



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sarah Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Mr. Greg Henrich
Ms. Stacey Davenport

Town of West Point

Hon. James M. Pruett

Mathews County

Hon. Tom Bowen
Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: October 18, 2024
RE: October Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, October 23rd at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the October meeting agenda and supporting materials for you to review before the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 758-2311 or email me at LLawrence@mppdc.com

I look forward to seeing you on **October 23rd**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, October 23, 2024

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of September Minutes
- III. Approval of Financial Report
- IV. Executive Director's Report on Staff Activities for October
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Discussion of FEMA Floodplain Letter
- X. Draft VRA Support Agreement
- XI. Middle Peninsula Destination Marketing Organization (DMO) Presentation
- XII. Virginia Tourism Corporation (VTC) Marketing Grant Update
- XIII. Middle Peninsula Leadership Development Program
- XIV. RAISE Project Conceptual Renderings for Public Working Waterfront Improvements
- XV. Other Business
- XVI. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
September 25, 2024
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, September 25, 2024, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith, John Magruder, Sarah Pope
Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Tony Nicosia
King and Queen County: Mark Berry, Marie Norman, Vivian Seay
King William County: Justin Catlett, Benjamin Edwards, Greg Henrich
Mathews County: Tom Bowen, Harry Meeks, Ramona Wilson
Middlesex County: Reggie Williams, Matt Walker
Town of Tappahannock: Kay Carlton, Eric Pollitt
Town of Urbanna: Dr. William Goldsmith

Commissioners Absent

King William County: Stacey Davenport
Mathews County: Dave Jones
Middlesex County: Wayne Jessie, Kendall Webre

Also in Attendance

Lewie Lawrence, MPPDC Executive Director
Curt Smith, MPPDC Deputy Director
Dawn Mantell, MPPDC Executive Assistant
Guests

II. Approval of July Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the July Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the July Minutes. Mr. Magruder moved that the July Minutes be approved. Ms. Seay seconded the motion; motion carried.

III. Approval of Financial Report

Chairman Chriscoe asked whether there were any questions regarding the financial report before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial report subject to audit. Mr. Magruder moved to approve the financial report subject to audit. Mr. Smith seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Months of August and September

MPPDC Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the months of August and

September. The Executive Director's Report on staff activities is developed monthly with input from all MPPDC staff and subcontractors. The report is organized by PDC Service Centers, and the activities are used to report activities to both the Commission and respective grant funding agencies.

Mr. Lawrence stated that due to the lengthy agenda, he will forgo his review, but all were encouraged to review the August and September reports and contact him with any questions.

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported Fresh Start LLC has been placed under contract to build 6 apartments at PAA-owned Captain Sinclairs Recreation Area. Mr. Lawrence met with VHDA to devise the reimbursement process. Construction should begin soon.

VI. MPA Update

MPA Chairman, Ashley Chriscoe, reported that in preparation for resuming the work of the MPA, he is following up with localities with outstanding annual dues. Mr. Chriscoe requested the assistance of Del. Keith Hodges, who was present, to encourage and promote the importance of the work of the MPA.

VII. MPPDC Public Relations/Communications Update

In the absence of Ms. Stephanie Heinatz, Consociate Media, MPPDC Executive Director, Lewie Lawrence reported Ms. Heinatz has been working on the Middle Peninsula Planning District Commission becoming a State/Regional Destination Marketing Organization (DMO). This designation would increase tourism opportunities in the Middle Peninsula.

VIII. Public Comment

None.

IX. Adoption of MPPDC FY2025 Budget Amendment

MPPDC Executive Director, Lewie Lawrence directed the Commission's attention to the two budget amendments in their meeting packet for their consideration. The Virginia Retirement System (VRS) employer rate used for the adopted budget was 0.050% which was incorrect. The correct VRS actuarial rate for FY25 and FY26 is 0.098%. This resulted in an increase in the fringe budget line for retirement of \$39,198. This increase caused the FY25 Indirect Cost Allocation Plan Fringe rate to increase from 29.55% to 34.14%.

The MPPDC was awarded a grant through the Federal Emergency Management Agency (FEMA), in the amount of \$172,074, to update the "All Hazard Mitigation Plan". \$107,832 will be applied to the current fiscal year budget resulting in an increase to the federal revenue line of \$93,345. The offsetting expense will be applied to the salary, fringe, indirect and subcontract expense lines. This grant caused the Indirect Cost Allocation Plan Rate to change from 16.41% to 16.04%. Chairman

Chriscoe requested a motion to approve the budget amendments as stated. Mr. Pollitt moved to approve the budget amendments as stated. Mr. Edwards seconded; motion carried. Chairman Chriscoe requested a motion to approve the Indirect Cost Allocation Plan Rate as stated. Mr. Pollitt moved to approve the Indirect Cost Allocation Plan Rate as stated. Mr. Edwards seconded; motion carried.

X. DEQ Water Supply Plan Update

MPPDC Executive Director, Lewie Lawrence reviewed the Amended Water Supply Planning Regulations (9VAC25-780). The adopted regulations identify the particular regional planning area in which each locality shall participate. Each local government and water authority identified within the regional planning areas of 9VAC25-780-45 is required to name a Regional Planning Area (RPU) Representative, and an alternate, to DEQ by December 8, 2024. Regional water supply plans are required to be submitted to DEQ within five years from the effective date of the regulation, October 9, 2029.

XI. FEMA All Hazard Mitigation Plan Update

MPPDC Executive Director, Lewie Lawrence drew the Commission's attention to a copy of the Hazard Mitigation Grant Program Agreement in their meeting packet. FEMA has awarded the MPPDC \$172k in grant funding to update the All Hazard Mitigation Plan. This plan is required by FEMA as part of the Disaster Mitigation Act of 2000. Local governments are required to develop and submit mitigation plans that demonstrate "a jurisdiction's commitment to reduce risk from natural hazards". This is an 18-month contract and will begin in November. All localities were encouraged to participate.

XII. FEMA Floodplain Permit

MPPDC Executive Director, Lewie Lawrence discussed the current conflict between the Town of Tappahannock and FEMA after FEMA performed an audit and cited the Town for not having a non-existent floodplain permit for a bridge owned and constructed by VDOT in 2014. DCR has not offered any guidance. Mr. Lawrence stated MPPDC legal is preparing a draft letter regarding this matter to be sent to Delegate Hodges and is currently working with legal to draft an ordinance. Delegate Hodges was in attendance and recommended doing such.

XIII. CEDS Update

MPPDC Executive Director, Lewie Lawrence drew the Commission's attention to the Comprehensive Economic Development Strategy Plan Update portion of their meeting packet and reviewed the background, benefits, updated sections, and top findings and takeaways of the updated CEDS Plan. The CEDS plan is updated at least annually and required for eligibility under many US EDA funding programs. A link was provided to the complete CEDS plan for the Commission to review at their leisure. Chairman Chriscoe requested a motion to adopt the changes to the CEDS plan. Mr. Walker moved to adopt the changes to the CEDS plan. Mr. Nicosia seconded the motion; motion carried. <https://www.mppdc.com/index.php/reports/2024-reports>

XIV. New Fight the Flood Business Introduction: Ecojohn

MPPDC Executive Director, Lewie Lawrence distributed an informational handout and shared a short video demonstrating Ecojohn, a new Fight the Flood Business. Ecojohn is a septic alternative wastewater incinerator that evaporates all sewage into sterile ash. Units cost \$10,995.00-\$24,995.00.

<https://shop.ecojohn.com/products/septicjohn-septic-alternative-wastewater-incinerator>

XV. Other Business

- Dominion Energy

Dominion Energy External Affairs Manager, Melanie Beale reported Dominion Energy is considering using closed landfills as solar sites. King William County has 3 and all other localities, except for Mathews which doesn't have any, have 1. Ms. Beale and her colleagues have been invited to the next LGA meeting on October 11th to discuss these possible solar sites, as well as smart scale, and data centers. Ms. Beale invited and encouraged all to attend.

- Moving of PDC principal office – Motion to notify clerk of each governing body of relocation.

MPPDC Chairman, Ashley Chriscoe requested a motion to notify the clerk of each governing body of the relocation of the MPPDC office to the new Telework/Telehealth center in Shacklefords, King & Queen County. Ms. Norman moved to notify the clerk of each governing body of the relocation of the MPPDC office to the new Telework/Telehealth center in Shacklefords, King & Queen County. Ms. Seay seconded the motion; motion carried.

