



Lewis L. Lawrence
Managing Director

Hon. Ashley C. Chriscoe
Chairman

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: MPPDC
DATE: March 19, 2026
RE: March Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, March 25th at 7:00 p.m. in the HUB33 Mattaponi Conference Room at the Middle Peninsula Planning District Commission office located at 4521 Lewis B. Puller Memorial Highway in Mattaponi, VA 23110.

Enclosed are the March meeting agenda and supporting materials for you to review before the meeting.

I look forward to seeing you on **March 25, 2026**.

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, March 25, 2026

4521 Lewis B. Puller Memorial Highway

Mattaponi, VA 23110

- I. Welcome and Introductions
- II. Approval of February Minutes
- III. Financial Report Discussion
- IV. Executive Director's Report on Staff Activities for March
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Final Approval of Smart Scale Applications for Gloucester County
- X. VDOT RTP Grant Resolution
- XI. Consociate Media- Marketing and Media Update
- XII. Closed Session to Discuss Personnel Matter per 2.2-3711(A)(1) – Ashley Chriscoe, MPPDC Chairman
- XIII. Ratification of Personnel Actions Discussed in Closed Session– February 2026 Meeting
- XIV. Other Business
- XV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

February 25, 2026
Mattaponi, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Mattaponi Board Room at the Middle Peninsula Planning District Commission office in Mattaponi, Virginia on Wednesday, February 25, 2026, at 7:00 p.m. MPPDC Chairman, Ashley Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: J. Calvin Haile, John Magruder, Bud Smith,
Gloucester County: Tony Nicosia, Ashley Chriscoe, Chris Renew, Carol Steele
King and Queen County: Marie Norman, Mark Berry, Vivian Seay
King William County: Sam Drewry
Mathews County: Patrick Beattie, Tim Hill
Middlesex County: Wayne Jessie, Reggie Williams, Matt Walker
Town of Tappahannock: Kay Carlton
Town of West Point: James Pruett

Commissioners Absent

Essex County: April Rounds
King William County: Justin Catlett, Benjamin Edwards
Mathews County: David Walsh
Middlesex County: Kendall Webre
Town of Tappahannock: Steve Wright
Town of Urbanna: Dr. William Goldsmith

Others in Attendance

Jennifer Farmer, MPPDC Director of Operations
Lewie Lawrence, MPPDC Managing Director
John Edwards, MPPDC Project Manager
Guests

II. Approval of January Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the January minutes. Hearing none, he requested a motion to approve the minutes as presented. Mr. Renew moved to approve the January minutes. The motion was seconded, and the motion carried.

III. Financial Report Discussion

Managing Director Lewie Lawrence gave an update on the financials with the additional accounting support for the CFO. No action needed.

IV. Executive Director's Report on Staff Activities for the February

Managing Director Lewie Lawrence noted that all activities are included in the packet. If there are questions regarding any activities in the packet, Lewie Lawrence will provide an update or clarification.

V. MPCBPAA Update

Managing Director Lewie Lawrence provided an update on Captain Sinclair's. The work is almost complete but there are some things that are needed to be fixed.

VI. MPA Update

Chairman Chriscoe is waiting on Del. Hodges and the close of the general assembly session for an update.

VII. MPPDC Public Relations/Communications Update

None.

VIII. Public Comment

None.

IX. VDOT SmartScale Discussion: Presentation by Gloucester County

Carol Rizzio of Gloucester County presented Gloucester County's Smart Scale proposal. The proposal involves two Smart Scale applications that MPPDC would submit on behalf of Gloucester County. Mr. Walker moved to approve moving forward with the preliminary application. Mr. Magruder seconded the motion. The motion carried. The proposal will be brought back to the March Commission meeting for final approval.

X. Brief Update: Executive Order 14377: Legal Analysis of Executive Order 14377 and SBA's Disaster Loan Rule and FEMA's preemption of state and local permitting, zoning, land use and environmental review

Managing Director Lewie Lawrence provided an update on Small Business Administration (SBA) rule changes presented by the College of William & Mary. The rule applies only to repairs or rebuilding financed in whole or in part by an SBA disaster loan. The document is included as part of the record.

XI. Brief Update: Regulatory Delays of Dredging Projects Up and Down the Bay

Managing Director Lewie Lawrence provided an update on several dredging projects, including Winter Harbor. Federal consistency determinations have raised concerns

related to the Army Corps of Engineers and their duty to maintaining federal channels. Mr. Lawrence noted that there may be avenues to pursue moving these dredging projects forward, including the potential use of a local emergency declaration.

Ms. Norman moved that Mr. Lawrence take the necessary steps to pursue the available options. Mr. Walker seconded the motion. The motion carried.

XII. Closed Session to Discuss Personnel Matter per 2.2-3711(A)(1)

Vivian Seay made a motion that the MPPDC enter closed session as permitted by Virginia Code Section 2.2-3711(A)(1) to discuss Salaries, compensation, and assigning duties Mr. Walker seconded the motion. All were in favor with none opposed.

Motion to Re-enter Open Session and Certification of Closed Session

Vivian Seay made a motion that the MPPDC reconvene in open session as provided in the Virginia Freedom of Information Act and that each so certify to the best of each member’s knowledge that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Bud Smith seconded the motion. The Commissioners were polled:

Essex County	Gloucester County	K&Q County	King William County	Mathews County	Middlesex County	Town of Tappahannock	Town of Urbanna	Town of West Point
J. Calvin Haile — Certify	Ashley Chriscoe — Certify	Mark Berry — Certify	Justin Catlett — Absent	Patrick Beattie — Certify	Wayne Jessie, Sr. — Certify	Kay Carlton — Certify	Dr. William Goldsmith — Absent	James Pruett — Certify
John Magruder — Certify	Tony Nicosia — Certify	Marie Norman — Certify	Benjamin Edwards — Absent	David Walsh — Absent	Reggie Williams, Sr. — Certify	Steve Wright — Absent		
Bud Smith — Certify	Chris Renew — Certify	Vivian Seay — Certify	Sam Drewry — Certify	Tim Hill — Certify	Kendall Webre — Absent			
April Rounds — Absent	Carol Steele — Certify				Matt Walker — Certify			

The Chair will provide updates to staff and the Commission as needed. The Commission will revisit the discussion at the March meeting.

XIII. Committee Appointments

Chairman Chriscoe reappointed representatives to the OPD & Budget Committee. Mr. Hill moved to approve the reappointments made by Chairman Chriscoe. Mr. Walker seconded the motion. The motion carried.

