



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sarah Pope
Ms. April Rounds

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Vacant

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tom Bowen
Hon. David Jones
Mr. Tim Hill
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: March 21, 2025
RE: March Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, March 26th at 7:00 p.m. in the HUB 33 Conference Room at the Middle Peninsula Planning District Commission office located at 4521 Lewis B. Puller Memorial Highway in Mattaponi, VA 23110.

Enclosed are the March meeting agenda and supporting materials for you to review before the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 785-8100 or email me at LLawrence@mppdc.com

I look forward to seeing you on **March 26th!**

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 26, 2025

4521 Lewis B. Puller Memorial Highway

Mattaponi, VA 23110

- I. Welcome and Introductions
- II. Approval of February Minutes
- III. Approval of Financial Report for February
- IV. Executive Director's Report on Staff Activities for March
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Presentation on Regional Communications System Savings - Greg Hunter, King and Queen
 - a. *Chief / ES Coordinator / Fire Marshal - King and Queen County Department of Emergency Services*
 - b. *Regional Radio System Manager - Middle Peninsula Northern Neck Regional Radio System*
- X. DEQ Water Supply Resolution
- XI. VRA Interim Funding on a Revolving Basis - Resolution
- XII. VDOT RTP Grant Resolution
- XIII. Other Business
- XIV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

February 26, 2025
Mattaponi, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Mattaponi Board Room at the Middle Peninsula Planning District Commission office in Mattaponi, Virginia on Wednesday, February 26, 2025, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith, John Magruder
Gloucester County: Ashley Chriscoe, Tony Nicosia
King and Queen County: Mark Berry
Mathews County: Tom Bowen, David Jones, Ramona Wilson
Middlesex County: Wayne Jessie, Reggie Williams, Kendall Webre, Matt Walker
Town of Tappahannock: Kay Carlton
Town of Urbanna: Dr. William Goldsmith
Town of West Point: James Pruett

Commissioners Absent

Essex County: Sarah Pope, April Rounds
Gloucester County: Dr. Willy Reay
King and Queen County: Marie Norman, Vivian Seay
King William County: Justin Catlett, Benjamin Edwards
Town of Tappahannock: Eric Pollitt

Also in Attendance

Lewie Lawrence, MPPDC Executive Director
Rachael Peabody, MPPDC Director of Daily Operations
Jennifer Farmer, MPPDC Finance and Projects Manager
Guests

II. Approval of January Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the January Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the January Minutes. Mr. Jessie moved that the January Minutes be approved. Dr. Goldsmith seconded the motion; motion carried.

III. Approval of Financial Report for January

Chairman Chriscoe asked whether there were any questions regarding the financial reports for January being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial reports for January subject to audit. Mr. Jessie moved to approve the financial reports for January subject to audit. Ms. Carlton seconded the motion; motion carried.

IV. Executive Director’s Report on Staff Activities for the February

Executive Director Lawrence presented the staff activity report for February. This monthly report is compiled with input from all MPPDC staff and subcontractors, organized by PDC Service Centers, and serves to update both the Commission and relevant grant funding agencies on ongoing activities.

Executive Director Lawrence highlighted several items, including but not limited to, Project 30005 - DCR CFPP Resiliency Planning, Project 31005 – VDOT Rural Transportation Planning FY25, Project 301012 – DCR Community Flood Preparedness Fund (CFPP)/VPA Waterway Maintenance Fund (WMF) Davis Creek Dredging, and Project 38100 – LGA Grants Program. The LGA Grants Program has mentioned there could be potential Federal funding cuts, with reductions over the next three to four years. Citizens who were expecting Federal funding are now hesitant to proceed, unsure of reimbursement.

V. MPCBPAA Update

None.

VI. MPA Update

None.

VII. MPPDC Public Relations/Communications Update

None.

VIII. Public Comment

None.

IX. General Assembly Update

Executive Director Lewie Lawrence presented the end-of-session report, which included details on tax relief, teacher bonuses, and several other initiatives:

- \$4 million was allocated in the second year for the Waterway Maintenance Fund, including \$150,000 for a full-time employee position at VMRC to oversee the program.
- \$250,000 was designated in the first year for the Blue Catfish Industries Fund.
- \$25 million was allocated to the Virginia Department of Health (VDH) to provide grants to localities for the upgrade of drinking water facilities.

X. Update on Municipal Dredging Program Funding

Executive Director Lewie Lawrence provided an update on the Port Authority’s release of \$7.5 million for the Municipal Dredging Program. There is a meeting scheduled for

April to release the funds. There have been challenges and setbacks, but MPPDC is poised to bring much-needed consistency, predictability, and stability to a space that has previously lacked these qualities.

XI. Committee Appointments

Chairman Chriscoe appointed representatives to the OPD & Budget Committee. Mr. Walker moved to approve the appointments made by Chairman Chriscoe to the OPD & Budget Committee. Ms. Webre seconded the motion; motion carried.

The following Board members were appointed:

- John Magruder – Essex County
- Wayne Jessie – Middlesex County
- Bud Smith – Essex County
- James Pruett – Town of West Point

XII. General Discussion on Operations of MPPDC

Executive Director Lewie Lawrence shared that Deputy Director Curt Smith has resigned, with his departure taking effect at the end of his leave. An HR consultant will be brought in to help manage the forthcoming changes at the agency.

The Commission received previous and newly proposed organizational charts, and Executive Director Lawrence also outlined a proposed transition strategy including moving the Executive Director to a new senior level Managing Director position to focus on establishing the Munciple Dredging Program and assisting MPPDC leadership with strategic planning and growing current and future leadership of existing and future PDC staff. This will also provide significant salary savings to the Commission as the Federal funding shifts under President Trump's agenda.

Rachael Peabody, Director of Daily Operations, provided an update on the progress of the new grant management system, Monday.com. This system will streamline the tracking of all projects, including time management, finances, invoicing, and more.

XIII. Other Business

None.

XIV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. Nicosia so moved; Mr. Jessie seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