XVI. Adjournment

Chairman Chriscoe requested a motion to adjourn. Mr. Smith so moved; Mr. Walker seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024

Run Date: 09/19/2024
 Run Time: 10:09:56 am
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30006	LRNow Derelict Vessels (NOAA)	10,000.00	918.96	918.96	9,081.04	9.19%	0.00	(918.96)
30009	CFPF Sinclair Flood Mitigation (E	102,200.00	0.00	4,143.74	98,056.26	4.05%	29,693.74	25,550.00
30013	Housing Loan Admin (EE&CBG)	0.00	0.00	0.00	0.00	0.00%	1,202.69	1,202.69
30101	Davis Ck Dredg (VPA/DCR CFPF)	1,065,472.00	0.00	23,403.24	1,042,068.76	2.20%	0.00	(23,403.24)
30124	FY24 MPA Admin Support (PDC)	15,000.00	0.00	15,346.68	(346.68)	102.31%	6,108.22	(9,238.46)
30170	Sm Bus Loan Admin (MPBDP Sta	0.00	0.00	0.00	0.00	0.00%	7,028.92	7,028.92
30184	Tappahannock Comp Plan - CLO	25,279.00	0.00	25,279.00	0.00	100.00%	25,279.00	0.00
30186	Elev Septic Pilot (DHCD) (\$10k N	120,000.00	0.00	83,941.34	36,058.66	69.95%	120,000.00	36,058.66
30187	VHDA Housing Development	1,000,000.01	8,876.86	227,294.56	772,705.45	22.73%	222,774.62	(4,519.94)
30190	Hoskins Creek (DCR/Tapp CFPF)	87,400.00	0.00	12,357.47	75,042.53	14.14%	9,248.99	(3,108.48)
30191	Mill Creek Boat Ramp (DCR/Mse	61,680.00	1,321.00	34,799.38	26,880.62	56.42%	23,260.78	(11,538.60)
30192	FTF GIS Tool (DCR/FEMA)	147,000.00	0.00	124,101.76	22,898.24	84.42%	127,750.69	3,648.93
30195	Piankatank (CFPF) (Marron Mat	53,637.50	0.00	53,637.50	0.00	100.00%	53,637.50	0.00
30196	York (CFPF) (Parker Match \$21,4	49,955.00	0.00	0.00	49,955.00	0.00%	0.00	0.00
30197	Mobjack (CFPF)	133,257.00	0.00	0.00	133,257.00	0.00%	0.00	0.00
30198	Gwynns Island Onsite Septic Rej	20,000.00	145.07	10,108.00	9,892.00	50.54%	19,966.10	9,858.10
30201	VA Water Trails Website (MPPD	8,063.00	50.74	3,856.73	4,206.27	47.83%	9,026.20	5,169.47
30220	FY24 CAP Operating Program (D	0.00	0.00	0.00	0.00	0.00%	19,649.25	19,649.25
30221	FY25 CAP Operating (DRPT/TDM	84,680.00	6,683.76	6,683.76	77,996.24	7.89%	0.00	(6,683.76)
30321	FY24 Rural Transportation Planr	0.00	0.00	0.00	0.00	0.00%	23,926.98	23,926.98
30420	Onsite Loan Management	425.00	43.23	2,180.31	(1,755.31)	513.01%	36,488.16	34,307.85
31002	General Assembly Lobbyist	71,253.00	0.00	3,750.00	67,503.00	5.26%	149,941.00	146,191.00
31005	FY25 RTP (VDOT)	72,500.00	2,865.33	2,865.33	69,634.67	3.95%	0.00	(2,865.33)
31500	Living Shoreline Incentive Progr	9,635.00	0.90	3,911.68	5,723.32	40.60%	20,816.00	16,904.32
32021	PAA GOVA Sea Grant Resilience	132,163.50	14,182.24	130,038.79	2,124.71	98.39%	135,853.82	5,815.03
32022	PDC Staff Support for Admin of	4,200.00	340.55	4,229.51	(29.51)	100.70%	11,300.14	7,070.63
32024	PAA VOF Get Outdoors-Trailblaz	5,000.00	831.95	3,220.43	1,779.57	64.41%	5,000.00	1,779.57
32025	PAA Admin - Reimb.	4,200.00	8.48	50.28	4,149.72	1.20%	0.00	(50.28)
32163	DEQ 319(h) BMP Res Septic \$96	232,119.76	1,750.28	153,011.15	79,108.61	65.92%	152,853.01	(158.14)
32166	DCR FTF Homeowner Fees	15,500.00	0.00	16,152.11	(652.11)	104.21%	36,769.11	20,617.00
32169	US DOT RAISE	2,018,476.00	20,005.80	703,143.28	1,315,332.72	34.84%	687,067.13	(16,076.15)
32173	VDH Local SWAP	299,980.00	5,525.24	146,604.52	153,375.48	48.87%	129,761.02	(16,843.50)
32174	NFWF & DEQ CZM Hog Island Re	947,200.15	(15,335.79)	911,901.38	35,298.77	96.27%	947,981.44	36,080.06
32176	NFWF Veterans Partnership	75,000.84	0.00	71,741.08	3,259.76	95.65%	71,765.25	24.17
32177	EDA TA (\$70k-VPA/MPA/VASG/	192,800.00	0.00	62,203.25	130,596.75	32.26%	70,000.00	7,796.75
32178	VDH SWAP (BIG)	280,413.00	0.00	113,563.83	166,849.17	40.50%	153,933.56	40,369.73
32179	DEQ ARPA SLPP Septic Repair(Fl	730,196.00	14,565.72	67,385.47	662,810.53	9.23%	33,788.44	(33,597.03)
32180	FEMA Ware Cove (H.Owner Mai	215,705.00	263.74	28,332.70	187,372.30	13.13%	13,265.77	(15,066.93)
32181	FY23 Coastal TA (DEQ CZM)	129,000.00	9,431.29	83,958.00	45,042.00	65.08%	31,758.60	(52,199.40)
32182	DEQ CZM Working Waterfront /	54,505.00	690.90	12,066.29	42,438.71	22.14%	11,630.88	(435.41)
32183	SCRC LDD Capacity Building	24,000.00	1,691.28	10,871.82	13,128.18	45.30%	17,433.40	6,561.58
32184	FY24 WIP TA (DEQ)(\$14.5kMatc	58,000.00	2,804.17	20,292.35	37,707.65	34.99%	52,748.34	32,455.99
33001	C-515771 Septic and Living Shor	152.00	24,716.30	27,065.23	(26,913.23)	17,806.07%	38,194.08	11,128.85
38024	FY24 Local Projects	0.00	7,580.26	7,781.22	(7,781.22)	0.00%	3,004.02	(4,777.20)
38025	FY25 Local Projects	0.00	0.00	0.00	0.00	0.00%	388,688.68	388,688.68
38100	LGA Grants Program	134,250.00	26,819.92	74,113.35	60,136.65	55.21%	360,574.34	286,460.99
38809	Mathews HITW Dredging (VDOT	177,364.00	506.96	172,654.37	4,709.63	97.34%	190,307.57	17,653.20
38810	VPA Aberdeen Dredging	156,364.00	(10,440.00)	75,759.90	80,604.10	48.45%	82,301.15	6,541.25
38811	DCR CFPF Broad Creek Dredging	475,723.00	8,552.80	24,629.96	451,093.04	5.18%	32,160.92	7,530.96
38812	DCR CFPF Whiting Crk Dredging	138,622.00	0.00	5,255.63	133,366.37	3.79%	42,947.63	37,692.00
38813	Broad Crk Spot Dredging (Middl	65,000.00	370.43	28,291.38	36,708.62	43.53%	27,920.95	(370.43)
38814	DEQ/NOAA/VCZMP - NPC Board	183,952.00	1,531.60	11,373.84	172,578.16	6.18%	121,950.90	110,577.06

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024

Run Date: 09/19/2024
 Run Time: 10:09:56 am
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Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
38815	Middlesex Comp Plan Audit - CL	6,423.30	162.24	5,970.06	453.24	92.94%	10,017.02	4,046.96
38816	DEQ IJJA Rapp Shoreline BMP Cc	1,800,170.00	40,964.24	52,572.76	1,747,597.24	2.92%	23,342.64	(29,230.12)
39000	General Fund Balance	0.00	0.00	0.00	0.00	0.00%	205,408.77	205,408.77
Totals:		<u>11,693,916.06</u>		<u>3,662,813.38</u>		<u>31.32%</u>		<u>1,332,714.04</u>
			<u>178,426.45</u>		<u>8,031,102.68</u>		<u>4,995,527.42</u>	

Balance Sheet by Category

Middle Peninsula Planning District Commission
Period Ending: 9/30/2024
Format: 1 Board

Run Date: 9/19/24
Run Time: 10:11:39 am
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Assets:

Cash in Bank	428,743.03
Cash in Bank, Restricted	588,868.38
Receivables	2,103,771.70
Property & Equipment	8,156.74
Prepaid Pension (Deferred Outflows)	48,680.91

Assets:	\$3,178,220.76
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Liabilities:

Accounts Payable	1,359.72
VRA Loan Payables	924,372.86
Payroll Withholdings	1,637.20
Accrued Leave	69,782.80
Deferred Revenue	76,646.09
Deferred Inflows (VRS)	117,112.00
Net Pension Liabilities	(14,365.00)
Cost Allocation Control	(901,929.31)

Liabilities:	\$274,616.36
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Equity:

Not Assigned to a Code	15,950.63
Local Initiatives/Information Resources	1,002,081.31
Economic Development	22,376.35
Transportation Programs	329,682.37
Onsite Repair & Pumpout	12,791.96
Housing	1,202.69
Coastal Community & Environmental	571,649.89
Public Access Auth Programs	51,590.09
Temporarily Restricted	177,307.09
General Fund Balance	718,972.02

Equity:	\$2,903,604.40
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Total Liabilities and Equity	\$3,178,220.76
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 9/30/2024
 Format: 1 Agencywide R&E

Run Date: 9/19/2024
 Run Time: 10:12:05 am
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Annual Dues	0.00	0.00	509,679.00	(509,679.00)	0.00%
Local Other Revenues	0.00	5,883.72	405,070.20	(405,070.20)	0.00%
Local Other Organizations	0.00	0.00	20,711.09	(20,711.09)	0.00%
State Revenues	0.00	44,572.30	76,497.06	(76,497.06)	0.00%
Federal Revenues	0.00	(29,005.29)	532,218.48	(532,218.48)	0.00%
Miscellaneous Income	0.00	4,560.00	11,531.35	(11,531.35)	0.00%
RevolvingLoan Program Income	0.00	20,546.00	26,171.92	(26,171.92)	0.00%
Revenues	0.00	46,556.73	1,581,879.10	(1,581,879.10)	0.00 %
Expenses					
Personnel	0.00	139,140.93	139,140.93	(139,140.93)	0.00%
Equipment & Supplies	0.00	0.00	200.96	(200.96)	0.00%
Travel	0.00	0.00	265.88	(265.88)	0.00%
Contractual	0.00	(1,855.09)	153,163.40	(153,163.40)	0.00%
Miscellaneous	0.00	41,140.61	41,182.41	(41,182.41)	0.00%
Expenses	0.00	178,426.45	333,953.58	(333,953.58)	0.00 %
Agency Balance	0.00	(131,869.72)	1,247,925.52		