The following Board members were reappointed:

- John Magruder – Essex County
- Wayne Jessie – Middlesex County
- Bud Smith – Essex County
- James Pruett – Town of West Point

XIV. Other Business

Mr. Magruder provided an update on the Advantus Strategies handout, noting that proposed changes related to FMLA, sick leave, and collective bargaining could impact local government budgets. Mr. Berry also noted ongoing discussions regarding redistricting in Virginia that could affect the Middle Peninsula.

XV. Adjournment

Chairman Chriscoe requested a motion to adjourn. The motion carried unanimously.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
March 16, 2026

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Acting Executive Director:

Contact Info:

Programs: *All service center programs of the Commission with a focus in environmental management, resilience, dredging, and economic development.*

Chief Financial Officer: Candace Harris

Contact Info: charris@mppdc.com (804) 785-8100 ext. 2

Programs: *Agency Finance, Treasurer, Comptroller, Septic Repair Assistance Program Management, Living Shoreline Incentive Program Management, Revolving Loan Program Management, Grants Administration, PAA Financial Staff Support, MPA Financial Staff Support*

Director of Operations: Jennifer Farmer

Contact Info: jfarmer@mppdc.com (804) 785-8100 ext. 3

Programs: *Project-level, Daily Operations, Rural Transportation Planning, Commuter/Employer Transportation Services.*

Director of Planning: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 785-8100 ext. 6

Programs: *Environmental Programs, Hazard Mitigation Planning, Water-Use Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 785-8100 ext. 5

Programs: *Fight the Flood Program, Septic and Well Assistance Programs, Marine Debris Removal Programs, Living Shoreline Grant Programs*

Accounting and Administrative Specialist: Sheila Jaruseski

Contact Info: sjaruseski@mppdc.com (804) 785-8100 ext. 8

Programs: *Benefits, Payroll, Accounts Payable, Administrative Services*

Fight the Flood Project Manager: John Edwards

Contact Info: jedwards@mppdc.com (804) 785-8100 ext. 7

Programs: *Fight the Flood, EDA Partnership Planning Program*

Managing Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 832-6747 (cell)

Programs: *Municipal Dredge Authority and Public Access Authority Secretary*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, financial assistance programs, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30004 – VCZMP Coastal Technical Assistance FY25

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the 2026 Winter Virginia Coastal Policy Team meeting on February 11th. Agenda items included identification and tracking of coastal policy issues that cut across agency jurisdictions, aligning efforts on beneficial use of dredge material, FY26 -28 Focal Area proposal discussion, 309 Project development updates and CZM funded project updates.
- Drafted and submitted the Fy26-Fy27 Coastal TA scope of work to the Virginia Coastal Zone Management Program (CZM). Note that the CZM program has changed the scope of work from an annual project to a two-year project.
- Scheduled Local Planning meeting for March 18th. Agenda items will include Comprehensive Development, Land Development Applications (site plans, plan of developments, rezonings, special use permits, etc.), Solar Farm Sheep Grazing Presentation, and other regional topics.
- Reviewed the proposal from Denise Nelson Advising for Fight the Flood automation including updating the survey 123 and adding an AI chatbot to the website.
- Reviewed GMS budget and made corrections.
- Requested a contract from Consociate Media to complete an annual report and educational campaign for the Commission.
- Reached out to the CZM program inquiring about use of a contractor explicitly written into the scope of work.
- Consulted with Coastal Program staff regarding Federal Consistency Determination review process and local emergency declaration. Researched both Federal and State requirements. Delivered the question of two identical projects in the same location, one with a local deceleration and one with out and inquired if they would be reviewed differently.
- Received numerous calls from citizens interested in primarily self-financing of dredging their small creek but also looking for some financial assistance.

Project 30002 – DEQ Chesapeake Bay WIP Technical Assistance 2025

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- This project will move to closeout once all funds are received.
- Reviewed GMS budget and made corrections.

Project 30005 – DCR CFPF Resiliency Planning

This project looks to expand the capacity of the Middle Peninsula Fight the Flood program. In part, MPPDC staff will hire a FTF Administrator and will work with Consociate Media to implement a marketing strategy to promote and solicit additional participation in the FTF program.

- FTF team members continue to process new FTF business registrations and requests for assistance.
- Continue to process loan and grant applications.
- Working on the 5-year update to the Middle Peninsula Regional Flood Resilience Master Plan.
- Finalized blog post and press release highlighting the Fight the Flood program surpassing \$50 million in financial support distributed through both loans and grants.
- Updated the design and language for the Fight the Flood onboarding sheet for businesses to help encourage their deeper involvement in the program once they are accepted into the program.
- Enhanced the ABOUT page of the website to include MPPDC staff members who work the Fight the Flood program as a way to better connect with the community.
- Developed annual report on Fight the Flood metrics to present to businesses enrolled in the program and MPPDC staff.
- Compiled email database of Fight the Flood businesses enrolled in the program to develop targeted database to communicate to.
- Developed strategic action plan for connecting with and enhancing the value to businesses enrolled in the program based on feedback received in 2025 Fight the Flood business roundtable session.

Project 30006 – NOAA Marine Debris Removal Pilot

Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNOW), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.

- During this reporting period, MPPDC staff continued active coordination on Abandoned and Derelict Vessel (ADV) identification, prioritization, and removal efforts in Gloucester County and the Middle Peninsula region, working closely with Lynnhaven River NOW (LRNOW), Gloucester County staff, marina operators, the Virginia Marine Police (VMP), and removal contractors.
- Staff supported field verification and information gathering for multiple reported ADVs, including vessels near the Maryus Road boat ramp, Jordan Marina, and Dunham Massie Lane. Coordination focused on confirming vessel locations, determining whether vessels were in navigable waters or on private shoreline, clarifying title status, and identifying legal or access constraints that could affect eligibility for removal under current grant priorities. Gloucester County staff conducted site inspections where possible, while staff coordinated remotely during earlier periods due to access limitations, posted property restrictions, and winter conditions.
- Significant effort during this period centered on advancing removal planning for the large shrimp vessel located at Jordan Marina on Sarahs Creek. MPPDC staff previously coordinated with LRNOW and Gloucester County regarding title status, ownership history, and disposal eligibility. On March 10, 2026, staff met on-site with Vince Bowhens of Lynnhaven River NOW and Greg Gentry of Gloucester County during the active removal of this vessel by Sandy Point Marine. This vessel had previously been identified

by MPPDC staff as a priority removal candidate. Following observation of the removal, staff joined partners in visiting several additional locations in Gloucester County to review other potential ADV sites and discuss prioritization of future removals.

