



Rachael L. Peabody
Acting Executive Director

Hon. Ashley C. Chriscoe
Chairman

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Rachael Peabody, Acting Executive Director
DATE: November 14, 2025
RE: November Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, November 19th at 7:00 p.m. in the HUB33 Mattaponi Conference Room at the Middle Peninsula Planning District Commission office located at 4521 Lewis B. Puller Memorial Highway in Mattaponi, VA 23110.

Enclosed are the November meeting agenda and supporting materials for you to review before the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 785-8100 or email me at rpeabody@mppdc.com

I look forward to seeing you on **November 19, 2025**.

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, November 19, 2025

4521 Lewis B. Puller Memorial Highway

Mattaponi, VA 23110

- I. Welcome and Introductions
- II. Approval of October Minutes
- III. Financial Report Discussion
- IV. Executive Director's Report on Staff Activities for November
- V. MPCBPAA Update (Lewis Lawrence)
- VI. MPA Update (Ashley Chriscoe)
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Dominion Energy Presentation on Battery Storage, SMRs (Small Modular Reactors), and Small Scale and Closed Landfill Solar
- X. Report of 2025 Election Recap
- XI. DCR Flood Fund Round 6 Update
- XII. Workforce Development
- XIII. Other Business
- XIV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
October 22, 2025
Mattaponi, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Mattaponi Board Room at the Middle Peninsula Planning District Commission office in Mattaponi, Virginia on Wednesday, October 22, 2025, at 7:00 p.m. MPPDC Chairman, Ashley Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: John Magruder

Gloucester County: Ashley Chriscoe, Chris Renew

King and Queen County: Mark Berry, Vivian Seay

Mathews County: Ramona Wilson, Tom Bowen, Tim Hill

Middlesex County: Wayne Jessie, Matt Walker, Reggie Williams, Kendall Webre

Town of Urbanna: Dr. William Goldsmith

Commissioners Absent

Essex County: Bud Smith, Sarah Pope, April Rounds

Gloucester County: Tony Nicosia

King and Queen County: Marie Norman

King William County: Justin Catlett, Benjamin Edwards

Mathews County: David Jones

Town of West Point: James Pruett

Town of Tappahannock: Kay Carlton, Steve Wright

Others in Attendance

Rachael Peabody, MPPDC Acting Executive Director

Jennifer Farmer, MPPDC Director of Operations Manager

Taylor Ovide, MPPDC Coastal Resilience Planner

Kristy Lapenta, MPPDC Sea Grant Commonwealth Coastal & Marine Policy Fellow

Lewie Lawrence, MPPDC Managing Director

Guests

II. Approval of September Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the September Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the September Minutes. Mr. Wayne Jessie moved that the September Minutes be approved. Mr. Matt Walker seconded the motion; motion carried.

III. Financial Report Discussion

Acting Executive Director Rachael Peabody discussed the official letter from the Chief Financial Officer and discussed that the Accounts Payable SOP was completed. Loans and the review process for those loans are being reviewed with multiple staff members. The GMS accounting and grants system is also being reviewed. The MPPDC FY24 audit requested a few journal entries to bring that to completion. The MPA taxes are being completed for FY25.

IV. Executive Director’s Report on Staff Activities for the October

Acting Executive Director Rachael Peabody reported on several activities: DCR CFPF Resilience Planning – funding the work for the Fight the Flood, FEMA All-Hazards mitigation plan work that continues which segued into a discussion with VDOT central office, Saluda residency district, and MPPDC staff regarding road flooding in the Middle Peninsula and how to incorporate the Middle Peninsula’s roads into the VDOT resiliency tool. The MPPDC has acquired the VRA Revolving Loan fund for resiliency and the initial draws on this loan will support the Guinea Marsh project.

V. MPCBPAA Update

Managing Director Lewie Lawrence attended the Western Northeast Chapter Dredging Association Conference in Portland, Maine. The PAA will be reconvened shortly to see which localities will want to be part of this dredging initiative. At the upcoming PAA meeting, the municipal dredging program will have three proposed options: federally maintained, non-federally maintained channels that have ATON, or the creeks that are non-ATON. Lewie has reached out to legal to do a framework to do a public-private partnership. Additionally, the Delta Waterfowl Chapter is taking 24 women waterfowl hunting on PAA property for a two-day trip.

VI. MPA Update

Chairman Chriscoe gave an update that he spoke with Del. Hodges and after the election they will setup a meeting to get the MPA up and running again.

VII. MPPDC Public Relations/Communications Update

Stephanie Heinatz with Consociate Media gave an update on the All-Hazards survey which had double the results as last time the survey was sent out. MidPenRideShare is also up and running for FY26.

VIII. Public Comment

None.

IX. Fight the Flood Presentation – Stephanie Heinatz (Consociate Media), MPPDC Fight the Flood Team

Stephanie Heinatz (Consociate Media), in conjunction with the MPPDC Fight the Flood

Team gave a presentation of Fight the Flood. The presentation covered the accrued benefits, the history, the loans and grants that have been given out, and what the future looks like and how to keep the Fight the Flood program going long into the future.

X. Updates from VAPDC

Acting Executive Director Rachael Peabody presented the VAPDC award to the MPPDC Board for the Fight the Flood program in recognition of the innovative activities taking place on the Middle Peninsula.