**1 Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 23, 2024**

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(virginiaworks.com\)](http://virginiaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Julie A. Kaylor

Contact Info: jkaylor@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Senior Planning Project Manager: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 758-2311x26

Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30001 – VCZMP Coastal Technical Assistance FY24

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Coastal Management Analysis and Policy Support
 - Continued to assist with the advancement of legislative priorities for the 2025 VA General Assembly Session. Legislative priorities centered around coastal resilience and flood protection, dredging and beneficial reuse, and incentives for retaining local government staff positions.
 - Convened the September Local Government Administrators meeting. Agenda items included discussion of FEMA Floodplain Permitting; DEQ Water Supply Planning and VRA financing tool development for MPPDC grant projects.
- Local and State Planning Coordination
 - Participated in the September 30 meeting of the Virginia Coastal Policy team where a variety of coastal planning and policy issues were addressed.
 - Hosted a meeting between MPPDC staff, local government planning staff and VDH regarding continued coordination of the transfer of responsibility for septic pumpout reporting to VDH. VDH continues to establish protocols for processing pumpout reports from septic haulers as local governments no longer need to manage this responsibility in order to maintain compliance under the Chesapeake Bay Preservation Act.
 - Staff participated in the Virginia Flood Preparedness Coordination meeting on September 26 in Richmond where the development of the Virginia Flood Protection Master Plan was addressed.
 - Participated in a meeting to review the H&H study developed by VDOT consultants for study of potential drainage improvements at Kirby Street in the Town of West Point. Coordinated with Town and VDOT staff regarding potential funding sources for the recommended drainage solution including VDOT Revenue Sharing and the DCR Flood Fund.
 - Met with Gloucester County staff to prepare an application to the DCR Flood Fund for a shoreline enhancement and flood protection project at the Gloucester Point Beach Park.
 - Met with Mathews County staff to prepare an application to the DCR Flood Fund for gap funding to construct two additional breakwaters at the County owned Haven Beach property.
 - Initiated development of a proposal to the DCR Flood Fund focusing on advancing flood insurance education and products including parametric insurance.
 - Initiated development of a proposal to the DCR Flood Fund to purchase a flood protection Portadam system for the PAA Captain Sinclairs pool house property.
 - Initiated development of a proposal to the DCR Flood Fund to develop a flood protection master plan for flood prone areas of the Town of West Point including hydraulic studies and modeling, public engagement, and designs for preferred recommended solutions.
 - Met with James Madison University (JMU) and George Mason University (GMU) professors on October 7, regarding their students' studies throughout Mathews County. This meeting has informed the scoping of a Round 5 Community Flood Preparedness Fund proposal to focus on developing a final plan and design for roadside ditches in Mathews County and permit

development for solutions to the identified problems.

- Submitted a grant application for DEQ IJA Living Shoreline BMP Construction for approximately \$1.8 Million. This grant application mirrored the previous grant that was awarded where eligible Best Management Practices (BMP's) are being installed currently. Fight the Flood GIS was utilized to build the grant application.
- Reached out and met with Denise Nelson Advising to help with the development of CFPF Round proposal.
- Reached out to Virginia Coastal Zone Management about amending the scope and budget to include Denise Nelson Advising's assistance in developing proposals to the CFPF Round 5.
- Drafted a proposal to the National Park Service Chesapeake Gateways Program to transform the Virginia Eco Tour Guide course into an eLearning opportunity.
- Awarded \$250,000 DCR Virginia Land Conservation Fund grant for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
- Invited by NOAA to compete in the federal Climate Ready Coasts Grant Competition based on Letter of Intent for \$4,100,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation and to establish a new public park.
- Assisted CZM in developing presentation on project for Restore America's Estuaries conference.
- Invited to compete in NOAA Saltonstall-Kennedy Grant Competition based on pre-proposal for \$148,500 to promote and market Middle Peninsula's blue catfish industry.
- Updated REPI grant proposal for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation, advanced project to NPS merit review.
- Developing Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund proposal for environmental remediation at West Point Airport Industrial Site.
- Attended VDEM webinar on 2024 HMA grant opportunities.
- Shared Clean Water Rural, Small, and Tribal technical assistance and training grant opportunity with LGA.
- MP CBPAA Work Plan & Support for Online Facility Reservation System
 - Ongoing organic social media marketing and communications showcasing imagery of Virginia's Coastal Wilds properties to visit.
 - Coordination with campground in region to promote winter usage of Virginia's Coastal Wilds hunting properties as a tourism economic development draw.
 - In coordination with that campground, applied for Virginia Tourism Corporation Marketing Leverage Grant for shoulder season 2024-2025 to promote use of properties.
 - Added insurance information requirements to Virginia's Coastal Wilds website to ensure usage of properties for special events is covered.
- Benefits Accrued from Ongoing and Prior CZM Grants - None for October
- Ensuring Navigational Safety – None for October

Project 30006 – NOAA Marine Debris Removal Pilot

Project provides consulting services under a NOAA grant administered by Lynnhaven River NOW (LRNow), including conducting research, and developing recommendations for the removal of abandoned and derelict vessels in Virginia's coastal zone, as well as contributing to the formulation of an abandoned and derelict vessel (ADV) removal and prevention program tailored to Virginia's needs.

- Worked with CZM staff to identify initial steps forward. Per CZM staff's feedback, MPPDC staff have begun to develop a list of stakeholders for invitation to a kickoff meeting. Per CZM staff the program administered by Lynnhaven River NOW is currently being worked by region with efforts for vessel removal being currently conducted in the Hampton Roads Region.

Project 30007 – VCZMP 309 Dredging Financing

Model language will be developed to assist local governments interested in establishing tax revenue financing mechanisms for supporting dredging and flood protection activities. A pilot financing structure will be developed for Middlesex County for dredging and flood protection of Broad Creek.

- Executed award contract and prepared for project kickoff.

Project 30009 – CFPF Captain Sinclairs Berm/Road Flood Mitigation

Project is to design and develop a draft permit application for construction of a flood mitigation berm to address recurrent flooding at the MPCBPAA Captain Sinclairs Recreation Area in Gloucester. The project also involves elevation of the public road at the site for flood mitigation purposes.

- Received a final scope of work from the University of Virginia School of Architecture for flood mitigation berm design at the PAA Captain Sinclairs complex. Initiated execution of the contract so UVA may begin the work.
- Prepared the draft quarterly report for submittal to DCR.

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility.
- Permit for installation of the commercial unit at the King and Queen Center has been drafted and submitted to VDH.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- Construction has begun on the living shoreline at the Hoskins Creek property.
- Tappahannock issued a floodplain permit for the project on September 25.
- Submitted extension request to DCR during September which would extend the award contract through February 2026. The extension is necessary to accommodate the planting elements of the living shoreline since the planting could not be completed by the end of the warm weather growing season. It is anticipated the project will be completed during the Spring when the plantings are complete.
- Prepared the draft quarterly report for submittal to DCR.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- Reviewed and provided feedback on the final draft design for Option 1 which includes rehabilitation of an existing groin, dredging of a sediment trap, planting of dune grasses, and a possible submerged artificial oyster reef. Scheduled a final meeting with County staff and elected officials regarding the final design during October.

- Prepared the draft quarterly report for submittal to DCR.

Project 30196 – DCR Flood Fund – Round 3 Supplemental (York Private Property Shorelines)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Sarah’s Creek Shoreline Project:
 - The MPPDC staff have successfully secured additional reimbursement funds from Project 38816 – DEQ IJA Living Shoreline BMP Construction. Initially, the property owner on Sarah’s Creek reported an inability to accept the DCR Flood Fund grant due to a lack of matching funds. However, with the newly acquired funds, they are now able to proceed with the project.
 - This homeowner is cash-flowing the project themselves. MPPDC staff coordinated with the homeowner and contractor on the project.
- York River Shoreline Project:
 - The MPPDC staff have successfully secured additional reimbursement funds from Project 38816 – DEQ IJA Living Shoreline BMP Construction. Initially, the property owner on Sarah’s Creek reported an inability to accept the DCR Flood Fund grant due to a lack of matching funds. However, with the newly acquired funds, they are now able to proceed with the project.
 - The company serving as contractor on this project was purchased by another company requiring substantial coordination by MPPDC staff to keep the project moving forward.
- Prepared the draft quarterly report for submittal to DCR.

Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation)

VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Ware River Phase III Project:
 - The MPPDC staff have successfully secured additional reimbursement funds from Project 38816 – DEQ IJA Living Shoreline BMP Construction. Initially, the property owner on the Ware River reported an inability to accept the DCR Flood Fund grant due to a lack of matching funds. However, with the newly acquired funds, they are now able to proceed with the project.
 - The Joint Permit Application (JPA) has been issued by the Corps, enabling further steps. MPPDC staff collaborated with the property owner to utilize MPPDC’s Living Shoreline Loan Program, facilitating cash flow for the project. Subsequently, reimbursement requests will be submitted to grant funders to repay the loan.
- Wilsons Creek Project: Construction is complete. Reimbursement request has been submitted to the funder under the DCR Flood fund. An additional submission is being prepared for submittal to the remainder to grant funder for Project 38816 – DEQ IJA Living Shoreline BMP Construction.
- Antioch Rosenwald School Project:
 - Continued to coordinate with DCR staff and the property owners of the Rosenwald School regarding the revised scope of work and budget for the project. Will provide the updated scope to DCR staff for review and approval before the project can proceed.
- Prepared the draft quarterly report for submittal to DCR.

Project 320224 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all

identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- Deposits/Vouchers processed through September.
- Requested overdue audit for the PAA from Michael Aukamp, PAA and PDC Auditor.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- VA Sea Grant staff have issued additional funding to MPPDC for MPPDC staff to continue assisting with the project.
- Coordination with business award recipients continues.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Knott Alone Hold Fast and Veteran volunteers continue trail deployment.
- Reached out to VOF to obtain a VOF sign for the project site.
- Knott Along Hold Fast has obtained insurance to host a haunted Halloween Trail event at the Captain Sinclair Recreational Area using the newly blazed trails.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Awaiting VIMS- CBNERRS final monitoring report necessary for project closeout.

Project 32181 – VCZMP Coastal Technical Assistance FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Local and State Planning Coordination:
 - Drafted and provided support letters from the MPPDC and PDC to VIMS application to the State Council of Higher Education for Virginia to develop a marine science degree program.
 - Gained access to the MPPDC ISSUU account and downloaded 4 working waterfront related reports. These were downloaded and uploaded to the MPPDC network.
- Enhancing Regional Resiliency and Supporting State Level Resiliency Efforts:
 - Attended a webinar hosted by Virginia Department of Emergency Management on September 30th about the 2024 Hazard Mitigation Assistance funding.
 - Met with NOAA on September 23rd to review comments on a proposal submitted to the NOAA's Transformational Habitat Restoration and Coastal Resilience Grant funding. Staff reviewed comments from proposal reviews which will help strengthen the next proposal to this fund.
 - Met with VHB to discuss a project proposal for the Town of West Point focused on a study/design of flood protection solutions to help protect the historic downtown district that is so

flood-prone and vulnerable to flooding/SLR. VHB suggested a project completed in the Ohio Creek area of Norfolk as a potential template for our application.

- Fight the Flood Program Management:
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program (septic) survey that were thought to be finalized, have been begun getting redrafted to accommodate each septic grant and loan. Specifically, a need to identify specific low-income standards in each grant program was found. The septic survey has been implemented; drafted changes will be implemented when they are approved. The living shoreline survey has not yet been implemented. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.
 - An update to the Invitation for Bids for the New Point Observation Deck Replacement was disseminated to all Fight the Flood businesses after the original pre-bid meeting that had to be rescheduled due to roadway flooding caused the original pre-bid meeting to not be held.
 - Six new homeowners registered in Fight the Flood and staff have connected with two of them. Numerous phone calls, emails, and inquiries have also come in from previous registrants.
- Development of outline and draft of Benefits Accrued Narrative for 2024
- Drafted outline of a communications strategy to effectively promote results uncovered in the community resiliency flood study (Bavon).
- Drafted and submitted the semi-annual report to the Virginia Coastal Zone Management Program.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Northampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- Having previously entered into MOUs with partner PDCs, MPPDC staff worked with CZM staff to draft the Working Waterfront Assessment Methodology. The draft was completed and shared with partner PDCs, along with submission deadlines.
- Product #3, the assessment of approximately 20 working waterfront sites, experienced delays after staff from two partner PDCs requested an extension for their assessments. This prompted MPPDC staff to request an extension through December 2024, which CZM staff approved. Currently, two partner PDCs have submitted their assessments. One partner PDC has not submitted any assessments, having just recently indicated a preference for a different assessment format. MPPDC staff have completed five assessments using the approved methodology. MPPDC sites assessed include Brown's Bay Landing, Davis Creek Landing, Locklies Creek Landing, Perrin Wharf, and Williams Landing.
- Additional coordination is needed with CZM staff to review the submitted assessments and encourage the remaining partner PDC to submit their assessments. Work on Product #4, the methodology for entering data into the resiliency database, will commence once all partner PDCs submit their assessments.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Regionally Specific Implementation Activities:
 - Met with Gloucester County staff to prepare an application to the DCR Flood Fund for a shoreline enhancement and flood protection project at the Gloucester Point Beach Park.

- Met with Mathews County staff to prepare an application to the DCR Flood Fund for gap funding to construct two additional breakwaters at the County owned Haven Beach property.
- Initiated development of a proposal to the DCR Flood Fund focusing on advancing flood insurance education and products including parametric insurance.
- Initiated development of a proposal to the DCR Flood Fund to purchase a flood protection Portadam system for the PAA Captain Sinclairs pool house property.
- Initiated development of a proposal to the DCR Flood Fund to develop a flood protection master plan for flood prone areas of the Town of West Point including hydraulic studies and modeling, public engagement, and designs for preferred recommended solutions.
- Met with James Madison University (JMU) and George Mason University (GMU) professors on October 7, regarding their students' studies throughout Mathews County. This meeting has informed the scoping of a Round 5 Community Flood Preparedness Fund proposal to focus on developing a final plan and design for roadside ditches in Mathews County and permit development for solutions to the identified problems.
- Submitted a grant application for DEQ IJA Living Shoreline BMP Construction for approximately \$1.8 Million. This grant application mirrored the previous grant that was awarded where eligible Best Management Practices (BMPs) are being installed currently. Fight the Flood GIS was utilized to build the grant application.
- Awarded \$250,000 DCR Virginia Land Conservation Fund grant for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
- Invited by NOAA to compete in federal Climate Ready Coasts Grant Competition based on Letter of Intent for \$4,100,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation and to establish a new public park.
- Assisted CZM in developing presentation on project for Restore America's Estuaries conference.
- Developing Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund proposal for environmental remediation at West Point Airport Industrial Site.
- Shared Clean Water Rural, Small, and Tribal technical assistance and training grant opportunity with LGA.
- Bay Phase III WIP Implementation with Local and Regional Partners:
 - Met with NOAA on September 23rd to review comments on a proposal submitted to the NOAA's Transformational Habitat Restoration and Coastal Resilience Grant funding. Staff reviewed comments from proposal reviews which will help strengthen the next proposal to this fund.
 - VDH met with Local Planners on September 19th to discuss the septic pumpout transition. Topics included (1) Data received from localities for pump outs, some challenges with incorporating into our data systems; (2) Progress with completing our inventory of septic systems; (3) Progress with intake and processing of pump out reports; (4) Upcoming challenges with disposal sites (lagoons, public sewer facilities); (5) Aims for upcoming general educational communication to property owners; and (6) Discussion of observed positive impacts to improved BMP (pump out) reporting to DEQ.
 - Attended a webinar hosted by Virginia Department of Emergency Management about the 2024 Hazard Mitigation Assistance funding.
- Fight the Flood Program Management:
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program (septic) survey that were thought to be finalized, have been begun getting redrafted to accommodate each septic

grant and loan. Specifically, a need to identify specific low-income standards in each grant program was found. The septic survey has been implemented; drafted changes will be implemented when they are approved. The living shoreline survey has not yet been implemented. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.

- Six new homeowners registered in Fight the Flood and staff have connected with two of them. Numerous phone calls, emails, and inquiries have also come in from previous registrants.
- Re-worked Fight the Flood website navigation to better align with emerging programs and grants available and new pages coming online.
- Added new INVESTMENT feature to the homepage of Fight the Flood, helping further showcase the impact of the program in the region to elected officials and other stakeholders.
- Designed, drafted and published webpage (with copy and imagery) showcasing overall solutions available through the Fight the Flood program, as well as sub-pages highlighting the following specific solutions:
 - Dredging
 - Insurance
 - Water Monitoring
 - Shoreline
 - Structural
 - Stormwater
- Created and published new MEDIA CENTER on Fight the Flood website to better showcase video communications.
- Enhanced Fight the Flood You Tube channel and added most recent videos.

Project 35001 – VCZMP Ecotourism Booster

The project will add the George Washington Regional Commission to the Virginia Water Trails website, hold a planning process to develop a sustainable solution for the Virginia Certified Ecotour Guide Course (VCEG), hire a consultant to lead the 2025 VCEG, and to pilot the development of an experiential water trail video to promote recreation, tourism and history of Urbanna Creek in Middlesex County.

- Received and executed award contract and prepared for project kickoff.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 38809 – Mathews Co. Hole-in-the-Wall/Haven Beach Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water depths, place the dredged sand at the county-owned Haven Beach property, and construct new breakwaters adjacent to the renourished beach. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight. Mathews County has contracted MPPDC to provide continued oversight of the requisite beach monitoring beyond the closure of the VPA grant.

- Phase 1 (Dredging):
 - The Contractor is tentatively scheduled to return during December to dredge the remaining ~13,000 cy of material. The regulatory agencies and grant funding agencies were notified of these updated plans.
 - Coordinated meeting with the state and federal regulatory agencies on behalf of the County regarding regrading of the beach prior to breakwater construction and dredging.
- Phase 2 (Breakwater Construction):

- Construction of the smaller existing breakwater and construction of one additional larger breakwater is slated to begin during the third week in October and continue for the following three weeks.
- Phase 3 (dune grass planting and fencing):
 - No activity. Will initiate Phase 3 proposal discussions with the offerors if and when Mathews County directs to do so.
- Haven Beach Monitoring:
 - Continued to coordinate with Biogenic Solutions regarding the requisite second round of monitoring to occur following completion of construction of the breakwaters.