- Staff also assisted with prioritization of multiple smaller ADVs in the Guinea Marsh / Maryus Road area, including newly dumped vessels partially in the water. Gloucester County initiated required public notice procedures for select vessels, and staff coordinated with LRNOW to determine which vessels could be funded and removed in the current round based on risk, location, and eligibility. Vessels located fully on land and not posing an imminent risk of entering the water were deprioritized consistent with grant guidance.
- MPPDC staff also participated in an on-site coordination meeting on March 6, 2026, with Vince Bowhens of Lynnhaven River NOW and other project partners, with additional partners joining via Teams, to review removal progress and discuss priorities for remaining vessels. In addition, staff met with the Mathews County Commonwealth's Attorney on March 12, 2026, regarding a sailboat reported abandoned in Queens Creek to discuss legal considerations and potential pathways for addressing the vessel.
- In addition to site-specific coordination, staff supported broader ADV program activities. LRNOW indicated plans to schedule additional removals through late spring, with the goal of completing vessel removals by early summer. Current removal funds are expected to be fully expended during this timeframe, and remaining vessels eligible for removal must be identified and documented as soon as possible in order to advance them through the program before funding is depleted. Staff continue coordinating with VMP and other partners to verify reported vessels and identify additional candidates for removal.
- MPPDC staff also continue supporting outreach and data collection efforts tied to ADV and marine debris reduction. Partners requested assistance distributing stakeholder and boat owner surveys to coastal Virginia marine industry professionals and boat owners to inform ongoing planning and implementation efforts under the Virginia Marine Debris Reduction Plan (VMDRP).
- These activities build on prior coordination with Virginia CZM and regional partners and reflect continued alignment between local ADV response actions and statewide marine debris reduction priorities. Staff will continue supporting vessel verification, documentation, contractor coordination, and partner engagement to advance timely and compliant removal of priority ADVs in the region.

Project 30007 – VCZMP 309 Dredging Financing

Model language will be developed to assist local governments interested in establishing tax revenue financing mechanisms for supporting dredging and flood protection activities. A pilot financing structure will be developed for Middlesex County for dredging and flood protection of Broad Creek.

- Submitted the final report, final summary report and reimbursement request.
- This project will move to closeout once all funds are received.

Project 30008 – VPA MP-ES Dredge Material Planning

Developing a Dredge Material Management Initiative Master Plan for the Middle Peninsula and Eastern Shore Regions.

- Coordinated with UVA Weldon Center for Public Service on a draft white paper that outlines the legal and regulatory framework for the placement of dredged material including in-water disposal, upland placement, and associated impacts, and identifies feasible reuse pathways informed by stakeholder input and comparative research. Engaged with stakeholders such as USACE Norfolk District, DEQ, and various localities to better understand federal interest and funding, upland placement regulatory framework, and

local zoning requirements potentially impacting material management strategies.

- Continued conducting a preliminary site assessment and mapping exercise for in-water and upland placement strategies and locations through Proof Projects. Incorporated publicly available GIS layers to support placement site identification.
- Maintained alignment of DMMI initiative with Coastal Zone Management grant #NA25NOSX419C0064 for *Advancing BUDM in Coastal Virginia: Implementation Strategies and Policy Development* (CZM BUDM v2) which will support material management strategies for the municipal dredging program.
- Maintained alignment of DMMI initiative with Coastal Zone Management grant #NA25NOSX419C0064 *Exploring SAV Mitigation Strategies in the Middle Peninsula* to support BUDM for the municipal dredging program.
- Continued work on a material management plans for Aberdeen Creek, Whiting Creek, and Davis Creek with consideration to future upland placement opportunities.

Project 30012 – DEQ Chesapeake Bay WIP Technical Assistance 2026

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Scheduled Local Planning meeting for March 18th. Agenda items will include Comprehensive Development, Land Development Applications (site plans, plan of developments, rezonings, special use permits, etc.), Solar Farm Sheep Grazing Presentation, and other regional topics.
- Participated in an internal review of living shoreline and septic loan program to gain a better of the process and staff roles throughout the loan inquiry, application and determination process.
- Reviewed the WIP scope of work to understand project deadlines.
- Reviewed GMS budget and made corrections.

Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation) *VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.*

- Continuing to work with the engineer to get a 10% for the Antioch Church. Once this is received then MPPDC staff will be able to submit an application to DCR for consideration.
- Corresponded with Janice Burgess about the Antioch School and provided a status update on the design and next steps.

Project 30301 – Guinea Marsh Restoration

The project will preliminarily design and advance nature-based coastal resilience solutions that protect more than 1,000 acres of tidal marshes, dunes, and beaches in Gloucester County, Virginia, while strengthening community resilience and honoring local cultural and historical connections to the landscape. This project is funded by the National Fish and Wildlife Foundation's (NFWF) National Coastal Resilience Fund and administered by the Virginia Department of Wildlife Resources (DWR) with subaward to MPPDC.

- MPPDC has contracted Consociate Media to conduct a historical documentation of the Guinea Marsh system, establish public outreach and community documentation and materials including logo and website for the project. Website is under development and interviews are being conducted to document the

historical importance of the Guinea Marsh complex. Consociate has also provided input on a stakeholder engagement list.

- Engaged University of Virginia (UVA), Institute for Engagement and Negotiation (IEN) to conduct community workshops and conduct tribal engagement to develop a community-informed implementation plan. The list of sovereign nations includes state and federal tribes. The project team is finalizing the language of the project mission and goals to further outreach.
- Received and reviewed six (6) responses to the Request for Proposals (RFP) for a competitive procurement to provide technical services for the project designs, resilience feasibility studies, and land conservation suitability assessment. Coordinated and conducted review and scoring of proposals, of which three (3) were selected for additional follow-up interviews to determine the most qualified.
- Continued program and grant management coordination with DWR.
- Established social media channels for the Guinea Marsh GRIT project for public communication.
- Drafted community-facing language about the mission, vision, goals and efforts of the Guinea Marsh GRIT project.
- Developed draft list of advisors to help lead Guinea Marsh GRIT project focus groups.
- Continued research into history and legacy of the region for cultural narrative to support Guinea Marsh GRIT project.
- Performed drone video and photo scouting session in Guinea Marshes.

Project 32026 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

This program is for PDC staff to provide financial and accounting services.

