiatives Inventory update; west lant Conservation on Working Lands, and Beneficial Use of Dredged Material.
- Attended the DCR's Flood Resilience Advisory Committee scheduled for May 20th.

**Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation) VDCR**

*CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.*

- MPPDC staff reached out to Soil, Inc for an update on the 10% design; however there has not been progress.

**Project 30301 – Guinea Marsh Restoration**

*The project will preliminarily design and advance nature-based coastal resilience solutions that protect more than 1,000 acres of tidal marshes, dunes, and beaches in Gloucester County, Virginia, while strengthening community resilience and honoring local cultural and historical connections to the landscape. This project is funded by the National Fish and Wildlife Foundation's (NFWF) National Coastal Resilience Fund and administered by the Virginia Department of Wildlife Resources (DWR) with subaward to MPPDC.*

- Prepared for the first advisory meeting which was held on June 3.
- Finalizing contract neg with A/E firm

**Project 32026 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)**

*This program is for PDC staff to provide financial and accounting services.*

- Invoice being created for FY 2026 services provided to PPA by PDC financial staff.

**Project 32186 – VCZMP SAV Mitigation**

*This project is for the development of a planning document to support the establishment of a Submerged Aquatic Vegetation (SAV) mitigation program for the Middle Peninsula. The project is funded with federal funding from NOAA via the Virginia Coastal Zone Management Program.*

- Deliverable 2: Mapping out funding strategies and strategies for mitigation.
- Deliverable 3: Implementation was outlined

**Project 32187 – VCZMP Advancing BUDM in Coastal Virginia: Implementation Strategies & Policy Development**

*This project will advance technical implementation of BUDM by conducting a comprehensive literature review*

*and refining sediment testing protocols and developing a planning and implementation document to standardize regulatory approvals and streamline project execution for municipal dredging programs. Additionally, the project will update the inventory of sites needing material, conduct targeted research, and engage stakeholders to address regulatory and economic challenges. The project is funded with federal funding from NOAA via the Virginia Coastal Zone Management Program.*

- Aligned efforts with DEQ to utilize BUDM in upland environments.
- Deliverable 2 will be to update layout for the science to inform policy for DEQ.

#### **Project 35001 – VCZMP Ecotourism Booster**

*The project will add the George Washington Regional Commission to the Virginia Water Trails website, hold a planning process to develop a sustainable solution for the Virginia Certified Ecotour Guide Course (VCEG), hire a consultant to lead the 2025 VCEG, and to pilot the development of an experiential water trail video to promote recreation, tourism and history of Urbanna Creek in Middlesex County.*

- Checked in with Consociate Media about video development. They will be shooting the video on July 14-15-16 and the final video delivery by end of July.

## **TRANSPORTATION**

**Funding – VDRPT, VDOT, local match from MPPDC General Fund**

#### **Project 30222 – VDRPT Commuter Assistance Program (CAP) Operating FY26**

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.*

- Reviewed and prepared final draft report

#### **Project 31007 – VDOT Rural Transportation Planning FY26**

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

- Worked with Carol Rizzo, Gloucester County, to get the needed SMART Scale Resolution on the Commission's agenda.
- Reached out the VDOT to gain access to the VDOT grants portal to submit SMART Scale applications in August.

#### **Project 32169 – USDOT RAISE Public Working Waterfront Designs**

*Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.*

- VHB presented final working waterfront site plan for all working waterfront sites.
- Staff is coordinating with VHB on a final report.

**Project 301012 – DCR Community Flood Preparedness Fund (CFPF)/VMRC Waterway Maintenance Fund (WMF) Davis Creek (Mathews) Dredging.**

*Project is for finalizing dredged material disposal solution obtaining appropriate permits and implementing dredging of Davis Creek.*

- Participated in a USACE project delivery team meeting held on May 27 which included a recap of In-Progress-Review (IPR) Meeting # 5 with the USACE and the MPPDC as well discussions of potential nearshore placement east of Bayon Beach, the draft Project Management Plan, and a real estate rights-of-entry tracker update.
- Continued work with the USACE, Mathews County and the MPPDC in defining the appropriate federal standard for dredge material.
- Continued coordination with the USACE, Mathews County, and the MPPDC regarding a potential hybrid project which would “hold” MEE and UP dredge material in separate placement sites.
- Continued coordination efforts with the USACE regarding Section 408 and channel setback requirements.

