



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sarah Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Mr. Greg Henrich
Vacant

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tom Bowen
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: September 20, 2024
RE: September Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, September 25th at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the September meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 758-2311 or email me at LLawrence@mppdc.com

I look forward to seeing you on **September 25th!**

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, September 25, 2024

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of July Minutes
- III. Approval of Financial Report
- IV. Executive Director's Report on Staff Activities for August and September
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Adoption of MPPDC FY2025 Budget Amendment
- X. DEQ Water Supply Plan Update
- XI. FEMA All Hazard Mitigation Plan Update
- XII. FEMA Floodplain Permit
- XIII. CEDS Update
- XIV. New Fight the Flood Business Introduction: Ecojohn
- XV. Other Business
 - Dominion Energy Update
 - Moving of PDC principal office – Motion to notify clerk of each governing body of relocation
- XVI. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

July 24, 2024
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, July 24, 2024, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith, John Magruder
Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Tony Nicosia
King and Queen County: Marie Norman, Vivian Seay
King William County: Benjamin Edwards, Greg Henrich, Percy Ashcraft
Mathews County: Ramona Wilson
Middlesex County: Wayne Jessie, Reggie Williams
Town of Tappahannock: Kay Carlton
Town of Urbanna: Dr. William Goldsmith
Town of West Point, Jamie Pruett

Commissioners Absent

Essex County: Sarah Pope
King and Queen County: Mark Berry
King William County: Justin Catlett
Mathews County: Tim Doss, Dave Jones, Harry Meeks
Middlesex County: Kendall Webre, Matt Walker
Town of Tappahannock: Eric Pollitt
Town of Urbanna: Dr. William Goldsmith

Also in Attendance

Lewie Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Taylor Ovide, MPPDC Coastal Resilience Planner
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of June Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the June Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the June Minutes. Mr. Jessie moved that the June Minutes be approved. Mr. Smith seconded the motion; motion carried.

III. Approval of Financial Report for June

Chairman Chriscoe asked whether there were any questions regarding the financial report for June before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial report for June subject

to audit. Mr. Jessie moved to approve the financial report for June subject to audit. Mr. Williams seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of July

MPPDC Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for July. The Executive Director's Report on staff activities is developed monthly with input from all MPPDC staff and subcontractors. The report is organized by PDC Service Centers, and the activities are used to report activities to both the Commission and respective grant funding agencies.

Mr. Lawrence directed the Commissioners' attention to a few items:

- The property owner of the project on Sarah's Creek is reporting that the family is experiencing unanticipated financial hardships and needs to delay starting project construction as a result. MPPDC staff have identified and are exploring prospective financing opportunities to assist the property owner with being able to afford the project and will continue to coordinate with this property owner accordingly. The MPPDC application for US EPA/VA DEQ funding has been awarded and MPPDC staff continue to work to determine if the project will be able to advance under these funds.
- Ware River Phase III Project: The owner and MPPDC staff continue to see funding as the owner has indicated that they are not currently able to accept the grant award funding without additional financial assistance which can be used to support the required matching funds. The MPPDC application for US EPA/VA DEQ funding has been awarded and MPPDC staff are working to determine if the project will be able to advance under these funds. MPPDC staff will continue to coordinate with the property owner, but the project will remain on hold until additional funding is secured.
- Wilson's Creek Project: Construction is complete. Initiated final steps regarding reimbursement and reporting.
- Assisted Virginia Sea Grant staff with coordination of an event scheduled for August 12 to showcase constructed aspects of the project at Captain Sinclairs to key local, state, and federal elected and appointed officials. *Mr. Lawrence reported Congressman Rob Wittman is expected to be in attendance. Mr. Lawrence also announced VIMS has received a \$100M donation from philanthropist Jane Batten to fund climate change and coastal resilience education at the newly named Batten School of Coastal & Marine Sciences.*
- CZM Habitat Protection and Restoration Competition: \$797,000 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation in perpetuity and recreational use.
- CZM Habitat Protection and Restoration Competition: \$4,000,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation in perpetuity and to establish a new public park.

- NERRS Habitat Protection and Restoration Competition: \$797,000 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation in perpetuity and recreational use. *Mr. Lawrence reported MPPDC staff has developed and submitted three Letters of Intent for NOAA's Climate Ready Coasts Grant Competition to accomplish these significant land acquisitions.*
- MPPDC staff have initially encumbered \$887,860 out of \$1,066,911 representing moving forward with (2) in Middlesex (2) in Essex. *Mr. Lawrence was pleased to report that all funding has been encumbered with additional funding expected.*

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported the PAA Board met on July 12th at Captain Sinclairs to view an elevated septic system at work. A lease agreement with Shining Light Behavioral Health has been executed. The tenant will be investing \$277k in improvements at Captain Sinclairs and Sole Source has been contracted to perform the work.

VI. MPA Update

MPA Chairman, Ashley Chriscoe, reported a portion of the local annual dues remains outstanding and he's continuing to poll board members for an agreeable date to conduct the next meeting.

VII. MPPDC Public Relations/Communications Update

Stephanie Heinatz, Consociate Media, discussed community giveaways and gifted each Commissioner with a Yeti mug designed with the MidPen Rideshare logo. Everyone present was asked to register on the program's website at [Home - Middle Peninsula Rideshare \(midpenrideshare.org\)](https://www.midpenrideshare.org) Ms. Heinatz also discussed utilizing PAA property and partnerships to apply for grant funding.

VIII. Public Comment

None.

IX. Adoption of MPPDC FY2025 Indirect Cost Allocation Plan

MPPDC Executive Director, Lewie Lawrence directed the Commission's attention to the draft FY2025 Indirect Cost Allocation Plan in their meeting packet for their consideration. The Indirect Cost Allocation Plan enables the Commission to charge funding sources for indirect personnel costs including salaries and fringe benefits as well as facility expenses, supplies, professional development, certain shared consultant and contractual fee expenses, travel expenses and other miscellaneous expenses such as postage and printing/duplicating. Indirect costs associated with operating the MPPDC are shared by all projects in the Commission's work program and are charged as incurred. Mr. Lawrence reviewed how the FY25 Indirect Cost Allocation rate of 16.41% and the fringe benefit rate of 29.55% is calculated. These rates aid in the preparation of future funding proposals. Chairman Chriscoe

requested a motion to adopt the FY2025 Indirect Cost Allocation Plan as presented. Mr. Magruder moved to adopt the FY2025 Indirect Cost Allocation Plan as presented. Ms. Seay seconded; motion carried.

X. Update on Small Business Training

MPPDC Deputy Director reported a free, 7-week business training course is being offered by the MPPDC thanks to funding support from the Southeast Crescent Regional Commission. Upon completion of the course and submission of an approved business plan, participants will be eligible to access up to \$35k in loan funds at low interest rates through the MPPDC's business loan fund which currently has approximately \$150k total available. Classes began on July 11th with 23 registrants.

XI. Report on PAA Usage

A.J. Woodson, MPPDC intern and VIMS student studying Marine Policy presented various data generated from the PAA reservation system from January 2014 to May 2024. A PowerPoint presentation was also provided, and topics included: Quick Facts; Property Type and Season; Most Reserved Sites; Earnings; and What's Next. Ms. Woodson reported the PAA is seeking funding to update the reservation system to be accessible via mobile phone to bring the PAA sites to a wider audience.

XII. Discussion on US Department of Commerce Economic Development District (MP-EDD District)

MPPDC Deputy Director, Curt Smith reported that in 2021, with the authorization of the Commission, MPPDC staff applied to have the Middle Peninsula designated as an Economic Development District (EDD) under the U.S. Economic Development Administration's (USEDA) EDD program. Since that time, the application expired while it remained under review, requiring a new application to be submitted. Mr. Smith explained the USEDAs utilizes the EDD designation process to identify and work with economically distressed regions in need of funding and assistance to meet their economic development goals. The MPPDC is the only entity in the region eligible for this designation and if approved, the EDD designation would make the MPPDC eligible for a suite of USEDAs grant and financial assistance programs that are currently unavailable to the region. MPPDC staff requested the Commission authorize the Chair to submit a letter of request to the USEDAs for the Middle Peninsula to be designated as an EDD and for the MPPDC to be the EDD organization. Chairman Chriscoe requested a motion to authorize the Chair to submit a letter of request to the USEDAs for the Middle Peninsula to be designated as an EDD and for the MPPDC to be the EDD organization. Ms. Seay so moved. Ms. Carlton seconded the motion; motion carried.

XIII. Other Business

MPPDC Chairman, Ashley Chriscoe reported the Virginia Department of Agriculture and Consumer Services (VDACS) is currently accepting applications for Blue Catfish Processing, Flash Freezing, and Infrastructure grant funding through September 6th. Everyone was encouraged to share the information with their localities.

Commissioner Edwards, King William County BOS expressed his concerns and the potential impacts of the proposed Caroline County Water Project. The goal of the Project is to place a pumping station and water treatment plant on the Rappahannock River withdrawing up to 14M gallons per day. Mr. Lawrence was asked by the Commission to invite DEQ to a Commission meeting to discuss this topic.

XIV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. Jessie so moved; Ms. Norman seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024