- Provided ongoing financial and accounting support to the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA), including oversight of account activity, transaction review, and maintenance of accurate financial records.
- Coordinated PAA cash management activities, including fund transfer support, balance-related follow-up, and reconciliation assistance to support operational and reporting needs.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- At the request of NFWF staff, updates were made to the final reimbursement request and the polygon of the project areas. Awaiting final reimbursement. Once received project can move to closed.

Project 32186 – VCZMP SAV Mitigation

This project is for the development of a planning document to support the establishment of a Submerged Aquatic Vegetation (SAV) mitigation program for the Middle Peninsula. The project is funded with federal funding from NOAA via the Virginia Coastal Zone Management Program.

- Anchor QEA continued a comprehensive needs assessment and regulatory review, evaluation of potential SAV mitigation strategies, and stakeholder engagement with technical experts at VIMS, VMRC, and others.
- Aligned with the DMMI initiative to support SAV mitigation strategies in support of the municipal dredging program.

Project 32187 – VCZMP Advancing BUDM in Coastal Virginia: Implementation Strategies & Policy Development

This project will advance technical implementation of BUDM by conducting a comprehensive literature review and refining sediment testing protocols and developing a planning and implementation document to standardize regulatory approvals and streamline project execution for municipal dredging programs. Additionally, the project will update the inventory of sites needing material, conduct targeted research, and engage stakeholders to address regulatory and economic challenges. The project is funded with federal funding from NOAA via the Virginia Coastal Zone Management Program.

- Carlexson Consulting provided grant oversight and coordination in addition to report development for sediment science to inform beneficial use of dredged material and an update to the BUDM Version 1 report. Dr. Lee Daniels is providing technical support for sediment testing protocols based on his research and experience with Weanack Land at Shirley Plantation.
- Held a kick-off meeting with MPPDC, DEQ CZM, and the project team to align engagement efforts with other regional ongoing initiatives and review findings of the previous BUDM report to identify regional strategies for focus and implementation.
- Connected with regional stakeholders such as VIMS CBNERR, USACE, TNC, and various state agencies to determine recommendations for advancement of BUDM as a resource for municipal dredging.
- Aligned with the DMMI initiative to support BUDM implementation strategies in support of the municipal dredging program.

Project 35001 – VCZMP Ecotourism Booster

The project will add the George Washington Regional Commission to the Virginia Water Trails website, hold a planning process to develop a sustainable solution for the Virginia Certified Ecotour Guide Course (VCEG), hire a consultant to lead the 2025 VCEG, and to pilot the development of an experiential water trail video to promote recreation, tourism and history of Urbanna Creek in Middlesex County.

- Reached out to CZM regarding the status of this project. Jefferson Flood, CZM staff, outlined the project and how tasks should move forward:
 - Dec 2025: MPPDC returned \$17,177 in unspent funds associated w/ Products #2 (Experiential Water Trail Upgrade Pilot), #3 (Ecotour Guide Program Development), & #4 (Ecotour Guide Course) to Virginia CZM.
 - Jan 2026: Virginia CZM sent the same \$17,177 to NPPDC (added to their FY24, Task 45 Technical Assistance grant) to do all the work associated w/ Products #2, #3, & #4.
 - MPPDC should subcontract the **\$5,250** to GWRC after GWRC signs an updated MOU to join the Water Trails (current version attached).
 - GWRC should subcontract \$3,500 to Friends of the Rappahannock (FOR) to develop the Water Trails content for the GWRC region, use \$1,000 for staff time to manage the subcontracts & QA/QC FOR's material, & pay Consociate Media the remaining \$750 to upload this content to the Water Trails webpage.
- Scheduled a meeting with GWRC on March 20th, to discuss the Virginia Water Trails website, the scope of work, and timeline.
- Requested and received an extension for the project. The project was extended to December 31, 2026.
- Reviewed GMS budget and made corrections.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30222 – VDRPT Commuter Assistance Program (CAP) Operating FY26

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Developed HUB33 rack card to promote hybrid work options across Middle Peninsula.
- Finalized 2026 annual survey to community on commuting habits. Survey to help inform communications tactics and gain insight into community use of transportation assets.
- Drafted press release to promote 2026 survey to community on commuting habits.
- Drafted social media campaign to promote 2026 survey to community on commuting habits.
- Drafted flyer to promote 2026 survey to community on commuting habits.
- Compiled and delivered 2025 calendar year annual report to DPRT.

Project 31007 – VDOT Rural Transportation Planning FY26

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Two Smart Scale applications will be submitted for Gloucester County (Board approved February 25, 2026).
 - Plan to submit applications on March 30, 2026.
- Held Local Planners Meeting March 18 and VDOT provided updates.
 - Linda LaSut with VDOT gave an update that the pre-applications for Smart Scale are due April 1, 2026, by 5:00 pm.
 - Cassy Lord with VDOT will come to HUB33 on March 30 from 1-3 p.m. to assist those localities that need support with submitting their pre-applications
 - Full applications open on June 1, 2026.
- Continued work with Timmons Group on the Transportation Screening tool to discuss survey design and grant administration for the purposes of identifying project locations suitable for grant applications.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- VHB continued coordination with the MPPDC consultant, Denise Nelson Advising, LLC, on the preparation of the 2026 USDOT BUILD grant which was submitted by the MPPDC on 2/24/26.
 - VHB developed the narrative for the Innovation Section to address the Merit Criteria of the grant

- o VHB updated the BCA Spreadsheet a final time for grant application
- o VHB updated the project cost estimates for all (11) of the priority sites to include residual values
- o VHB drafted a BCA narrative to support the application
- o VHB developed the narrative for the Project Readiness section of the grant which elaborated on the NEPA work completed to date
- VHB internal activities:
 - o Continued the final refinements of the Multimodal Working Waterfront Improvement Plan Final Report text and graphics

Project 301012 – DCR Community Flood Preparedness Fund (CFPF)/VMRC Waterway Maintenance Fund (WMF) Davis Creek (Mathews) Dredging.

Project is for finalizing dredged material disposal solution obtaining appropriate permits and implementing dredging of Davis Creek.

- Conducted In-Progress-Review (IPR) Meeting # 4 with the USACE, Mathews County, and the MPPDC. Items discussed included real estate actions, geotechnical evaluations of sediment sampling, Marsh Elevation Enhancement and an associated task duration schedule, as well as a discussion regarding the need for an update to the Upland Placement task duration schedule.
- Began planning efforts for IPR Meeting # 5 which is scheduled to occur on May 13.
- Continued work with the USACE, Mathews County and the MPPDC in defining the appropriate federal standard for dredge material.
- Continued coordination with the USACE, Mathews County, and the MPPDC regarding a potential hybrid project which would “hold” both MEE and UP dredge material in separate placement sites.
- Continued coordination efforts with the USACE regarding Section 408 and channel setback requirements.
- Reviewed GMS budget and made corrections.