**Project 38810 – VPA Waterway Maintenance Fund (WMF) Aberdeen Creek (Gloucester) Dredging**

*Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an appropriate location. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.*

- Minimal update as we continue contracting discussions with County, VIMS and VHB. Continued refining placement strategies and necessary dredging phasing to support navigation within potential placement strategies

**Project 38812 – DCR Flood Fund – Whiting Creek (Middlesex) Dredging**

*Project is for designing and developing a draft permit application for dredging and beneficial reuse of disposal of dredged material at Whiting Creek.*

- Provided the USACE with copies of long-term deeds of easement utilized for the placement of dredged material from the most recent USACE dredging event (2000). The easements have a 50-year life commencing on December 15, 1987. The USACE has a policy regarding the phasing out of long-term easements and the provision of the existing easements to the USACE for review will begin the discussions regarding policy implications for their potential use for the next and subsequent dredging events which may occur within the remaining life of the easements.
- Continued coordination efforts with the USACE regarding Section 408 and channel setback requirements.

**Project 38818 – DCR CFPF Aberdeen Spit Restoration**

*MPPDC was awarded a Coastal Flood Preparedness Fund grant for the design and construction of a living shoreline at the mouth of Aberdeen Creek in Gloucester County. 1*

- Minimal update as we continue contracting discussions with County, VIMS and VHB. Continued refining

placement strategies and necessary dredging phasing to support navigation within potential placement strategies

## **ONSITE REPAIR & PUMPOUT**

**Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing**

### **Project 32173 VDH Septic Well Assistance Program (SWAP)**

*This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.*

- No additional well funding is available. Septic projects continue forward as the SWAP investment begin to end.

### **Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)**

*This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.*

- Received and reviewed bid for well BMPs at Mrs. Berkley's house. Fielded concerns from bidder on the damage to a tree that will occur during installation. Collaborated with VDH, the local health department, and the bidder to develop and explore options for limiting the liability of future damage by the tree. Acquired approval from VDH to include tree removal in project scope. Received updated bid and executed contract for construction.
- Investigated and summarized the status of the septic installation at Mr. Peery's house in Chesapeake. Coordinated with VDH for a renewal of the DEQ General Permit for the site. Met with the contractor to discuss the status and results of the design and permitting project. Currently communicating with VDH for clarity on the BMP funding before issuing payment for design and preparing an RFP for construction.

### **Project 32179 DEQ ARPA Septic Local Partner Program**

*This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.*

- Managed applicants and contractor for Fleet Purchase Program:
  - Established weekly meetings to check in with Soils Inc (on call contractor for FP) on the status of FP projects.
  - Mr. Benson's house (Mathew's): Received the updated design and permit for an AOSS FP system and issued a notice to proceed for construction. The work is underway.
  - Mr. Spight's house (Essex): Issued a notice to proceed for installation of AOSS FP system. The work is scheduled for June.
  - Ms. William's house (King William): Coordinated with contractor and DEQ to receive approval for additional project costs due to site conditions. Issued a notice to proceed for installation of AOSS FP system. The work is scheduled for July.
  - Mr. Watt's house (King William): Managed contractor during AOSS FP system design and permitting. Anticipating additional project costs due to site conditions.
  - Mr. Moss's house (Gloucester): Coordinated with applicant and contractor for AOSS FP program onboarding.
  - Ms. Bass's house (Mathews): Coordinated with applicant and contractor for AOSS FP program onboarding. Coordinating with contractor during survey and design.