DRAFT

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2025

Run Date: 03/19/2025
 Run Time: 1:11:44 pm
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-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30001	CZM Coastal TA FY24	128,999.00	10,000.00	24,629.15	104,369.85	19.09%	64,600.11	39,970.96
30002	DEQ WIP TA 2025	72,536.00	0.00	2,038.41	70,497.59	2.81%	1,874.74	(163.67)
30005	DCR CFPF Resilience Planning	362,556.00	0.00	36,426.16	326,129.84	10.05%	13,461.35	(22,964.81)
30006	LRNow Derelict Vessels (NOAA)	10,000.00	0.00	2,944.63	7,055.37	29.45%	1,331.52	(1,613.11)
30007	NOAA/VCZMP Public Financing	50,000.00	2,567.50	15,986.15	34,013.85	31.97%	0.00	(15,986.15)
30008	MP/ES Dredge Mat. Mgt & Han	3,048,500.00	0.00	39,430.61	3,009,069.39	1.29%	0.00	(39,430.61)
30009	CFPF Sinclair Flood Mitigation (E	105,296.00	0.00	4,143.74	101,152.26	3.94%	102,200.00	98,056.26
30013	Housing Loan Admin (EE&CBG)	46,774.52	0.00	610.22	46,164.30	1.30%	1,393.37	783.15
30101	Davis Ck Dredg (VPA/DCR CFPF)	1,065,472.00	5,080.00	62,237.27	1,003,234.73	5.84%	0.00	(62,237.27)
30125	FY25 PDC Staff Support for Adm	0.00	0.00	(2,392.16)	2,392.16	0.00%	2,000.00	4,392.16
30170	Sm Bus Loan Admin (MPBDP Sta	0.00	0.00	1,050.40	(1,050.40)	0.00%	7,264.54	6,214.14
30186	Elev Septic Pilot (DHCD) (\$10k N	120,000.00	419.43	94,580.36	25,419.64	78.82%	120,000.00	25,419.64
30187	VHDA Housing Development	1,000,000.01	(175,010.68)	446,075.52	553,924.49	44.61%	454,339.16	8,263.64
30190	Hoskins Creek (DCR/Tapp CFPF)	91,620.00	0.00	13,942.30	77,677.70	15.22%	79,168.99	65,226.69
30191	Mill Creek Boat Ramp (DCR/Mse	61,680.00	0.00	55,177.13	6,502.87	89.46%	45,993.78	(9,183.35)
30192	FTF GIS Tool (DCR/FEMA)	147,000.00	8,902.43	142,341.93	4,658.07	96.83%	170,496.03	28,154.10
30196	York (CFPF) (Parker Match \$21,4	135,016.00	0.00	0.00	135,016.00	0.00%	135,016.00	135,016.00
30197	Mobjack (CFPF)	133,257.00	0.00	0.00	133,257.00	0.00%	53,201.00	53,201.00
30198	Gwynns Island Onsite Septic Rej	20,000.00	0.00	10,407.63	9,592.37	52.04%	30,000.00	19,592.37
30201	VA Water Trails Website (MPPD	8,063.00	0.00	5,092.76	2,970.24	63.16%	11,391.08	6,298.32
30220	FY24 CAP Operating Program (D	0.00	0.00	0.00	0.00	0.00%	19,649.25	19,649.25
30221	FY25 CAP Operating (DRPT/TDM	84,680.00	5,000.00	40,321.51	44,358.49	47.62%	23,059.49	(17,262.02)
30321	FY24 Rural Transportation Planr	0.00	0.00	0.00	0.00	0.00%	23,926.98	23,926.98
30420	Onsite Loan Management	0.00	132.00	15,117.82	(15,117.82)	0.00%	40,707.16	25,589.34
31002	General Assembly Lobbyist	71,253.00	3,750.00	26,250.00	45,003.00	36.84%	71,259.00	45,009.00
31005	FY25 RTP (VDOT)	72,500.00	0.00	16,650.74	55,849.26	22.97%	17,389.12	738.38
31500	Living Shoreline Incentive Progr	0.00	2.28	63,872.60	(63,872.60)	0.00%	22,587.89	(41,284.71)
32021	PAA GOVA Sea Grant Resilience	175,913.50	0.00	158,976.36	16,937.14	90.37%	175,087.25	16,110.89
32022	PDC Staff Support for Admin of	0.00	0.00	382.48	(382.48)	0.00%	0.00	(382.48)
32024	PAA VOF Get Outdoors-Trailblaz	5,000.00	0.00	4,321.49	678.51	86.43%	5,000.00	678.51
32025	PAA Admin - Reimb.	4,200.00	0.00	(20,760.88)	24,960.88	-494.31%	4,200.00	24,960.88
32163	DEQ 319(h) BMP Res Septic \$96	232,119.76	0.00	196,836.71	35,283.05	84.80%	195,873.44	(963.27)
32166	DCR FTF Homeowner Fees	22,362.00	84.32	18,359.03	4,002.97	82.10%	36,769.11	18,410.08
32169	US DOT RAISE	2,018,476.00	200,000.00	1,218,943.71	799,532.29	60.39%	708,822.74	(510,120.97)
32171	DEQ CZM Next Gen PLANS - Yr2	0.00	0.00	(4,084.96)	4,084.96	0.00%	0.00	4,084.96
32173	VDH Local SWAP	299,980.00	0.00	175,785.57	124,194.43	58.60%	158,932.22	(16,853.35)
32174	NFWF & DEQ CZM Hog Island Re	947,200.15	0.00	958,601.39	(11,401.24)	101.20%	883,668.99	(74,932.40)
32176	NFWF Veterans Partnership	75,000.84	0.00	69,279.27	5,721.57	92.37%	71,765.25	2,485.98
32177	EDA TA (\$70k-VPA/MPA/VASG/	192,800.00	0.00	154,650.00	38,150.00	80.21%	192,800.00	38,150.00
32178	VDH SWAP (BIG)	378,933.00	0.00	158,524.34	220,408.66	41.83%	229,456.12	70,931.78
32179	DEQ ARPA SLPP Septic Repair(Fl	730,194.00	0.00	112,453.54	617,740.46	15.40%	58,408.08	(54,045.46)
32180	FEMA Ware Cove (H.Owner Mai	215,705.00	0.00	28,028.82	187,676.18	12.99%	13,265.77	(14,763.05)
32181	FY23 Coastal TA (DEQ CZM)	129,000.00	0.00	120,828.31	8,171.69	93.67%	123,117.93	2,289.62
32182	DEQ CZM Working Waterfront A	54,505.00	0.00	50,871.98	3,633.02	93.33%	87,998.27	37,126.29
32183	SCRC LDD Capacity Building	24,000.00	0.00	21,044.77	2,955.23	87.69%	8,346.52	(12,698.25)
32184	FY24 WIP TA (DEQ)(\$14.5kMatc	58,000.00	0.00	35,993.26	22,006.74	62.06%	86,389.75	50,396.49
32300	FEMA VDEM AHMP Update 202	172,074.00	0.00	25,010.08	147,063.92	14.53%	19,933.84	(5,076.24)
33001	C-515771 Septic and Living Shor	0.00	0.00	121,056.87	(121,056.87)	0.00%	31,783.59	(89,273.28)
35001	CZM Ecotourism Booster	29,836.00	0.00	1,638.43	28,197.57	5.49%	0.00	(1,638.43)
35002	VHDA CIG Housing Planning FY2	50,000.00	0.00	13,994.14	36,005.86	27.99%	11,700.00	(2,294.14)
35003	VTC Micobusiness Marekting - F	14,067.00	0.00	3,887.26	10,179.74	27.63%	0.00	(3,887.26)
38024	FY24 Local Projects	0.00	0.00	(4,086.89)	4,086.89	0.00%	3,004.02	7,090.91

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2025

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----- Expenditures -----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
38025	FY25 Local Projects	282,491.23	(1,590.36)	78,272.33	204,218.90	27.71%	283,084.48	204,812.15
38100	LGA Grants Program	128,541.00	206.92	143,887.40	(15,346.40)	111.94%	134,250.00	(9,637.40)
38809	Mathews HITW Dredging (VDOT)	354,728.00	0.00	347,114.21	7,613.79	97.85%	181,322.13	(165,792.08)
38810	VPA Aberdeen Dredging	156,364.00	1,080.00	83,824.55	72,539.45	53.61%	82,301.15	(1,523.40)
38811	DCR CFPP Broad Creek Dredging	475,723.00	3,580.00	75,034.15	400,688.85	15.77%	32,160.92	(42,873.23)
38812	DCR CFPP Whiting Crk Dredging	153,596.00	580.00	9,986.46	143,609.54	6.50%	42,947.63	32,961.17
38813	Broad Crk Spot Dredging (Middl	65,000.00	0.00	28,630.73	36,369.27	44.05%	27,920.95	(709.78)
38814	DEQ/NOAA/VCZMP - NPC Board	183,952.00	38,000.00	100,066.84	83,885.16	54.40%	157,271.90	57,205.06
38815	Middlesex Comp Plan Audit - CL	6,423.30	0.00	5,964.55	458.75	92.86%	10,017.02	4,052.47
38816	DEQ IJJA Rapp Shoreline BMP Cc	1,847,451.00	0.00	154,240.83	1,693,210.17	8.35%	760,200.95	605,960.12
39000	General Fund Balance	0.00	0.00	0.00	0.00	0.00%	205,408.77	205,408.77
Totals:		<u>16,318,838.31</u>		<u>5,764,492.01</u>		<u>35.32%</u>		<u>771,027.34</u>
			<u>102,783.84</u>		<u>10,554,346.30</u>		<u>6,535,519.35</u>	

Agencywide R&E by Category

Middle Peninsula Planning District Commission
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
	14,279.00	0.00	1,331.52	12,947.48	9.33%
Local Match	5,628.00	0.00	0.00	5,628.00	0.00%
Local Annual Dues	639,532.99	0.00	488,681.47	150,851.52	76.41%
Local Other Revenues	221,594.00	0.00	80,082.94	141,511.06	36.14%
Local Other Organizations	56,030.00	0.00	48,683.43	7,346.57	86.89%
State Revenues	7,036,788.00	0.00	1,062,297.46	5,974,490.54	15.10%
Federal Revenues	2,037,389.00	310,546.25	1,788,994.45	248,394.55	87.81%
Miscellaneous Income	52,876.00	0.00	31,740.59	21,135.41	60.03%
RevolvingLoan Program Income	19,000.00	0.00	20,807.32	(1,807.32)	109.51%
Revenues	10,083,116.99	310,546.25	3,522,619.18	6,560,497.81	34.94 %
Expenses					
Personnel	922,415.00	0.00	618,964.04	303,450.96	67.10%
Facilities	34,992.00	0.00	0.00	34,992.00	0.00%
Communications	4,500.00	0.00	184.31	4,315.69	4.10%
Equipment & Supplies	52,302.00	0.00	1,284.50	51,017.50	2.46%
Travel	24,164.00	0.00	1,665.18	22,498.82	6.89%
Professional Development	6,500.00	0.00	1,100.00	5,400.00	16.92%
Contractual	7,604,181.00	0.00	1,531,995.22	6,072,185.78	20.15%
Miscellaneous	28,660.00	35,410.45	209,547.90	(180,887.90)	731.15%
	218,527.00	0.00	14,928.25	203,598.75	6.83%
Expenses	8,896,241.00	35,410.45	2,379,669.40	6,516,571.60	26.75 %
Agency Balance	1,186,875.99	275,135.80	1,142,949.78		