XI. Discussion: 2026 Legislative Priorities

Acting Executive Director Rachael Peabody outlined the 2026 legislative priorities, which include proposed legislation related to coastal resilience and dredging, funding, tax policy and private property, governance, rural capacity and workforce, and fisheries science and advisory structure. Managing Director Lewie Lawrence highlighted the need for legislation to strengthen rural workforce recruitment and retention, including potential adjustments to the state retirement system.

XII. Update on New Grant and Revolving Loan Awards

Acting Executive Director Rachael Peabody discussed the new VRA Revolving Loan Fund for resilience that was awarded to the MPPDC for \$500,000. This funding will initially cash flow the Guinea Marsh work and will later fund additional resilience projects.

XIII. Review of UVA report on Past and Future Demographic Trends in Virginia

Acting Executive Director Rachael Peabody presented an update on population and growth trends across Virginia. Racheal Peabody reported that the Middle Peninsula continues to experience population decline and an increasingly older demographic compared to other regions. Data indicates that, within the next few years, deaths are projected to outnumber births nationwide. However, the Middle Peninsula is seeing growth among younger adults, which is critical for sustaining and strengthening the local economy. Vivian Seay added that, to help generate revenue and support workforce development, the region could consider offering self-paced training programs—such as HVAC, welding, and other skilled trades—at local schools or HUB33.

XIV. Other Business

Director of Planning Jennifer Farmer mentioned in the handout the Commissioners Terms that are set to expire at the end of 2025.

Chairman Ashley Chriscoe requested that the Acting Executive Director and the Managing Director reach out HRPDC to get more information on how HRPDC is addressing the revenue loss to local governments resulting from the real estate tax benefit provided to disabled veterans.

XV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Matt Walker moved that the meeting be adjourned. Wayne Jessie seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

330002 Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
November 10, 2025

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://CommunityProfiles(viriniaworks.com))
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Acting Executive Director: Rachael Peabody

Contact Info: rpeabody@mppdc.com (804) 785-8100 ext. 1

Programs: *All service center programs of the Commission with a focus in environmental management, resilience, dredging, and economic development.*

Chief Financial Officer: Candace Harris

Contact Info: charris@mppdc.com (804) 785-8100 ext. 2

Programs: *Agency Finance, Treasurer, Comptroller, Septic Repair Assistance Program Management, Living Shoreline Incentive Program Management, Revolving Loan Program Management, Grants Administration, PAA Financial Staff Support, MPA Financial Staff Support*

Director of Operations: Jennifer Farmer

Contact Info: jfarmer@mppdc.com (804) 785-8100 ext. 3

Programs: *Project-level, Daily Operations, Rural Transportation Planning, Commuter/Employer Transportation Services.*

Director of Planning: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 785-8100 ext. 6

Programs: *Environmental Programs, Hazard Mitigation Planning, Water-Use Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 785-8100 ext. 5

Programs: *Fight the Flood Program, Septic and Well Assistance Programs, Marine Debris Removal Programs, Living Shoreline Grant Programs*

Accounting and Administrative Specialist: Sheila Jaruseski

Contact Info: sjaruseski@mppdc.com (804) 785-8100 ext. 8

Programs: *Benefits, Payroll, Accounts Payable, Administrative Services*

Fight the Flood Project Manager: John Edwards

Contact Info: jedwards@mppdc.com (804) 785-8100 ext. 7

Programs: *Fight the Flood*

Managing Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 832-6747 (cell)

Programs: *Municipal Dredge Authority and Public Access Authority Secretary*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, financial assistance programs, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30001 – VCZMP Coastal Technical Assistance FY24

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Drafted and submitted the semi-annual report and financial report to the CZM program
- Drafted the final report of the Coastal TA project. This will be submitted on November 15th.
- Completed draft of Accrued Benefits Annual Report highlighting how VCZMP funds have, over time, led to programming growth, specifically focused on Fight the Flood and resiliency and water quality work.
- Completed Annual Media Schedule report for VCZMP project close out.
- Completed draft blog post on Guinea Marshes for content marketing efforts with VA Water Trails and VA Coastal Wilds.
- Performed monthly web maintenance on VA Coastal Wilds website.

Project 30002 – DEQ Chesapeake Bay WIP Technical Assistance 2025

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Began to discuss project ideas for the DCR CFPF Round 6 grant applications. MPPDC staff met on October 27th to review the ideas and discuss the templates available to complete the application requirements.
- Hosted a second meeting with MPPDC staff to discuss CFPF Round 6 grant applications on November 12th. These applications are due to CFPF on December 1st.
- Attended the HRPDC Coastal Resiliency Working Group on October 24th. The agenda included Waze for Cities, CFPF, and DCR Floodplain Management Standards.
- Attended the DWR Wetlands Coastal Policy Taskforce meeting and provided input for the creation of the Commonwealth's first Wetlands Restoration and Conservation plan.
- Conducted a site visit to the Guinea Marsh Islands to kick off the planning and design of the Guinea Resilience & Innovation for Tidal Wetlands (GRIT) – Phase I Project
- Attended the kick-off of the Virginia Bay Enhancement Work Group, a work group focused on planning for the beneficial use of dredged material from the York Spit.
- Staff presented on the Fight the Flood Program living shoreline implementation at the Rappahannock River Symposium.