- Ms. Johnson's house (King and Queen): Coordinated with applicant and contractor for AOSS FP program onboarding. Coordinating with contractor during design.
- Ms. Lane's house: Coordinated with applicant on eligibility for AOSS FP program and onboarding.
- Managed applicants for 50/50 Cost Share Program:
  - Responded to questions from Mr. Lopes (Mathews), Mr. Revere (Middlesex), and Mrs. Ramsey (Mathews) who have executed agreements.
  - Finalized and executed the agreement for work for Mr. Livingston (Gloucester).
  - Followed up on the status and files for work at more locations: Rainbow Acres (King and Queen), Ms. Taylor's, and Mr. Schaefer's.
- Overall program stats:
  - Nine of the required 10-20 FP projects are complete or in the works.
  - Nine cost share projects are complete or in the works.
  - The remaining budget could pay for 3-6 more fleet purchase projects and 2-8 cost share projects.
- Started brainstorming a marketing plan and budget to find additional project locations.

**Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY26**

*MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.*

- No update at this point. To speak with Del. Hodges

**Project 38816 – DEQ IJA Living Shoreline BMP Construction**

*MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.*

- Continue to process grant and loan applications for living shorelines
- Requested reimbursement for multiple living shoreline projects.

**ECONOMIC DEVELOPMENT**

**Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income**

**Project 301702 – Small Business Revolving Loan Fund**

*MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.*

- No funding for staff to work on this effort.

**Project 35004– EDA Partnership Planning Program**

*The project will enable the Economic Development District (EDD) to provide comprehensive economic development planning services to the EDD region and will enable the EDD to successfully manage and coordinate the development and implementation of a Comprehensive Economic Development Strategy to address the unique needs of our region and support the region's economic development and growth.*

- Continue to update the CEDS plan
- Presented economic and demographic data to the 6 counties and 3 towns at the LGA meeting.

## LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

### Project 302010 – FY25 VA Water Trails Website Maintenance

*MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – [www.VirginiaWaterTrails.org](http://www.VirginiaWaterTrails.org)*

- Received an invoice from Consociate Media for website maintenance.

### Project 38026 – FY26 Local & Regional Technical Assistance

*This program responds to daily requests for technical assistance which other commission programs are unable to provide.*

- Coordinated with Lewie on agency reporting of this project fund. Onboarding and background on budget discussions.

### Project 30003–DEQ Water Supply Plan Update

*This project addresses the Virginia General Assembly mandate to develop a water supply plan. Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.*

- Sent Middlesex County a copy of the 2011 Water Supply Plan.
- Received and paid an invoice from WSSI for work accomplished under the DEQ Water Supply Planning Grant.
- Drafted and submitted the final reimbursement and report for the DEQ Water Supply Planning Grant to DEQ.
- Coordinated a discussion between King & Queen County and WSSI with regard to an *Alexandria Service Area* identified in King & Queen County data. Turns out this service area had the incorrect coordinates and is not located within King & Queen County.

### Project 38101 – LGA Grants Program

*Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.*

- Contracts executed for 2 DCR Community Flood Preparedness Fund (CFPF) grants:
  - \$5.5 million for Town of Tappahannock living shoreline design & construction project at Rappahannock River Park and designs for future elevation of the park access road.
    - Continuing to manage project as Town determines project management framework.
  - \$253,643 for Gloucester County's Gloucester Point Beach Resilience Master Plan.
    - Met with Gloucester staff to transfer project for project management.
- Contracts executed for 2 VDEM Emergency Shelter Upgrade Assistance Grant awards:
  - \$223,466 for generator upgrades to relocate Mathews County's emergency shelter to Thomas Hunter Middle School.
  - \$78,361 for new pump station generator and extension of existing generator service area at emergency shelter at Gloucester High School.
  - Coordinating with County staff to transfer projects for project management.
- Secured \$2 million in pass-through funding from MPCBPAA to U.S. Army Corps of Engineers for maintenance dredging of Winter Harbor in Mathews County. Project transferred to USACE for project management.