Project 38810 – VPA Waterway Maintenance Fund (WMF) Aberdeen Creek (Gloucester) Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an appropriate location. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Coordinated with VIMS to refine the volume of material to be dredged, which has increased to approximately 70,000 cubic yards if dredged to the full template.
- Continued a phased dredging approach based on currently identified placement alternatives.
- Reviewed GMS budget and made corrections.

Project 38812 – DCR Flood Fund – Whiting Creek (Middlesex) Dredging

Project is for designing and developing a draft permit application for dredging and beneficial reuse of disposal of dredged material at Whiting Creek.

- VIMS provided drafts of a design report and joint permit application for which review comments were provided with regard to dredging and dredge material placement components.
- Began planning efforts for IPR Meeting # 7 which is scheduled to occur on May 13.
- Continued coordination efforts with the USACE regarding Section 408 and channel setback requirements.
- Reviewed GMS budget and made corrections.

Project 38818 – DCR CFPF Aberdeen Spit Restoration

MPPDC was awarded a Coastal Flood Preparedness Fund grant for the design and construction of a living shoreline at the mouth of Aberdeen Creek in Gloucester County. t

- Carlexson has been contracted to manage this project and provide technical oversight.
- Coordinated with various geotube manufacturers to assess the logistics and feasibility of dewatering dredged material within the footprint of the living shoreline and restoration footprint.
- Coordinated with VIMS to contract for preliminary design and feasibility assessment of in-water placement strategies to support this living shoreline design.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- During this reporting period, MPPDC staff continued final close-out coordination under the Septic and Well Assistance Program (SWAP). The final SWAP progress report was submitted to VDH on January 30, 2026. Following submission, MPPDC staff coordinated with VDH to provide several additional clarifications requested as part of the close-out review process, which have now been satisfactorily addressed.
- MPPDC staff also coordinated the transition of one remaining project opportunity to the SWAP D2PI program so that available funds could be combined with other resources for potential implementation. In addition, MPPDC staff communicated with partners regarding a potential pump-out program opportunity.
- MPPDC staff continue coordinating with VDH as needed to complete final administrative close-out requirements for the program.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner’s shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- During this reporting period, MPPDC staff continued coordination with VDH staff on activities under the SWAP D2PI program. MPPDC staff are working with VDH staff to ensure an extension is issued to allow sufficient time to advance remaining project activities.

- MPPDC staff coordinated the transition of one project opportunity into the D2PI program so that available resources could be combined with other funding sources for potential implementation. MPPDC staff also communicated with partners regarding a potential pump-out program opportunity to support regional wastewater management needs.
- The direct discharge project advanced during this reporting period, with the design now submitted for both VDH and DEQ permits. Advancing the project required extensive coordination and communication among the contractor, VDH, and regulatory staff. During the permitting process, MPPDC staff assisted in resolving a documentation issue that had delayed contractor progress by coordinating with VDH staff to ensure required materials were transmitted promptly, allowing permitting activities to move forward.
- MPPDC staff continue working with VDH, DEQ, and project partners to support permit review, coordinate program activities, and advance eligible projects under the SWAP D2PI program.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- During this reporting period, MPPDC staff continued active management and coordination of projects funded under the SLPP program, with increased emphasis on advancing projects toward construction and accommodating a significant rise in new client inquiries. Interest in the program has increased substantially, with additional applicants seeking assistance for septic repairs and system failures. MPPDC staff are actively processing new intakes, screening eligibility, and coordinating with Local Health Departments, contractors, and applicants to move qualifying projects into the program pipeline as quickly as possible.
- Several SLPP projects are fully complete, including one fleet purchase project and two 50/50 cost-share projects. These completed projects represent a substantial portion of incurred and expended program funds and demonstrate measurable progress toward required expenditure benchmarks.
- Multiple additional projects remain active and are advancing through permitting, design, and administrative review. Several fleet purchase projects are pending regulatory confirmation regarding repair eligibility, while others are progressing through design and permitting or awaiting issuance of a Notice to Proceed following application review. MPPDC staff continue coordinating closely with VDH, DEQ, contractors, and applicants to resolve outstanding approvals and advance projects toward construction.
- Other projects remain in pre-construction stages due to incomplete documentation or pending responses from third-party entities, including property owners, managers, or regulatory agencies. MPPDC staff continue targeted follow-up with applicants and partners to address these items and move eligible projects forward as requirements are satisfied.
- During this reporting period, MPPDC staff also participated in extensive coordination with the funder regarding the treatment of indirect costs under the SLPP program. These discussions involved MPPDC staff working closely with the MPPDC Chief Financial Officer and Managing Director to clarify indirect cost eligibility and reporting requirements to ensure compliance with program guidelines and alignment with the organization's financial management procedures.
- Collectively, the SLPP-12 project pipeline includes completed work, active projects nearing implementation, and a growing number of new applicants entering the intake process. MPPDC staff continue coordinating closely with internal finance staff and the funder to document incurred costs, prepare reimbursement requests, and ensure projects remain on track to meet the final disbursement deadline of November 1, 2026.

- MPPDC staff remain focused on advancing eligible projects, managing increased demand for assistance, resolving outstanding approvals, and ensuring timely and compliant expenditure of SLPP funds in support of septic system repairs and regional wastewater resilience.

Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY26

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 38816 – DEQ IIJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- During this reporting period, MPPDC staff continued implementation and coordination of shoreline stabilization activities across Middlesex and Essex counties under the MEB program (Mod 1 and Mod 2) and one project in Gloucester County under the IIJA Non-MEB allocation. Most active projects have progressed into construction, with sill installation and sand placement substantially complete at the majority of sites. Remaining work primarily consists of final marsh grass installation during this month.
- MPPDC staff continued coordinating with homeowners, contractors, regulatory agencies, and finance personnel to manage construction progress, permitting follow-up, reimbursement preparation, and compliance requirements. All available program funds are currently fully encumbered across projects in construction or nearing completion, with approximately \$30,000 maintained as a contingency buffer to address potential cost adjustments.
- Most projects remain on track for completion by March 31. Two projects have experienced delays: one in the MEB area due to a permitting issue and one related to funding structure and loan program timing. Both issues are currently being resolved; however, MPPDC staff have advised participating homeowners to pause additional construction activity until an anticipated program extension is formally issued. Based on the most recent update from DEQ, the extension is expected but may not be implemented until June.
- MPPDC staff continue responding to new homeowner inquiries and providing technical assistance on eligibility, permitting, and financing while advancing living shoreline best management practices throughout the region.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients’ bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Nothing to report

Project 35004– EDA Partnership Planning Program

The project will enable the Economic Development District (EDD) to provide comprehensive economic development planning services to the EDD region and will enable the EDD to successfully manage and coordinate the development and implementation of a Comprehensive Economic Development Strategy to address the unique needs of our region and support the region’s economic development and growth.