- Staff attended the Train the Trainer event at Williams Wharf to prepare for the free fishing day event in the spring.

Project 30005 – DCR CFPF Resiliency Planning

This project looks to expand the capacity of the Middle Peninsula Fight the Flood program. In part, MPPDC staff will hire a FTF Administrator and will work with Consociate Media to implement a marketing strategy to promote and solicit additional participation in the FTF program.

- The FTF Team has been preparing for the first FTF Registered Businesses Roundtable to be held November 21st at HUB 33.
- MPPDC Staff is working on a Round 6 CFPF grant application to extend the grant funded FTF Administrator position for an additional 5 years.
- The FTF Team is supporting the York River Steward and other partners in the planning a preparation for a Community Conservation Day scheduled for December 6th.
- Consociate Media supported the MPPDC team in planning a Business Roundtable event with registered Fight the Flood businesses.
- Designed invitation to businesses for Business Roundtable event with registered Fight the Flood businesses.
- Designed and procured branded shirts for the Fight the Flood program. Program staff and businesses will receive shirts for further community awareness penetration of the financial tools available.
- Edited and published press release on the Fight the Flood program earning an award for best practices from the Virginia Association of Planning District Commissions.
- Developed blog post and social media content to share statewide boat survey with Fight the Flood community.

Project 30006 – NOAA Marine Debris Removal Pilot

Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNNow), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.

- During this reporting period, MPPDC staff attended the Abandoned and Derelict Vessel (ADV) coordination meeting on November 6, 2025, convened by Virginia CZM. The agenda included updates on the Virginia Marine Debris Reduction Plan (VMDRP) process, review of ADV actions since the 2021 update, and discussion of future strategies for implementation through 2030.
- MPPDC staff provided input highlighting regional efforts to identify and support a fiberglass recycling company capable of processing vessel components. This concept was well-received by other participants, including representatives from Hampton Roads, who noted potential supply opportunities tied to the offshore wind industry. Staff also contributed to broader discussions on funding needs, local coordination, and advancing feasible actions for the next VMDRP update.
- MPPDC staff will continue monitoring ongoing ADV planning efforts and exploring potential partnerships to expand vessel recycling capacity and support implementation of regional marine debris reduction priorities. These efforts complement ongoing coordination with the LRN program on vessel removals in Gloucester County and surrounding areas, ensuring alignment between local actions and statewide debris reduction goals.

Project 30007 – VCZMP 309 Dredging Financing

Model language will be developed to assist local governments interested in establishing tax revenue financing mechanisms for supporting dredging and flood protection activities. A pilot financing structure will be developed

for Middlesex County for dredging and flood protection of Broad Creek.

- Requested and received a no cost extension for additional time to coordinate the model ordinance with the PAA.
- Coordinated with Sands Anderson on how Virginia's PP3 legislation can be incorporated into the municipal dredging program and the dredging financing methodologies. Sands Anderson will develop a PP3 white paper for review by the PAA.

Project 30008 – VPA MP-ES Dredge Material Planning

Developing a Dredge Material Management Initiative Master Plan for the Middle Peninsula and Eastern Shore Regions.

- Continued coordination with UVA Weldon Center for Public Service to develop a white paper that outlines the legal and regulatory framework for the placement of dredged material including in-water disposal, upland placement, and associated impacts, and identifies feasible reuse pathways informed by stakeholder input and comparative research.
- Continued to coordinate to conduct a site assessment and mapping exercise for in-water and upland placement strategies and locations.
- Collected and organized sedimentation rates, geotechnical characteristics, and prioritization criteria for the 17 federal shallow-draft creeks to be included in the dredged material management assessment.
- Continued work on a material management plan for Aberdeen Creek, Whiting Creek, and Davis Creek.
- Attended the ANPDC kick-off meeting for their portion of the project.
- Sent quarterly report and reimbursement to VMRC

Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation

Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.

- Drafted and submitted the final report to CFPF for this project.

Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation) VDCR

CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Two shorelines have been completed in Gloucester County. Quarterly was submitted for these completed projects as well as one outstanding project in Mathews County. DCR has shifted what they want implemented and MPPDC staff are awaiting further clarification on how to move this project forward.
- Drafted and submitted the quarterly report and reimbursement to CFPF for this project.
- Coordinated with the Rosenwald School, which remains interested in implementing stormwater management improvements on the property. Followed up with DCR to discuss options for continuing this work and am currently awaiting a final agreement on how to proceed.

Project 320224 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by

the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Created draft RFP for cooperative procurement with the PDC for task-based service agreements.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Resubmitted the final financial report and the final reimbursement at the request of NFWF staff. MPPDC staff provided evidence of indirect rates for FY 23-FY25 through letters from MARAD.

Project 35001 – VCZMP Ecotourism Booster

The project will add the George Washington Regional Commission to the Virginia Water Trails website, hold a planning process to develop a sustainable solution for the Virginia Certified Ecotour Guide Course (VCEG), hire a consultant to lead the 2025 VCEG, and to pilot the development of an experiential water trail video to promote recreation, tourism and history of Urbanna Creek in Middlesex County.

- Drafted and submitted the semi-annual report and final report to the CZM program.
- Submitted an extension to this project through the end of the year.