Project 30221 – VDRPT Commuter Assistance Program (CAP) Operating FY25

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Successfully closed out FY24 project. Reimbursement has been approved.
- Monthly meetings with Kathy Molin to discuss project and work on strategy.
- Working with Kathy Molin to apply for a grant that will pay for an update to our Strategic Plan.
- Weekly meetings with Consociate Media.
- Attending monthly meetings with stakeholders.
- Attended Training for the various dashboards available for tracking rideshare stats.
- Developed updated business card print materials for businesses in region to share with customers and staff to promote registering for MidPenRideShare program.
- Coordinated with digital marketing team on strategy for paid digital ad placement promoting MidPenRideShare and future unveiling of new telework center.
- Developed and distributed August 2024 newsletter.
- Developed and distributed September 2024 newsletter.
- Developed and published blog post on how to use MidPenRideShare and other commuting options for college students.

Project 31005 – VDOT Rural Transportation Planning FY25

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Project Administration:
 - Reporting - None.
 - Title VI and ADA Compliance – performed required maintenance.
- Long Range Transportation Plan Implementation Activities:
 - LRTP Maintenance and Updates - Awaiting VDOT meetings with localities to review and update local pre-scoping modules for priority needs planned for Fall 2024.
 - LRTP Implementation Strategies
 - Smart Scale – Continued to assist with Round 5 applications as needed.

- VDOT Fredericksburg District Local Pre-scoping Module Coordination – No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18. New STARS studies have been announced for Route 30 from Route 33 to Mt. Olive Cohoke Road in West Point and King William County; VA - 3E: Route 14 from Route 17B to Ware Neck Rd in Gloucester County; and VUS 17N: Route 17 from Short Ln to Featherbed Ln. in Gloucester County.
- Flood Resilience –
 - Participated in a meeting to review the H&H study developed by VDOT consultants for study of potential drainage improvements at Kirby Street in the Town of West Point. Coordinated with Town and VDOT staff regarding potential funding sources for the recommended drainage solution including VDOT Revenue Sharing and the DCR Flood Fund.
 - Met with Gloucester County staff to prepare an application to the DCR Flood Fund for a shoreline enhancement and flood protection project at the Gloucester Point Beach Park.
 - Met with Mathews County staff to prepare an application to the DCR Flood Fund for gap funding to construct two additional breakwaters at the County owned Haven Beach property.
 - Initiated development of a proposal to the DCR Flood Fund to develop a flood protection master plan for flood prone areas of the Town of West Point including hydraulic studies and modeling, public engagement, and designs for preferred recommended solutions.
 - Met with James Madison University (JMU) and George Mason University (GMU) professors on October 7, regarding their students' studies throughout Mathews County. This meeting has informed the scoping of a Round 5 Community Flood Preparedness Fund proposal to focus on developing a final plan and design for roadside ditches in Mathews County and permit development for solutions to the identified problems.
- Dredging/Navigation –
 - Continued to develop Memorandum of Understanding for Middle Peninsula localities to launch a municipal dredging operation for the region under the auspices of the Middle Peninsula Public Access Authority. Will present the MOU to staff at the VA Port Authority for review soon.
- Other Activities –
 - Met with Tappahannock Town Manager and Assistant Town Manager to discuss Airport Site Redevelopment needs and funding.
 - Coordinating meeting with VDOT Local Assistance Division to discuss Economic Development Access Program grant for road design at the site.
 - Developing Spring 2025 Congressionally Designated Funding Requested to advance phased site development.
 - Met with VDOT Local Assistance Division to discuss Economic Development Access Program grant for road design project at West Point Airport Industrial Site.
- VDOT Infrastructure Erosion Assessment and Inventory – Prepared for kickoff meeting.
- Active Transportation Facilities Tracking – Awaiting instruction from VDOT.
- Technical Assistance to Localities –None for October.

- Local Government Planners Meeting Coordination – Held meetings in July and August. Scheduled and held meeting with VDH staff regarding transition of septic pumpout reporting responsibilities in place of the regularly scheduled September meeting.
- MPPDC Webpage Maintenance – Submitted application to US Economic Development Administration which if funded will provide funding for updating of the MPPDC website including the transportation pages and associated materials.
- Public Road Endings and Landings Research – none during October.
- VA Water Trails Website Maintenance – Continued development of application to the National Park Service Chesapeake Gateways program for funding to enhance the website and Certified Ecotour Guide Course.
- VDOT Coordination and Support Activities:
 - Requested VDOT Meetings and Data Review - None in October
 - VTrans and Smart Scale Meetings - - None in October
 - Project Pipeline Studies Assistance
 - Coordinated with VDOT to schedule a kickoff meeting for a new STARS study of Route 30 from Route 33 to Mt. Olive Cohoke Road in West Point and King William County.
 - New STARS studies have been announced for VA - 3E: Route 14 from Route 17B to Ware Neck Rd in Gloucester County and VUS 17N: Route 17 from Short Ln to Featherbed Ln. in Gloucester County.
 - No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18.
 - Additional VDOT Meetings – none for October.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region’s publicly owned working waterfronts in order to meet the modern and future needs of the region’s growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Administrative and Financial Activities:
 - Submitted quarterly reimbursement request.
- Equity Analysis and Inclusion Planning:
 - VHB continued development of MPPDC Maritime Communities and Industries Explorer.
 - VHB utilized Sites Equity Evaluation to help determine the selected (10) sites to be advanced for implementation funding requests.
- State of Good Repair Condition Assessments:
 - None this period
- Multimodal Working Waterfront Needs Assessment and Improvement Strategies:
 - VHB submitted the updated West Point Airport Site Wharf Concept Memo to MPPDC – September 10, 2024
 - VHB presented the concept plans and cost estimates at the September 13, 2024, LGA meeting.

- VHB used feedback from LGA meeting, site selection matrix, and stakeholder engagement to make final recommendation of the (10) sites to be developed to a 30% design level in preparation of MPPDC's RAISE grant application.
- VHB presented the MPPDC with an updated master schedule and began discussing the next stakeholder and public engagement strategy
- VHB began coordinating necessary fieldwork (wetland delineation, topographic survey, hydro survey, etc.) internally and with subconsultants to obtain necessary information to begin 30% design plans.
- Multimodal Working Waterfront Implementation Plan:
 - VHB began outlining the implementation plan

Project 30101 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF)

Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Pre-dredging Activities (Phase 1):
 - Conducted on-site visualizations with property owners of real estate parcels in Sites D and E. The visualizations also included the U.S. Army Corps of Engineers.
 - Conducted a conference call with the owners of Sites G and H and the Virginia Institute of Marine Science to provide information on prior chemical and physical sediment sampling.
 - Contacted the property owners of Site I discuss the project with a view of determining if they desire to proceed with an on-site visualization.
 - Discussed an option with the Virginia Institute of Marine Science for segregating material by grain size during dredging passes which may serve to reduce the volume of dredged material that may need to go to a confined upland site.
 - Discussed soil classifications information with the U.S. Department of Agriculture.
 - Provided the U.S. Army Corps of Engineers with a summary of data collected to date in order to assess their ability to financially partner in the cost for acquisition and preparation of upland dredged material placement sites.
 - Provided updates to Mathews County staff, MPPDC Local Planners and Local Government Administrators meetings, MPPDC Board, and local media outlets.
 - Prepared the draft quarterly report for submittal to DCR.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Disposal/Reuse Options Coordination:
 - Coordinated with Gloucester County staff regarding discussion with the County Board which occurred during the regular monthly meeting.
 - Executed DCR Flood Fund contract for supplementary funding for in-water reuse of dredged material.
- Administrative: Developed quarterly progress report.

Project 38811 – DCR Flood Fund – Broad Creek Dredging and Jetty Design (Middlesex)

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Pre-dredging Activities (Phase 1):
 - Continued project management coordination activities for Phase 1 and Phase 2 with the MPPDC and Gloucester County regarding Project Design and Permitting.
 - Continued to work with the Phase 1 sub-contractor in moving the joint permit application forward for approval by review agencies.
 - Provided Middlesex County with periodic updates regarding the status of the project.
 - VMRC will include the permit on its October monthly meeting agenda with potential approval in November.
 - USACE has completed the required Section 408 review for the project.
 - Sent a draft resolution to County staff for review which states that the Board resolves to beneficially reuse the dredged material staged in the disposal area to satisfy the terms and conditions of the DCR grant. The resolution will be presented to the County Board for consideration during their November monthly meeting.
- Dredging Implementation (Phase 2):
 - MPPDC staff continued to coordinate with County staff in preparation for contract discussions for Phase 2 activities.
- Jetty Design:
 - MPPDC staff developed a draft Request for Proposals for the jetty design work and continues to coordinate review with County staff.
- Administrative:
 - Prepared the draft quarterly report for submittal to DCR.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material at Whiting Creek in Middlesex County.

- Continued subcontract development for VIMS to conduct surveying, sampling, and project design.
- Prepared the draft quarterly report for submittal to DCR.

Project 38813 – Broad Creek Spot Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging (Phase 1) and dredging and material disposal (Phase 2) at Broad Creek in Middlesex County.

- The County has decided to expend the available grant funding under the DCR Flood Fund grant first before revisiting how to expend any funds for dredging under this initiative.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 301981 – FY25 Gwynn's Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn's Island.