- Coordinating with VIMS to submit non-competitive application to release \$802,000 FY26 Congressionally Directed Spending (earmark) award to MPPDC to purchase, deploy, and operate for one-year water-level monitoring stations across the Middle Peninsula, focused on Mobjack Bay.
- Coordinating with MPCBPAA to submit non-competitive application & initiate Environmental Review to release \$810,000 FY26 Community Project Funding (earmark) award to acquire upland dredged material storage sites in support of regional dredging program.
- Coordinating with Gloucester, Middlesex & Essex counties to establish contract for \$506,000 FY26 Congressionally Directed Spending (earmark) award to MPPDC to install generators to provide back-up power at Essex County's administration building, Middlesex County's Cooks Corner Office Complex, and Gloucester County's Building 1 (IT & registrar).
- Developing USDA Rural Business Development Grant (RBDG) for Gloucester County feasibility study & conceptual designs for new community center & sports complex at former Page Middle School site.
- U.S. Representative Wittman selected 3 Community Project Funding (earmark) requests to support for inclusion in the FY27 federal budget:
  - \$1,288,608 to Essex County to construct new Joint Maintenance Facility & access road to support County emergency services, public schools, and other vehicles in Essex County's fleet:
    - Request passed House of Representatives & is moving through Senate.
    - Coordinating with Essex to identify 45% required matching funds.
  - \$2 million to MPCBPAA to acquire uplands sites for storage of dredged materials to support regional dredging program.
  - \$4 million in pass-through funding to USACE to develop a dredge material management plan & conduct site maintenance required to support full dredging of Winter Harbor channel in Mathews County.
  - House Appropriations Committee will determine final funding awards.
- U.S. Senators Kainer & Warner selected 1 Congressionally Directed Spending (earmark) request to support for inclusion in the FY27 federal budget:
  - \$976,000 to Town of Tappahannock for Prince Street water and sewer main upgrades.
  - Senate Appropriation Committee will determine final funding award.
- Continuing to coordinate with DOW, NPS, and DCR to execute contract for \$350,000 Readiness and Environmental Protection Integration (REPI) Program grant award to MPCBPAA to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation:
  - \$276,000 NPS Readiness and Recreation Initiative matching fund award secured & will be executed after appraisal is updated, anticipated September 2026.

**Project 38819 – EECBG Middlesex Energy Audits**

*Middlesex County was awarded Energy Efficiency and Conservation Block Grant (EECBG) funding from the Virginia Department of Energy to conduct residential & business energy audits, public education events, and marketing/outreach activities. MPPDC is administering the grant on behalf of the County and providing legal support for procurement and contracting.*

- Needs to be assigned to a staff member.

**EMERGENCY SERVICES**

Funding – VDEM/FEMA/Homeland Security

**Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements**

*Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.*

- Submitted another reimbursement request to VDEM.

**Project 32180 – FEMA Ware Cove LLC**

*This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.*

- Reviewed the 4<sup>th</sup> packet of receipts from Mr. Lawrence, homeowner, and began to organize them in the excel spreadsheet that tracks all expenses.
- Organized a meeting with staff to discuss the current reconciliation of receipts.
- Still awaiting feedback from legal counsel about information gathered from the Virginia Department of Taxation that clarifies the use of the MPPDC sales and use tax exemption on private property.
- Reviewed the draft MOU for this project.

**Project 32300 - FEMA VDEM AHMP**

*This project will guide Middle Peninsula localities through the updating of the regional All Hazards Mitigation Plan (AHMP). The Plan evaluates all hazards that may affect the region and proposes mitigation strategies to reduce the impacts of future hazardous events.*

- MPPDC staff hosted Local Planning Team meetings and below is the meeting attendance.