Project 30301 – Guinea Marsh Restoration

The project will preliminarily design and advance nature-based coastal resilience solutions that protect more than 1,000 acres of tidal marshes, dunes, and beaches in Gloucester County, Virginia, while strengthening community resilience and honoring local cultural and historical connections to the landscape. This project is funded by the National Fish and Wildlife Foundation's (NFWF) National Coastal Resilience Fund and administered by the Virginia Department of Wildlife Resources (DWR) with subaward to MPPDC.

- Outlined execution strategy that includes academic institutions and competitive request for proposal for technical services.
- Drafted RFP to support technical services for the existing conditions plans and associated data collection, conceptual designs, feasibility study, and land conservation assessment.
- Coordinated with UVA Institute for Engagement and Negotiation to support public stakeholder engagement and tribal engagement.
- Began development of visual branding for project to be used in community engagement portion of work.
- Conducted a site visit to the property to discuss design concepts and paths forward.
- Coordinated with the PAA for discussion at the December meeting as the public landowner.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30222 – VDRPT Commuter Assistance Program (CAP) Operating FY26

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing

and promotion of the program through local media and provision of ride-matching services to commuters.

- Met with Kathy Molin to discuss Q1 progress updates and claim.
- Submitted Q1 claim and received reimbursement.
- Updated MidPenRideShare monthly inquiry list.
- Provided the Connecting Communities Toolkit for MidPenRideShare website.

Project 31007 – VDOT Rural Transportation Planning FY26

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Held the Local Planners Meeting for October which provided general VDOT updates.
- Provided Kimley-Horn with feedback on the Project Pipeline Phase 2 Public Input survey for FR-25-03, Route 17 Corridor in Gloucester County.
- Submitted Q1 report and reimbursement.
- Requested status update on the Transportation Screening Tool from Timmons Group.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multimodal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- VHB attended Virginia Watermen's Association Meeting in Kilmarnock – 10/15/25
 - Discussed the updates from seafood benefits survey and received final survey submissions
- VHB worked with its subconsultant Shore Consulting Group to finalize BCA
- VHB other internal activities:
 - Developed Multimodal Working Waterfront Improvement Plan Development report outline
 - Finalization of 30% design drawings
 - Environmental permitting / NEPA draft materials for final report

Project 301012 – DCR Community Flood Preparedness Fund (CFPF)/VMRC Waterway Maintenance Fund (WMF) Davis Creek (Mathews) Dredging.

Project is for finalizing dredged material disposal solution obtaining appropriate permits and implementing dredging of Davis Creek.

- Continued to monitor the Rights-of-Entry requests which were submitted by the US Army Corps of Engineers (USACE) to property owners for the purpose of obtaining permission for the USACE to conduct necessary field work/site investigations at a number of Upland Placement (UP) and Marsh Elevation Enhancement (MEE) sites. The USACE has tentatively identified the field work/site investigations to begin in February 2026 and will be a collaborative effort of the Norfolk and Baltimore District offices.
- Coordinated with the Virginia Institute of Marine Science regarding potential reference sites containing healthy and degraded marshes located in near proximity to each other. Reference sites were identified at

Goodwin Island and Catlett Islands on the York River, at Winter Harbor, at the southern part of the New Point Comfort area, and at the Captain Sinclair recreational area. The information was provided on the VIMS SharePoint site for USACE use in developing a potential site(s) at Davis Creek.

- Participated with the USACE, Mathews County and the Middle Peninsula Planning District Commission (MPPDC) in a MEE meeting to discuss geotechnical investigation parameters, weighing advantages and disadvantages of MEE/TLP placement, and USACE development of a task duration schedule. Meeting notes are being developed and will be shared with participants.
- Participated in a USACE sponsored Regulatory Request System (RRS) training tutorial which was hosted by the Norfolk District USACE Regulatory Office. As of September 1, 2025, permit applications will be submitted via the RRS online portal. The RRS is the preferred method for submission of Joint Permit Applications and the USACE is now the central point of receipt of all requests in the Commonwealth of Virginia.
- Continued coordination with the USACE regarding Section 408 requirements.
- Scheduled IPR meeting #3 for December with the USACE, Mathews County and the MPPDC.
- Provided input for the MPPDC to include in a quarterly report to Commonwealth of Virginia grant agencies.
- Drafted and submitted the quarterly report to CFPF for this project.

Project 38810 – VPA Waterway Maintenance Fund (WMF) Aberdeen Creek (Gloucester) Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an appropriate location. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Drafted and submitted the quarterly report to CFPF for this project.
- Continued volumetric analysis of channel prism to assess potential phasing alternatives for dredging and placement.
- Continued coordination with industry representatives about feasibility of dewatering fine-grained dredged material in geotubes within the tidal prism with a soft foundational footprint.
- Continued coordination with CBNERR for cross-sharing of knowledge about habitat restoration, representative marsh data, and potential alignment of future phases of work.

Project 38811 – DCR Flood Fund – Broad Creek (Middlesex) Dredging and Jetty Design

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Requested to DCR to return the funds because MPPDC staff worked with Middlesex County to receive Virginia Port Authority emergency funding to complete the project.

Project 38812 – DCR Flood Fund – Whiting Creek (Middlesex) Dredging

Project is for designing and developing a draft permit application for dredging and beneficial reuse of disposal of dredged material at Whiting Creek.