Run Date: 09/19/2024
 Run Time: 10:09:56 am
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-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30006	LRNow Derelict Vessels (NOAA)	10,000.00	918.96	918.96	9,081.04	9.19%	0.00	(918.96)
30009	CFPF Sinclair Flood Mitigation (E	102,200.00	0.00	4,143.74	98,056.26	4.05%	29,693.74	25,550.00
30013	Housing Loan Admin (EE&CBG)	0.00	0.00	0.00	0.00	0.00%	1,202.69	1,202.69
30101	Davis Ck Dredg (VPA/DCR CFPF)	1,065,472.00	0.00	23,403.24	1,042,068.76	2.20%	0.00	(23,403.24)
30124	FY24 MPA Admin Support (PDC)	15,000.00	0.00	15,346.68	(346.68)	102.31%	6,108.22	(9,238.46)
30170	Sm Bus Loan Admin (MPBDP Sta	0.00	0.00	0.00	0.00	0.00%	7,028.92	7,028.92
30184	Tappahannock Comp Plan - CLO	25,279.00	0.00	25,279.00	0.00	100.00%	25,279.00	0.00
30186	Elev Septic Pilot (DHCD) (\$10k N	120,000.00	0.00	83,941.34	36,058.66	69.95%	120,000.00	36,058.66
30187	VHDA Housing Development	1,000,000.01	8,876.86	227,294.56	772,705.45	22.73%	222,774.62	(4,519.94)
30190	Hoskins Creek (DCR/Tapp CFPF)	87,400.00	0.00	12,357.47	75,042.53	14.14%	9,248.99	(3,108.48)
30191	Mill Creek Boat Ramp (DCR/Mse	61,680.00	1,321.00	34,799.38	26,880.62	56.42%	23,260.78	(11,538.60)
30192	FTF GIS Tool (DCR/FEMA)	147,000.00	0.00	124,101.76	22,898.24	84.42%	127,750.69	3,648.93
30195	Piankatank (CFPF) (Marron Mat	53,637.50	0.00	53,637.50	0.00	100.00%	53,637.50	0.00
30196	York (CFPF) (Parker Match \$21,4	49,955.00	0.00	0.00	49,955.00	0.00%	0.00	0.00
30197	Mobjack (CFPF)	133,257.00	0.00	0.00	133,257.00	0.00%	0.00	0.00
30198	Gwynns Island Onsite Septic Rej	20,000.00	145.07	10,108.00	9,892.00	50.54%	19,966.10	9,858.10
30201	VA Water Trails Website (MPPD	8,063.00	50.74	3,856.73	4,206.27	47.83%	9,026.20	5,169.47
30220	FY24 CAP Operating Program (D	0.00	0.00	0.00	0.00	0.00%	19,649.25	19,649.25
30221	FY25 CAP Operating (DRPT/TDM	84,680.00	6,683.76	6,683.76	77,996.24	7.89%	0.00	(6,683.76)
30321	FY24 Rural Transportation Planr	0.00	0.00	0.00	0.00	0.00%	23,926.98	23,926.98
30420	Onsite Loan Management	425.00	43.23	2,180.31	(1,755.31)	513.01%	36,488.16	34,307.85
31002	General Assembly Lobbyist	71,253.00	0.00	3,750.00	67,503.00	5.26%	149,941.00	146,191.00
31005	FY25 RTP (VDOT)	72,500.00	2,865.33	2,865.33	69,634.67	3.95%	0.00	(2,865.33)
31500	Living Shoreline Incentive Progr	9,635.00	0.90	3,911.68	5,723.32	40.60%	20,816.00	16,904.32
32021	PAA GOVA Sea Grant Resilience	132,163.50	14,182.24	130,038.79	2,124.71	98.39%	135,853.82	5,815.03
32022	PDC Staff Support for Admin of	4,200.00	340.55	4,229.51	(29.51)	100.70%	11,300.14	7,070.63
32024	PAA VOF Get Outdoors-Trailblaz	5,000.00	831.95	3,220.43	1,779.57	64.41%	5,000.00	1,779.57
32025	PAA Admin - Reimb.	4,200.00	8.48	50.28	4,149.72	1.20%	0.00	(50.28)
32163	DEQ 319(h) BMP Res Septic \$96	232,119.76	1,750.28	153,011.15	79,108.61	65.92%	152,853.01	(158.14)
32166	DCR FTF Homeowner Fees	15,500.00	0.00	16,152.11	(652.11)	104.21%	36,769.11	20,617.00
32169	US DOT RAISE	2,018,476.00	20,005.80	703,143.28	1,315,332.72	34.84%	687,067.13	(16,076.15)
32173	VDH Local SWAP	299,980.00	5,525.24	146,604.52	153,375.48	48.87%	129,761.02	(16,843.50)
32174	NFWF & DEQ CZM Hog Island Re	947,200.15	(15,335.79)	911,901.38	35,298.77	96.27%	947,981.44	36,080.06
32176	NFWF Veterans Partnership	75,000.84	0.00	71,741.08	3,259.76	95.65%	71,765.25	24.17
32177	EDA TA (\$70k-VPA/MPA/VASG/	192,800.00	0.00	62,203.25	130,596.75	32.26%	70,000.00	7,796.75
32178	VDH SWAP (BIG)	280,413.00	0.00	113,563.83	166,849.17	40.50%	153,933.56	40,369.73
32179	DEQ ARPA SLPP Septic Repair(Fl	730,196.00	14,565.72	67,385.47	662,810.53	9.23%	33,788.44	(33,597.03)
32180	FEMA Ware Cove (H.Owner Mai	215,705.00	263.74	28,332.70	187,372.30	13.13%	13,265.77	(15,066.93)
32181	FY23 Coastal TA (DEQ CZM)	129,000.00	9,431.29	83,958.00	45,042.00	65.08%	31,758.60	(52,199.40)
32182	DEQ CZM Working Waterfront /	54,505.00	690.90	12,066.29	42,438.71	22.14%	11,630.88	(435.41)
32183	SCRC LDD Capacity Building	24,000.00	1,691.28	10,871.82	13,128.18	45.30%	17,433.40	6,561.58
32184	FY24 WIP TA (DEQ)(\$14.5kMatc	58,000.00	2,804.17	20,292.35	37,707.65	34.99%	52,748.34	32,455.99
33001	C-515771 Septic and Living Shor	152.00	24,716.30	27,065.23	(26,913.23)	17,806.07%	38,194.08	11,128.85
38024	FY24 Local Projects	0.00	7,580.26	7,781.22	(7,781.22)	0.00%	3,004.02	(4,777.20)
38025	FY25 Local Projects	0.00	0.00	0.00	0.00	0.00%	388,688.68	388,688.68
38100	LGA Grants Program	134,250.00	26,819.92	74,113.35	60,136.65	55.21%	360,574.34	286,460.99
38809	Mathews HITW Dredging (VDOT	177,364.00	506.96	172,654.37	4,709.63	97.34%	190,307.57	17,653.20
38810	VPA Aberdeen Dredging	156,364.00	(10,440.00)	75,759.90	80,604.10	48.45%	82,301.15	6,541.25
38811	DCR CFPF Broad Creek Dredging	475,723.00	8,552.80	24,629.96	451,093.04	5.18%	32,160.92	7,530.96
38812	DCR CFPF Whiting Crk Dredging	138,622.00	0.00	5,255.63	133,366.37	3.79%	42,947.63	37,692.00
38813	Broad Crk Spot Dredging (Middl	65,000.00	370.43	28,291.38	36,708.62	43.53%	27,920.95	(370.43)
38814	DEQ/NOAA/VCZMP - NPC Board	183,952.00	1,531.60	11,373.84	172,578.16	6.18%	121,950.90	110,577.06

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024

Run Date: 09/19/2024
 Run Time: 10:09:56 am
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----- Expenditures -----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
38815	Middlesex Comp Plan Audit - CL	6,423.30	162.24	5,970.06	453.24	92.94%	10,017.02	4,046.96
38816	DEQ IJJA Rapp Shoreline BMP Cc	1,800,170.00	40,964.24	52,572.76	1,747,597.24	2.92%	23,342.64	(29,230.12)
39000	General Fund Balance	0.00	0.00	0.00	0.00	0.00%	205,408.77	205,408.77
Totals:		<u>11,693,916.06</u>		<u>3,662,813.38</u>		<u>31.32%</u>		<u>1,332,714.04</u>
			<u>178,426.45</u>		<u>8,031,102.68</u>		<u>4,995,527.42</u>	

Balance Sheet by Category

Middle Peninsula Planning District Commission
Period Ending: 9/30/2024
Format: 1 Board

Run Date: 9/19/24
Run Time: 10:11:39 am
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Assets:

Cash in Bank	428,743.03
Cash in Bank, Restricted	588,868.38
Receivables	2,103,771.70
Property & Equipment	8,156.74
Prepaid Pension (Deferred Outflows)	48,680.91

Assets:	\$3,178,220.76
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Liabilities:

Accounts Payable	1,359.72
VRA Loan Payables	924,372.86
Payroll Withholdings	1,637.20
Accrued Leave	69,782.80
Deferred Revenue	76,646.09
Deferred Inflows (VRS)	117,112.00
Net Pension Liabilities	(14,365.00)
Cost Allocation Control	(901,929.31)

Liabilities:	\$274,616.36
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Equity:

Not Assigned to a Code	15,950.63
Local Initiatives/Information Resources	1,002,081.31
Economic Development	22,376.35
Transportation Programs	329,682.37
Onsite Repair & Pumpout	12,791.96
Housing	1,202.69
Coastal Community & Environmental	571,649.89
Public Access Auth Programs	51,590.09
Temporarily Restricted	177,307.09
General Fund Balance	718,972.02

Equity:	\$2,903,604.40
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Total Liabilities and Equity	\$3,178,220.76
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024
 Format: 1 Agencywide R&E

Run Date: 9/19/2024
 Run Time: 10:12:05 am
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Annual Dues	0.00	0.00	509,679.00	(509,679.00)	0.00%
Local Other Revenues	0.00	5,883.72	405,070.20	(405,070.20)	0.00%
Local Other Organizations	0.00	0.00	20,711.09	(20,711.09)	0.00%
State Revenues	0.00	44,572.30	76,497.06	(76,497.06)	0.00%
Federal Revenues	0.00	(29,005.29)	532,218.48	(532,218.48)	0.00%
Miscellaneous Income	0.00	4,560.00	11,531.35	(11,531.35)	0.00%
RevolvingLoan Program Income	0.00	20,546.00	26,171.92	(26,171.92)	0.00%
Revenues	0.00	46,556.73	1,581,879.10	(1,581,879.10)	0.00 %
Expenses					
Personnel	0.00	139,140.93	139,140.93	(139,140.93)	0.00%
Equipment & Supplies	0.00	0.00	200.96	(200.96)	0.00%
Travel	0.00	0.00	265.88	(265.88)	0.00%
Contractual	0.00	(1,855.09)	153,163.40	(153,163.40)	0.00%
Miscellaneous	0.00	41,140.61	41,182.41	(41,182.41)	0.00%
Expenses	0.00	178,426.45	333,953.58	(333,953.58)	0.00 %
Agency Balance	0.00	(131,869.72)	1,247,925.52		

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
August and September 2024**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Julie A. Kaylor

Contact Info: jkaylor@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Senior Planning Project Manager: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 758-2311x26

Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30006 – NOAA Marine Debris Removal Pilot

Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNow), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.

- Connected with CZM staff to identify initial steps forward. Per CZM's feedback MPPDC staff have begun to develop a list of stakeholders for invitation to a kickoff meeting. The program is currently being worked by region with efforts being currently conducted in the Hampton Roads Region.

Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation

Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.

- Reviewed a draft scope of work Brian Davis, Associate Professor in the Landscape Architecture Department at the University of Virginia School of Architecture for flood mitigation berm design at Capt Sinclairs complex. Proposed scope of work includes:
 - Develop (2) conceptual designs for the protective berms meant to prevent sunny day flooding problems on the Captain Sinclair public space. Concepts will be documented in plan view showing approximate dimensions, scale, and location. Maps will be developed to understand the flooding issues and larger environmental context. Sections will be developed to depict conceptual construction techniques, including soil materials, reinforcement measures, and planting.
 - Two trips will be made to the Captain Sinclair site to meet with project partners and understand site conditions and constraints.
 - Two presentations to discuss preliminary and pre-final ideas for the concepts. The preliminary presentation will be in person as part of the second trip to Captain Sinclair's.
 - Data analysis to understand water surface elevations will be produced using locally available data. This analysis will be useful in establishing preliminary elevations for the berms, which will help to determine the geometry.

Products:

- Plan and section drawings of the 2 conceptual designs.
 - Additional depictions of the berms in sunny day flooding conditions and mid-tide conditions will be included for discussion with stakeholders.
 - Analysis of the three concepts will be provided that includes volume of soil used, types of materials used, and area protected, for comparison purposes.
- Prepared the draft quarterly report for submittal to DCR.

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility.
- Permit for installation of the commercial unit at the King and Queen Center has been drafted and submitted to VDH.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- The Town received a total of (4) bids for the project on July 25, 2024, ranging from \$226,046.20 to \$329,400.00. The low bidder found an error in their bid document and withdrew their bid. The remaining (3) bids were within 5% of one another and all deemed to be responsive bid packages.
- Town Council during its August 11th meeting approved the award of the contract to Coastal Design and Construction in the amount of \$312,145.42.
- A preconstruction conference was held on September 12 with the Town and Coastal Design and Construction.
- Construction is tentatively scheduled to begin the week September 23rd.
- Contractor will have 120 days from contract execution to complete project as designed.
- Continued to consult with Town staff regarding project next steps for the project.
- Prepared the draft quarterly report for submittal to DCR.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Reviewed and provided feedback on the final draft design for Option 1 which includes rehabilitation of an existing groin, dredging of a sediment trap, planting of dune grasses, and a possible submerged artificial oyster reef.
- Prepared the draft quarterly report for submittal to DCR.

Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Sarah's Creek Shoreline Project:
 - MPPDC staff have secured additional reimbursement funds from US EPA/VA DEQ so the property owner of the project on Sarah's Creek that was previously reporting that the family is experiencing unanticipated financial hardships and needed to delay starting project, is now moving forward with construction because of the additional secured funding.
- York River Shoreline Project:
 - MPPDC staff have secured additional reimbursement funds from US EPA/VA DEQ. The property owner of the project on the York River is preparing to move forward. Additional considerations include unanticipated costs to mitigate encroachment into the RPA with tree and

bush plantings. MPPDC staff continue to coordinate with this property owner.

- Prepared the draft quarterly report for submittal to DCR.

Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation)

VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Ware River Phase III Project:
 - MPPDC staff have secured additional reimbursement funds from US EPA/VA DEQ so the property owner of the project on Ware River that was previously reporting that they are not currently able to accept the grant award funding without additional financial assistance which can be used to support the required matching funds are now moving forward. Permits have been submitted. Upon the permit being issued MPPDC staff will work with the property homeowner to cash flow through MPPDC's Living Shoreline Loan Program and then submit Reimbursement requests to grant funders to pay off the loan.
- Wilsons Creek Project: Construction is complete. Reimbursement request is being prepared or submittal to the grant funder.
- Antioch Rosenwald School Project:
 - DCR staff have indicated that the scope of work for the project must be reworked in accordance to instructions given by DCR. DCR has indicated that the impervious surface of the Rosenwald School structure does not substantially contribute to the stormwater flooding problems occurring at the site and as such the grant funding must solely be sent on landscape focused best management practices. MPPDC staff were requested to draft a scope of work and provide to DCR staff for review and approval before the project can proceed.
- Prepared the draft quarterly report for submittal to DCR.

Project 320224 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Deposits/Vouchers processed through September.
- Requested overdue audit for the PAA from Michael Aukamp, PAA and PDC Auditor.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Participated in and hosted event on August 12 to showcase constructed aspects of the project at Captain Sinclairs to key local, state, and federal elected and appointed officials.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Dan Knott, Principle with Knott Alone Hold Fast and Veteran volunteers continue trail deployment.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Monitoring of the newly installed reefs by VIMS/CBNERRS continues.
- Awaiting VIMS- CBNERRS final monitoring report necessary for project closeout.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

- Reached out to Knott Along-Hold Fast to gather the number of volunteers that worked on the Captain Sinclair Recreational Area. This information was used to supplement the final report to NFWF.
- Drafted and submitted the final programmatic report to NFWF.
- Submitted final financial reports.

Project 32181 – VCZMP Coastal Technical Assistance FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Coastal Management Analysis and Policy Support:
 - Held legislative strategic planning session on September for the 2025 VA General Assembly Session. Legislative priorities centered around coastal resilience and flood protection, dredging and beneficial reuse, and incentives for retaining local government staff positions.
 - Convened the September Local Government Administrators meeting. Agenda items included discussion of FEMA All Hazard Mitigation plan update; DEQ Groundwater Management plan development; FEMA Floodplain Permitting; Municipal Dredge Operating Agreement; and lack of sewage disposal sites and the need for a possible regional wastewater treatment facility.
- Local and State Planning Coordination:
 - Participated in and hosted event on August 12 to showcase constructed aspects of the project at Captain Sinclairs to key local, state, and federal elected and appointed officials.
 - Met with DEQ surface water program staff to discuss regulations pertaining to concrete manufacturing utilizing dredged materials on July 25.
 - Initiated application to the National Park Service Chesapeake Gateways program for funding to enhance the website and Certified Ecotour Guide Course.
 - Initiated development of multiple proposals for submittal under Round 5 of the DCR Community Flood Preparedness Fund.
 - Participated in the August 20 kickoff meeting for the development of new VMRC guidance pertaining to the beneficial reuse of dredged materials.
 - Participated in the August 27 meeting of the Bay PDCs hosted by DEQ staff where administrative matters pertaining to PDC Technical Assistance grants and forthcoming grant opportunities were discussed.
 - Attended a webinar hosted by DCR related to Round 5 of the CFPF on September 13.
 - Developed and submitted Virginia Land Conservation Fund application for \$303,975 for Middle

Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.

- Developed and submitted NOAA Saltonstall-Kennedy Grant Competition pre-proposal for \$148,500 to promote and market Middle Peninsula blue catfish industry.
 - NOAA notifies applicants encouraged to submit full proposal Sept. 25, 2024.
- Advanced two Letters of Intent from state to federal level in NOAA's Climate Ready Coasts Grant Competition:
 - CZM Habitat Protection and Restoration Competition: \$4,100,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation and to establish a new public park.
 - NERRS Habitat Protection and Restoration Competition: \$797,000 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
 - NOAA notifies applicants invited to submit full proposals in October 2024.
- Updated REPI grant proposal for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation, based on UASFLA Appraisal completed Aug. 23, 2024. Working with DCR to submit all updated supporting documents.
- Attended webinar & coordinating with West Point to develop Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund proposal for environmental remediation at West Point Airport Industrial Site.
- Attended Town of West Point Airport Industrial Site strategic planning session. Exploring grants and matching funds to advance plans outlined in recently completed site Master Plan.
- Met with DCR to review 3 Recreation Trail Program applications (Essex Rotary Poor House Tract, West Point Riverwalk Park, Gloucester Beaverdam Park) submitted but not funded. Working with localities to advance project readiness for 2025 RTP grant cycle.
- Met with Gloucester County to discuss sewer project needs & funding. Continuing to research funding opportunities.
- Researched FHWA Low-Carbon Transportation Material Grant as potential funding source to advance dredged material concrete transportation infrastructure at West Point's Airport site.
- Researched ACOE Water Infrastructure Finance and Innovation Act funding as potential source to establish a regional wastewater treatment center.
- Funding from Sen. Kaine and Warner's offices for two earmark requests submitted by MPPDC is still pending the federal budget process:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one-year water level monitoring stations in the Middle Peninsula.
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties.
 - Updates on full or partial funding of requests will be shared as the appropriations process takes.
- MPCBPAA Work Plan & Support for Online Facility Reservation System
 - Submitted application to the USEDPA which if awarded will provide funding to support an overhaul of the online reservation system and development of new content for PAA properties.

- Enhancing Regional Resiliency and Supporting State Level Resiliency Efforts:
 - Participated in the August 15 meeting of the VA Coastal Resilience Master Plan Funding Subcommittee where draft recommendations were developed for consideration for inclusion in the update to the state master plan.
 - Met on September 12 with George Mason University professor Dr. Celso Ferreira of George Mason University whose environmental and infrastructure engineering students will be conducting pluvial and tidal flooding analysis of roads in the region using new DCR flood models to better understand where closures currently and are projected to occur in response to precipitation and tidal flooding events. The students will be studying Rt. 17 at the crossing of Mount Landing Creek in Essex County and road flooding issues around Mathews County.
 - Coordinated a DEQ-USFW meeting to determine how best to proceed with assisting Mathews Counts with citing a parking lot on top of the dunes at Haven Beach.
- Fight the Flood Program Management:
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program (septic) survey have been finalized. The septic survey has been implemented. The living shoreline survey has not yet been implemented. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. An in-person meeting was previously held with Consociate to discuss implementing both surveys on the Fight the Flood website and will be linked to various resources, including the MPPDC website. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.
 - Continued development and implementation of new website navigation for the Fight the Flood website. This update and user experience enhancement was needed as the program site continues to grow.
 - Two new businesses in the septic space have registered and been added to the Fight the Flood webpage, including Soils-Inc and EcoJohn.
 - Updates were made to businesses Ready Reef, Reeftek, and Golden Oyster's pages.
 - Site navigation was added for septic related businesses.
 - An Invitation for Bids for the New Point Observation Deck Replacement was disseminated to all Fight the Flood businesses.
 - Four new homeowners registered in Fight the Flood and staff have connected with them. Numerous phone calls, emails, and inquiries have also come in from previous registrants.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Northampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- MPPDC staff have worked to complete assessments and coordinate partners completion of their assessments. Supplemental information to partner PDC's was provided to assist with completing Working Waterfront Assessments.
- A follow-up meeting was held on September 9th after 2 partner PDC's requested an extension in completing the assessments.
- A 3-month extension was requested and approved due to the Partner PDC's requesting an extension to submit the assessments.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Regionally Specific Implementation Activities:
 - Finalized the Chesapeake Bay WIP TA scope of services for 2025 and submitted this to DEQ.
 - Updated the internal budget using the 2025 budget template.
 - Updated GMS
 - Submitted Reimbursement Request
- Bay Phase III WIP Implementation with Local and Regional Partners:
 - Attended the Chesapeake Bay Program - PDC Hybrid Meeting hosted by DEQ on August 27, 2024. The meeting agenda included WIDP agreement updates, IJA updates, PDC updates, and a review of funding opportunities for implementation.
 - Initiated development of multiple proposals for submittal under Round 5 of the DCR Community Flood Preparedness Fund.
 - Participated in the August 15 meeting of the VA Coastal Resilience Master Plan Funding Subcommittee where draft recommendations were developed for consideration for inclusion in the update to the state master plan.
 - Participated in the August 20 kickoff meeting for the development of new VMRC guidance pertaining to the beneficial reuse of dredged materials.
 - Participated in the August 27 meeting of the Bay PDCs hosted by DEQ staff where administrative matters pertaining to PDC Technical Assistance grants and forthcoming grant opportunities were discussed.
 - Met with Gloucester County, USACE, and Aberdeen Aquatics LLC. on September 3 regarding proposed commercial floating docks within the Congressionally authorized navigation channel at Aberdeen Creek in Gloucester.
 - Scheduled a meeting with NOAA to review comments on a proposal submitted to the NOAA's Transformational Habitat Restoration and Coastal Resilience Grant funding.
 - Researched ACOE Water Infrastructure Finance and Innovation Act funding as potential source to establish a regional wastewater treatment center.
 - Met with Gloucester County to discuss sewer project needs & funding. Continuing to research funding opportunities.
- Fight the Flood Program Management:
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program (septic) survey have been finalized. The septic survey has been implemented. The living shoreline survey has not yet been implemented. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. An in-person meeting was previously held with Consociate to discuss implementing both surveys on the Fight the Flood website and will be linked to various resources, including the MPPDC website. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.
 - Continued development and implementation of new website navigation for the Fight the Flood website. This update and user experience enhancement was needed as the program site continues to grow.
 - Two new businesses in the septic space have registered and been added to the Fight the Flood webpage, including Soils-Inc and EcoJohn.