Locality	Meeting Attendance					
	LPT Meeting 1 (4/23/25)	LPT Meeting 2 (5/5/25)	LPT Meeting 3 (5/19/25)	LPT Meeting 4 (6/9/25)	LPT Meeting 5 (6/23/25)	LPT Meeting 6 (12/8/25)
Essex	✓	✓	✗	✓	✓	✗
Gloucester	✓	✓	✓	✓	✓	✓
King William	✓	✓	✓	✓	✓	✗
King & Queen	✓	✓	✓	✓	✓	✓
Mathews County	✓	✓	✓	✓	✓	✓
Middlesex County	✓	✓	✓	✓	✓	✓
Town of Urbanna	✓	✓	✗	✓	✓	✓
Tappahannock	✓	✗	✗	✗	✗	✓
West Point	✓	✓	✓	✓	✓	✗

- Reviewed and made comments on Chapter 4 of the AHMP provided by Denise Nelson Advising.
- Finished drafting Sections 1, 3 & 11 of the AHMP update.
- Submitted a reimbursement request to VDEM.

## **LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES**

### **Funding – VRA**

#### **Project 30420 – On-Site Technical Guidance Assistance and Loan Program**

*The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.*

- Researching this program to determine if this project can be consolidated with another Project 33001 or 31500.

#### **Project 33001 – Loan Fund Program for Septic and Living Shoreline**

*During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.*

- Continue to work with applicants on loan funds to repair septic systems and living shoreline projects

#### **Project 31500 – Living Shoreline Loan Program**

- Preparing to close out this septic loan.

## **AGENCY ADMINISTRATION**

### **Funding - Indirect cost reimbursements from all PDC projects**

#### **MPPDC Administration**

*Administrative services provided to MPPDC programs. Planned FY26 Indirect Cost rate = 27.93%.*

#### **Finance & Administration**

- RFP for accounting services has been issued for with a due date July 7, 2026 no later than 12:01 pm
- Brought on a temporary financial specialist to work through outstanding reimbursements, FY 25 audit and FY 26 financial closeout.

## Closed Projects

### Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

### Project 32182 – VCZMP Working Waterfront Resilience Assessments

### Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

### Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

*MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.*

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Plankatank) VDCR CFPF  
*funding for one shoreline protection construction project on private property within the Plankatank River watershed.*

### Project 30198 – Gwynn’s Island Septic

*To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.*

### Project 30220 – Commuter Assistance Program (CAP) Operating FY24

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.*

### Project 30321 – Rural Transportation Planning FY24

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

### Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

*VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.*

### Project 32170 – Virginia Coastal TA FY22

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

### Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

*VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise.*

*One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.*

### Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

*This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.*

### Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

*MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.*

### Project 32176 – NFWF Veterans Partnership

*MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc,*

*a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.*

**Project 32021 – PAA GO VA Sea Grant Resilience Economy**

*Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.*

**Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25**

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.*

**Project 31005 – VDOT Rural Transportation Planning FY25**

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

**Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors**

*This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.*

**Project 30001 – VCZMP Coastal Technical Assistance FY24**

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

**Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation**

*Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.*

**Project 35002 – VHDA CIG Housing Planning FY24**

*VHDA awarded MPPDC a \$50,000 Community Impact Grant – Innovation Planning to scope out three innovation building systems, floating moisture barrier system (FMBS) – Home Mechanix, onsite wastewater treatment & reuse system (OWTRS) – Triangle Environmental, and structural steel insulated panel system (SSIP) – ThermaSteel. The grant was for the preparation of three “white papers” that would mirror the application for a VHDA Housing Innovation Implementation Grant. These three innovative housing systems can significantly improve the resiliency of housing, allow for the development of resilient housing in low-lying coastal areas, and reduce the overall cost of housing, particularly for lower-income households. The purpose of the project was to test demonstrate each innovative building system at the Captain Sinclair property with the objective increasing the deployment of each system in coastal Virginia.*

**Project 32177 – EDA Technical Assistance Program 2023**

*MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.*

**Project 32181 – VCZMP Coastal Technical Assistance FY23**

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

**Project 32183 – FY2023 SCRC Local Development District Capacity Building**

*MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.*

**Project 38024 – FY24 Local & Regional Technical Assistance**

*This program responds to daily requests for technical assistance which other commission programs are unable to provide.*