- Drafted and submitted the quarterly report and reimbursement to CFPF for this project.
- Conducted IPR meeting #6 with the Virginia Institute of Marine Science (VIMS), Middlesex County and the Middle Peninsula Planning District Commission (MPPDC) to discuss the Design/Draft Permit Application (JPA) phase. Summary notes were developed and coordinated with participants.
- Identified a potential dredged material placement area such that VIMS could conduct preliminary coordination contact with the property owners. VIMS has contacted the property owners, and they are interested in the receipt of the dredged material (sand) which would be placed on their property as a beach. There is an existing 50-year deed of easement signed in October 1987 for placement of material. Middlesex County located copies of the deeds of easement which were used for the prior dredging effort.
- A pre-application meeting will be scheduled with the regulatory permitting agencies once the Dredge Project Design is completed by VIMS.
- Participated in a US Army Corps of Engineers (USACE) sponsored Regulatory Request System (RRS) training tutorial which was hosted by the Norfolk District USACE Regulatory Office. As of September 1, 2025, permit applications will be submitted via the RRS online portal. The RRS is the preferred method for submission of Joint Permit Applications and the USACE is now the central point of receipt of all requests in the Commonwealth of Virginia.
- Continued coordination with the USACE regarding Section 408 requirements.
- Began efforts to schedule IPR meeting #7.

Project 38813 – Broad Creek Spot Dredging (Middlesex) VPA Emergency Dredging

Project is for emergency dredging of the federal navigation channel and placement of dredging material in the federal upland placement site adjacent to Broad Creek.

- Sent email to DCR stating that we would like to return the funds for this project because staff worked with Middlesex County to receive Virginia Port Authority emergency funding to complete the project.
- DCR has initiated the de-obligation process.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 301981 – FY25 Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

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Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- Homeowner has secured all funding necessary and signed contracts to advance the installation of the septic system.
- Estimated completion and operation of the septic system is expected to be completed before the end of the project, December 31, 2025.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public

water and sewer for the purposes of wastewater/water improvements.

- During this reporting period, MPPDC staff continued managing ongoing projects under the Septic and Well Assistance Program (SWAP) and coordinating with partners in King and Queen, King William, Gloucester, Mathews, and Essex counties. Staff remain focused on advancing active projects, maintaining compliance, and preparing for program close-out.
- The King and Queen Airport Road project is now operational, with system installation completed. Final site work, including grading, seeding, and general clean-up, remains underway. The project is on track to close out by the current December 2025 grant deadline.
- On October 28, 2025, MPPDC staff met with VDH SWAP program staff to discuss close-out planning and the potential for a short extension through September 2026. The proposed extension would allow time to complete additional high-priority projects such as households without water or functioning septic systems, should additional funds be available.
- The King William well project has been completed, and payment to the contractor has been processed. To date, seven projects have been completed under SWAP, including septic systems in Gloucester and Mathews counties, wells in Gloucester and Essex counties, and well abandonment projects in Essex County.
- MPPDC staff continue regular coordination with VDH and other stakeholders to monitor progress, ensure compliance, and prepare for final reporting. The grant remains on track for close-out by December 2025, if no extension is issued by the funder.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- During this reporting period, MPPDC staff continued to advance the direct discharge correction project in Chesapeake, which is the final project under Big SWAP. Progress on this project is dependent on securing all required permits due to the direct discharge component. Staff continue close coordination with VDH, DEQ, and Chesapeake Local Health Department staff to ensure the project moves forward within scope and budget once permitting is complete.
- Contractors are reportedly waiting on surveying; the surveying needs are complex as topo and wetland delineation etc. are needed for this project.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- During this reporting period, MPPDC staff continued implementation of the Fight the Flood (FTF) septic repair program. The first septic repair project in King William County is now in progress, with staff coordinating closely with the contractor and Local Health Department to ensure installation moves forward as planned.
- The program's fleet purchase component also advanced, supporting expanded regional capacity to respond to septic failures. DEQ approved the contractor's over-cost proposal for the engineered drip system, and a Notice to Proceed has been issued.
- Program participation continues to grow, with homeowner assistance requests increasing from 23 to 25. While most applicants remain outside the King William target area, staff continue reviewing eligibility,

referring non-target households to other programs, and maintaining outreach through county offices, libraries, social services, and health departments.

- MPPDC staff provided updated timelines, budget details, and project schedules to the funder to support program planning and expanded regional reach. A new agreement reflecting the additional \$480,000 award is expected soon.
- Staff continue to advance active projects, streamline intake, and expand outreach to support timely septic repairs throughout the region.

Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY25

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Working with CPA for filing taxes.