- Updates were made to businesses Ready Reef, Reeftek, and Golden Oyster’s pages.
- Site navigation was added for septic related businesses.
- An Invitation for Bids for the New Point Observation Deck Replacement was disseminated to all Fight the Flood businesses.
- Four new homeowners registered in Fight the Flood and staff have connected with them. Numerous phone calls, emails, and inquiries have also come in from previous registrants.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 38809 – Mathews Co. Hole-in-the-Wall/Haven Beach Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water depths, place the dredged sand at the county-owned Haven Beach property, and construct new breakwaters adjacent to the renourished beach. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight. Mathews County has contracted MPPDC to provide continued oversight of the requisite beach monitoring beyond the closure of the VPA grant.

- Phase 1 (Dredging) and Phase 2 (Breakwater Construction):
 - Continued to coordinate with the County and Contractor to schedule additional dredging to achieve the contracted dredged volume (40,000 cubic yards). It was agreed that the Contractor would return during Fall 2024 once the permit requirement for seasonal restriction ends on September 15 to dredge the remaining ~13,000 cy of material. The regulatory agencies and grant funding agencies were notified of these updated plans.
 - Seaward Marine pushed the construction schedule for the extension of the smaller existing breakwater and construction of one additional larger breakwater to October due to unanticipated Seaward staffing constraints.
- Phase 3 (dune grass planting and fencing):
 - No activity. Will initiate Phase 3 proposal discussions with the offerors if and when Mathews County directs to do so.
- Haven Beach Monitoring:
 - Continued to coordinate with Biogenic Solutions regarding the requisite second round of monitoring to occur following completion of construction of the breakwaters.

Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Final agreement executed.
- Executed contract with Consociate Media
- Submitted Reimbursement Request.
- Visited the new King and Queen Tele work center to review layout and discuss approaches to welcoming commuters into the new facility.

Project 31005 – VDOT Rural Transportation Planning FY25

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Project Administration:
 - Reporting - None.
 - Title VI and ADA Compliance – performed required maintenance.
- Long Range Transportation Plan Implementation Activities:
 - LRTP Maintenance and Updates
 - Awaiting VDOT meetings with localities to review and update local pre-scoping modules for priority needs planned for Fall 2024.
 - LRTP Implementation Strategies
 - Smart Scale – Continued to assist with Round 5 applications as needed.
 - VDOT Fredericksburg District Local Pre-scoping Module Coordination – No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18.
 - Flood Resilience –
 - Met on September 12 with George Mason University professor Dr. Celso Ferreira of George Mason University whose environmental and infrastructure engineering students will be conducting pluvial and tidal flooding analysis of roads in the region using new DCR flood models to better understand where closures currently and are projected to occur in response to precipitation and tidal flooding events. The students will be studying Rt. 17 at the crossing of Mount Landing Creek in Essex County and road flooding issues around Mathews County.
 - Initiated development of multiple proposals for submittal under Round 5 of the DCR Community Flood Preparedness Fund.
 - Participated in the August 15 meeting of the VA Coastal Resilience Master Plan Funding Subcommittee where draft recommendations were developed for consideration for inclusion in the update to the state master plan.
 - Dredging/Navigation –
 - Met with DEQ surface water program staff to discuss regulations pertaining to concrete manufacturing utilizing dredged materials on July 25.
 - Participated in the August 20 kickoff meeting for the development of new VMRC guidance pertaining to the beneficial reuse of dredged materials.
 - Met with Gloucester County, USACE, and Aberdeen Aquatics LLC. on September 3 regarding proposed commercial floating docks within the Congressionally authorized navigation channel at Aberdeen Creek in Gloucester.
 - Other Activities –
 - Developed and submitted FHWA Charging and Fueling Infrastructure grant application requesting \$464,000 in federal funds to purchase and deploy 23 Level 2 EV charging units at 11 sites in Gloucester, Mathews, Middlesex, and King & Queen counties.
 - Met with DCR to review 3 Recreation Trail Program applications (Essex Rotary Poor House Tract, West Point Riverwalk Park, Gloucester Beaverdam Park) submitted but not funded. Working with localities to advance project readiness for 2025 RTP grant cycle.
 - Researched FHWA Low-Carbon Transportation Material Grant as potential funding

source to advance dredged material concrete transportation infrastructure at West Point's Airport site.

- VDOT Infrastructure Erosion Assessment and Inventory – Prepared for kickoff meeting.
- Park and Ride Lot Use and Condition Assessments – awaiting guidance from VDOT for FY25
- Active Transportation Facilities Tracking – Awaiting instruction from VDOT.
- Technical Assistance to Localities – None for None for August and September.
- Local Government Planners Meeting Coordination – Held meetings in July and August. Scheduled and developed agenda for meeting with VDH staff regarding transition of septic pumpout reporting responsibilities to be held in place of the regularly scheduled September meeting.
- MPPDC Webpage Maintenance – Submitted application to US Economic Development Administration which if funded will provide funding for updating of the MPPDC website including the transportation pages and associated materials.
- Public Road Endings and Landings Research – none during August or September.
- VA Water Trails Website Maintenance – Initiated application to the National Park Service Chesapeake Gateways program for funding to enhance the website and Certified Ecotour Guide Course.
- VDOT Coordination and Support Activities:
 - Requested VDOT Meetings and Data Review
 - Conducted site visit with VDOT Saluda Residency staff on July 24 regarding possible public water access at the county line of King William and King and Queen County on Rt. 628 over the Mattaponi River. Researched available grant funds to support work.
 - VTrans and Smart Scale Meetings
 - None for August or September
 - Title VI and Environmental Justice Compliance Coordination
 - Continued to address improvements requested by VDOT regarding annual updates to the Title VI plan.
 - Performance Measure Goal Coordination
 - None for August or September
 - Project Pipeline Studies Assistance
 - No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18.
 - Additional VDOT Meetings
 - Reviewed agendas and minutes from the August and September Commonwealth Transportation Board meetings.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region's publicly owned working waterfronts in order to meet the modern and future needs of the region's growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Administrative and Financial Activities:

- Had an additional meeting with new MARAD staff. New understanding is that we can submit as many times per month as we wish. They no longer require a copy of the cancelled check for approval. So far, the new process is working.
- Equity Analysis and Inclusion Planning:
 - Continued Data Collection.
 - Continued development of MPPDC Maritime Communities and Industries Explorer.
 - Continued development of Draft graphics for Sites Equity Evaluation.
 - Research and Development of community profile.
- State of Good Repair Condition Assessments:
 - Continued developing mapping/graphics to document site data and evaluation information.
 - VHB submitted the Site Condition Assessments for MPPDC review and comment – August 27th.
- Multimodal Working Waterfront Needs Assessment and Improvement Strategies:
 - VHB coordinated with the MPPDC on a MARAD no cost extension to the schedule to account for NEPA permitting – July 9th
 - VHB attended the July Virginia Watermen’s Association meeting in Kilmarnock to promote the online survey – July 10th
 - Advancing survey response collection with assistance from the Virginia Watermen’s Association
 - VHB held virtual meetings with watermen Nate Everrette and Johnny Dameron – July 31st
 - VHB finalized the Site Selection Matrix to identify the priority sites for the development of concept plans
 - VHB presented Hummel Airfield Report Review to Middlesex County Administration – August 9th
 - VHB developed and presented Middle Peninsula Airport Site Memorandum – August 14th
 - VHB held an internal Concept Design Workshop with Bill Pruitt and Scott Hardaway (VIMS) - August 22nd
 - VHB provided the MPPDC with concept plans and cost estimates in preparation for the September LGA meeting.
 - VHB continued coordination with County Staff and Administration on the progress of the plans in preparation for the September LGA meeting.
- Multimodal Working Waterfront Implementation Plan:
 - To be completed at the end of project.

Project 30101 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF) Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Pre-dredging Activities (Phase 1):
 - Conducted on-site visualizations with property owners of real estate parcels for prospective material placement at Sites A, B and C. The visualizations included representatives of Mathews County, MPPDC, and the US Army Corps of Engineers.
 - Scheduled an on-site visualization with the property owner of Site D.
 - Initiated contact with the owners of Sites E and F.

- Conducted a conference call with the owners of Sites G and H to determine if they desire to proceed with an on-site visualization.
- Provided updates to Mathews County staff, MPPDC Local Planners and Local Government Administrators meetings, MPPDC Board, and local media outlets.
- Prepared the draft quarterly report for submittal to DCR.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to –7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Disposal/Reuse Options Coordination:
 - Met with Gloucester County staff on August 21 to present findings of dredged material management options and discuss next steps regarding preferred alternatives.
- Administrative: None.

Project 38811 – DCR Flood Fund – Broad Creek Dredging and Jetty Design (Middlesex)

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Pre-dredging Activities (Phase 1):
 - Coordinated with the consultant regarding ongoing agency review of the joint permit application.
 - USACE is targeting to complete its review in September or October and VMRC is targeting to have the permit on its October monthly meeting agenda with potential approval in November.
 - Provided regular updates to County Staff and presented updates to the Middlesex Board of Supervisors on September 3. It was noted to the Board that the DCR grant requires beneficial reuse for nature-based flood protection solutions and steps would need to be taken by the County to commit to reuse in this manner to satisfy the grant terms. MPPDC staff are preparing a draft resolution stating such and will be presenting this during the Board’s October or November meeting. MPPDC staff recommended that the County begin considering issuance of a contract for Phase 2 to ensure that the project is prepared to move forward efficiently once the permits are issued for the project. The Board unanimously approved a motion to authorize the County Administrator and Attorney to begin negotiations with Seaward Marine for Phase 2 dredging activities proposed under the bid received by Seaward during procurement.
 - MPPDC staff initiated the development of a draft resolution to present to the Board which would represent the County’s commitment to beneficially reusing the dredged materials to be placed in the County’s holding area upon completion of the project.
 - Seaward Marine conducted a topographic survey of the County’s dredged material holding area to determine the maximum holding capacity for the facility.
- Dredging Implementation (Phase 2):
 - MPPDC staff met with County staff to begin discussions around a contract for Phase 2 activities.
- Jetty Design:
 - MPPDC staff developed a draft Request for Proposals for the jetty design work and initiated review with County staff. Publishing of the RFP is anticipated during September.
- Administrative:
 - Prepared the draft quarterly report for submittal to DCR.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material at Whiting Creek in Middlesex County.

- Continued subcontract development for VIMS to conduct surveying, sampling, and project design.
- Prepared the draft quarterly report for submittal to DCR.

Project 38813 – Broad Creek Spot Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging (Phase 1) and dredging and material disposal (Phase 2) at Broad Creek in Middlesex County.

- Pre-dredging Activities (Phase 1):
 - The County is considering expending the available grant funding under the DCR Flood Fund grant first before revisiting how to expend any funds for dredging under this initiative.
- Dredging Activities (Phase 2): Pending completion of Phase 1
- Administrative:
 - Provided updates to Middlesex County staff, MPPDC Local Planners and Local Government Administrators meetings, MPPDC Board, and local media outlets.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 301981 – FY25 Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

- Received phone call from Allen Farmer, Farmer’s Septic requesting available funding assistance for Mathews County homeowner on Gwynns Island in need of repair/replacement. Staff asked Farmer’s to encourage homeowner to contact our office to determine eligibility.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- **As of September 6**, MPPDC staff has received phone calls from **229** homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target areas. **(78)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(113)** homeowners’ septic system isn’t located in the program’s target area. To-date, **(8)** Alternative Septic Systems in Mathews County have been installed; **(1)** Conventional Septic System in Gloucester County has been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(4)** in Mathews County have been pumped out. All 17 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of **(1)** Alternative Septic System in Mathews County.
(8) Homeowners remain on the Septic Pumpout list. (6 Mathews, 2 Middlesex)
(7) Homeowners remain on the Septic Repair/Replacement list. (7 Mathews)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible

septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.

- Submitted quarterly report to DEQ.
- Participated in DEQ FY2025 319(h) Nonpoint Source Program Request for Applications (RFA) Webinar.
- Updated the MPPDC Program Design and Guidelines for NPS Cost-Share Assistance Program for Residential On-site Sewage Systems and submitted to DEQ Program Manager, Madison Whitehurst.
- Attended DEQ Annual BMP Warehouse Update webinar.
- Scheduled semi-annual progress review for September 12 with Madison Whitehurst, DEQ Program Manager.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- As of September 13th, MPPDC staff have received inquiries from (92) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners began the intake/application process for SWAP assistance at the MPPDC, staff are no longer accepting applications. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners' income documents for verification by Local Health Department Staff to verify the applicant's income is at or below 200% FPG. To date (20) applicants have been low income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over income and not eligible for SWAP funds and was referred to other resources.
- (6) projects are complete with the contractor having been paid, (1 septic Mathews), (1 well Gloucester), and (3 wells Essex) (3 well abandonments Essex). (1) King William well is pending being given a Notice to Proceed pending an amendment to shift funds to well. (1) King and Queen septic evaluation design received a qualifying bid and was issued a notice to proceed. This project has been posted for bids four times and is in a complex setting. If the one additional well comes in as the (2) bids for evaluation and design come in as bid, approximately \$121,870 is encumbered. (1) King William well and (1) King William well abandonment is pending a notice to proceed with a delay from VDH not issuing amendments to shift funding to wells. (1) Mathews septic evaluation design received a bid a notice to proceed is on hold until other projects move forward to verify funding is available.
- This period (1 Gloucester) conventional septic installation received appropriate bids after being posted for the third time. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approximately 63% of funds encumbered.
- Staff have worked with VDH on an amendment to shift funding towards wells to continue working projects in order received since October 2023. VDH has yet to issue an amendment causing significant delay.
- Significant delays in reimbursement are being encountered with VDH. The delay has been brought to the attention of VDH on numerous occasions. The reimbursement delay is on VDH's end.
- Management of SWAP LP included performing (15) administrative tasks, (28) phone calls, and (68) correspondences.
- To date, 22 applications have been received from (4) Gloucester, (5) Essex, (4) King William, (3) Mathews, (4) King and Queen, (2) Middlesex County households. Applications have closed and a waiting list is being maintained for all new inquiries.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- As of September 13th, (1 well Essex), (1 well King William), (1 well abandonment Mathews), and (1 well King and Queen) were previously completed.
- This period (1 engineered septic installation Gloucester) was completed. (1 Alternative Septic Install Mathews) is pending being put out to bid and (1 Essex) project needs a solution for shoreline erosion before design evaluation or install. (1 emergency pump out Essex) occurred this month for the Essex shoreline issue site and (1 emergency pump out Mathews).
- The shoreline solution in Essex is complex and appropriate funding sources have been identified as D2PI can't pay for the shoreline. Significant coordination of programs has occurred to facilitate moving this project forward.
- MPPDC staff worked to process the needs of the added 3 D2PI projects that were added in February 2024, all located in Mathews, all at the same property, 1 septic design, 1 septic install, and 1 well abandonment. MPPDC staff received a design that wasn't adequate and worked with the LHD and AOSE to receive a redesigned appropriate system. This was completed and sent for payment of the AOSE on September 11th. The design is pending being put out to bid. The well abandonment was completed previously.
- MPPDC staff previously requested a no cost extension to the project deadline of 6/30/2024 to 12/31/2024. This need for extension was anticipated and is due to just receiving 3 projects near the end of the contract. Along with the shoreline need outside of this program for 1 of the projects. VDH staff have made the amendments. MPPDC received a fully executed amendment on June 5th after significant delays. An additional extension has been requested given the complexities involved with 6 different funders for the Essex project that also needs the shoreline repaired.
- Additional staff work included a title search being conducted for the Essex project. Staff made 3 site visits, (1 notary site visit Gloucester) this was due to a bedridden applicant needing to sign an operation and maintenance agreement that then had to be filed as a notice of recordation at Gloucester County Circuit Court. Staff also had to pull a Deed for the Essex project and visited the Essex site to meet with the property owner.
- Management of SWAP D2PI included performing (29) administrative tasks, (48) phone calls, and (58) correspondences.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- One bid for fleet purchase was received on June 18th from Soils, Inc. MPPDC staff have begun evaluating the bid and working with Soils Inc to clarify portions of their bid.
- Preparations are being made to begin accepting applications with the development of an application.
- A meeting is scheduled with consociate to begin advertising the availability of septic grant funds for low-income qualified individuals in King William on September 13th.
- Reimbursement Request was received in the amount of \$29,072.43.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY25

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Processed vouchers.
- Reconciled bank statements through May 2024.
- Month-end through May 2024.

Project 38816 – DEQ IJJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- Under the scope of services and updated process, for cohort 1, MPPDC staff have contacted 7 individual property owners and 1 civic association with multiple parcels all within the Most Effective Basins. The eligible area for projects is only located in portions of Middlesex and Essex Counties. Contact was initiated with eligible FTF property owners on May 5, 2024, by phone to verify interest, verify current ownership, and arrange a time to meet onsite.
- MPPDC staff have met property owners onsite at 8 sites. MPPDC staff have worked to determine if the property owners want to pursue the grant that reimburses for eligible costs to install the preapproved BMP's. MPPDC staff have initially encumbered \$1,076,590 out of \$1,066,911 representing moving forward with (4) in Middlesex (2) in Essex. One property owner already had an installed living shoreline, and the civic association was eliminated due to not being able to design an agreeable solution to all parties given the time constraints of the program.
- MPPDC staff have established deadlines, maintained updated statuses for each project, coordinated with contractors, determined the availability of funding for individual projects, met with property owners, provided documentation of the amount of funds available to property owners, worked to identify how property owners are going to fund the projects with the reimbursement nature of the program.
- For cohort 2, MPPDC staff have worked with Consociate Media to implement marketing efforts in the MEB area and promote the availability of funds for project generation, as outlined for Cohort 2 in the scope of services.
- For cohort 3, for the four non-MEB projects, one additional project was added, bringing the total to five projects. MPPDC staff have obtained updated estimates for all 5 projects. Currently, MPPDC has initially encumbered \$529,784.00 out of \$534,619.00, representing progress on all 5 sites. One of these projects has reportedly just completed installation by the contractor, and MPPDC staff have received documentation and are preparing to submit the project for reimbursement.
- Worked with MPPDC legal to develop necessary legal documents to cash flow projects using MPPDC Living Shoreline loan funds.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- **Loan Funds available – \$148,819.08 (asset #10002)**

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

- Project closeout has been initiated.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Prepared the final project report for submittal to DCR in October.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 302010 – FY25 VA Water Trails Website Maintenance

MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – www.VirginiaWaterTrails.org

- Provided needed maintenance to the website.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

- Business course was completed after 8 weeks of classes. ~15 current and prospective business owners completed bankable business plans.
- Developed final report summarizing course outcomes.
- Developed and published press release highlighting course successes.
- Initiated development of a webpage on the MPPDC website for the business course.
- Submitted advance reimbursement request for 50%. SCRC created a new grant portal, leaving some confusion as to where the submitted reports are. Continuing to work with SCRC staff.

Project 38025 – FY25 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Participated in VAPDC Program/Training subcommittee meeting on August 13 to develop administrative and program management training opportunities for PDC staff to be hosted by VAPDC.
- Coordinated with the VA Secretary of Commerce and Trade and MPPDC member jurisdictions regarding support letters and resolutions for the MPPDC's application to the USED A for designation as an Economic Development District.
- Submitted annual report summarizing MPPDC accomplishments for FY24 to DHCD and prepared for FY25 contract execution once contract arrives from DHCD.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Developed and submitted FHWA Charging and Fueling Infrastructure grant application requesting \$464,000 in federal funds to purchase and deploy 23 Level 2 EV charging units at 11 sites in Gloucester, Mathews, Middlesex, and King & Queen counties.
- Developed and submitted Virginia Land Conservation Fund application for \$303,975 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
- Developed and submitted NOAA Saltonstall-Kennedy Grant Competition pre-proposal for \$148,500 to promote and market Middle Peninsula blue catfish industry.
 - NOAA notifies applicants encouraged to submit full proposal Sept. 25, 2024.
- Advanced two Letters of Intent from state to federal level in NOAA’s Climate Ready Coasts Grant Competition:
 - CZM Habitat Protection and Restoration Competition: \$4,100,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation and to establish a new public park.
 - NERRS Habitat Protection and Restoration Competition: \$797,000 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
 - NOAA notifies applicants invited to submit full proposals in October 2024.
- Updated REPI grant proposal for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation, based on UASFLA Appraisal completed Aug. 23, 2024. Working with DCR to submit all updated supporting documents.
- Attended webinar & coordinating with West Point to develop Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund proposal for environmental remediation at West Point Airport Industrial Site.
- Attended Town of West Point Airport Industrial Site strategic planning session. Exploring grants and matching funds to advance plans outlined in recently completed site Master Plan.
- Met with DCR to review 3 Recreation Trail Program applications (Essex Rotary Poor House Tract, West Point Riverwalk Park, Gloucester Beaverdam Park) submitted but not funded. Working with localities to advance project readiness for 2025 RTP grant cycle.
- Met with Gloucester County to discuss sewer project needs & funding. Continuing to research funding opportunities.
- Researched FHWA Low-Carbon Transportation Material Grant as potential funding source to advance dredged material concrete transportation infrastructure at West Point’s Airport site.
- Researched ACOE Water Infrastructure Finance and Innovation Act funding as potential source to establish a regional wastewater treatment center.
- Funding from Sen. Kaine and Warner’s offices for two earmark requests submitted by MPPDC is still pending the federal budget process:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one-year water level monitoring stations in the Middle Peninsula.
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties.

- Updates on full or partial funding of requests will be shared as the appropriations process takes.

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Rehabilitation of the observation deck at the New Point Comfort Natural Area Preserve in Mathews County.

- Finalized procurement documents for the reconstruction work and published an invitation for bid.
- Executed extension for the project through March 2025.
- An Invitation for Bids for the New Point Observation Deck Replacement was disseminated to all Fight the Flood businesses.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued to work with both Gloucester County and Virginia Department of Health on various outstanding permit issues.
- Initiated sole source contract discussions for the 6-apartment work on the big house and pool house with FreshStart Contracting Group.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$46,476.93 (asset #10003)**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Reviewed the table of project deliverables and created a plan forward to complete each deliverable.
- Prepared the draft quarterly report for submittal to DCR.
- Met with VDEM and FEMA on August 9 to share an overview of the Middle Peninsula Fight the Flood Program and the modified repetitive loss area analysis.
- Worked with Timmons to refine a scope of work for technical services dealing with the back end of the FTF GIS system.
- Drafted a strategic implementation program policy for the FTF program.

Project 32180 – FEMA Ware Cove

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Helical piles have been installed for the foundation of the residential structure. Inspection was called for and passed by the Gloucester County Building official.
- Submitted Reimbursement Request #4 (\$7,087.59)

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Processed monthly ACH draw for client loan repayments.
- Posted payments to GMS.
- **Uncommitted septic repair funds remaining: \$23,555 in loan funds – \$21,641 in grant funds.**

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low-interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Processed monthly ACH draw for client loan repayments.
- **Remaining uncommitted living shoreline funds: \$0**

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Received several inquiries for Septic Repair Loans. Provided documentation and information.
- Drafted a new Septic Repair Cover Letter and published to website.
- **Remaining uncommitted funds: \$2,000,921.03 in loan funds - \$255,908 in principle forgiveness (grant funds.)**

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY25 Indirect Cost rate = 16.41%.

- Prepared vouchers, processed A/P, processed deposits.

- Processed monthly journal entries for August and September.
- Processed payroll for August.
- Processed all fringe benefits payments/reporting.
- Processed monthly P/R tax payments.
- Continue to work with GMS to reconcile several issues in the G/L.
- Continue to work on getting setup in various accounts pertinent to the work of the MPPDC.
- Continue to reconcile accounts.
- Reconciled Retirement Contributions Spreadsheet. Eliminated errors.
- Finalized FY25 Budget (Now Amended due to VRS Error)
- Finalized FY25 Indirect Cost Allocation Plan (Updated to include amended budget figures)
- Streamlining vendor payment process. Switching to ACH to reduce the risk of fraud, free up staff time, and reduce costs.
- Researching timesheet/timeclock software.
- Assumed the role of IT staff. Handled multiple issues for staff, including onboarding new staff.
- Continue to look for ways to streamline processes.
- Attended several GMS meetings for additional training and guidance.
- Reached out to Auditor for dates for FY24 Audit.
- Processing year-end and fiscal year start processes. This continues. Decision was made to not hire outside audit consultants due to the cost.

Closed Projects

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank)

VDCR CFPF funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association VGFOA: The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2025

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Local/Reg	US EDA Technical Assistance 2025	Sep. 2024	\$70,00	Submitted
MPCBPAA	DCR VLCF Robinson-Bakers Creek Acquisition	Aug. 2024	\$303,975	Submitted
Local/Reg	DCHD Regional Coop. Act – Local Tech. Assistance FY25	Aug. 2024	\$114,971	Submitted
Local/Reg	NOAA Saltonstall-Kennedy Blue Catfish Marketing pre-proposal	Jul. 2024	\$148,500	Submitted
MPCBPAA	NERRS BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Submitted
MPCBPAA	NOAA BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Not Awarded
Local/Reg	NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI (Try #2)	Jul. 2024	\$5,971,248	Submitted
FY 2025 Awarded Total (July – September 2024)			\$0 (0 awards)	
FY 2025 Requested Total (July – September 2024)			\$8,202,694 (7 proposals submitted)	
FY 2025 Funding Request Remaining Award Potential Total			\$7,405,694 (6 proposals awaiting award decision)	

Status of Pending Applications Submitted during FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Local/Reg	VA Housing – PAA Capt. Sinclairs Housing Innovation Planning	Jun. 2024	\$50,000	Awarded
Local/Reg	DOD REPI West Point Airport Acquisition	May 2024	\$697,000	Submitted
Emerg. Mgmt.	Congressionally Directed Spending - Emergency Generators	Apr. 2024	\$942,574	Not Awarded
Local/Reg	Congressionally Directed Spending - Parametric Tide Gauges	Apr. 2024	\$801,585	Submitted
Environmental	NFWF SWG – Sinclairs West Living Shoreline Construction	Apr. 2024	\$999,953	Not Awarded
Environmental	DEQ Ches. Bay WIP Technical Assistance FY25	Mar. 2024	\$72,500	Submitted
Environmental	VCZMP Pub Financing Strategies for Coastal Resilience/Dredging Projects	Feb. 2024	\$50,000	Submitted
Local/Reg	VCZMP VA Water Trails Program Enhancements	Feb. 2024	\$30,049	Submitted
Environmental	VCZMP Coastal Program Tech. Asst. FY2024	Feb. 2024	\$129,000	Submitted
Transportation	FEMA BRIC– Essex Coleman Island Rd. Flooding Study	Jan. 2024	\$100,000	Submitted
Environmental	DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch	Dec. 2023	\$500,000	Submitted
Environmental	FEMA BRIC - VA low water state project scoping	Nov. 2023	\$150,000	Submitted
Environmental	NOAA Transformational Hab. Rest. & Coastal Resilience FTF Capacity Building	Nov. 2023	\$2,097,581	Not Awarded
Emerg. Mgmt.	MPCBPAA FEMA Public Asst. Sinclairs Pool House Elevation preapp	Oct. 2023	\$164,580	Submitted
Environmental	NOAA Climate Resilience Challenge – VA Tech Rural Resilience Letter of Intent	Aug. 2023	\$1,802,000	Not Awarded
Environmental	NOAA Climate Resilience Challenge Letter of Intent – VIMS Resilience Projects (including Gloucester Point Beach, PAA Sites)	Aug. 2023	\$15,881,200	Not Awarded
FY 2024 Awarded Total (July 2023 – June 2024)			\$17,718,173 (19 awards)	
FY 2024 Requested Total (July 2023 – June 2024)			\$105,764,809 (70 proposals submitted)	
FY 2024 Funding Request Remaining Award Potential Total			\$2,694,714 (10 proposals awaiting award decision)	

Opportunities Identified to Implement Commission Priorities
Proposals Status for Grant Applications Submitted
FY2025

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
<i>Status of Pending Applications Submitted during FY2023</i>				
Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Emerg. Mgmt.	FEMA HMGP – All Hazards Mitigation Plan Update	Jun. 2023	\$172,074	Awarded
FY 2023 Awarded Total (July 2022 – June 2023)			\$6,689,226 (25 awards)	
FY 2023 Funding Request Remaining Award Potential Total			\$0 (0 proposal awaiting award decision)	
FY 2023 & FY 2024 & FY 2025 Cumulative Funding Request Remaining Award Potential Total			\$10,100,408 (16 proposals awaiting award decision)	

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund



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Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence

To: Middle Peninsula Planning District Commission
From: Julie A. Kaylor, Chief Financial Officer
Date: September 19, 2024
Re: **FY25 Budget Amendment #1**

Honorable Chairman and Commission Members:

The Commission adopted the FY2025 Budget at its regular meeting on July 24, 2024. As financial changes happen that we feel are significant enough to warrant a budget amendment, we will bring these to you periodically.

This month we have two amendments for your consideration:

- **Virginia Retirement System.** The employer rate used for the adopted budget was 0.050% which was incorrect. The correct VRS actuarial rate for FY25 and FY26 is 0.098%. This resulted in an increase in the fringe budget line for retirement of \$39,198. This increase caused the FY25 Indirect Cost Allocation Plan Fringe rate to increase from 29.55% to 34.14%.
- **FEMA/VDEM HMGP Grant.** The PDC was awarded a grant through the Federal Emergency Management Agency (FEMA), in the amount of \$172,074, for an "All Hazard Mitigation Plan Update". \$107,832 will be applied to the current fiscal year budget resulting in an increase to the federal revenue line of \$93,345. The offsetting expense will be applied to the salary, fringe, indirect and subcontract expense lines. This grant caused the Indirect Cost Allocation Plan Rate to change from 16.41% to 16.04%.

We respectfully request your consideration and action on these items as follows:

- Approval of budget amendments as stated
- Approval of Indirect Cost Allocation Plan Rate as stated

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P.O. Box 2500, Richmond, VA 23218-2500
 Toll-free: 1-888-VARETIR (827-3847)
 Website: www.varetire.org
 Email: vrs@varetire.org

MEMORANDUM

To: Administrative Heads of Political Subdivisions
 Employer: **55882 Middle Peninsula Planning District Commission**
 From: Patricia S. Bishop, Director

Date: January 05, 2024

Subject: Contribution Rates for Political Subdivisions for FY 2025 and FY 2026

The Virginia Retirement System (VRS) Board of Trustees recently adopted employer contribution rates for all participating political subdivisions. In addition, the VRS board certified to the Governor and General Assembly the FY 2025-2026 defined benefit contribution rates for the five statewide retirement plans, including the teacher plan, along with Group Life Insurance, the retiree Health Insurance Credit and the Virginia Local Disability Program. However, the introduced Governor’s proposed budget continues funding Group Life Insurance at the 1.34% rate. View rates for statewide plans here: [Contribution Rates | Virginia Retirement System \(varetire.org\)](http://www.varetire.org)

Rates are based on the June 30, 2023 actuarial valuations and do not reflect employer coverage changes made after July 1, 2023. Political subdivision contribution rates are effective for the next two fiscal years, beginning July 1, 2024:

Fiscal Years 2025 and 2026 Contribution Rates	
Retirement - Defined Benefit	9.80%
Group Life Insurance (Does not affect Optional Life Insurance premiums)	Board Certified
	0.71% Employee
	0.47% Employer
<i>Pending State Budget Approval</i>	1.18% Total
Retiree Health Insurance Credit (HIC)	N/A
Virginia Local Disability Program (VLDP) for employers participating in VLDP	0.74%

Effective July 1, 2024, the Board-certified retirement contribution rate no longer includes an amount for expected contributions to the defined contribution component of the Hybrid Retirement Plan. In addition to paying the defined benefit rate shown above, the employer is also responsible for funding the employer contributions to the defined contribution plan on behalf of hybrid members which will be between 1.0% - 3.5% of a hybrid member’s payroll depending on the match of employees’ voluntary contributions. For budgeting purposes, we recommend reviewing your most recent MissionSquare remittance related to employer mandatory and matching contributions to the hybrid plan to determine the current funding amount.

If you have any questions concerning your rates, please [email VRS](mailto:vrs@varetire.org).

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COMMONWEALTH OF VIRGINIA

Department of Emergency Management

9711 Farrar Court, Suite 200, North Chesterfield, Virginia 23236
TEL 804.267.7600 TDD 804.674.2417 FAX 804.272.2046

SHAWN G. TALMADGE

State Coordinator
Deputy Homeland Security Advisor

September 5, 2024

Mr. Lewis Lawrence
Executive Director
125 Bowden St.
Saluda, VA 23149

RE: Middle Peninsula Planning District Commission
Middle Peninsula PDC – All Hazard Mitigation Plan Update
FEMA-DR-4644-VA-0004

Dear Mr. Lawrence:

I am pleased to notify you that the Federal Emergency Management Agency (FEMA) has approved the project titled "Middle Peninsula PDC – All Hazard Mitigation Plan Update." The funds have been obligated through the Hazard Mitigation Grant Program. Attached you will find the grant award package. Please read all documents carefully prior to initiating your project. As funded, the federal share is 75%, the state share is 20%, and the local share is 5% of the total project costs, and management costs will be funded with 100% federal funds.

Your project cannot begin until the authorized agent has signed the grant award package. No reimbursements will be made until the award package is signed and received by the Virginia Department of Emergency Management. Please sign the attached grant agreement and scan and email it to Jenn Peterson, Hazard Mitigation Grants Administrator. Congratulations on the approval of this project. If you have questions regarding this award or the implementation of your project, please contact Jenn Peterson at (804) 405-7185 or by email at jennifer.peterson@vdem.virginia.gov.

Sincerely,

A handwritten signature in blue ink that reads "Cheryl Adkins".

Cheryl J. Adkins
Alternate Governor's Authorized Representative

Enclosures

CJA/DJM/jlp



COMMONWEALTH OF VIRGINIA

Department of Emergency Management

9711 Farrar Court, Suite 200, North Chesterfield, Virginia 23236
TEL 804.267.7600 TDD 804.674.2417 FAX 804.272.2046

SHAWN G. TALMADGE

State Coordinator
Deputy Homeland Security Advisor

Hazard Mitigation Grant Program

Grant Agreement
FEMA-DR-4644-VA-0004

This Agreement is made as of this 5th day of July of 2024, by and between the Virginia Department of Emergency Management, hereinafter called "VDEM," and the Middle Peninsula Planning District Commission (MPPDC), herein after called the "Sub-grantee." The UEI-EFT number for MPPDC is **LNDHN7WAJ1E1**.

The parties to this Agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

(1) GENERAL PROVISIONS:

This Agreement is a sub-grant award of federal funds from VDEM to the sub-grantee. VDEM has received a grant from the Department of Homeland Security, Federal Emergency Management Agency Hazard Mitigation Grant Program, Catalog of Federal Domestic Assistance Number 97.039. The sub-grantee shall implement the project as set forth in the grant Agreement documents. These documents consist of:

- (1) Executed Grant Agreement;
- (2) Scope of Services, Attachment A;
- (3) Project Budget, Attachment B;
- (4) Milestone Table, Attachment C; and
- (5) Grant Assistance Agreements and VDEM-FEMA General Terms and Conditions and Assurances; Attachment D.

State agencies acting as the sub-grantee shall report all federal funds received as part of this Agreement as federal pass-thru funds on their agency's Schedule of Federal Assistance.

Nothing in this Agreement shall be construed as authority for either party to make commitments, which will bind the other party beyond the Scope of Work contained herein. Furthermore, the sub-grantee shall assign, sublet, or subcontract any work related to this Agreement or any interest it may have herein with full compliance with federal and state procurement regulations. The schedule of service set forth in the Scope of Work and Milestone Table shall be deemed to have been consented to, as required by the preceding sentence, upon the execution of this Agreement by VDEM.

(2) SCOPE OF WORK:

The sub-grantee shall provide the service to VDEM set forth and summarized in the Scope of Work (Attachment A) and Milestone Table (Attachment C). All deliverables shall conform to accepted standards and practices. If there is any change in the original scope of work, a formal request must be made to VDEM for review and approval prior to implementing the change. These attachments are consistent with the original VDEM-FEMA (Federal Emergency Management Agency) grant project application. The sub-grantee shall provide VDEM with quarterly reports and a final report on the progress of work set forth in the Scope of Work. The quarterly reports and final report shall contain the following components: (1) a narrative describing in detail the progress of the sub-grantee in fulfilling the provisions of the Scope of Work; (2) Reimbursement Requests as needed that itemize the expenses incurred by the sub-grantee, including separate columns for the federal, state, and the sub-grantee's matching contribution to the total cost of services as reflected in the Project Budget-Attachment B; and (3) the schedule of specific project tasks with target completion dates and actual completion dates (Milestone Table – Attachment C). The first quarterly report is due to VDEM at the end of the first complete quarter following the award of the grant.

<u>Reporting Period</u>	<u>Report Due to VDEM</u>
January 1 – March 31	no later than April 15
April 1 – June 30	no later than July 15
July 1 – September 30	no later than October 15
October 1 – December 31	no later than January 15

(3) TIME OF PERFORMANCE:

The services of the sub-grantee shall begin on the date of sub-grantee's signature of this document and terminate on **3-11-2026**, unless otherwise altered through provisions of this Agreement or extended by written authorization of VDEM. Requests for time of performance extension must be received in writing by VDEM within 75 days of termination date with reasons for requested time of performance extension and a revised Milestone Table – Attachment C. All time limits stated are of essence of this Agreement. All funds must be obligated no later than the project completion date. The final request for reimbursement must be received no later than 60 days after the completion date for the project.

(4) COMPENSATION:

The total grant award from VDEM is **\$172,074.00** provided through the Hazard Mitigation Grant Program, Disaster 4644, Severe Winter Storm and Snowstorm. FEMA shall provide funds for the project identified in the Scope of Work (Attachment A) totaling **\$122,910.00**. FEMA shall also provide sub-recipient management cost funds in the amount of **\$8,194.00**. VDEM shall provide funds for the project identified in the Scope of Work (Attachment A) totaling **\$32,776.00**. The sub-grantee agrees to provide a match in the amount of **\$8,194.00**. The sub-grantee is aware of and shall comply with cost-sharing requirements of federal and state mitigation grant assistance; specifically that federal assistance is limited to 75% of eligible expenditures, state assistance (as reimbursed through the Virginia Department of Emergency Management) is limited to 20% of eligible costs, and the sub-grantee shall provide from the sub-grantee's funds 5% of eligible costs. The non-federal funds must be from a non-federal funding source and can be completely fulfilled by in-kind services as long as financial records document them as such.

VDEM shall release the grant award to the sub-grantee on a cost-reimbursement basis upon receipt and approval of the sub-grantee's quarterly and final reports and deliverables as required by this Agreement or at other times agreed to by VDEM. Any cost overruns incurred by the sub-grantee during the time of

performance shall be the responsibility of the sub-grantee. The sub-grantee shall spend the funds according to the specified categories of the contract budget. The sub-grantee shall use mitigation grant funds solely for the purposes for which these funds are provided and as approved by FEMA and VDEM. General policies for determining allowable costs are established in 44 Code of Federal Regulations (CFR), Part 13.22 (included in Attachment D) and the appropriate OMB circulars that identify cost principles for different kinds of organizations. Minor shifts of the funds among categories by the sub-grantee, not to exceed 10% of any budget line item are permissible, but in no case can the total expenditures exceed the amount provided by this contract. Shifts in funds exceeding 10% among budget line items must be approved in writing by VDEM.

(5) ASSISTANCE:

VDEM agrees upon request of the sub-grantee to furnish, or otherwise make available to the sub-grantee, copies of existing non-proprietary materials in the possession of VDEM that are reasonably related to the subject matter of this Agreement and are necessary to the sub-grantee for completion of its performance under this Agreement. VDEM Recovery and Mitigation Division staff will provide technical support to the sub-grantee and make periodic site visits to monitor progress.

(6) ACKNOWLEDGEMENTS:

The role of the Virginia Department of Emergency Management (VDEM) and the Federal Emergency Management Agency (FEMA) must be clearly stated in all press releases, news articles, requests for proposals, bid solicitations, and other documents describing this project, whether funded in whole or part.

Acknowledgement of financial assistance, with VDEM and FEMA logos, must be printed on all reports, studies, web sites, and other products (including map products) supported, in whole or in part, by this award or any sub-award. The sub-grantee is responsible for contacting VDEM staff in adequate time to obtain the logo in camera-ready or digital form. The final draft must be approved by VDEM staff prior to production. The acknowledgement should read as follows:

This report was funded by the Federal Emergency Management Agency through the Virginia Department of Emergency Management via grant Agreement number FEMA-DR-4644-VA-0004 for \$172,074.

(7) CREATION OF INTELLECTUAL PROPERTY:

To the extent that the copyright to any copyrightable material created pursuant to this Agreement is owned by the sub-grantee and/or the sub-grantee is empowered to license its use, VDEM agrees to grant to the sub-grantee, and hereby does grant to the sub-grantee, a license to use the materials so owned for public, not-for-profit purpose within the territory of the Commonwealth and shall execute and deliver such further documents as the Commonwealth may reasonably request for the purpose of acknowledging or implementing such license.

A copyright notice shall be placed in an appropriate location on any copyrightable material being distributed or published. Such notice shall include (1) either the symbol "©", the word "Copyright", or the abbreviation "Copr."; (2) the year of first publication; and (3) the name of the copyright owner (the Commonwealth of Virginia). This information shall be followed by the words, "all rights reserved."

(8) STRUCTURAL MITIGATION REQUIREMENTS:

Specific requirements must be adhered to for structural mitigation projects such as structural relocation, property acquisition and demolition and structural retrofitting or improvement as detailed in Attachment D. These requirements can include deed restrictions, operation and maintenance plans, and insurance requirements, as dictated by the specific grant and project requirements.

(9) BREACH AND TERMINATION:

In the event of breach by the sub-grantee of this Agreement, VDEM shall provide written notice to the sub-grantee specifying the manner in which the Agreement has been breached. If a notice of breach is given and the sub-grantee has not substantially corrected the breach within sixty (60) days of receipt of the written notice, VDEM shall have the right to terminate the Agreement. The sub-grantee shall be paid for no service rendered or expense incurred after receipt of the notice of termination, except such fees and expenses incurred prior to the effective date of termination that are necessary for curtailment of its work under the Agreement.

Termination of this Agreement can occur as an effect of one of two results: First, as a result of the proper completion and closeout of this project. Second, termination may occur as a result of *Termination for Convenience* or other termination as allowed or required by 44 CFR for projects, which cannot be completed as described in the FEMA-approved grant project application and the Scope of Work – Attachment, herein. Communication of this decision and information related to the project termination will be provided to the sub-grantee in coordination with FEMA through registered mail.

IN WITNESS THEREOF the parties have caused this Agreement to be executed by the following duly authorized officials:

Sub-grantee:

Grantor:

**Middle Peninsula Planning District
Commission**

Virginia Department of Emergency Management

By:

By:



Date:

Date:

9/5/2024

Authorized Sub-grantee Signatory

Alternate Governor's Authorized Representative

Attachment A

FEMA-DR-4644-VA-0004

Project Scope of Work

Project Sponsor: Middle Peninsula Planning District Commission**Project Title:** Middle Peninsula PDC – All Hazard Mitigation Plan Update**Project Description from VDEM-FEMA HMGP application:**

This project is for a hazard mitigation plan update. The update will focus on the following: (1) updating out of date references throughout the plan, (2) expand the opportunity to participate in the planning process to stakeholders outside of local and regional agencies, local and prominent businesses, academia and private and non-profit interests, (3) Describe the Middle Peninsula Fight the Flood Program earlier in the plan, (4) develop impact assessments, (5) addressing the number of manufactures, seasonal, and vacant hoes in the area and how they can affect the community's vulnerability to hazard impacts, (5) improve data for HAZUS, (6) refine strategies to concrete activities, (7) improve community-level interactions and risk-based discussions, (8) integrate 5-year Planning Wheel, (9) build on High Hazard Potential Dams section of the plan, and (10) update census data.

Special Conditions:

NEPA Determination: Approval is for planning costs only. No physical work or ground disturbing activities are approved at this time. Failure to comply with this condition jeopardizes the receipt of federal funding.

Attachment B

FEMA-DR-4644-VA-0004

Project Budget

Project Awarded Budget – Funding Source HMGP:

Federal Project Funds	\$122,910.00
State Project Funds	\$32,776.00
Local Project Funds	\$8,194.00
Sub-recipient Management Costs	\$8,194.00
Total Project Costs	\$172,074.00

Project Budget from VDEM-FEMA HMGP application:

Cost Type	Quantity	Unit Cost Average	Total
Organize Resources/Committee	1	\$16,450.00	\$16,450.00
Revise Hazard Identification and Risk Analysis	1	\$32,190.00	\$32,190.00
Community Assessment, Profiles, and Public Outreach	1	\$12,150.00	\$12,150.00
Hazus and Data Update	1	\$43,590.00	\$43,590.00
Refine Mitigation Goals and Strategies (Revise Plan)	1	\$26,900.00	\$26,900.00
Plan Adoption and Implementation	1	\$32,600.00	\$32,600.00
Total Project Costs			\$163,880.00

Cost Type	Quantity	Unit Cost Average	Total
Sub-Recipient Management Costs	1	\$8,194.00	\$8,194.00

Attachment C

FEMA-DR-4644-VA-0004

Project Milestone Table

Task Description	Days
Grant Award/Kick-off Meeting	30 Days
Organize Resources and Local Planning Team	30 Days
Community Assessment/Profile	30 Days
Revise Hazard Identification and Risk Assessment and Hazus Data Update	90 Days
Refine Goals, Objectives, and Mitigation Strategies	90 Days
Public Outreach and Education	30 Days
VDEM and FEMA Approval of Plan	90 Days
Adoption and Implementation	60 Days
Project Closeout with VDEM	90 Days
Total Days	540 Days

Attachment D

FEMA-DR-4644-VA-0004

Administrative Requirements and Guidance

Federal Administration and Guidance Documents:

1. 2 CFR Part 200 Cost Principles for State, Local, Indian Tribal Governments
2. CATEX documentation (where required)
3. Structural Mitigation Project Requirements (where required)
4. Current Hazard Mitigation Assistance (HMA) Guidelines
5. FEMA Award Package

Federal Emergency Management Agency (FEMA) Contact:

Gail Gronlund

FEMA Region III

One Independence Mall, 6th Floor

615 Chestnut Street

Philadelphia, PA 19106-4404

Mobile: (771) 202-0535

gail.gronlund@fema.dhs.gov

Attachment E

FEMA-DR-4644-VA-0004

Hazard Mitigation Assistance

Non-Supplanting Certification

I certify that any funds awarded under Hazard Mitigation Assistance grants will be used to supplement existing funds for program activities and will not replace (supplant) non-federal funds.

Designated Agent

Name

Signature

Title

Agency

One Independence Mall
615 Chestnut Street, 6th floor
Philadelphia, PA 19106-4404



FEMA

July 5, 2024

Shawn Talmadge
Governor’s Authorized Representative
Virginia Department of Emergency Management (VDEM)
9711 Farrar Court, Suite 200
North Chesterfield, VA 23236

**Re: Project Approval Letter
FEMA-4644-DR-VA-0004
Middle Peninsula PDC HMP Update
Hazard Mitigation Grant Program (HMGP)**

Governor’s Authorized Representative Talmadge:

I am pleased to inform you that the planning application for the **HMGP Middle Peninsula PDC - All Hazards Mitigation Plan Update (FEMA-4644-DR-VA-0004)** has been approved. This project will fund the update of the Middle Peninsula Hazard Mitigation Plan. No physical work will be performed during this project.

	Federal Share	Non-Federal Share	Total
Project Costs	\$122,910.00	\$40,970.00	\$163,880.00
Subrecipient Management Costs	\$8,194.00	\$0.00	\$8,194.00
Total	\$131,104.00	\$40,970.00	\$172,074.00

The total approved project cost is \$163,880.00 with a 75% federal cost share of \$122,910.00 and a 25% non-federal cost share of \$40,970.00. In addition, the federal amount of \$8,194.00 is available for Sub-Recipient management costs. The federal share amount of \$131,104.00 is available in the SMARTLINK system. A copy of the obligation report is enclosed for your records.

In implementing this project, VDEM as the recipient, shall ensure that the Middle Peninsula PDC, the sub-recipient, continues to comply with the applicable FEMA-State Grant Agreement Articles and all applicable laws, assurances, and guidance.

The sub-recipient must adhere to all requirements and conditions outlined in the Record of Environmental Consideration (REC) document. The Special Conditions listed below can also be found in the REC attached.

NEPA Determination: Approval is for planning costs only. No physical work or ground disturbing activities are approved at this time. Failure to comply with this condition jeopardizes the receipt of federal funding.

The Period of Performance (POP) for this award ends on **March 11, 2026**. All changes to this award must be submitted to our office in writing for review and approval prior to commencement of any change-related work. Please provide our office with a quarterly report thirty (30) days after the end of each federal fiscal year quarter.

If you have any questions concerning the approval of this project, please contact Sabrina Jefferson, HMGP Section Supervisor, at sabrina.jefferson@fema.dhs.gov.

Sincerely,

**DUSTY R
BROSIUS** Digitally signed by
DUSTY R BROSIUS
Date: 2024.07.05
23:17:59 -04'00'

Dustin R. Brosius
Senior Advisor for Risk Reduction
Mitigation Division

Enclosure(s):

REC Record of Environmental Consideration
Obligation Report

cc: Cheryl Adkins, CFO, Deputy State Coordinator
Dillon Taylor, Chief of Staff and Senior Counsel
Robert Coates, Director of Grant Management and Recovery
Debbie Messmer, Deputy Director of Grant Management and Recovery
Katie Vugdalic, State Hazard Mitigation Officer
Sarah Cobelli, HMGP Branch POC
Sabrina Jefferson, HMGP Section Supervisor
Gail Gronlund, VA FIT Project Officer

**FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
Obligation Report w/ Signatures**

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4644	4 -P	0	5	3	13	VA	Statewide

Subrecipient: MIDDLE PENINSULA PLANNING DIST Project Title : Middle Peninsula PDC - All Hazard Mitigation Plan Update
Subrecipient FIPS Code: 073-05755

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation		
\$122,910.00	\$122,910.00	\$0.00	\$0.00		

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$122,910.00	\$8,194.00	\$131,104.00	05/15/2024	Accept	2024

Comments

Date: 05/15/2024 User Id: GGRONLU1

Comment: 4644-DR-VA-0004 Middle Peninsula PDC - All Hazards Mitigation Plan Update

Total Project Costs: \$163,880.00
75% Federal Share: \$122,910.00
25% Non-Federal Share: \$40,970.00
5% Sub Recipient Management Costs: \$8,194.00
Total amount being allocated at this time is \$131,104.00 (FS + SRMC)

Date: 05/15/2024 User Id: CMILLS4

Comment: HMO approves.

Authorization

Preparer Name: GAIL GRONLUND

Preparation Date: 05/15/2024

HMO Authorization Name: CONNIE MILLS

HMO Authorization Date: 05/15/2024

DUSTY R BROSIUS
Digitally signed by DUSTY R BROSIUS
Date: 2024.07.05 09:53:16 -04'00'

_____ Authorizing Official Signature	_____ Authorizing Official Title	_____ Authorization Date
_____ Authorizing Official Signature	_____ Authorizing Official Title	_____ Authorization Date

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4644-0004-VA (1)

Title: Middle Peninsula Planning District Commission All Hazard Mitigation Plan Update

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment This project is for an update of the Middle Peninsula Planning District Commission All Hazard Mitigation Plan and this REC approves the release of funds for the plan update costs only. No physical work is to be performed under this project, therefore full EHP review was not conducted. - joswalt1 - 10/26/2023 11:36:03 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
n17	(n17) Federal Assistance for Development of Plans in Support of Response, Recovery, and Hazard Mitigation Activities. Federal assistance for the development of plans for the purpose of preparing for disasters, recovering from disasters, and identifying opportunities for mitigating the effects of future disasters. This includes but is not limited to State, Tribal, and local hazard mitigation plans, debris management plans, long-term recovery plans, and disaster housing plans. This CATEX is not applicable to plans associated with specific projects that are reasonably foreseeable to occur and that are not otherwise covered by another CATEX.	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
		No Environmental Laws/Executive Orders were selected.	

CONDITIONS

Special Conditions required on implementation of Projects:

Approval is for planning costs only. No physical work or ground disturbing activities are approved at this time. Failure to comply with this condition jeopardizes the receipt of federal funding.

Source of condition: NEPA Determination

Monitoring Required: No

Standard Conditions:

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4644-0004-VA (1)

Title: Middle Peninsula Planning District Commission All Hazard Mitigation Plan Update

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

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~~2023~~

2024

Middle Peninsula Comprehensive Economic Development Strategy

Commission Approval ~~1/24/2024~~ 9/25/2024

<p>Public Access to the Waterfront – Acquire additional properties for the Public Access Authority, especially lands that are vulnerable to development.</p>	<p>Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) Middle Peninsula Localities MPPDC</p>	<p>Private Sector State Federal</p>	<p>The Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA) aims to provide residents and visitors with sufficient public access to natural resources while conserving lands.</p>
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Project Description	Location/Lead Organization	Source of Funding (federal = grants.gov)	Jobs Created/Updates
Redevelopment of publicly owned vacant and blighted waterfront properties (such as property associated with the West Point Airport)	Region wide / MPPDC / MPCBPAA	DHCD	To accelerate and expand economic restructuring and development activities, this project will focus on the redevelopment of publicly owned vacant and blighted waterfront properties. For instance, the Captain Sinclair's Recreation Area is a candidate to support eco business, tourism, working waterfronts, and other related outdoor recreational activities important to the regional economy.
Redevelopment of the Tappahannock Airport Site	Town of Tappahannock	VA Economic Development Partnership; DHCD; US EDA	To develop designs and plans for the redevelopment of the former airport property for an alternative commercial retail or other use which can maximize the asset to the overall benefit of the Town and surrounding areas.
Acquisition of Robinson-Bakers Creek Property	Town of West Point King and Queen County MPPDC/ MPCBPAA	State Federal Private Sector	To acquire the parcel for conservation and public access for residents of the Middle Peninsula and visitors.

<p>Electric Vehicle (EV) Charging Infrastructure – Expand public access to EV charging stations to support EV adoption, improve foot traffic in downtown areas, and improve air quality</p>	<p>Region wide</p>	<p>U.S. DOT FHWA https://www.fhwa.dot.gov/environment/cfi/</p>	<p>Gloucester, Mathews, and Middlesex counties with private partners submitted a Charging and Fueling Infrastructure Community Program grant application 8/28/2024 for design and construction of 23 new EV charging stations (46 charging ports).</p>
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CEDS Public Meetings

The CEDS Strategy Committee requested that MPPDC staff hold public meetings to give the public the opportunity to ask questions and provide project ideas for discussion in the CEDS process. In October 2012, the MPPDC staff held four public meetings, one in each of the following counties: Gloucester; Essex; Middlesex; and King and Queen. A total of forty-eight members of the public attended these meetings. The last facet of the Public Process to satisfy CFR part303.6 (b) (2) was to make the draft CEDS plan available for review and comment. This was done from May 15 to June 16, 2013, and, during June 2013, the MPPDC staff held four public meetings to accept comments on the draft CEDS, one in each of the following counties: Gloucester; Essex; Middlesex; and King and Queen. A total of twelve members of the public attended these meetings.

C. MPPDC CEDS Plan of Action

Upon receiving public comments, the CEDS Strategy Committee spent a considerable amount of time considering what the next steps should be to advance the CEDS plan of action forward. The consensus was a recommendation of the following multi-part, concurrent plan of action.

- 1) Assemble a District Organization that meets the requirements of CFR Part 304.2 and is charged with: a) the responsibility of implementing the goals and objectives of the Middle Peninsula CEDS report, and b) pursuing EDD designation.
- 2) Find funding (State, Federal and/or Local) for a full time Regional Economic Development Director at the MPPDC.