- Staff has begun working on the 2026 update to the Comprehensive Economic Development Strategy.
- Completed mock-ups of the new MPPDC website which includes more robust economic development information.
- Commenced coding of new MPPDC website which includes more robust economic development information.
- Reviewed the project deliverables and reached out to the EDA about project deliverables.
- Reviewed GMS budget.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 302010 – FY25 VA Water Trails Website Maintenance

MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – www.VirginiaWaterTrails.org

- Performed monthly maintenance, security checks and backup of website.
- Updated website to include 2026 ecotour course information.
- Requested invoices for PDC partners to be sent.
- Worked with Consociate Media to get an estimated maintenance cost for the Virginia Water Trails website for FY26-FY27. This price was divided between the 4 PDCs that are currently participating in the Virginia Water Trails website MOU. This price was also shared with the other PDCs so they can add this to their CZM Coastal TA proposals (FY26-FY27).
- Reviewed GMS budget.

Project 38026 – FY26 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Provided a letter of support to the Rappahannock Refuge Friends for funding through new property acquisition for the Rappahannock River valley National Wildlife Refuge (RRVNWR).
- Provided a letter of support to Gloucester County for an earmark request to our Federal delegation to request funding for work on two of our historic buildings.

Project 30003–DEQ Water Supply Plan Update

This project addresses the Virginia General Assembly mandate to develop a water supply plan. Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Continue to work with WSSI to develop the regional water supply plan.
- Reviewed GMS budget and made corrections.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Submitted 3 US DOT BUILD grant proposals:
 - \$25,000 to implement designs for 11 Working Waterfronts across the region developed during previous RAISE Grant
 - \$1,635,720 for Middlesex County’s Broad Creek-Chesapeake Bay Access Project to develop shovel-ready designs for working waterfront development.
 - \$387,908 for Gloucester County’s working waterfronts facility planning & model ordinance development.
 - Award announcement anticipated June 2026.
- Submitted 3 Community Project Funding (earmarks) applications to U.S. Rep. Wittman’s office:
 - \$4,000,000 to develop a Winter Harbor dredge material management plan & conduct dredged material storage site maintenance to support dredging the channel in Mathews County.
 - \$2,000,000 for MPCBPAA to purchase dredged material disposal sites to support a regional municipal dredging program.
 - \$1,718,182 for Essex County’s joint maintenance facility & access road construction project to support County schools, emergency services, law enforcement, and government vehicles.
- Developing Congressionally Directed Spending (earmark) request to U.S. Sens. Kaine & Warner for Tappahannock Prince Street water & sewer upgrades.
- Developing 2 DCR Recreational Trails Program (RTP) applications:
 - Essex County’s Rotary Poor House Park trail & trailhead upgrades.
 - Mathews County design & engineering for natural trail behind Liberty Square Courthouse.
- Uploaded acceptance letters for 2 VDEM Emergency Shelter Upgrade Assistance Grant awards:
 - \$223,466 for generator upgrades required to relocate Mathews County’s emergency shelter to Thomas Hunter Middle School.
 - \$78,361 for new pump station generator and extension of existing generator service area for Emergency Shelter at Gloucester High School.
 - Awaiting award packages.
- Awaiting award packages for 2 DCR Community Flood Preparedness Fund (CFPF) grants:
 - \$253,643 for Gloucester County’s Gloucester Point Beach Resilience Master Plan development.
 - \$5,461,088 for Town of Tappahannock’s Rappahannock River Park shoreline stabilization & roadway elevation design.
- Assisting Gloucester County with NEPA review for pending DCR Land & Water Conservation Fund (LWCF) grant award for \$714,788 to upgrade and elevate restrooms, pavilion & access ramps in Gloucester Point Beach Park.
- Awaiting information from NOAA for FY26 Congressionally Directed Spending (earmarks) award for \$802,000 to MPCBPAA to purchase, deploy, and operate for one-year water-level monitoring stations across the Middle Peninsula.
- Coordinating with U.S. Rep. Wittman’s office and U.S Army Corps of Engineers staff to advance 2 Community Project Funding (earmarks) requests awarded in the FY26 federal budget:
 - \$2,000,000 in pass-through funding to USACE for maintenance dredging of Winter Harbor, Mathews County - Coordinating previous USACE appropriations for this project with USACE Norfolk District.
 - \$810,000 to MPCBPAA to acquire dredged material storage sites to support a municipal dredging program.
- Continuing to coordinate with DOW, NPS & DCR to execute contract for \$350,000 Readiness and Environmental Protection Integration (REPI) Program grant award to Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation:

- o Attended meeting with NPS, DCR, DOW, Town of West Point, and MPCBPAA to establish conservation easement language and land survey requirements to enter contract for \$276,000 Readiness and Recreation Initiative (RARI) matching fund award.
- o \$255,000 in DCR Virginia Land Conservation Fund (VLCF) matching funds already secured.
- Met with Boating Infrastructure Grant (BIG) program staff to review previous Perrindise Marina boat slip & dock improvements proposal to improve score for FY27 application cycle.
- Researched wastewater infrastructure emergency funding request from Tappahannock, including DEQ Virginia Clean Water Revolving Loan Fund, CDBG Urgent Need Fund, and SERCAP Facilities Development Grant and Community Development Loan programs.

Project 38819 – EECBG Middlesex Energy Audits

Middlesex County was awarded Energy Efficiency and Conservation Block Grant (EECBG) funding from the Virginia Department of Energy to conduct residential & business energy audits, public education events, and marketing/outreach activities. MPPDC is administering the grant on behalf of the County and providing legal support for procurement and contracting.

- Project is awarded, awaiting onboarding

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project involves planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- The construction contract for the renovation of the Main House and addition to the Pool House was executed in October of 2024 with Fresh Start Renovations. Permitting delays extended the start of the renovation on the Main House. Issues related the issuance of the building permit for Pool House and projected cost overruns at the Main House and Pool House resulted in abandonment of the addition to the Pool House. Modification of the grant agreement with VHDA was approved to reduce further the rental unit production number to four units, extend the grant to December 31, 2025, and reallocate costs from the Pool House to the Main House. A contract addendum was issued with Fresh Start Renovations to complete the renovation of the Main House by the grant deadline. The VHDA financial resources have all been expended and final reimbursement was received. The Main House renovations are now complete with final testing and inspections from Gloucester County the only remaining items prior to issuance of CO. A Memorandum of Understanding between MPPDC, Fresh Start and MBH-RE was executed on March 13th governing any remaining work that may be needed and final payment to Fresh Start.
- In March of 2025 the septic system serving the Main House and Pool House failed. Grant assistance from DEQ was received to replace the existing failed system with a new engineered system large enough to serve both the Main House and Pool House. The construction contract for the engineered system was awarded to Soils Inc. The construction of the septic system is now complete with connection to the Main House. The well and plumbing system still needs to be tested prior to final Certificate of Occupancy.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project

to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Remaining fund balance will be applied to EECBG energy efficiency purchase at Captain Sinclair’s housing rehabilitation project in Gloucester.

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Began to draft the final report to FEMA.

Project 32180 – FEMA Ware Cove LLC

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Sent a request to Virginia Department of Taxation about use of MPPDC sales tax on structural projects taking place on private property. This is critical for the development of a program framework for future FEMA mitigation projects.
- Reviewed a memo from the Chairman regarding the chain of custody, management structure, and communication protocols for the Ware Cove FEMA Grant.
- Continue to reconcile receipts and collect invoices.

Project 32300 - FEMA VDEM AHMP

This project will guide Middle Peninsula localities through the updating of the regional All Hazards Mitigation Plan (AHMP). The Plan evaluates all hazards that may affect the region and proposes mitigation strategies to reduce the impacts of future hazardous events.

- MPPDC staff hosted Local Planning Team meetings and below is the meeting attendance.

Locality	Meeting Attendance ✓ = attended meeting -- = did not attend meeting					
	LPT Meeting 1 (4/23/25)	LPT Meeting 2 (5/5/25)	LPT Meeting 3 (5/19/25)	LPT Meeting 4 (6/9/25)	LPT Meeting 5 (6/23/25)	LPT Meeting 6 (12/8/25)
Essex	✓	✓	--	✓	✓	--
Gloucester	✓	✓	✓	✓	✓	✓
King William	✓	✓	✓	✓	✓	--
King & Queen	✓	✓	✓	✓	✓	✓
Mathews County	✓	✓	✓	✓	✓	✓
Middlesex County	✓	✓	✓	✓	✓	✓
Town of Urbanna	✓	✓	--	✓	✓	✓
Tappahannock	✓	--	--	--	--	✓
West Point	✓	✓	✓	✓	✓	--

- Reached out to Denise Nelson Advisory about helping to draft Chapter 4 of the AHMP that includes a review of hazards impacting the region.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Managed financial review and administrative support activities for MPPDC’s On-Site Technical Guidance Assistance and Loan Program, including homeowner file review, documentation follow-up, and support for loan, grant, and forgiveness recommendations to advance septic repair projects that improve water quality and public health.
- Provided program compliance and funding oversight for septic assistance activity, including coordination of borrower communications, tracking of committed, outstanding, and undisbursed funds, and support for administration of a program portfolio that included more than \$2.8 million in septic-related VRA financing and forgiveness capacity.

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC’s On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Principal committed: \$2,700,000; outstanding: \$1,162,488; undisbursed: \$1,537,212
- Principal forgiveness: \$300,000 committed; \$207,926.98 undisbursed
- C-515662G: committed \$149,894; outstanding \$115,806; undisbursed \$33,791; forgiveness committed \$50,106; forgiveness undisbursed \$11,405
- Finance focus: continue processing applications/disbursements, tracking forgiveness, and meeting VRA covenant/reporting requirements

Project 31500 – Living Shoreline Loan Program

- Undisbursed principal remaining: \$0
- Outstanding principal (servicing): ~\$179,131 total (\$112,464 + \$66,667)
- Principal forgiveness: \$75,000 committed; \$0 undisbursed
- Finance focus: ongoing loan servicing, tracking, and required reporting as applicable

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY26 Indirect Cost rate = 27.93%.

Finance & Administration

- Advanced audit readiness efforts through organization and review of financial records and supporting documentation, including responding to multiple auditor and locality inquiries related to funding classifications, reimbursement sources, and ALN identification for federally funded activities.
- Supported payroll reconciliation and audit traceability by compiling, organizing, and uploading amended January payroll documentation to SharePoint for internal review and audit support.
- Provided ongoing financial oversight and internal support across departments by addressing multiple (5+) staff inquiries related to invoice coding, project attribution, payment processing, and budget alignment.
- Strengthened internal coordination between Finance and project management by clarifying expectations around project coding, including guidance on FY26 project setup and budget linkage decisions.
- Improved financial reporting workflow efficiency by reinforcing advance request expectations, helping Finance manage multiple concurrent deadlines across audit, grants, and reporting functions.
- Supported validation of project budget setup within GMS by initiating follow-up on onboarding documentation and budget detail alignment for active and upcoming projects.

Grants & Program Support

- Progressed review of multiple (5+) septic and shoreline loan files, including follow-up on missing documentation and financial data required to complete ability-to-repay analyses and eligibility determinations.
- Issued multiple applicant and partner communications (10+) to obtain required documentation, confirm continued project need, and maintain forward movement of loan and grant files.
- Provided financial review input on funding recommendations, including identifying cases where grant or loan-forgiveness assistance may be more appropriate than standard loan terms based on applicant financial capacity.
- Responded to multiple inquiries (5+) related to vendor/project attribution and funding source clarification for invoices and reimbursements, supporting compliance and accurate financial reporting.
- Coordinated responses to locality and auditor questions regarding funding sources, including determining whether reimbursements were federal and identifying applicable ALN classifications where required.
- Supported development of grant proposals and budgets by providing fringe rate justification support and related financial inputs for upcoming submissions.

Reporting & Strategic Planning

- Drafted and refined multiple internal and external communications (10+) to clarify financial reporting practices, project coding, reimbursement classification, and budget support expectations across departments.
- Reinforced financial governance and audit defensibility by clearly defining the role of Finance in reporting, ensuring that all outputs reflect system-based data derived from approved budgets and posted expenditures.
- Supported ongoing board, audit, and management reporting needs during a period of financial review and operational follow-up, contributing to improved transparency and consistency in financial communications.
- Evaluated and advanced options for supplemental finance support to address workload demands, including review of external service proposal and agreement materials to assist with audit and reporting timelines.

Closed Projects

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Project 32182 – VCZMP Working Waterfront Resilience Assessments

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank) VDCR CFPF

funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise.

One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc,

a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 31005 – VDOT Rural Transportation Planning FY25

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

Project 30001 – VCZMP Coastal Technical Assistance FY24

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation

Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.

Project 35002 – VHDA CIG Housing Planning FY24

VHDA awarded MPPDC a \$50,000 Community Impact Grant – Innovation Planning to scope out three innovation building systems, floating moisture barrier system (FMBS) – Home Mechanix, onsite wastewater treatment & reuse system (OWTRS) – Triangle Environmental, and structural steel insulated panel system (SSIP) – ThermaSteel. The grant was for the preparation of three “white papers” that would mirror the application for a VHDA Housing Innovation Implementation Grant. These three innovative housing systems can significantly improve the resiliency of housing, allow for the development of resilient housing in low-lying coastal areas, and reduce the overall cost of housing, particularly for lower-income households. The purpose of the project was to test demonstrate each innovative building system at the Captain Sinclair property with the objective increasing the deployment of each system in coastal Virginia.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 32181 – VCZMP Coastal Technical Assistance FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year’s grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

Project 38811 – DCR Flood Fund – Broad Creek (Middlesex) Dredging and Jetty Design

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

Project 38813 – Broad Creek Spot Dredging (Middlesex) VPA Emergency Dredging

Project is for emergency dredging of the federal navigation channel and placement of dredging material in the federal upland placement site adjacent to Broad Creek.

Project 301981 – FY25 Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners, and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association (VGFOA): The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc. (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund



GLOUCESTER COUNTY
Planning, Zoning & Environmental
Programs Department

6489 Main Street
Gloucester, VA 23061
(804) 693-1224
www.gloucesterva.info

February 18, 2026

MPPDC Board of Commissioners
P.O. Box 399
Mattaponi, VA 23110

Re: Request for MPPDC to Apply for Two SMART SCALE Applications on Behalf of
Gloucester County

Dear MPPDC Board of Commissioners:

Gloucester County is seeking the Middle Peninsula Planning District Commission's (MPPDC) assistance with the submittal of two SMART SCALE applications during the upcoming funding round.

Gloucester County would like to advance a total of six SMART Scale applications this cycle; however, due to the Commonwealth's application limit of four submissions per locality, the County is requesting MPPDC's assistance in submitting two projects, detailed below, to ensure all priority projects can be considered for funding.

The first project is the Route 17 Widening from Tidemill Road to Guinea Road. This project proposes widening Route 17 from four lanes to six lanes to address existing and projected congestion along this primary regional corridor. The project includes multimodal improvements consisting of a shared-use path on the east side of Route 17 and sidewalk infill on the west side where commercial development is present. These improvements enhance pedestrian and bicycle connectivity, improve safety, and support access to adjacent land uses while advancing regional mobility and safety objectives.

The second project consists of operational and safety improvements at two intersections along Route 17 south of the Court House area. At the Route 17 and Short Lane/Burleigh Road intersection, a second southbound left-turn lane on Route 17 and a receiving lane on Short Lane are proposed to accommodate the large volume of vehicles turning east onto Short Lane. In addition, dedicated turn lanes will be added to the approaches of Short Lane and Burleigh Road to improve roadway alignment, reduce conflict points, and enhance overall intersection safety and operations. Further south along Rte. 17 at its intersection with Hickory Fork Road, the project proposes the addition of a second northbound left-turn lane on Route 17 and a receiving lane on Hickory Fork to reduce queueing and improve traffic flow.

Regional sponsorship through MPPDC strengthens the competitiveness of these applications by allowing projects to leverage access to the High Priority Projects (HPP) funding category. This

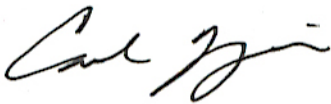
approach helps ensure that regional priorities are advanced while preserving limited district funding for smaller, more localized transportation projects across the Middle Peninsula.

For your review, I have attached the presentation outlining all projects under consideration, including those the County is requesting MPPDC submit on our behalf. I will be presenting Gloucester County's full suite of proposed SMART SCALE projects at the upcoming MPPDC meeting.

Gloucester County greatly values MPPDC's partnership and regional expertise. The County is prepared to work closely with your staff to provide all required project information, supporting documentation, and coordination needed to advance these applications successfully.

Thank you for your consideration and continued collaboration. Please let me know if additional information would be helpful.

Sincerely,

A handwritten signature in black ink, appearing to read "Carol Rizzio". The signature is fluid and cursive, with a long horizontal stroke at the end.

Carol Rizzio, Assistant Director of Planning, Zoning, and Environmental Programs

cc: Carol Steele, County Administrator
Anne Ducey-Ortiz, Director of Planning Zoning, and Environmental Programs
Cassandra Lord, Fredericksburg District Planning Manager



Lewis L Lawrence
Managing Director

Hon. Ashley C. Chriscoe
Chairman

DRAFT

RESOLUTION DIRECTING STAFF TO ASSIST THE VA DEPARTMENT OF TRANSPORTATION IN TRANSPORTATION RELATED MATTERS FOR THE MIDDLE PENINSULA PLANNING DISTRICT AS NECESSARY IN COMPLIANCE WITH THE PROVISIONS OF 23 U.S.C. 135

WHEREAS the Middle Peninsula Planning District Commission (“the Commission”) is the Planning District Commission that serves Essex, Gloucester, King and Queen, King William, Mathews, and Middlesex counties, and the towns of Tappahannock, Urbanna, and West Point.

WHEREAS the Virginia Department of Transportation and the Commission have entered in an agreement, dated March 24, 1993, to guide this partnership; and

WHEREAS State Planning and Research (SPR) funds in the amount of \$58,000 are being made available to the Middle Peninsula Planning District Commission for the period July 1, 2026, through June 30, 2027; and

WHEREAS the Commission has developed the Scope of Work and \$14,500 to utilize SPR funds for the benefit of the local jurisdictions comprising the Commission.

THEREFORE BE IT RESOLVED by the Commission that the Managing Director is directed, for and on behalf of the Commission, to furnish such documents and other information as may be required to qualify for authorization under the agreement with the Department and to administer such SPR funds made available, certifying that they shall be administered in accordance with the provisions of 23 U.S.C. 307(c), Highway Planning and Research Program Administration.

This the _____ day of _____, 2026

ATTEST _____
(Clerk or Secretary)