Project 38816 – DEQ IJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- During this reporting period, MPPDC staff continued implementation and coordination of shoreline program activities in Middlesex and Essex counties under the remaining Mod 1 funds and the new Mod 2 award. Staff worked closely with homeowners, contractors, and partners through multiple site visits and meetings to advance new and pending projects through design and permitting. These coordination efforts required significant facilitation to address project-specific questions and maintain timelines for the next round of installations. Staff are also working with legal counsel to finalize the updated homeowner agreement, which will be used for upcoming projects once ready for execution.
- Several new properties remain active in the pipeline. Site 14 has submitted permits for a Quickreef design with an estimated cost of \$89,250, and Site 16, also permitted, is estimated at \$86,600. Site 19, located in Urbanna, is advancing a 310-linear-foot project estimated at \$209,500, with permit applications submitted. Site 20, added following an intake system issue, has also submitted permits and received a contractor estimate of \$175,100. Sites 21 and 22 are active in design and coordination, with one awaiting a contractor estimate and the other in early development. Sites 25 and 26 remain in queue for future contact.
- Site 23 is a flagship project for the program. During this reporting period, MPPDC staff conducted a site visit with the homeowner and their selected contractor, Docks of the Bay. Staff followed up with VMRC personnel to clarify permitting questions. This project is expected to protect an entire creek and more than 20 homes located behind the eroding peninsula, making it a critical installation for regional shoreline resilience.
- Other project updates remain consistent with prior reporting: Site 13 will not proceed, Site 15 withdrew its application, Site 17 was again declined by the property owners, and Site 18 withdrew after receiving a riprap permit. Site 24 was verified as falling outside the MEB boundary, and loan program information was provided to the homeowner.
- MPPDC continues to coordinate across active and pending shoreline projects, including oversight of construction activities, contractor engagement, loan processing, and reimbursement preparation. Most projects seeking reimbursement are either complete or awaiting final marsh grass installation. Staff are finalizing additional reimbursement packets as construction milestones are reached and continued to meet

with finance personnel to ensure timely fund distribution to project partners.

- Interest in the program remains high, with staff continuing to respond to new homeowner inquiries and provide technical assistance on eligibility, permitting, and financing. Site-specific consultations are supported by DEQ-approved educational materials, and loan assistance continues to be available for qualifying property owners.
- Collectively, the current and pending projects in Middlesex and Essex counties reflect sustained regional demand for shoreline stabilization and demonstrate continued progress toward implementing living shoreline BMPs.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

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Project 35004– EDA Partnership Planning Program

The project will enable Economic Development District (EDD) to provide comprehensive economic development planning services to the EDD region and will enable the EDD to successfully manage and coordinate the development and implementation of a Comprehensive Economic Development Strategy to address the unique needs of our region and support the region's economic development and growth.

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LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 302010 – FY25 VA Water Trails Website Maintenance

MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – www.VirginiaWaterTrails.org

- Performed monthly website maintenance and security checks on website.
- Updated features throughout website to ensure all four regions in the water trails program were highlighted.

Project 38026 – FY26 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Contacted CFPF regarding three CFPF awarded project to return funds:
 - Broad Creek Dredging and Beneficial Reuse Project (CFPF-21-02-11). This award was a total of \$448,000, with DCR providing \$336,000. MPPDC staff worked with Middlesex County to receive Virginia Port Authority emergency funding to complete the project. Therefore, these funds are no longer needed.
 - Whites Creek Landing Resilience Project (PR CFPF-22-03-21). This award was a total of \$160,669.23, with DCR providing \$ 96,401.54. Mathews County is unable to provide matching funds for this project at this time.

- East River Boat Yard Resilience Project (PR CFPF-22-03-22). This award was a total of \$618,812.42, with DCR providing \$371,287.45. Mathews County is unable to provide matching funds for this project at this time.
- Met with GOVirginia to receive information about funding opportunities that will support the implementation of the Go Tech program within the region.
- Met with Janice Burgess with the Rosenwald School to discuss moving forward with a stormwater project on this historic Mathews County property.

Project 30003–DEQ Water supply Plan Update

This project addresses the Virginia General Assembly mandate to develop a water supply plan.

- Requested fees from localities participating in the Northern Coastal Plain 2 regional Water Supply Plan.
- Submitted a grant proposal to the DEQ’s 2026 Local and Regional water Supply Planning Grants Program at the end of October. MPPDC staff received notice last week that the Northern Coastal Plain 2 has been awarded \$9,240 in grant funding through this program. Please note that \$9,240 was the maximum allowed request. These funds will be put toward overall project expenses.
- Received draft chapters of the water supply plan for internal review. All chapters will be available to localities for review upon completion.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Coordinating with Middlesex County & Virginia Energy to execute contract for \$132,000 Energy Efficiency and Conservation Block Grant to conduct energy audits of buildings and community outreach
- Continuing to coordinate between DOD, NPS, DCR and Virginia Office of the Secretary of Veterans & Defense Affairs to execute contract for \$350,000 Readiness and Environmental Protection Integration (REPI) Program grant award to Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation:
 - Continuing to set and attend meetings with Naval Facilities Engineering Systems Command Mid-Atlantic, Naval Weapons Station Yorktown, and MPCBPAA to establish conservation easement language and parameters, and other project details. DOD project partners are furloughed due to federal government shutdown, delaying finalization of easement language.
 - Continuing to coordinate with NPS to enter contract for pending \$276,000 Readiness and Recreation Initiative (RARI) matching fund award.
 - Continuing to coordinate with Virginia Military Liaison regarding pending Virginia Military Community Infrastructure Grant Program (VMCIGP) matching fund award, amount TBD.
 - \$255,000 in DCR Virginia Land Conservation Fund (VLCF) matching funds already secured.
- Two Middle Peninsula projects are under consideration for inclusion in the FY26 federal budget via Congressionally Directed Spending (earmarks) by Senators Kaine & Warner:
 - Regional EOC Generators Project: \$673,842 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Middlesex, and Essex counties
 - MPCBPAA Water-level Monitoring Program: \$933,585 to purchase, deploy, and operate for one-year water-level monitoring stations across the Middle Peninsula
 - Staff will provide updates as the federal budget is developed.
- Two dredging projects are under consideration for inclusion in the FY26 federal budget via Community Project Funding (earmarks) by Representative Wittman:
 - MPCBPAA Regional Dredging Program: \$810,000 to acquire dredged material disposal sites to support municipal dredging program
 - Winter Harbor Dredging: \$2M pass-through funding to U.S. Army Corps of Engineers for maintenance dredging
 - Staff will provide updates as the federal budget is developed.