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 2/28/2025
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Assets:

Cash in Bank	374,225.98
Cash in Bank, Restricted	431,826.94
Receivables	1,885,709.06
Property & Equipment	6,664.71

Assets:	\$2,698,426.69
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Liabilities:

Accounts Payable	216,636.01
VRA Loan Payables	691,963.42
Payroll Withholdings	(20,704.56)
Cost Allocation Control	410,956.32

Liabilities:	\$1,298,851.19
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Equity:

Not Assigned to a Code	55,023.15
Local Initiatives/Information Resources	673,665.77
Economic Development	11,656.70
Transportation Programs	184,265.54
Onsite Repair & Pumpout	16,400.96
Housing	1,393.37
Coastal Community & Environmental	403,910.82
Public Access Auth Programs	53,259.19

Equity:	\$1,399,575.50
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Total Liabilities and Equity	\$2,698,426.69
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Balance:	\$0.00
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**Middle Peninsula Planning District Commission Executive Director's Report of Regional Progress
March 14, 2025**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://viriniaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 785-8100 ext. 3001 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Director of Daily Operations: Rachael Peabody

Contact Info: rpeabody@mppdc.com (804) 785-8100 ext. 3004
Programs: *All service center programs of the Commission with a focus in dredging and water management.*

Chief Financial Officer: Julie A. Kaylor

Contact Info: jkaylor@mppdc.com (804) 785-8100 ext. 3002
Programs: *Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Finance and Projects Manager: Jennifer Farmer

Contact Info: jfarmer@mppdc.com (804) 785-8100 ext. 3003
Programs: *Finance/Commuter/Employer Transportation Services.*

Senior Planning Project Manager: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 785-8100 ext. 3006
Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 785-8100 ext. 3005
Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Hub 33 Building Manager: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 785-8100 ext. 3000
Programs: *Repair/Replacement Assistance Programs, MPPDC Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, financial assistance programs, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30001 – VCZMP Coastal Technical Assistance FY24

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Meet with Hannah Somers, Manager of Water Supply Planning & Analysis at DEQ, to discuss the details of the kickoff meeting for the Northern Coastal Plain 2 at the MPPDC Office in Shackelfords on April 30th.
- Drafted and submitted the FY25 Coastal TA scope of work and budget to the Coastal Zone Management Program.
- Discussed the long-term management of the Virginia Water Trail website. Consociate may take the roll of invoicing the partners annually for maintenance of the site.
- Touched base with Suzie Richert, Director of Wetland Studies and Solutions, Inc. Southwest Virginia Operations, to discuss receiving an estimate to develop the regional Water Supply Plan. EEE Consulting assisted with MPPDC’s water supply planning in 2011, however this company was acquired by Wetland Studies and Solutions Inc., a Davey company (WSSI) in 2020.
- Attended a Wetland’s Watch Lunch and Learn titled, “Proactive Planning for Resilience: Protocols for Community-Led Climate Adaptation in Virginia”. Elizabeth Andrews (lead researcher), in partnership with UVA’s Environmental Institute and Virginia Sea Grant gave a presentation on a new resource designed to help local governments and community leaders navigate resilience planning in the face of rising heat, increasing floods, and other climate challenges.
- Attended and presented at the Virginia Lakes and Watersheds conference on updates related to the beneficial use of dredged material in Virginia.
- Provided assistance to marina owners in Deltaville with general questions related to dredge material management.
- Fielded questions related to PAA hunting areas for disabled family members. Advised that the PAA has specific lands set aside to ensure all have access to wildlands.
- Received resolutions from VRA for DCR Resilience loan funding program. MPPDC will be able to provide loan funds for all types of real property flooding.
- Advised local government of VMRC sunk vessel funding availability.

Project 30005 – DCR CFPF Resiliency Planning

This project looks to expand the capacity of the Middle Peninsula Fight the Flood program. In part, MPPDC staff will hire a FTF Administrator and will work with Consociate Media to implement a marketing strategy to promote and solicit additional participation in the FTF program.

- Updated the living shoreline intake form on the FTF website.
- Created new page for living shoreline intake form on the FTF website.
- Applied for 2 CZM grants related to Fight the Flood work.
- Added ADA compliance language to FTF site. 12

- Added Search Feature to FTF site.
- Developed short video for digital advertising encouraging residents to sign up for Fight the Flood.
- Developed rack card to promote and encourage residents to sign up for Fight the Flood.
- Developed social media graphic design assets to encourage residents to sign up for Fight the Flood.
- Advised local marine contractors on various funding availability, Federal funding pull back and new DEQ resiliency regulations

Project 30006 – NOAA Marine Debris Removal Pilot

Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNow), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.

- As part of the NOAA grant project administered by Lynnhaven River NOW (LRNow), staff have been actively addressing the issue of abandoned and derelict vessels (ADVs) within Virginia's coastal zone. Recently, staff received a report of an adrift derelict vessel, a sailboat located on Lagrange Creek in Middlesex County. In response, staff have been working closely with the Virginia Marine Police and the Department of Wildlife Resources (DWR) to gather more detailed information about the vessel. This collaboration is critical to moving forward with the removal process, which is part of the project's broader goal to develop a tailored ADV removal and prevention program for Virginia.
- However, it is important to note that the Lynnhaven River NOW (LRNow) ADV removal process involves a detailed and time-consuming approval procedure for each vessel. Each vessel requires careful documentation, assessment, and approval from relevant agencies before any removal can occur. This process can be lengthy, as each vessel is considered on a case-by-case basis to ensure compliance with environmental and regulatory standards.
- Additionally, LRNow is not structured to pass funds directly to the counties, as has been the practice in other ADV programs. This means that LRNow must work through its own procedures and resources to manage the removal of these vessels, without the financial assistance being directly passed along to the counties for such efforts. Despite these challenges, staff remain dedicated to navigating the process efficiently, ensuring that the necessary steps are taken for the safe and effective removal of derelict vessels, which contributes to the overall success of the project's objectives.

Project 30007 – VCZMP 309 Dredging Financing

Model language will be developed to assist local governments interested in establishing tax revenue financing mechanisms for supporting dredging and flood protection activities. A pilot financing structure will be developed for Middlesex County for dredging and flood protection of Broad Creek.

- Continued review and discuss dredge financing mechanisms with Middle Peninsula local government administrators

Project 30008 – VPA MP-ES Dredge Material Planning

Developing a Dredge Material Management Initiative Master Plan for the Middle Peninsula and Eastern Shore Regions.

- Consulted with Elaine Meil, Accomack and Northampton PDC Executive Director on coordinating project kick off.

Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation

Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.

- Completed sub-agreement with UVA for the design of the proposed berms.
- Met on site with team of UVA landscape design students to discuss flooding and berm designs.

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Coordinated for final installation of the commercial elevated septic system and Hub 33.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- Received final reimbursement request.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Received final reimbursement – project is ready for close-out

Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Submitted reimbursement request.

Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation) VDCR

CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Received funds from reimbursement request #1.

Project 320224 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Called for a March 28th, 2025, meeting of the PAA to be held at Hub 33. Provided agenda packet in advance of the meeting.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Final month of the project – ready for closeout.
- Discussed with VASG a difference of \$10,000 which Triangle does not consider part of the award, but VASG does. Provided VASG an invoice to cover the \$10,000

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Final trail development is occurring.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Submitted final reimbursement and final report.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Northampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- The project is now complete, with all final deliverables and reports submitted and approved by CZM staff. This milestone marks the successful completion of the vulnerability assessments for publicly owned working waterfronts in the Middle Peninsula, Accomack-Northampton, Northern Neck, and Hampton Roads regions. These assessments have provided invaluable insights into the challenges faced by these critical properties, particularly regarding climate change, sea-level rise, and storm surge risks. By identifying vulnerabilities, the project has enabled the identification of funding opportunities for future improvements and maintenance, ensuring that these waterfronts are resilient and sustainable. Furthermore, the collaboration between MPPDC staff and the other regional Planning District Commissions has fostered a shared understanding of local needs and priorities, paving the way for targeted solutions that are eligible for state and federal grant funding. With this comprehensive assessment now complete, the regions are better equipped to advance projects that will protect their working waterfronts and the local economies that depend on them.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Reviewed the contract and deliverables.
- Attended the DEQ WIP PDC quarterly meeting to discuss funding and grant applications.

Project 35001 – VCZMP Ecotourism Booster

The project will add the George Washington Regional Commission to the Virginia Water Trails website, hold a planning process to develop a sustainable solution for the Virginia Certified Ecotour Guide Course (VCEG), hire a consultant to lead the 2025 VCEG, and to pilot the development of an experiential water trail video to promote recreation, tourism and history of Urbanna Creek in Middlesex County.

- Discussed project status with Ryan Green of the Coastal Program and relations to Federal funding cuts.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 38809 – Mathews Co. Hole-in-the-Wall/Haven Beach Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water depths, place the dredged sand at the county-owned Haven Beach property, and construct new breakwaters adjacent to the renourished beach. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight. Mathews County has contracted MPPDC to provide continued oversight of the requisite beach monitoring beyond the closure of the VPA grant.

- Final dredging should be completed this week with good weather forecasted.

Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Discussions have begun with Michael Baker International on behalf of ICF Inc., LLC, to develop strategies for integrating the MidPenRideShare program into the Commuter Assistance Program Strategic Plan. This collaboration aims to enhance commuter options in the region by promoting ridesharing and other alternative transportation solutions.
- Consociate launched a new commuter survey to help enhance regional commuting options through the MidPenRideShare program. Survey responses will provide critical insights into commuting habits, helping MPPDC refine and expand the MidPenRideShare program and other offerings to better serve the community.
- Published three new blog posts on the website as part of ongoing content marketing efforts:
 - Is It Time to Try Carpooling? Here's How to Know
 - Spring Forward with Carpooling: A Smart Move for Your Wallet and the Planet
 - Spring Vehicle Maintenance Tips for Commuters
- Designed and distributed monthly email newsletters.
- Performed monthly website maintenance.
- Completed audit of website and actions to enhance SEO.
- Photographed new business solutions center at Hub 33.
- Produced video of new park and ride log at Hub 33.

Project 31005 – VDOT Rural Transportation Planning FY25

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Staff has resumed operations following the departure of the Director of Daily Operations and has participated in meetings to gain awareness of the STARS Route 30 and the Route 360 Arterial Management Plan.
- There is an upcoming meeting for STARS Route 17 and Route 14 Corridor Studies. Discussions will be on future growth rates and anticipated developments.
- Staff has contacted Timmons Group and Denise Nelson to fulfil deliverables of the RTP grant.

- Began work on the FY26 Rural Work Transportation Plan Grant.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region’s publicly owned working waterfronts in order to meet the modern and future needs of the region’s growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Met with the Harbor Master of the publicly owned working waterfronts in Newport News to use a model option for implementing publicly owned working waterfronts in the Middle Peninsula.
- VHB continued development of the Needs Assessment document.
- VHB continued the necessary fieldwork internally and with subconsultants to obtain necessary information to continue developing the 30% design plans.
- VHB continued developing the engineering plans & permit documents for the (11) selected sites.
- VHB continued developing JPA impact drawings.

Project 301012 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF) Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Continued communications with property owners of potential upland placement sites.
- Participated with the USACE and Mathews County in a ranking exercise of upland placement options.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- NSTR.

Project 38811 – DCR Flood Fund – Broad Creek Dredging and Jetty Design (Middlesex)

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Stated review of Broad Creek Jetty design RFP response.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material at Whiting Creek in Middlesex County.

- Continued communications with Middlesex County regarding placement site evaluations.

Project 38813 – Broad Creek Spot Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging (Phase 1) and dredging and material disposal (Phase 2) at Broad Creek in Middlesex County.

- Notice to proceed with construction activities for the dredging project was provided by Middlesex County to Seaward Marine Corporation.
- Created scope of work and draft agreement with Waterway Surveys & Engineering for construction management support.
- Participated in a pre-dredging conference scoping meeting with Middlesex County, MPPDC and WS&E.

- Conducted the preconstruction meeting between Middlesex County, VMRC, MPPDC, and WS&E.
- Dredging is estimated to begin week of March 24.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 301981 – FY25 Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

- As of March 14, MPPDC staff has identified (3) potential homeowners and continues to screen septic assistance inquiries for eligibility to receive financial assistance through this grant program provided by the Mathews Community Foundation. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target area, Gwynn’s Island.
- Another reminder of available funding to assist low-income homeowners on Gwynn’s Island with any repair approved by the Virginia Department of Health and not prohibited by any local ordinance was emailed to Mathews County Administrator, Board of Supervisors, and Health Dept, and local septic contractors. Funds will be awarded based on current median family income as published by the U.S. Department of Housing and Urban Development.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- **As of March 14**, MPPDC staff has received phone calls from **235** homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target areas. **(94)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(115)** homeowners’ septic system isn’t located in the program’s target area. To-date, **(10)** Alternative Septic Systems in Mathews County have been installed; **(2)** Conventional Septic Systems, (1) in Gloucester County and (1) in Mathews County have been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(4)** in Mathews County have been pumped out. All 20 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. **(1)** Alternative Septic System installation in Mathews County has been completed. Reimbursement is pending approval by the Review Committee and **(1)** Middlesex County homeowner is waiting on an estimate from a second septic contractor after the first contractor didn’t have the appropriate licensure.
 - (0)** Homeowners remain on the Septic Pumpout list.
 - (1)** Homeowner remains on the Septic Repair/Replacement list. (1 Middlesex)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- The DEQ BMP Warehouse reopened from their auditing period, and 3 closed projects from last quarter were uploaded and accepted.

- Requested and was approved reallocation of unused funds to BMP construction by DEQ Program Manager, Madison Whitehurst.
- Convened Committee to review a 319(h) application from Mathews County homeowner for reimbursement for the installation of an alternative septic system. Review Committee approved the 50% cost-share reimbursement totaling \$12,000.00.
- Remaining 319(h) funds have been encumbered.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- Throughout March, staff continued their work on the SWAP project, navigating a series of challenges while making steady progress in some areas. SWAP has officially closed to new applications, having received a total of 22 complete applications. Staff collected and submitted 20 homeowners' income documents to the Local Health Department for verification, confirming that applicants met the income eligibility requirement of being at or below 200% of the Federal Poverty Guidelines (FPG). To date, 20 applicants have been verified as low-income, 1 applicant did not provide adequate income documentation, and 1 applicant was found to be over-income and was referred to other available resources.
- Although no new projects were completed this month, there has been continued effort towards completing ongoing projects. To date, 7 projects have been successfully finished, which include 1 septic project in Gloucester, 1 septic project in Mathews, 1 well project in Gloucester, 3 well projects in Essex, and 3 well abandonments in Essex. However, several projects remain in progress. The King William well project remains pending, as it is awaiting a Notice to Proceed. This delay is due to the need for an amendment to reallocate funds to the well project. Similarly, the King and Queen septic evaluation and design received a qualifying bid, but the need for a professional engineer to provide the design has caused a delay. Consequently, the project will need to be rebid, as the original AOSS contractor was unable to supply the required design.
- On 2/6/2025, a key meeting took place with VDH program management staff, the CFO, and the MPPDC Project Manager to address the ongoing well amendment delays and to conduct a detailed review of the financials for the SWAP project. The delays in well amendments were revisited as a primary concern, with discussions focused on identifying solutions to prevent further setbacks. The financial review provided an in-depth analysis of the project's budget and expenditures, ensuring proper management of allocated funds. It was determined that adjustments might be necessary in some areas, and continued collaboration between VDH, MPPDC, and other stakeholders was identified as essential in overcoming the financial and logistical challenges moving forward.
- In conclusion, while the SWAP program has faced delays and challenges in terms of project completion and funding reallocations, staff are committed to ensuring the effective management of resources. Ongoing collaboration with VDH, MPPDC, and other involved parties remains a priority to address any obstacles and ensure continued progress in the coming months.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- MPPDC staff successfully negotiated an extension with VDH, executed on December 23, 2024, which included additional salary funding for staff to complete the remaining work in Essex County.
- MPPDC staff coordinated the completion of the shoreline repair in Essex County, funded by a separate grant program, ensuring that it was finished prior to the septic work. Extensive coordination has occurred

to ensure this project remains on track. Specifically, additional surveying was required to facilitate the design, as the funds for this project must be fully expended by June 2025.

- MPPDC staff worked to address the septic system construction bid in Mathews County, where the lowest bid came in over \$50,000. MPPDC staff brought the project to completion, with the contractor receiving payment in March.
- MPPDC staff began working on the newly added direct discharge project in Chesapeake, initiated by HRPDC and VDH. MPPDC staff played a crucial role, as HRPDC lacked the capacity to manage the project independently.
- MPPDC staff have consulted with VDH and LHD staff on the additional project in Chesapeake, added by VDH at the request of HRPDC. The project's bid package has been completed and will be advertised for bids shortly.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- In March, staff focused on coordinating with homeowners who had inquired about the program through the *Fight the Flood* initiative. Three inquiries were received, and staff are working to assess whether these homeowners meet the eligibility criteria for assistance.
- Staff also redrafted the program application to incorporate necessary updates to the qualifying criteria, ensuring the process aligns with the new program design. This revision aims to simplify the application process for homeowners and make the program more accessible. In addition to these efforts, staff distributed marketing materials to local community partners such as county offices, libraries, social services, and the local health department to raise awareness about the program. A meeting with the Local Health Department on March 10th helped coordinate efforts to identify eligible individuals for assistance.
- Looking ahead, staff will continue coordinating with homeowners, finalizing the application process, and expanding marketing efforts to reach more individuals. They plan to host a virtual information session and further collaborate with the Local Health Department to identify and evaluate potential participants. These efforts will help ensure that eligible homeowners receive the support they need through the program.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY25

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- General accounting functions continue to include bank reconciliations and reimbursement to the MPPDC for a recent loan to cover IRS taxes due.

Project 38816 – DEQ IJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- Reimbursement received in the amount of \$681,417.07.
- In March 2025, significant progress was made in the reimbursement process for environmental restoration projects managed by MPPDC staff. On March 7, 2025, reimbursement was received in full for all previously submitted costs. These reimbursements, which had been submitted on January 31, 2025, included \$440,663.94 for the Most Effective Basins (MEB) construction for Sites 1 through 8 and \$184,937.50 for

the NON MEB IJA construction. The receipt of these reimbursements marked a major milestone in the ongoing work, ensuring that the costs associated with these projects have been fully covered.

- Following the successful receipt of reimbursement, MPPDC staff held a meeting on March 13, 2025, to begin preparing for the distribution of these funds to stakeholders, including homeowners, contractors, and other involved parties. This step is essential in ensuring that those who have contributed to the projects are fairly compensated for their work. Staff are actively engaged in organizing the logistics of these reimbursements to ensure that funds are distributed promptly and accurately.
- Two homeowners have ceased work on their respective sites due to concerns raised by citizens about not being reimbursed for completed work due to concerns around not being reimbursed because of the flurry of federal actions in the grant space. These concerns were brought to the attention of DEQ staff, and discussions are currently underway to find solutions that would allow for the effective spending of available funds. Staff is committed to addressing these issues.
- Earlier in the year, reimbursement requests had already been submitted. On January 31, 2025, reimbursement requests for two major components of the project were filed. These requests were for \$440,663.94 for the MEB construction for Sites 1 through 8 and \$184,937.50 for the NON MEB IJA construction. Along with these submissions, a quarterly report was also submitted, which DEQ staff acknowledged with thanks for its thoroughness and detail.
- At this stage, all projects for which MPPDC has sought reimbursement have now received the full reimbursement. The next step is the dispersal of these funds to the various stakeholders involved. Currently, all projects that are seeking reimbursement are either 100% complete or awaiting marsh grass installation. MPPDC staff has also been engaged with seven homeowners and one civic association to ensure that the Most Effective Basins (MEB) and other restoration efforts are being implemented as planned.
- Regarding the progress of the individual sites, Site 1, located in Middlesex County, features an existing living shoreline that was completed the previous year. No further work is needed at this site. Site 2 involves 895 feet of shoreline in Middlesex County, with 175 feet of shoreline designed for installation. The contractor has provided an estimate of \$151,500 for the project, and the Joint Permit Application (JPA) was submitted in September 2023, with permits obtained in January 2024. Construction for this site is set to begin soon. Site 3, located in Essex County, involves 83 feet of shoreline, with an estimated cost of \$82,500. The JPA for this site was issued in September 2023, and payments are pending. A total of \$73,175 is owed to Moyer's for completed work, and \$15,000 is owed to Natrx for installation and grass planting.
- At Site 4, located in Middlesex County, the project involves 265 feet of shoreline, with a Quickreef BMP planned. The total project cost for this site is \$82,710, and \$75,850 has been requested for work already completed, with the grass installation pending. Site 5, located in Essex County, involves 84 feet of shoreline. A low-income homeowner is seeking reimbursement for the use of Flexamat, with a total project cost of \$174,575. The homeowner has requested \$171,307.94 in reimbursement, with a final draw of \$3,267 to be paid once the grasses are installed.
- Site 6, a civic association project in Middlesex County, has encountered issues as the parcels were found to be unsuitable for permitted Best Management Practices (BMPs), and no further action has been taken at this site. At Site 7, which covers 168 feet of shoreline in Middlesex County, a contractor estimate of \$105,331 has been provided. Reimbursement is pending submission once all permits have been obtained and the homeowner has paid in full. Site 8, which spans over 6,000 feet of shoreline in Middlesex County, has encountered a change in direction as the homeowner has moved away from the originally permitted design. As a result, the funds originally allocated for this project will likely need to be reallocated to other eligible projects.
- In terms of the IJA sites, several updates are also provided. IJA Site 1, located in King and Queen County, is nearly complete, with grass installation still pending. The total project cost for this site is \$199,300, with the grass installation cost to be invoiced separately. IJA Site 2, in Gloucester County, is similarly nearly complete, with grass installation still pending. The total project cost for this site is \$86,050, and the grass installation cost will also be invoiced separately. IJA Site 3, located in Gloucester County, has been fully completed with a total project cost of \$106,494, and all reimbursements for this project have already been submitted. IJA Sites 4 and 5 are ongoing and have been cash-flowed through loans, with the total project costs for these sites being \$156,521 and \$244,833, respectively.

- Additionally, two homeowners are utilizing the MPPDC Living Shoreline Loan to support the completion of their projects.
- In conclusion, the reimbursement process for all previously submitted costs has been successfully completed with the full reimbursement received on March 7, 2025. Preparations are underway for the distribution of these funds, and staff are working to address the challenges and concerns that have emerged regarding encumbered funds. While some homeowners have halted work due to these concerns, the team remains focused on resolving these issues. MPPDC continues to work closely with DEQ to find solutions to the funding.
- Photographed (from ground level and drone) three additional properties under construction.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients’ bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

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Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Received full reimbursement, project is ready to close out.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 302010 – FY25 VA Water Trails Website Maintenance

MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – www.VirginiaWaterTrails.org

- Published blog post on Hutchinson Tract.
- Published blog post on Peregrine falcon.
- Completed regular website maintenance and on page updates to navigation.
- Developed SOP for PDCs (other than Middle Peninsula) on how to publish new content and adhere to SEO standards.
- Completed complete audit of the SEO key elements, alt tags and titles of images in the backend of site and updated as required.

Project 38025 – FY25 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

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Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Submitted USDA Rural Business Development Grant (RDBG) proposal for \$75,000 to conduct

Gloucester Courthouse historic buildings ROI and long-term planning study to promote economic development & tourism.

- Developing Virginia Military Community Infrastructure Grant Program (VMCIGP) proposal requesting \$350,000 to provide 50% matching funds to Readiness and Environmental Protection Integration (REPI) grant previously awarded to Middle Peninsula Chesapeake Bay Public Access Authority:
 - REPI awarded \$350,000 to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation.
 - \$255,000 in DCR LWCF matching funds already secured.
- Developing three FY26 Congressionally Directed Spending (earmarks) requests:
 - Middlesex County & Bay Aging's Rawley Park workforce housing construction project
 - Tappahannock Airport Redevelopment Site
 - Essex County animal shelter
 - Earmarks currently using FY25 guidelines, subject to change once FY26 guidelines are published.
- Developing two DCR Recreational Trails Program (RTP) proposals for trail maintenance:
 - Essex County's Poor House Tract Park trail and trailhead upgrades
 - Gloucester County's Beaverdam Park Swan Bridge replacement
- Developing VDH Boating Infrastructure Grant (BIG) proposal to fund Perrindise Marina boat slips and dock improvements.
- Working with Essex County to determine project readiness and 20% matching funds availability to apply for VDOT Transportation Alternative's Program (TAP) to fund Queen Street pedestrian crossing.
- Provided Gloucester County with information on DOD's REPI program to acquire waterfront property; DCR's Land and Water Conservation Fund (LWCF) for restroom replacements and/or other boardwalk and beach plan upgrades; and VDOT's TAP for walkway connecting Tyndall's Point Park & Gloucester Point Beach in anticipation of upcoming FY26 grant cycles.
- Working with Mathews County to identify alternatives to FHWA's Charging and Fueling Infrastructure (CFI) grant program to fund EV charging stations. CFI Program is part of federal funding pause & future of this funding is unknown.
- Attended update from Sen. Kaine and Warner's offices on FY25 earmark requests submitted by MPPDC, which are still pending the federal budget process:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one-year water level monitoring stations in the Middle Peninsula.
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties.
 - Current Continuing Resolution (CR) expires March 14. Staff said there is potential that no FY25 budget will be passed & the federal government could be funded by Continuing Resolution through FY26. Unlikely that earmarks requests will be funded in CR.
- Awarded \$130,000 Energy Efficiency and Conservation Block Grant (EECBG) from Virginia Energy to conduct energy audits in Middlesex County and Urbanna.
 - Contract on hold due to 90-day federal government delay.

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Rehabilitation of the observation deck at the New Point Comfort Natural Area Preserve in Mathews County.

- Construction is complete and final reimbursement was submitted. The final report is due April 15th.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued construction of apartment units.
- Met with Balzer Engineering AOSE to review failed septic system.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Remaining funds have been offered as reimbursement to K&Q County for any energy efficient equipment purchased on the MPPDC's behalf, for use in the Hub 33 building.

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Updated the FTF Program Policy to incorporate the modified repetitive loss area analysis into the Fight the Flood program design which helps to explain the goals and objectives of the program to the public. The MPPDC Chairman approved this minor programmatic amendment on 3/5/25.
- Began to organize the final report to DCR.

Project 32180 – FEMA Ware Cove LLC

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Worked with VDEM to upload reimbursement requests and associated supporting documents. Also discussed what qualifies as an invoice for support documentation. Staff developed a template for those Middle Peninsula businesses that do not provide eligible invoices. These businesses will fill out and sign the invoice document.

Project 32300 - FEMA VDEM AHMP

This project will guide Middle Peninsula localities through the updating of the regional All Hazards Mitigation Plan (AHMP). The Plan evaluates all hazards that may affect the region and proposes mitigation strategies to reduce the impacts of future hazardous events.

- Invoicing has been sent to all participants.
- Developed a service agreement for localities to bring to their Boards or Town Councils. MPPDC staff also requested that each locality appoint 2 representatives to participate on the AHMP Planning Team.

The table below shows the status of each locality:

Locality	Local Adoption Date	Planning Team Appointments
Essex County	12/11/2024	Chief Kyle Durham Brian Barnes
Gloucester County	1/21/2025	Jane Wenner Brian Lewis
Town of Urbanna	12/20/2024	William Goldsmith and Ted Costin
Town of West Point	12/17/2024	Holly McGowan Steven Hudgins
King William County	1/13/2025	Andrew Terry “Community Development Director”
King & Queen County	12/9/2024	Donna Sprouse Greg Hunter
Mathews County	12/19/2024	David Dixon and Joshua Bartlett
Middlesex County	2/18/2025	Dave Kretz David Laymen
Town of Tappahannock		James Knighton Eric Pollitt

- Developed a list of state and local stakeholders to add to the AHMP Planning Team.
- Participated in Gloucester County's EOC Tabletop Exercise addressing extreme weather response capabilities and discuss ways to enhance situational awareness during prolonged power outages.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Continue to manage payments from applicants in this program

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low-interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Staff continues to field calls from citizens interested in the program.

- Continue to manage payments from applicants in this program

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Staff continues to field calls from citizens inquiring about this program. There are currently five applicants in various stages of processing.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY25 Indirect Cost rate = 16.41%.

- Reimbursement processing for all grant programs
- A/P, A/R for all grant programs and agency general expenses
- P/R for agency staff
- Benefits administration (Open Enrollment, The Local Choice FY26 Renewal 5.8% increase)
- Continuous Reconciliations of programs and services
- Advertised for finance support
- Risk Management/Mitigation
- Creating SOP's for various processes
- Updating Employee Handbook for legal review
- Completed information collection for two FOIA requests related to PAA properties

Closed Projects

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank) VDCR CFPF

funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise.

One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 32181 – VCZMP Coastal Technical Assistance FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners, and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association VGFOA: The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc. (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

Opportunities Identified to Implement Commission Priorities
Proposals Status for Grant Applications Submitted
FY2025

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Environmental	DCR CFPF Rd. 5 – Captain Sinclairs Portadam Flood Protection	Nov. 2024	\$132,680	Submitted
Environmental	DCR CFPF Rd. 5 – West Point Flood Protection Master Plan	Nov. 2024	\$1,413,304	Submitted
Environmental	DCR CFPF Rd. 5 – Parametric & Flood Insurance Accelerator (Try #2)	Nov. 2024	\$883,167	Submitted
Environmental	DCR CFPF Rd. 5 – Gloucester Point Beach Living Shoreline (Try #2)	Nov. 2024	\$2,565,000	Submitted
Environmental	DCR CFPF Rd. 5 – Haven Beach Living Shoreline Gap Funding (Try #2)	Nov. 2024	\$1,393,557	Submitted
Environmental	DEQ 319h Mattaponi Watershed Septic Repair	Sep. 2024	\$493,668	Submitted
Environmental	DEQ IJA Shoreline BMP Construction FY25	Sep. 2024	\$699,022	Awarded
Local/Reg	US EDA Technical Assistance 2025	Sep. 2024	\$70,000	Submitted
MPCBPAA	DCR VLCF Robinson-Bakers Creek Acquisition	Aug. 2024	\$303,975	Submitted
Local/Reg	DCHD Regional Coop. Act – Local Tech. Assistance FY25	Aug. 2024	\$114,971	Submitted
Local/Reg	VTC Microbusiness Marketing - Hunters' Lodging Program	Jul. 2024	\$6,500	Awarded
Local/Reg	NOAA Saltonstall-Kennedy Blue Catfish Marketing pre-proposal	Jul. 2024	\$148,500	Submitted
MPCBPAA	NERRS BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Not Awarded
MPCBPAA	NOAA BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Not Awarded
Local/Reg	NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI (Try #2)	Jul. 2024	\$5,971,248	Submitted
FY 2025 Awarded Total (July – November 2024)			\$705,522 (2 awards)	
FY 2025 Requested Total (July – November 2024)			\$16,889,219 (15 proposals submitted)	
FY 2025 Funding Request Remaining Award Potential Total			\$13,490,070 (11 proposals awaiting award decision)	

Status of Pending Applications Submitted during FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Local/Reg	DOD REPI West Point Airport Acquisition	May 2024	\$697,000	Submitted
Local/Reg	Congressionally Directed Spending - Parametric Tide Gauges	Apr. 2024	\$801,585	Submitted
Environmental	DEQ Ches. Bay WIP Technical Assistance FY25	Mar. 2024	\$72,500	Submitted
Transportation	FEMA BRIC– Essex Coleman Island Rd. Flooding Study	Jan. 2024	\$100,000	Submitted
Environmental	DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch	Dec. 2023	\$500,000	Submitted
Environmental	FEMA BRIC - VA low water state project scoping	Nov. 2023	\$150,000	Submitted
FY 2024 Awarded Total (July 2023 – June 2024)			\$17,927,222 (22 awards)	
FY 2024 Requested Total (July 2023 – June 2024)			\$105,764,809 (70 proposals submitted)	
FY 2024 Funding Request Remaining Award Potential Total			\$2,321,085 (6 proposals awaiting award decision)	
FY 2024 & FY 2025 Cumulative Funding Request Remaining Award Potential Total			\$15,811,155 (17 proposals awaiting award decision)	

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund

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PROMISSORY NOTE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

N-1

Up to \$500,000.00

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION, a public body corporate and politic of the Commonwealth of Virginia (**the “Borrower”**), acknowledges itself indebted and for value received, hereby promises to pay, solely from the revenues and other property hereinafter described and pledged to the payment of this Promissory Note, to the order of Virginia Resources Authority, Richmond, Virginia (**the “Authority”**), or registered assigns or legal representatives, the sum equal to the amount of principal advances made hereunder but not to exceed Five Hundred Thousand and 00/100 Dollars (\$500,000.00), or so much thereof as may be advanced or re-advanced hereunder, with interest on the disbursed and unpaid principal balance from the date of each disbursement until payment of the entire principal sum at the rate of ___ percent (___%) per annum as follows:

Commencing on _____ 1, 2025, and continuing monthly on the first day of each month thereafter interest accrued and unpaid on this Promissory Note to such date, with a final installment due and payable on _____ 1, 2026 (**the “Maturity Date”**), when, if not sooner paid, all amounts due hereunder and under this Promissory Note shall be due and payable in full provided however, that if principal advances up to the maximum authorized amount are not outstanding, the principal amount due on this Promissory Note shall not include such undisbursed amount. However, unless the Borrower and the Authority agree otherwise in writing, until all amounts due hereunder shall have been paid in full, less than the full disbursement of the maximum authorized amount hereunder shall not postpone the due date of any semi-annual installment due hereon, or change the amount of such installment.

In addition, if any installment of principal is not received by the holder of this Promissory Note within ten (10) days from its due date, the Borrower shall pay to the holder of this Promissory Note, a late payment charge in an amount equal to five percent (5.0%) of such overdue installment. Principal is payable in lawful money of the United States.

All payments received by the Authority hereunder shall be applied, first, to any costs or expenses incurred by the Authority in collecting such payment or to any other unpaid charges or expenses due hereunder; second, to accrued interest; and third, to outstanding principal.

Notwithstanding anything contained herein to the contrary, unless terminated earlier in accordance with this Promissory Note, this Revolving Line of Credit shall be available for Borrower to borrow, pay balances on and reborrow funds subject to the terms and conditions as set forth herein and in the Financing Agreement (as defined below) until the Maturity Date.

This Promissory Note is issued pursuant to the terms of the Revolving Line of Credit Financing Agreement between the Borrower and the Authority dated as of _____ 1, 2025 (**the “Financing Agreement”**) to evidence a loan by the Authority to the Borrower to finance to provide funds to provide interim funding on a revolving basis for a variety of grant-funded projects

facilitated by the Borrower across the localities served by the Borrower, consisting of the Counties of Essex, Gloucester, ~~Isle of Wight Mathews~~, King and Queen, King William and Middlesex, Virginia and the Towns of Tappahannock, Urbanna and West Point, Virginia (**collectively, the “Member Jurisdictions”**), along with related costs (**the “Project”**). The obligations of the Borrower under this Promissory Note and the Financing Agreement shall terminate when all amounts due and to become due pursuant to this Promissory Note and the Financing Agreement have been paid in full. Reference is hereby made to the Financing Agreement and any amendments thereto for the definitions and provisions, among others, describing the pledge and covenants securing this Promissory Note, the nature and extent of the security, the terms and conditions upon which this Promissory Note is issued, and the rights and obligations of the Borrower and the holders of this Promissory Note. This Promissory Note is secured by Revenues as defined and described in the Financing Agreement. This Promissory Note is also secured by the moral obligation of the [Member Jurisdictions as set forth in the Support Agreements, each dated as of _____ 1, 2025 among the Commission, the Authority and [the Member Jurisdictions].

The pledge of Revenues toward payment of this Promissory Note shall be on parity with the pledge of Revenues securing the Existing Parity Indebtedness, if any, (as defined in the Financing Agreement and set forth on Exhibit D thereto). The Borrower may not incur additional indebtedness secured by a pledge of the Revenues pursuant to the terms of the Financing Agreement.

This Promissory Note is subject to optional prepayment to the extent and on the terms set forth in the Financing Agreement.

The Maturity Date for this Promissory Note is subject to extension and renewal by agreement of the Authority and the Borrower as set forth in the Financing Agreement.

If an Event of Default (as defined in the Financing Agreement) occurs, the principal of this Promissory Note may be declared immediately due and payable by the holder by written notice to the Borrower.

Notwithstanding anything in this Promissory Note to the contrary, in addition to the payments of the principal provided by this Promissory Note, the Borrower shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Financing Agreement.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Promissory Note have happened, exist and have been performed.

IN WITNESS WHEREOF, the Borrower has caused this Promissory Note to be signed by its duly authorized officer and to be dated _____, 2025.

**MIDDLE PENINSULA PLANNING DISTRICT
COMMISSION**

By: _____
Name: _____
Title: Chairman

COUNTERSIGNED:

Secretary/Executive Director, Middle Peninsula
Planning District Commission

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ whose address for registration purposes is _____
_____ the within Promissory Note and all rights thereunder, and hereby irrevocably constitutes and appoints _____ to transfer the within Promissory Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Tax I.D. No.
Transferee: _____

Signature Guaranteed

(NOTE: the signature above must correspond with the name of the Registered Owner as it appears on the front of this Promissory Note in every particular, without alteration or enlargement or any change whatsoever.)

SCHEDULE OF PRINCIPAL ADVANCES

The amount and date of principal advances not to exceed the face amount hereof shall be entered hereon by an authorized representative of the Virginia Resources Authority, when the proceeds of each such advance are delivered to the Borrower.

Amount

Date

Authorized Signatures

DRAFT

SCHEDULE OF PRINCIPAL PREPAYMENTS

The amount and date of principal prepayments made hereunder shall be entered hereon by an authorized representative of the Virginia Resources Authority, when such payments are delivered by the Borrower.

Amount

Date

Authorized Signatures

DRAFT

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MIDDLE
PENINSULA PLANNING DISTRICT COMMISSION AUTHORIZING THE
ACCEPTANCE OF A LOAN FROM THE VIRGINIA RESOURCES AUTHORITY AND
PROVIDING FOR THE FORM, DETAILS
AND PAYMENT THEREOF**

WHEREAS, the Middle Peninsula Planning District Commission, a public body corporate and politic of the Commonwealth of Virginia (**the “Commission”**) has determined the need exists to provide funds to provide interim funding on a revolving basis for a variety of grant-funded projects facilitated by the Commission across the localities served by the Commission, consisting of the Counties of Essex, Gloucester, ~~Isle of Wight~~ Mathews, King and Queen, King William and Middlesex, Virginia and the Towns of Tappahannock, Urbanna and West Point, Virginia (**collectively, the “Member Jurisdictions”**), along with related costs (**the “Project”**); and

WHEREAS, the Virginia Resources Authority (**the “Authority”**) a public body corporate and political subdivision of the Commonwealth of Virginia, advised the Commission that it has authorized a revolving line of credit of up to \$500,000 at any one time (**the “Loan”**) subject to annual renewal by the Authority from the Authority’s Local Government Direct Loan Program to finance the Project; and

WHEREAS, the Authority has indicated that it will purchase the Promissory Note (as defined below) and undertake the Loan conditioned upon one or more Member Jurisdictions undertaking a non-binding obligation to appropriate, from time to time, moneys in connection with payments due on the Promissory Note in the event grant proceeds from projects funded through the Loan are not sufficient to pay debt service on such Promissory Note;

WHEREAS, the Loan will provide funds for the Commission to continue to facilitate grant funded projects pending receipt of such approved grants and will be secured by grant proceeds as they are received plus the payments received from the Member Jurisdictions under their respective Support Agreement(s) (as defined below); and

WHEREAS, pursuant to §15.2-4205 of the Code, the Commission has the authority to, among other things, apply for and accept, disburse and administer loans and grants of money from any private or charitable source or the United States of America or the Commonwealth of Virginia, or any agency or instrumentality thereof; and

WHEREAS, in the judgment of the Board of Commissioners of the Commission (**the “Board”**) it is desirable to approve the acceptance of the Loan and authorize the transactions contemplated by and the execution and delivery of (i) the Revolving Line of Credit Financing Agreement, relating to the Loan, by and between the Authority and the Commission, in substantially the form attached hereto as Exhibit A (**the “Financing Agreement”**), (ii) one or more Support Agreements among the Commission, the Authority and one or more of the Member Jurisdictions in substantially the form attached as Exhibit E to the Financing Agreement (**the “Support Agreement”**) and (iii) the Promissory Note in substantially the form attached hereto as Exhibit B (**the “Promissory Note,” together with the Financing Agreement and the Support Agreement, the “Closing Documents”**).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MIDDLE PENINSULA PLANNING DISTRICT COMMISSION:

1. The Commission is hereby authorized to accept the Loan and administer the proceeds therefrom from time to time advanced thereunder, pursuant to the terms of the Closing Documents in order to provide cash flow liquidity to the Commission to facilitate the continuation of Projects pending the receipt of grant and similar funds for such Projects. The Loan shall be a revolving loan, payable as set forth in the Financing Agreement in a principal amount not to exceed \$500,000 at any one time. The initial term of the Loan shall mature one year from the date of issuance, subject to annual renewal for up to [four] additional one-year terms if continued by letter agreement of the Authority and the Commission. The Loan shall bear interest at a rate of the greater of 2% per annum or the one-year U.S. Treasury rate published four weeks prior to the initial closing and each renewal date as set forth in the proposal of the Authority dated October 28, 2024. Terms used herein and not defined shall be as defined in the Financing Agreement.
2. The Closing Documents shall be in substantially the forms presented to and filed with the minutes of the meeting of this Board at which this Resolution is being adopted. The forms of the Closing Documents and the terms, conditions and provisions thereof are hereby approved by this Board, and the Chairman or Vice-Chairman of the Commission, or the Executive Director, any of whom may act, are each hereby authorized and directed to execute and deliver to the Authority, the Financing Agreement, the Support Agreements and the Promissory Note in substantially such forms, with such changes and amendments as the officer executing the same shall approve upon the advice of counsel, such approval to be conclusively evidenced by his execution and delivery thereof.
3. Principal of and premium, if any, and interest on the Promissory Note and all other amounts due under the Financing Agreement shall be payable from the Project-related grant and loan proceeds received by the Commission (as more specifically defined in the Financing Agreement, the “Revenues”) and other sources pledged thereto in the Financing Agreement. The Revenues are to be pledged upon the terms and conditions set forth in the Financing Agreement. Nothing in the Financing Agreement or this Resolution shall be deemed to constitute a pledge of the faith and credit of the Commonwealth of Virginia or any of its political subdivisions, including the Member Jurisdictions. The issuance of the Promissory Note shall not directly, indirectly or contingently obligate the Commonwealth of Virginia or any of its political subdivisions, including the Member Jurisdictions, to pledge its faith and credit or levy any taxes for the payment of the principal of or premium, if any, or interest on the Promissory Note or other costs incident to it or make any appropriation for its payment except from the revenues and other funds pledged for such purpose. The Promissory Note will be secured on parity with any outstanding bonds secured by the Revenues.

4. The Commission acknowledges that the Authority is treating the Promissory Note and the Support Agreements as a "local obligation" within the meaning of Section 62.1-199 of the Virginia Resources Authority Act (Chapter 21, Title 62.1 of the Code of Virginia of 1950, as amended (**the "VRA Act"**)), which in the event of a nonpayment thereunder authorizes the Authority to file an affidavit with the Governor of the Commonwealth of Virginia that such nonpayment has occurred pursuant to Section 62.1-216.1 of the VRA Act. In purchasing the Promissory Note, the Authority is further relying on Section 62.1-216.1 of the VRA Act providing that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the Commission and the appropriate Member Jurisdictions of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the Commission or the Member Jurisdictions for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to the Authority, so as to cure, or cure insofar as possible, such nonpayment.
5. The Chairman, Vice-Chairman, Executive Director and all other appropriate officers and employees of the Commission are hereby authorized and directed to take all actions as shall be necessary to carry out the provisions of this Resolution.
6. All other actions of Commission officials in conformity with the purposes and intent of this Resolution and in furtherance of the acceptance of the Loan and the proceeds therefrom, as authorized herein, are ratified, approved and confirmed. Commission officials are authorized and directed to execute and deliver all certificates and other instruments considered necessary or appropriate in connection with the acceptance of the Loan pursuant to this Resolution and the Closing Documents and to do all acts and things necessary or convenient to carry out the terms and provisions of such documents.
7. All resolutions and proceedings in conflict herewith are, to the extent of such conflict, repealed. This Resolution shall constitute the "Local Resolution" as such term is defined in Section 1.1 of the Financing Agreement.
8. This Resolution shall take effect immediately upon its adoption.

Adopted: March 26, 2025

CERTIFICATE

I, Lewis L. Lawrence, III, Secretary/Executive Director of the Middle Peninsula Planning District Commission hereby certify that attached hereto is a true and correct copy of an Authorizing Resolution adopted by majority of the Board of Commissioners on March 24, 2025, at an open meeting in which a quorum was present and voting, as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

DRAFT

Secretary/Executive Director
Middle Peninsula Planning District Commission

RESOLUTION

A Resolution Regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant

Whereas, the Virginia General Assembly has mandated the development of regional water supply plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

Whereas, based upon these regulations [name of local government] is required to contribute towards a regional water supply plan that fulfills the regulations by deadlines established in 9VAC25-780-50.A, specifically:

“Each locality in a regional planning area shall assist its regional planning unit in developing and submitting a single jointly produced regional water supply plan to the Department within five years from October 9th, 2024”

Whereas, regional planning areas are designated by 9VAC25-780-45.B, and a local government may request that the Department change its designated regional planning area to an adjoining planning area in accordance with 9VAC25-780-45.C.

Whereas, the following elements must be included in regional water supply plans in accordance with 9VAC25-780:

- A description of existing water sources in accordance with the requirements of 9VAC25-780-70;
- A description of existing water use in accordance with the requirements of 9VAC25-780-80;
- A description of existing water resource conditions in accordance with the requirements of 9VAC25-780-90;
- An assessment of projected water demand in accordance with the requirements of 9VAC25-780100;
- A statement of need for the regional planning unit in accordance with the requirements of 9VAC25-780-100;
- An alternatives analysis to address projected deficits in water supplies in accordance with the requirements of 9VAC25-780-100;
- A description of water management actions in accordance with the requirements of 9VAC25-780110 and 9VAC25-780-120;
- A description of drought response and contingency plans for each local government in the RPU, in accordance with the requirements of 9VAC25-780-120;
- An identification of water supply risks and regional strategies to address identified risks in accordance with the requirements of 9VAC25-780-125; and
- A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources, and

Whereas, the Virginia Department of Environmental Quality has announced the availability of grant funds to assist Regional Planning Units and offset some of the costs related to the development of these Plans and are encouraging RPUs to submit applications for grant funds; and

Whereas, for purposes of this DEQ water supply grant fund program, Essex, King & Queen, King William, Mathews, and Middlesex Counties will participate within the Regional Planning Unit called Northern Coastal Plain 2, and

Whereas, the Regional Planning Unit, through the Middle Peninsula Planning District Commission wishes to apply for and secure DEQ grant funds to help offset the cost of regional water supply plan development. NOW,

THEREFORE BE IT RESOLVED that Essex, King & Queen, King William, Mathews, and Middlesex Counties agree to participate with all local governments and water authorities within the Northern Coastal Plain 2 in the development of a regional water supply plan that will comply with mandated regulations; and

BE IT FURTHER RESOLVED that the Middle Peninsula Planning District Commission is authorized to develop an application for water supply planning grant funds to offset to the extent feasible the cost of developing said regional water supply plan; and

BE IT FURTHER RESOLVED that the Middle Peninsula Planning District Commission agrees to manage all grant funds received and allocate these shared funds towards the tasks and deliverables proposed in the grant application for the benefit of the entire Regional Planning Unit, and

BE IT FINALLY RESOLVED that Lewis Lawrence, Executive Director of the Middle Peninsula Planning District Commission is authorized to sign the DEQ contract and other appropriate documents related to the water supply planning grant and the regional water supply plan.

Upon the Motion of _____ and second by _____, this RESOLUTION is hereby approved on this the ____ day of _____, 2025.



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sara Pope
Ms. April Rounds

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Vacant

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tom Bowen
Hon. David Jones
Vacant
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matthew L. Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence

DRAFT

RESOLUTION DIRECTING STAFF TO ASSIST THE VA DEPARTMENT OF TRANSPORTATION IN TRANSPORTATION RELATED MATTERS FOR THE MIDDLE PENINSULA PLANNING DISTRICT AS NECESSARY IN COMPLIANCE WITH THE PROVISIONS OF 23 U.S.C. 135

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2025, through June 30, 2026; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Executive Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2025

ATTEST _____
(Clerk or Secretary)

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