**Project 38815 – Middlesex County Comp Plan Audit – Feb 2024**

*A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.*

**Project 321771- GO Virginia – West Point Adjacent Land Airport Study**

*Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.*

**Project 321772 – DCR Flood Fund - West Point Bridge Study**

*Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.*

**-Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)**

*Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.*

**Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)**

*VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.*

**Project 30186 – Elevated Septic Pilot FY22**

*Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.*

**Project 38811 – DCR Flood Fund – Broad Creek (Middlesex) Dredging and Jetty Design**

*Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.*

**Project 38813 – Broad Creek Spot Dredging (Middlesex) VPA Emergency Dredging**

*Project is for emergency dredging of the federal navigation channel and placement of dredging material in the federal upland placement site adjacent to Broad Creek.*

**Project 301981 – FY25 Gwynn's Island Septic**

*To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn's Island.*

**Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021**

*This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.*

**Project 30187 – VHDA Affordable Workforce Housing Development**

*The three-year project involves planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.*

**Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund**

*The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.*

## MPPDC: Membership, Appointments, Committee Assignments, and Networks

**Coastal Policy Team (CPT):** The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners, and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

**Virginia Coastal Resilience Master Plan Technical Advisory Committee:** As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

**Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee:** (MPPDC Staff 8 years +)

**Virginia Sea Grant Program External Advisory Committee (EAC):** The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

**The Association for Commuter Transportation (ACT) (Telework Council Secretary):** ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

**The Coastal Society:** The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education.

**Virginia Shoreline Working Group:** The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

**Virginia Bay Enhancement Working Group (BEWG):** The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

**Government Finance Officers Association (GFOA):** The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

**Virginia Government Finance Officers Association (VGFOA):** The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc. (MPPDC Staff 15+ years and Certified)

**National Grants Management Association (NGMA):** NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

## ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund

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**COMMISSIONERS**

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Hon. Edwin E. Smith, Jr.  
Hon. John C. Magruder  
(Vice-Chairman)  
Hon. J. Calvin Haile  
Ms. April Rounds

**Town of Tappahannock**

Hon. Katherine B. Carlton  
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Mr. Matt Walker

**Town of Urbanna**

Hon. Dr. William T. Goldsmith

**Executive Director**

Mr. Perry Hickman

**RESOLUTION ENDORSING THE SUBMISSION OF SMART SCALE APPLICATIONS REQUESTING TRANSPORTATION FUNDING**

**WHEREAS** the Middle Peninsula Planning District Commission (“the Commission”) in cooperation with the Virginia Department of Transportation (VDOT) and its member jurisdictions completed the 2040 Long Range Transportation Plan (LRTP); and

**WHEREAS** the 2040 LRTP supports the following transportation improvements; and

**WHEREAS** during its 2014 session, the Virginia General Assembly enacted legislation in the form of House Bill 2, now titled, “Smart Scale”, which established criteria for the allocation of transportation funding for projects within the state; and

**WHEREAS** the Commonwealth Transportation Board during its meeting of June 17, 2015 approved the Policy and Guidelines for Implementation of a Project Prioritization Process in accordance with Smart Scale; and

**WHEREAS** many of the transportation projects identified by the MPPDC meet the eligibility criteria for funding under Smart Scale; and

**WHEREAS** it is in the best interests of the MPPDC and its member jurisdictions to submit applications for Smart Scale funding for eligible transportation projects.

**THEREFORE BE IT RESOLVED** that the MPPDC fully endorses the submission of Smart Scale applications requesting funding for the following transportation projects along Route 17 which has been designated by Virginia as a Corridor of Statewide Significance and Roaring Springs Road:

- **Route 17 and Hospital Drive Turn Lane and Pedestrian Improvements –**
- **Route 17: Main Street and Belroi Road Intersection Improvements–**
- **Route 17: Short Lane and Hickory Fork Road Intersection Improvements**
- **Providence Road/Route 17 Turn Lane Improvements-**
- **Route 17 Widening and Shared Use Path at Gloucester Point –**
- **Roaring Springs Road Pedestrian Improvements –**

HUB 33

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This the 24th day of June 2026

ATTEST \_\_\_\_\_  
(Clerk or Secretary)