- Coordinating with VDEM staff for award timeline for two pending Emergency Shelter Upgrade Assistance Grant proposals:
 - o \$223,466 for generator upgrades required to relocate Mathews County’s emergency shelter to Thomas Hunter Middle School
 - o \$78,361 for new pump station generator and extension of existing generator service area for Emergency Shelter at Gloucester High School.
- Several pending grant award announcements are delayed. Coordinating with program staff to provide updates on new funding timelines:
 - o USDA Rural Business Development Grant proposal for \$75,000 to conduct economic development feasibility study of Gloucester Courthouse historic buildings. USDA has not yet received federal funding for the program, timeline pending release of those funds.
 - o SCRC State Economic and Infrastructure Development Grant Program proposal for \$58,150 to develop eco-business opportunities and upgrade the MPCBPAA online reservation system. Proposal review ongoing.
- Perrindise Marina’s Boating Infrastructure Grant (BIG) proposal for \$743,950 to install new boat slips and other improvements for transient boaters progressed to initial round of reviews but was not selected for final consideration. Coordinating with BIG program staff to get feedback to improve proposal next grant cycle.
- Developing DCR Community Flood Preparedness Fund (CFPF) proposal for Gloucester Point Beach Resilience Master Plan.
- Developing DCR Community Flood Preparedness Fund (CFPF) proposal for Town of Tappahannock shoreline stabilization project and design/planning for elevated roadway at Rappahannock River Park.
- Coordinated & attended meeting with DHCD to discuss CY2026 Community Development Block Grant for Town of Tappahannock’s downtown revitalization and DAW theater rehabilitation project.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project involves planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- The construction contract for the renovation of the Main House and addition to the Pool House was executed in October of 2024 with Fresh Start Renovations. Permitting delays extended the start of the renovation on the Main House. Issues related the issuance of the building permit for Pool House and projected cost overruns at the Main House and Pool House resulted in abandonment of the addition to the Pool House. Modification of the grant agreement with VHDA was approved to reduce further the rental unit production number to four units, extend the grant to September 30, 2025, and reallocate costs from the Pool House to the Main House. A contract addendum was issued with Fresh Start Renovations to complete the renovation of the Main House by the September 30, 2025, grant deadline. VHDA approved a further time extension to December 31, 2025. The Main House renovations are now projected to be complete by December 1, 2025.
- A Memorandum of Understanding (MOU) was executed between MPPDC and MBH-RE establishing the method of sharing the costs of non-housing related renovation of the Main House. Based on that MOU MBH-RE, the tenant of the Main House, has agreed to contribute \$38,000 towards the completion of the renovations.
- In March of 2025 the septic system serving the Main House and Pool House failed. Grant assistance from DEQ was received to replace the existing failed system with a new engineered system large enough to

serve both the Main House and Pool House. The design of the engineered septic system has been completed and the VDH permit application approved. The construction contract for the engineered system was awarded to Soils Inc. The construction of the engineered septic system is projected to be complete by the end of 2025.

Project 35002 – VHDA CIG Housing Planning FY24

VHDA awarded MPPDC a \$50,000 Community Impact Grant – Innovation Planning to scope out three innovation building systems, floating moisture barrier system (FMBS) – Home Mechanix, onsite wastewater treatment & reuse system (OWTRS) – Triangle Environmental, and structural steel insulated panel system (SSIP) – ThermaSteel. The grant was for the preparation of three “white papers” that would mirror the application for a VHDA Housing Innovation Implementation Grant. These three innovative housing systems can significantly improve the resiliency of housing, allow for the development of resilient housing in low-lying coastal areas, and reduce the overall cost of housing, particularly for lower-income households. The purpose of the project was to test demonstrate each innovative building system at the Captain Sinclair property with the objective increasing the deployment of each system in coastal Virginia.

- The grant had four milestones and three deliverables. All four milestones have been completed and the three deliverables, “white papers”, have been prepared and submitted to VHDA.
- Three VHDA Housing Innovation Implementation grant applications were prepared and submitted to VHDA. Unfortunately, VHDA did not award grants to any of the three demonstrations during this round of funding. VHDA is expected to accept applications again in the fall of 2025 or the winter of 2026. The final “white papers” provide the framework for resubmission of these applications.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

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EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Submitted the quarterly report to VDEM.

Project 32180 – FEMA Ware Cove LLC

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Submitted the quarterly report.

- Reviewed the project and management tools that need to be in place.
- One course of block remains on the CMU area. The brick mason family member has gone on hospice which is currently delaying completion of CMU area.
- Flooring and joist lumber has been ordered and is at the local lumber supplier. Lumber is awaiting delivery once mason work is complete.
- Windows have been ordered and are awaiting delivery

Project 32300 - FEMA VDEM AHMP

This project will guide Middle Peninsula localities through the updating of the regional All Hazards Mitigation Plan (AHMP). The Plan evaluates all hazards that may affect the region and proposes mitigation strategies to reduce the impacts of future hazardous events.