- Received phone call from Gwynn's Island homeowner requesting septic repair/replacement assistance for a voluntary upgrade. Voluntary upgrades are not permissible under the program guidelines.

- A reminder of available funding for LMI homeowners with failing septic systems on Gwynn’s Island was emailed to the Mathews County Administrator, Local septic contractors, and the Mathews County Health Department.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- **As of October 9**, MPPDC staff has received phone calls from **232** homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target areas. **(80)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(114)** homeowners’ septic system isn’t located in the program’s target area. To-date, **(8)** Alternative Septic Systems in Mathews County have been installed; **(1)** Conventional Septic System in Gloucester County has been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(4)** in Mathews County have been pumped out. All 17 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of **(3)** Alternative Septic Systems and the repair of **(1)** Conventional Septic System in Mathews County.
 - (9)** Homeowners remain on the Septic Pumpout list. (7 Mathews, 2 Middlesex)
 - (6)** Homeowners remain on the Septic Repair/Replacement list. (6 Mathews)
- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- Received approval of the annual update to the MPPDC Program Design and Guidelines for NPS Cost-Share Assistance Program for Residential On-site Sewage Systems from DEQ Program Manager, Madison Whitehurst.
- Uploaded information related to Mathews County homeowner's completed septic system pumpout into the DEQ BMP Warehouse as part of project reporting requirements. Received confirmation of the successful upload via email from DEQ.
- As part of project deliverables, attended the 2024 DEQ NPS Partners Meeting to review program updates that took effect in July. Topics included: FY25 NPS BMP Guidelines and Specifications; Match and Cost-share Requirements; Quarterly Reporting; Mapping Tools; and Long-term Planning.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- As of October 11th, MPPDC staff have received inquiries from (93) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners began the intake/application process for SWAP assistance at the MPPDC, staff are no longer accepting applications. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners’ income documents for verification by Local Health Department Staff to verify the applicant’s income is at or below 200% FPG. To date (20) applicants have been low-income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over-income and not

eligible for SWAP funds and was referred to other resources.

- (6) projects are complete with the contractor having been paid, (1 septic Mathews), (1 well Gloucester), and (3 wells Essex) (3 well abandonments Essex). (1) King William well is pending being given a Notice to Proceed pending an amendment to shift funds to well. (1) King and Queen septic evaluation design received a qualifying bid and was issued a notice to proceed. If the one additional well comes in as bid and the (2) bids for evaluation and design come in as bid, approximately \$121,870 is encumbered. (1) King William well and (1) King William well abandonment is pending a notice to proceed with a delay from VDH not issuing amendments to shift funding to wells. (1) Mathews septic evaluation design received a bid a notice to proceed is on hold until other projects move forward to verify funding is available.
- This period (1 Gloucester) conventional septic installation received appropriate bids after being posted for the third time. MPPDC staff reached out to VDH SWAP staff for an over-max cost approval that VDH issued October 9th. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approximately 63% of funds encumbered.
- Staff have worked with VDH on an amendment to shift funding towards wells to continue working projects in order received since October 2023. VDH has yet to issue an amendment causing significant delay.
- Significant delays in reimbursement are being encountered with VDH. The delay has been brought to the attention of VDH on numerous occasions. The reimbursement delay is on VDH's end. This was brought to the attention of VDH SWAP staff on October 9th.
- Management of SWAP LP included performing (12) administrative tasks, (16) phone calls, and (18) correspondences.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- As of October 11th, (1 well Essex), (1 well King William), (1 well abandonment Mathews), and (1 well King and Queen) (1 Alternative Septic Installation Gloucester) were previously completed.
- This reporting period (1 Alternative Septic Install Mathews) has been put out to bid and (1 Essex Evaluate and Design) project was put out to bid but needs a solution for shoreline erosion.
- The shoreline solution in Essex is complex and appropriate funding sources have been identified as D2PI can't pay for the shoreline. Significant coordination of programs has occurred to facilitate moving this project forward.
- MPPDC staff worked to process the needs of the added 3 D2PI projects that were added in February 2024, all located in Mathews, all at the same property, 1 septic design, 1 septic install, and 1 well abandonment. MPPDC staff received a design that wasn't adequate and worked with the LHD and AOSE to receive a redesigned appropriate system. This was completed and sent for payment of the AOSE on September 11th. The design was put out to bid this month. The well abandonment was completed previously.
- MPPDC staff previously requested a no-cost extension to the project deadline of 6/30/2024 to 12/31/2024. This need for extension was anticipated and is due to just receiving 3 projects near the end of the contract. Along with the shoreline needed outside of this program for 1 of the projects. VDH staff have made amendments. MPPDC received a fully executed amendment on June 5th after significant delays. An additional 6-month extension has been requested, given the complexities involved with 6 different funders for the Essex project that also needs the shoreline repaired.

- MPPDC staff have been communicating with VDH staff about potentially adding on a Direct Discharge system with an amendment.
- Management of SWAP D2PI included performing (15) administrative tasks, (12) phone calls, and (30) correspondences.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- One bid for fleet purchase was received on June 18th from Soils, Inc. MPPDC staff have resolved remaining questions around the bid from Soils Inc with input from DEQ.
- Preparations are being made to begin accepting applications with the development of an application.
- A meeting was held with Consociate to coordinate beginning to advertise the availability of septic grant funds for low-income qualified individuals in King William on September 13th.
- While preparing applications for the program MPPDC Staff sought additional clarification from DEQ staff on the low-income standard to use. Two different standards are listed in the grant. DEQ staff provided additional clarification on October 10th.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301250 – Staff Support to Middle Peninsula Alliance (MPA) FY25

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Processed vouchers.
- Reconciled bank statements through September 2024.
- Month-end through September 2024.
- Completed Year-End work.
- Rolled database forward.

Project 38816 – DEQ IJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- MPPDC staff focused on implementing approved BMPs, aligning with the scope of services, and submitted an extension request for project completion.
- Cohort 1 Progress: Engaged with 7 homeowners and 1 civic association in Most Effective Basins, specifically in portions of Middlesex and Essex Counties. Discussed the reimbursement grant for eligible BMP costs at 8 sites while coordinating with contractors on project funding. Encumbered \$1,065,669 of the total \$1,066,911 across 6 sites: Site 1 has an existing living shoreline completed one year ago; Site 2 requires protection for approximately 895 feet of shoreline in Middlesex County, with a traditional living shoreline BMP planned, 175 feet designed for installation, and permit approval pending; Site 3 measures 83 feet of shoreline in Essex County, with the homeowner self-funding 50% of a Natrx BMP project and coordinating material delivery for installation estimated on 10/14; Site 4 features 265 feet of shoreline in Middlesex County with a Quickreef BMP designed by Native Shorelines, total project cost estimated at \$82,360, and the contract executed on 10/09; Site 5, with 84 feet of shoreline belonging to a low-income homeowner in Essex County seeking reimbursement for Flexamat costs, with a loan packet being assembled; Site 6 involves a civic association of 12 parcels that

is unsuitable for permitted BMPs; Site 7 has a homeowner with 168 feet of shoreline in Middlesex County, awaiting permit approval with a contractor estimate of \$105,331; Site 8 encompasses over 6,000 linear feet of shoreline, with construction quotes received for 720 linear feet, ongoing coordination with the property owner, and the intention to encumber remaining funds.

- Cohort 2 Progress: Collaborated with a consultant on marketing efforts in the MEB area to promote available funds for project generation. Developed materials were approved by DEQ and shared with eligible property owners during initial visits, and outreach for permission to document project phases was conducted.
- Cohort 3 Progress: Added one project to utilize remaining funds, with \$509,784 initially encumbered of \$534,619 across 5 sites. One project completed installation, and MPPDC staff are preparing for reimbursement submission. Significant coordination with property owners and contractors occurred, with two homeowners utilizing MPPDC's Living Shoreline Loan to advance their projects.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- **Loan Funds available – \$148,819.08 (asset #10002)**

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

- Project closeout continues.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Prepared the final project report for submittal to DCR in October to initiate project closeout.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 302010 – FY25 VA Water Trails Website Maintenance

MPPDC partners with PlanRVA, Accomack-Northampton PDC, and Northern Neck PDC to host and maintain the VA Water Trails website as a recreational, tourism, and public access resource to water trails within the partner regions – www.VirginiaWaterTrails.org

- Provided needed maintenance to the website.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

- Continued development of a webpage on the MPPDC website for the business course.
- Preparing for project closeout.

Project 38025 – FY25 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Submitted updated support letters and resolutions to satisfy the requested final edits to the MPPDC’s application to the USEDA for designation as an Economic Development District.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Awarded \$250,000 DCR Virginia Land Conservation Fund grant for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for conservation and public recreation.
- Invited by NOAA to compete in federal Climate Ready Coasts Grant Competition based on Letter of Intent for \$4,100,000 for Middlesex County to acquire 118 acres at Bushy Park Farm for conservation and to establish a new public park.
 - Assisted CZM in developing presentation on project for Restore America’s Estuaries conference.
- Invited to compete in NOAA Saltonstall-Kennedy Grant Competition based on pre-proposal for \$148,500 to promote and market Middle Peninsula’s blue catfish industry.
- Updated REPI grant proposal for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 513 acres near Middle Peninsula Regional Airport for conservation and public recreation, advanced project to NPS merit review.
- Developing Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund proposal for environmental remediation at West Point Airport Industrial Site.
- Met with Tappahannock Town Manager and Assistant Town Manager to discuss Airport Site Redevelopment needs and funding.
 - Coordinating meeting with VDOT Local Assistance Division to discuss Economic Development Access Program grant for road design at the site.
 - Developing Spring 2025 Congressionally Designated Funding Requested to advance phased site development.
- Met with VDOT Local Assistance Division to discuss Economic Development Access Program grant for road design project at West Point Airport Industrial Site.
- Attended VDEM webinar on 2024 HMA grant opportunities.
- Shared Clean Water Rural, Small, and Tribal technical assistance and training grant opportunity with LGA.
- Funding from Sen. Kaine and Warner’s offices for two earmark requests submitted by MPPDC is still pending the federal budget process:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one-year water level monitoring stations in the Middle Peninsula.
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties.
 - Updates on full or partial funding of requests will be shared as the appropriations process takes place.

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Rehabilitation of the observation deck at the New Point Comfort Natural Area Preserve in Mathews County.

- Received three bids for the New Point Observation Deck Replacement. Published bid results and initiated review with legal counsel.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued to work with both Gloucester County and Virginia Department of Health on various outstanding permit issues.
- Initiated Sole Source contract discussions for the 6-apartment work on the big house and pool house with FreshStart Contracting Group.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Planning to utilize funds for energy-efficient technology in the new K&Q Telework Center.
- **Funds available – \$46,627.09 (asset #10003)**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Worked with Timmons to refine a scope of work for technical services dealing with the back end of the FTF GIS system. The budget for this work is more than what is remaining in this project. MPPDC staff anticipates that this work could be funded by the 2025 WIP.
- Drafted and submitted the quarterly report to VDEM.
- Worked with Consociate Media and Timmons for additional work to spend out the project. Timmons will conduct a low-income area analysis and Consociate Media will work on public outreach to priority areas within the Middle Peninsula as identified by the modified-repetitive loss area analysis (RLAA).

Project 32180 – FEMA Ware Cove

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Helical piles have been installed for the foundation of the residential structure. The foundation of helicals were inspected and passed.
- A class A contractor was hired serving as project consultant. They are currently collecting various sole source estimates for different aspects of construction.

- Drafted and submitted the quarterly report to FEMA.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Processed monthly ACH draw for client loan repayments.
- Posted payments to RLSS/GMS.
- **Uncommitted septic repair funds remaining: \$23,555.18 in loan funds – \$21,641.00 in grant funds.**

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low-interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Processed monthly ACH draw for client loan repayments.
- Drafted checkoff list for required documentation before submittal.
- Drafted documents for a loan to allow a (Gloucester) property owner to cash flow a living shoreline project that will be reimbursed by Project 38816 – DEQ IJJA Living Shoreline BMP Construction and Project 30197 – DCR Flood Fund – Round 3 Supplemental (Mobjack Private Property Flood Mitigation). Package has been submitted and MPPDC staff are awaiting disbursement.
- Documents have been drafted for a low-income homeowner in Essex to cash flow a living shoreline project that will be reimbursed by Project 38816 – DEQ IJJA Living Shoreline BMP Construction.
- Remaining uncommitted living shoreline funds: \$0

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Received several inquiries about Septic Repair Loans. Provided documentation and information.
- Provided a new loan with 100% principal forgiveness for low-income Middlesex County homeowner. Project is complete, awaiting paperwork from the contractor to submit for final payment.
- Provided a temporary loan leveraged with grant funding to complete Gloucester County homeowner's project.
- **Remaining uncommitted funds: \$2,000,921.03 in loan funds - \$184,408 in principle forgiveness (grant funds.)**

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY25 Indirect Cost rate = 16.41%.

- Prepared vouchers, processed A/P, processed deposits.
- Processed monthly journal entries for September and October.
- Processed payroll for September.
- Processed all fringe benefits payments/reporting.
- Processed monthly P/R tax payments.
- Processed quarterly tax reports/payments
- Continue to work with GMS to reconcile several issues in the G/L.
- Continue to work on getting setup in various accounts pertinent to the work of the MPPDC.
- Continue to reconcile accounts.
- Reconciled Retirement Contributions Spreadsheet. Eliminated errors.
- Streamlining vendor payment process. Switching to ACH to reduce the risk of fraud, free up staff time, and reduce costs.
- Researching timesheet/timeclock software.
- Assumed the role of IT staff. Handled multiple issues for staff, including onboarding new staff.
- Continue to look for ways to streamline processes.
- Attended several GMS meetings for additional training and guidance.
- Processing year-end and fiscal-year start processes. This continues. Decision was made to not hire outside audit consultants due to the cost.
- Researched and coordinated with qualified service providers to develop an enhanced project management approach.

Closed Projects

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank)

VDCR CFPF funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association VGFOA: The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2025

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Environmental	DEQ 319h Mattaponi Watershed Septic Repair	Sep. 2024	\$493,668	Submitted
Environmental	DEQ IJJA Shoreline BMP Construction FY25	Sep. 2024	\$1,798,649	Submitted
Local/Reg	US EDA Technical Assistance 2025	Sep. 2024	\$70,000	Submitted
MPCBPAA	DCR VLCF Robinson-Bakers Creek Acquisition	Aug. 2024	\$303,975	Submitted
Local/Reg	DCHD Regional Coop. Act – Local Tech. Assistance FY25	Aug. 2024	\$114,971	Submitted
Local/Reg	NOAA Saltonstall-Kennedy Blue Catfish Marketing pre-proposal	Jul. 2024	\$148,500	Submitted
MPCBPAA	NERRS BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Not Awarded
MPCBPAA	NOAA BIL West Point Airport Property Acquisition LOI (Try #2)	Jul. 2024	\$797,000	Not Awarded
Local/Reg	NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI (Try #2)	Jul. 2024	\$5,971,248	Submitted
FY 2025 Awarded Total (July – October 2024)			\$0 (0 awards)	
FY 2025 Requested Total (July – October 2024)			\$10,495,011 (9 proposals submitted)	
FY 2025 Funding Request Remaining Award Potential Total			\$8,901,011 (7 proposals awaiting award decision)	

Status of Pending Applications Submitted during FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Local/Reg	DOD REPI West Point Airport Acquisition	May 2024	\$697,000	Submitted
Local/Reg	Congressionally Directed Spending - Parametric Tide Gauges	Apr. 2024	\$801,585	Submitted
Environmental	DEQ Ches. Bay WIP Technical Assistance FY25	Mar. 2024	\$72,500	Submitted
Environmental	VCZMP Pub Financing Strategies for Coastal Resilience/Dredging Projects	Feb. 2024	\$50,000	Awarded
Local/Reg	VCZMP VA Water Trails Program Enhancements	Feb. 2024	\$30,049	Awarded
Environmental	VCZMP Coastal Program Tech. Asst. FY2024	Feb. 2024	\$129,000	Awarded
Transportation	FEMA BRIC– Essex Coleman Island Rd. Flooding Study	Jan. 2024	\$100,000	Submitted
Environmental	DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch	Dec. 2023	\$500,000	Submitted
Environmental	FEMA BRIC - VA low water state project scoping	Nov. 2023	\$150,000	Submitted
Emerg. Mgmt.	MPCBPAA FEMA Public Asst. Sinclairs Pool House Elevation	Oct. 2023	\$164,580	Not Awarded
FY 2024 Awarded Total (July 2023 – June 2024)			\$17,927,222 (22 awards)	
FY 2024 Requested Total (July 2023 – June 2024)			\$105,764,809 (70 proposals submitted)	
FY 2024 Funding Request Remaining Award Potential Total			\$2,321,085 6 proposals awaiting award decision)	

FY 2024 & FY 2025	\$11,222,096
Cumulative Funding Request Remaining Award Potential Total	(13 proposals awaiting award decision)

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund

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SUPPORT AGREEMENT

THIS SUPPORT AGREEMENT is made as of the first day of _____, 202_, by and among the _____ (the “_____ Board”), the _____ (the “_____ Council”), acting as the governing body of the Town of _____, Virginia (“_____”) [insert additional member jurisdictions], the [name of borrower] (the “Borrower”), and the **VIRGINIA RESOURCES AUTHORITY** (the “Authority”), as purchaser of the Local Bond, as hereinafter defined, pursuant to a Financing Agreement dated as of the date hereof (the “Financing Agreement”), between the Authority and the Borrower.

RECITALS:

WHEREAS, the Borrower was created by [insert member jurisdictions] (collectively, the “Member Jurisdictions”) pursuant to [insert enabling legislation]; and

WHEREAS, the Borrower has determined that it is in its best interest to issue and sell a _____ bond in an original aggregate principal amount not to exceed \$500,000 (the “Local Bond”) to the Authority, pursuant to the terms of the Financing Agreement in order to finance [insert description of project] (the “Project”); and

WHEREAS, the _____ Board adopted on _____, 202_, a resolution authorizing, among other things, the execution of an agreement providing for a non-binding obligation of the _____ Board to consider certain appropriations in support of the Local Bond and the Project; and

WHEREAS, the _____ Council adopted on _____, 202_, a resolution authorizing, among other things, the execution of an agreement providing for a non-binding obligation of the _____ Council to consider certain appropriations in support of the Local Bond and the Project.

AGREEMENT

NOW, THEREFORE, for and in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Financing Agreement.

2. The term “Proportional Share” shall mean for each of the Member Jurisdictions, the following percentages of the Annual Deficiency Amount (as defined in paragraph 5) or other insufficiency (as set forth in paragraph 7), if any, or such other percentages as may be agreed upon by the Member Jurisdictions in writing, provided such amended allocation shall add up to 100%:

Member Jurisdiction	Proportional Share

Each of the Member Jurisdictions' obligations is limited to its Proportional Share of debt service on the Local Bond and the amounts to be included in each Member Jurisdiction's submitted budget pursuant to paragraphs 6 and 7 below shall not be increased to offset a non-appropriation of any of the other Member Jurisdictions.

3. If the Member Jurisdictions' moral obligation commitments are invoked, the Member Jurisdictions' Proportional Shares of debt service on the Local Bond shall be taken from the first dollars the Member Jurisdictions annually submitted to the Borrower.

4. The Borrower shall use its best efforts to issue the Local Bond, to use the proceeds thereof to pay the costs of the Project, and to construct and place the Project in operation at the earliest practical date.

5. No later than March 15 of each year, beginning March 15, 202_, the Borrower shall calculate and notify the Member Jurisdictions of (a) the amount by which the Borrower reasonably expects the total debt service obligations under the Financing Agreement for the following fiscal year will exceed the total funds the Borrower will have available to pay the debt service obligations under the Financing Agreement for the following fiscal year (the "Annual Deficiency Amount"), and (b) the corresponding Proportional Share of the Annual Deficiency Amount for each Member Jurisdiction.

6. The County Administrator of _____ (the "____Administrator"), the Town Manager of _____ (the "____ Manager") [insert additional member jurisdictions] (the _____ Administrator and the _____ Manager are each a "Designated Local Official") each shall include the respective Proportional Share for his or her Member Jurisdiction in the respective budget submitted to the Member Jurisdiction for the following fiscal year as an amount to be appropriated to or on behalf of the Borrower. Each Designated Local Official shall deliver to the Authority within ten (10) days after the adoption of the respective Member Jurisdiction's budget for each fiscal year, but not later than July 15 of each year, a certificate stating whether the respective Member Jurisdiction has appropriated to or on behalf of the Borrower an amount equal to its Proportional Share.

7. If at any time the Borrower is unable to make any of the payments referred to in paragraph 5 hereof, the Borrower shall notify the Designated Local Officials of the amount of such insufficiency and the Designated Local Officials shall (1) ensure that their respective portions of the Annual Deficiency Amount have been paid to the Borrower, and (2) request, and pay to the Borrower, additional appropriations from the Member Jurisdictions as necessary and in the proportions set forth in paragraph 5 to enable the Borrower to pay in full all payments under the Financing Agreement.

8. Each Designated Local Official shall present each request for an additional appropriation pursuant to paragraph 7 above to his or her Member Jurisdiction, and the respective Member Jurisdiction shall consider such request at such Member Jurisdiction's next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meetings, each Designated Local Official shall notify the Authority as to whether the amount so requested was appropriated. If any Member Jurisdiction shall fail to make

any such appropriation, the respective Designated Local Official shall add the amount of such requested appropriation to the Proportional Share reported to that Member Jurisdiction by its Designated Local Official for the next fiscal year.

9. The Member Jurisdictions hereby undertake a non-binding obligation to appropriate their respective Proportional Shares as may be requested from time to time pursuant to paragraphs 6 and 7 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Member Jurisdictions, while recognizing that they are not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby state their intent to make such appropriations in future fiscal years, and hereby recommend that future Boards or Councils, as appropriate, do likewise.

10. The Member Jurisdictions acknowledge that (i) the Authority would not purchase the Local Bond without the security and credit enhancement provided by this Agreement, and (ii) the Authority is treating this Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended (the “Virginia Code”), which in the event of a nonpayment by a Member Jurisdiction hereunder authorizes the Authority to file an affidavit with the Governor that such nonpayment by such Member Jurisdiction has occurred pursuant to Section 62.1-216.1 of the Virginia Code. In purchasing the Local Bond, the Authority is further relying on Section 62.1-216.1 of the Virginia Code, providing that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the respective Member Jurisdiction of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the Member Jurisdiction for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to the Authority, so as to cure, or cure insofar as possible, such nonpayment.

11. Nothing herein contained is or shall be deemed to be a lending of the credit of the Member Jurisdictions to the Borrower, the Authority or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of any Member Jurisdiction, nor shall anything herein contained legally bind or obligate the Member Jurisdictions to appropriate funds for the purposes described herein.

12. Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to _____, to _____, Attention: County Administrator, (ii) if to _____, to _____, Attention: Town Manager, (iii) if to the Borrower, to _____, Attention: _____, and (iv) if to the Authority, to 1111 East Main Street, Suite 1920, Richmond, Virginia, 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

13. It is the intent of the parties hereto that this Agreement shall be governed by the laws of the Commonwealth of Virginia.

14. This Agreement shall remain in full force and effect until the Local Bond and all other amounts payable by the Borrower under the Financing Agreement have been paid in full.

15. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have each caused this Agreement to be executed in their respective names as of the date first above written.

**BOARD OF SUPERVISORS OF _____ COUNTY,
VIRGINIA**

By: _____

Its: _____

**TOWN COUNCIL OF THE TOWN OF _____,
VIRGINIA**

By: _____

Its: _____

[NAME OF BORROWER]

By: _____

Its: _____

VIRGINIA RESOURCES AUTHORITY

By: _____

Shawn B. Crumlish, Executive Director

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RESOLUTION to DESIGNATE DMO:
Virginia Destination Marketing Organization

WHEREAS, the Middle Peninsula Planning District Commission (MPPDC) wishes to increase tourism opportunities in its localities (Counties of Essex, Gloucester, King & Queen, King William, Mathews and Middlesex along with the Towns of Tappahannock, West Point and Urbanna); and

WHEREAS, the State of Virginia's Tourism Corporation coordinates marketing activities solely with Destination Marketing Organizations (DMO) within the state to market the Commonwealth as a premier travel destination; and

WHEREAS, the advantage of being a Destination Marketing Organization within the Commonwealth of Virginia would allow for partner opportunities and grant applications; and

WHEREAS, increasing tourism to the Middle Peninsula localities would serve to increase local business that may result in increased tax revenue to the individual localities and the entire Middle Peninsula region; and

NOW, THEREFORE LET IT BE RESOLVED by the MPPDC, this October 23, 2024, the MPPDC will petition Virginia Tourism Corporation (VTC) to recognize the Middle Peninsula Planning District Commission as a Destination Marketing Organization (DMO).

BE IT STILL FURTHER RESOLVED that Lewis L. Lawrence III or their designee, is hereby authorized and directed to act as chief liaison for the DMO.

The foregoing resolution was adopted by the MPPDC at its regular meeting held on October 23, 2024 in Saluda, VA.

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**VIRGINIA
IS FOR
LOVERS[®]**

**TOURISM ON THE
MIDDLE PENINSULA**

Oct. 23, 2024

WHY HAVE A DMO?

Destination marketing organizations (DMOs) promotes a specific area as an attractive travel destination. Throughout the Commonwealth of Virginia, there are many regional DMOs as well as DMOs for singular localities.

By establishing a regional DMO, we will be able to:

1. Promote all Middle Peninsula localities as a destination
2. Increase tourism efforts throughout the region
3. Apply for additional funding opportunities from VTC

EXISTING DMOs – MIDDLE PENINSULA

- Town of Tappahannock
- Gloucester County
- King & Queen County
- Mathews County
- Middlesex County

No DMO at this time – Essex County, King William County, Town of West Point, Town of Urbanna

STATE FAST FACTS ABOUT TOURISM

2023

43.6 million overnight visitors (+3.5%)

\$33.3 billion in visitor spending across Virginia (+9.8%)

Travelers spent \$91 million per day in Virginia in 2023 up from \$83 million in 2022

\$2.4 billion in state & local tax revenue (+9%)

Tourism saves every VA household \$955 in state and local taxes.

Source: Virginia Tourism Corporation

ECONOMIC IMPACT ON THE MIDDLE PENINSULA



COMBINED ECONOMIC IMPACT ON THE MIDDLE PENINSULA

2023

\$163.2 million in visitor spending in all six localities (+8%)

1,119 direct tourism-related jobs in all six localities

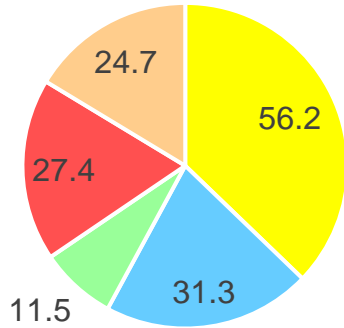
\$9.6 million in state & local tax revenue



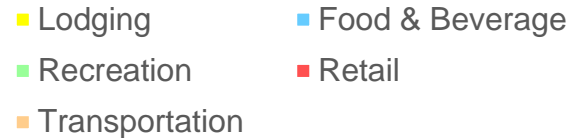
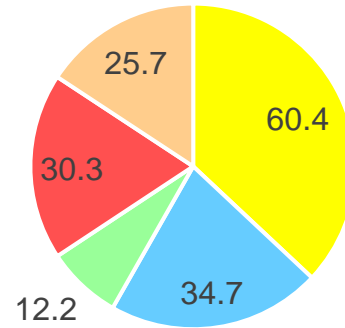
Source: Virginia Tourism Corporation

COMBINED SECTOR EXPENDITURES ON THE MIDDLE PENINSULA (in millions)

2022 (in millions)



2023 (in millions)



Source: Virginia Tourism Corporation

2023 VISITOR PROFILE

Summary

68.2% of visitors spent at least one night in the destination

31.8% of visitors took day trips

Average nights in destination – 1.7

Most popular months June - September

Top three origin DMAs:

Richmond region

Washington DC/Northern VA

Norfolk/Portsmouth/Newport News

Source: Arrivalist data for Virginia Tourism Corporation

THANK YOU!
QUESTIONS?



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