- The table below shows meeting of the Local Planning Team and the meeting attendance.

Meeting Attendance

✓ = attended meeting

☐ = did not attend meeting

Locality

	LPT Meeting 1 (4/23/25)	LPT Meeting 2 (5/5/25)	LPT Meeting 3 (5/19/25)	LPT Meeting 4 (6/9/25)	LPT Meeting 5 (6/23/25)
Essex	✓	✓	☐	✓	✓
Gloucester	✓	✓	✓	✓	✓
King William	✓	✓	✓	✓	✓
King & Queen	✓	✓	✓	✓	✓
Mathews County	✓	✓	✓	✓	✓
Middlesex County	✓	✓	✓	✓	✓
Town of Urbanna	✓	✓	☐	✓	✓
Tappahannock	✓	☐	☐	☐	☐
West Point	✓	✓	✓	✓	✓

- The table below shows the localities that have provided review of documents or have completed forms/surveys that will be used to update the AHMP. The table below shows the localities that have provided the requested information. If the tile is blank that means that PDC staff is working with the locality to gather the needed information.

Plan Components

✓ = Submitted to the PDC

If the tile is blank that means that PDC staff is working with the locality to gather the needed information.

Locality	Community Profiles	Kaiser Permanente	NFIP Survey	Capability Assessment
Essex	✓	✓	✓	✓
Gloucester	✓	✓	✓	✓
King William	✓	✓	✓	✓
King & Queen	✓	✓	✓	✓
Mathews	✓	✓	✓	✓
Middlesex	✓	✓	✓	✓
Urbanna	✓	✓	✓	✓

Tappahannock	✓	✓	✓	✓
West Point	✓	✓	✓	✓

- Scheduled a status meeting with WSSI on the HAZUS on November 14th.
- Sent localities the list of critical facilities. Localities updated this list and MPPDC staff sent the list back to WSSI to update the critical facilities map.
- The hazard survey closed on October 15th. MPPDC staff began to digest the data for inclusion into the AHMP.
- Submitted the quarterly report and reimbursement for AHMP.
- Continued marketing of the public survey about hazards and mitigation actions. Activities included the following:
 - Development of regional media and communications offices database to provide the survey link and toolkit.
 - Distribution of a press release to database and organic social media communications on MPPDC channels.
 - Sharing of toolkit, to include graphics, flyer and other copywriting assets, to database for additional offices to encourage survey participation.
 - Launched paid digital campaign targeting regional residents to take survey.
- Compiled final survey results showcasing community opinions about hazards and mitigation actions.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

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Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

Current status of loan applications:

- Living shoreline (Mathews) — **1 approved**
- Living shoreline (Middlesex) — **1 under review**
- Septic (Mathews) — **1 on hold**
- Septic (Tappahannock & Gloucester) — **2 forwarded to ED for feedback/approval**

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY26 Indirect Cost rate = 27.93%.

Finance & Administration

- Coordinated with GMS to begin reconciliation of all bank accounts from July 1, 2024, to current, including uploading the PDC database and bank statements for review and audit preparation.
- Addressed the indirect cost variance for MPA and confirmed that the difference was due to amounts inadvertently coded to indirect cost. Coordinated with GMS and auditors to confirm proper treatment and resolution steps.
- Voided outstanding AR entries no longer billable and corrected journal entries as needed in GMS to ensure accurate grant and project reporting.
- Processed ACH payments and verified bank-level approvals through C&F Bank Positive Pay.
- Provided responses and supporting documentation for auditor-requested adjusting journal entries and FY 2024 audit completion across MPPDC, PAA, and MPA.

Grants & Program Support

- Reviewed all loan applications and provided a formal recommendation for approval of one living shoreline loan application to the Executive Director.
- Followed up with applicants to obtain missing loan documentation including deeds, SSI statements, and mortgage statements required to complete financial review.
- Worked with VRA on clarification of 1099 reporting and loan threshold approval procedures.
- Coordinated with DEQ on outstanding grant reimbursements and verified locality cost-share participation for the regional Water Supply Plan.
- Uploaded financial support documentation and reports for PDC only to SharePoint for program review and audit preparation; PAA and MPA uploads are pending.

Reporting & Strategic Planning

- Developed a CFO Loan Review Recommendation Memo template and an accompanying spreadsheet that automatically calculates LTV, DTI, and amortization schedules for loan analysis.
- Drafted the SOP for Invoice Submission and Payment Protocol defining approval workflow, documentation requirements, and submission timelines. Pending final review and distribution to Finance and Project Managers.
- Continued refinement of monthly reporting schedules and alignment of GMS financials with external audit balances to improve timeliness and accuracy of financial reporting.

Closed Projects

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Project 32182 – VCZMP Working Waterfront Resilience Assessments

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project 31500 – Living Shoreline Loan Program

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank) VDCR CFPF

funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise.

One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 31005 – VDOT Rural Transportation Planning FY25

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 32181 – VCZMP Coastal Technical Assistance FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners, and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association (VGFOA): The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc. (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund