



COMMISSIONERS

Essex County

Hon. Edwin E. Smith, Jr.
Hon. John C. Magruder
(Vice-Chairman)
Ms. Sarah Pope

Town of Tappahannock

Hon. Katherine B. Carlton
Mr. Eric Pollitt

Gloucester County

Hon. Ashley C. Chriscoe
(Chairman)
Hon. Tony Nicosia
Dr. William G. Reay

King and Queen County

Hon. Mark R. Berry
Hon. Marie H. Norman
Ms. Vivian Seay

King William County

Hon. Benjamin Edwards
Hon. Justin Catlett
Mr. Greg Henrich
Mr. Percy C. Ashcraft

Town of West Point

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Hon. David Jones
Mr. Harry Meeks
Ms. Ramona Wilson

Middlesex County

Hon. Wayne H. Jessie, Sr.
(Treasurer)
Hon. Reggie Williams, Sr.
Ms. Kendall Webre
Mr. Matt Walker

Town of Urbanna

Hon. Dr. William T. Goldsmith

Secretary/Director

Mr. Lewis L. Lawrence, III

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director
DATE: June 21, 2024
RE: June Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, June 26th at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the June meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at (804) 758-2311 or email me at LLawrence@mppdc.com

I look forward to seeing you on **June 26th**!

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Middle Peninsula Planning District Commission Meeting

7:00 P.M.

Wednesday, June 26, 2024

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of May Minutes
- III. Approval of Financial Report for May
- IV. Executive Director's Report on Staff Activities for June
- V. MPCBPAA Update
- VI. MPA Update
- VII. MPPDC Public Relations/Communications Update
- VIII. Public Comment

AGENDA ITEMS FOR DISCUSSION

- IX. Recommendation and Presentation of Proposed FY25 MPPDC Budget
- X. Advantus Strategies Update
- XI. VRA – Small Loan and Revolving Credit Facilities Update
- XII. Municipal Dredging Program Concept
- XIII. Other Business
 - Introduction to Entrepreneurship – Free Course
- XIV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

May 22, 2024
Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, May 22, 2024, at 7:00 p.m. MPPDC Chairman, Chriscoe welcomed everyone in attendance.

Commissioners Present

Essex County: Bud Smith, John Magruder

Gloucester County: Ashley Chriscoe, Tony Nicosia, Dr. Willy Reay

King and Queen County: Mark Berry, Marie Norman, Vivian Seay

King William County: Justin Catlett, Benjamin Edwards, Greg Henrich, Percy Ashcraft

Mathews County: Harry Meeks, Ramona Wilson

Middlesex County: Wayne Jessie, Matt Walker

Town of Urbanna: Dr. William Goldsmith

Commissioners Absent

Essex County: Sarah Pope

Mathews County: Tim Doss, Dave Jones

Middlesex: Reggie Williams, Kendall Webre

Town of Tappahannock: Kay Carlton, Eric Pollitt

Town of West Point: Jamie Pruett

Also in Attendance

Lewie Lawrence, MPPDC Executive Director

Curt Smith, MPPDC Deputy Director

Dawn Mantell, MPPDC Executive Assistant

Guests

II. Approval of April Minutes

Chairman Chriscoe asked whether there were any corrections or changes to the April Minutes. There being no corrections to the Minutes, Chairman Chriscoe requested a motion to approve the April Minutes. Mr. Magruder moved that the April Minutes be approved. Mr. Walker seconded the motion; motion carried.

III. Approval of Financial Reports for February, March, April (Pending)

MPPDC Executive Director, Lewie Lawrence reported the new Chief Financial Officer, Julie Kaylor has begun utilizing a GMS supplement specifically designed for board members and will make financial reporting more efficient across all agencies' books. The Commission can expect to find these new additional documents included in their monthly meeting packets moving forward. Chairman Chriscoe asked whether there were any questions regarding the financial reports for February, March, and April before being approved subject to audit. There being no questions, Chairman Chriscoe requested a motion to approve the financial reports for February, March, and April

subject to audit. Mr. Jessie moved to approve the financial reports for February, March, and April subject to audit. Dr. Goldsmith seconded the motion; motion carried.

IV. Executive Director’s Report on Staff Activities for the Month of May

MPPDC Chairman Chriscoe requested MPPDC Executive Director, Lewie Lawrence review the Executive Director’s Report on Staff Activities for May. The Executive Director’s Report on staff activities is developed monthly with input from all MPPDC staff. The report is organized by PDC Service Centers, and the activities are used to report grant funding activities to both the Commission and respective funding agencies.

Mr. Lawrence stated that due to the lengthy agenda he will forgo his review, but all were encouraged to review the May report and contact him with any questions they may have.

V. MPCBPAA Update

MPCBPAA Secretary, Lewie Lawrence reported the Gloucester Rowing Association and the two Military Veterans assistance programs met with the UVA Conflict Mediation Center in April, and MOUs should be executed in the upcoming days. Construction bid packets for the Main House and Pool House at the PAA Captain Sinclairs property have been posted on the MPPDC website.

VI. MPA Update

MPA Chairman, Ashley Chriscoe, reported the MPA Board reconvened in April and will meet again on June 12th. The paperwork requesting the abatement of ~\$8k in tax filing late fees assessed by the IRS remains outstanding.

VII. MPPDC Public Relations/Communications Update

None.

VIII. Public Comment

None.

IX. VDOT – VTRANS Mid-Term Needs

MPPDC Deputy Director, Curt Smith explained mid-term needs are the identified and prioritized transportation needs for the next 10 years by VTrans. projects, policies, or programs may address these identified transportation needs. Mid-term need locations are the only locations eligible for state funding under the Smart Scale program and receive priority consideration in VDOT’s Revenue Sharing program. During recent regional discussions, priority questions and concerns regarding the VTrans development process and policies were noted and submitted to the Office of Intermodal Planning and Investment (OIPI). Mr. Smith shared the response he received from OIPI staff regarding the exclusion of local government input in the VTrans mid-term needs development process; the changes in VTrans mid-term needs in the Middle Peninsula between 2021 and 2023; and coastal flooding in rural coastal localities not

being factored into the VTrans mid-term needs, only long-term needs. Mr. Smith will continue to work with OIPI and VDOT and keep the Commission updated.

X. 2024 CDBG Regional Priorities

MPPDC Executive Director, Lewie Lawrence stated every year Virginia’s PDCs are tasked by the Virginia Department of Housing and Community Development (DHCD) to rank CDBG project types for the region and to provide a list of CDBG project proposals. These regional rankings are then used by DHCD in evaluating localities’ CDBG proposals. The Commission was provided with a handout defining each of the 5 different core areas the state provides funding for. The Local County Administrators were asked to identify 2 potential high-priority CDBG projects that could be forthcoming to notify DHCD of where MPPDC may be headed. The Commission was asked to identify 1 CDBG project to fill the third high-priority slot. MPPDC Chairman, Ashley Chriscoe, recommended Community Service Facility as a high-priority CDBG project. Mr. Magruder so moved; Ms. Seay seconded the motion; motion carried. The Commission provided the following rankings which will be communicated to DHCD:

- High Priority: Comprehensive Community Development; Economic Development – Business District Revitalization; and Community Service Facility
- Moderate Priority: Housing – Housing Rehabilitation and Public Infrastructure (Including Housing Production)

XI. MPPDC Draft Budget (pending)

MPPDC Executive Director, Lewie Lawrence reported the Budget Committee will meet the second or third week of June and the draft budget will be presented at the June Commission meeting for adoption.

XII. DEQ Resiliency Comments: Review of Comments Submitted

MPPDC Executive Director, Lewie Lawrence reviewed the recommendations and feedback gathered from localities and submitted to DEQ on the draft documents intended to assist localities subject to the Chesapeake Bay Preservation Act with administering the requirements of 9VAC25-830-155. The recommendations and feedback addressed the following sections: Resiliency Draft Guidance; Resiliency Examples; Resiliency Amendments Checklist for Locality Implementation; Adaptation Measures Checklist Template; and Nature-Based Adaptation Measure List. The Commission was reminded that every locality will be required to adopt these regulations and guidelines during 2025.

XIII. WHRO Audio – In rural Virginia, sea level rise swamps septic systems. A local partnership is testing a solution.

<https://www.whro.org/environment/2024-05-08/in-rural-virginia-sea-level-rise-swamps-septic-systems-a-local-partnership-is-testing-a-solution>

MPPDC Executive Director, Lewie Lawrence played an audio recording from a feature report by WHRO where the elevated septic system designed by Triangle Environmental

was highlighted as one of the ways the MPPDC is working to combat the effects of flooding and sea-level rise on septic systems in the Middle Peninsula. Mr. Lawrence reported this type of system could be on the market in less than a year at or below a cost of ~\$25k.

XIV. Other Business

MPPDC Executive Director, Lewie Lawrence provided a handout from Advantus Strategies reporting the results of the new General Assembly biennium budget and discussed the items of interest to the MPPDC.

MPPDC Chairman, Ashley Chriscoe announced the reopening of the veneer plant in West Point, creating 93 new jobs in the Middle Peninsula.

MPPDC Chairman, Ashley Chriscoe reported since July 5th is not a state holiday, the Gloucester County Board of Supervisors, at their May meeting, voted to give county employees July 5th off. Mr. Chriscoe recommended the Commission give MPPDC staff July 5th off. Ms. Seay so moved; Mr. Nicosia seconded the motion; motion carried.

XV. Adjournment

Chairman Chriscoe requested a motion to adjourn. Ms. Wilson so moved; Ms. Seay seconded the motion; motion carried.

**Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 5/31/2024

Run Date: 06/17/2024
 Run Time: 2:22:09 pm
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-----Expenditures-----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30006	LRNow Derelict Vessels (NOAA)	10,000.00	0.00	0.00	10,000.00	0.00%	0.00	0.00
30013	Housing Loan Admin - EE&CBG I	500.00	5.08	399.29	100.71	79.86%	1,006.56	607.27
30101	VPA/DCR CFPF Davis Creek Drec	1,065,472.00	5,044.43	5,044.43	1,060,427.57	0.47%	0.00	(5,044.43)
30124	FY24 PDC Staff Support for Adm	15,000.00	1,070.80	12,619.96	2,380.04	84.13%	6,176.87	(6,443.09)
30170	Sm Bus Loan Admin - MPBDP St	1,025.00	12.48	983.78	41.22	95.98%	6,400.94	5,417.16
30184	Tappahannock Comp Plan - CLO	25,279.00	0.00	25,279.00	0.00	100.00%	25,279.00	0.00
30186	DHCD Elev.Septic Pilot (\$10k Ma	120,000.00	(40,052.52)	75,221.21	44,778.79	62.68%	120,000.00	44,778.79
30187	VHDA Housing Development	1,000,000.00	2,026.44	200,643.89	799,356.11	20.06%	198,853.54	(1,790.35)
30190	DCR/Tapp CFPF Hoskins Crk (Tap	83,030.00	1,333.04	11,216.28	71,813.72	13.51%	5,418.63	(5,797.65)
30191	DCR/Msex CFPF MillCreek (Mse:	58,851.00	934.64	28,752.82	30,098.18	48.86%	13,873.42	(14,879.40)
30192	DCR/FEMA FTF GIS Tool	147,000.00	464.72	124,150.70	22,849.30	84.46%	118,022.37	(6,128.33)
30195	CFPF Piankatank - CLOSED	53,637.50	0.00	53,637.50	0.00	100.00%	53,637.50	0.00
30196	CFPF York	49,955.00	0.00	0.00	49,955.00	0.00%	0.00	0.00
30197	CFPF Mobjack	133,257.00	0.00	0.00	133,257.00	0.00%	0.00	0.00
30198	GI Onsite Septic Repair	20,000.00	9,076.01	9,862.81	10,137.19	49.31%	30,000.00	20,137.19
30201	MPPDC VA Water Trails Website	7,363.00	(801.99)	1,268.66	6,094.34	17.23%	3,944.88	2,676.22
30220	DRPT CAP Operating FY24	91,474.00	4,839.47	62,524.18	28,949.82	68.35%	48,794.67	(13,729.51)
30321	VDOT RTP FY24	72,500.00	9,408.60	54,436.00	18,064.00	75.08%	33,203.92	(21,232.08)
30420	Onsite Loan Management	5,675.00	172.00	14,078.59	(8,403.59)	248.08%	35,065.84	20,987.25
31002	GA Lobby	71,253.00	3,750.00	37,500.00	33,753.00	52.63%	71,253.00	33,753.00
31500	Living Shoreline Incentive Progr	9,635.00	41.47	2,765.43	6,869.57	28.70%	19,975.64	17,210.21
32021	PAA GOVA Sea Grant Resilience	132,163.50	344.88	115,100.81	17,062.69	87.09%	135,853.82	20,753.01
32022	PDC Staff Support for Admin of	4,200.00	450.41	3,441.73	758.27	81.95%	4,200.00	758.27
32024	PAA VOF Get Outdoors-Trailblaz	5,000.00	170.02	1,984.85	3,015.15	39.70%	5,000.00	3,015.15
32157	NFWF Mathews-(VIMS In-Kind \$	289,409.80	0.00	289,559.80	(150.00)	100.05%	267,468.86	(22,090.94)
32163	DEQ 319(h) BMP Res Septic \$96	232,119.76	13,042.81	148,288.88	83,830.88	63.88%	130,065.23	(18,223.65)
32166	DCR FTF Homeowner Fees	15,500.00	0.00	16,152.11	(652.11)	104.21%	32,209.11	16,057.00
32167	DEQ Flo Disaster (\$30k Homeow	120,000.00	0.00	120,021.95	(21.95)	100.02%	120,000.00	(21.95)
32169	US DOT RAISE	2,018,476.00	105,532.72	378,485.59	1,639,990.41	18.75%	271,401.15	(107,084.44)
32170	DEQ CZM CoastalTA FY22(Consc	129,700.00	0.00	130,700.00	(1,000.00)	100.77%	129,700.00	(1,000.00)
32171	DEQ CZM Next Gen PLANS - Yr2	50,000.00	0.00	50,000.00	0.00	100.00%	50,000.00	0.00
32172	DEQ CZM ANPDC Eco 6 FY23	26,000.00	0.00	26,000.00	0.00	100.00%	26,000.00	0.00
32173	VDH Local SWAP	299,980.00	2,461.32	136,174.11	163,805.89	45.39%	122,626.38	(13,547.73)
32174	NFWF & DEQ CZM Hog Island Re	947,200.15	(1,009.09)	886,355.15	60,845.00	93.58%	901,957.90	15,602.75
32175	DEQ WIP TA 2023	72,500.00	0.00	72,500.00	0.00	100.00%	72,500.00	0.00
32176	NFWF Veterans Partnership	75,000.84	3,998.56	67,444.03	7,556.81	89.92%	30,315.04	(37,128.99)
32177	EDA TA (\$70k-VPA/MPA/VASG/'	192,800.00	0.00	143,903.25	48,896.75	74.64%	70,000.00	(73,903.25)
32178	(BIG) VDH - SWAP	280,413.00	2,029.21	105,164.14	175,248.86	37.50%	78,533.44	(26,630.70)
32179	DEQ ARPA SLPP Septic Repair(Fl	730,196.00	14,137.96	48,180.85	682,015.15	6.60%	4,716.01	(43,464.84)
32180	FEMA Ware Cove (H.Owner Mai	215,705.00	2,506.98	25,428.71	190,276.29	11.79%	6,178.18	(19,250.53)
32181	DEQ CZM Coastal TA FY23	129,000.00	8,982.54	62,132.79	66,867.21	48.16%	31,758.60	(30,374.19)
32182	DEQ CZM Working Waterfront F	54,505.00	1,420.69	9,738.72	44,766.28	17.87%	7,496.36	(2,242.36)
32183	SCRC LDD Capacity Building	24,000.00	391.01	816.25	23,183.75	3.40%	125.00	(691.25)
32184	DEQ WIP TA '24 (\$14.5kMatch-L	58,000.00	5,072.04	13,648.05	44,351.95	23.53%	0.00	(13,648.05)
33001	Loan Fund C-515771 Septic and	13,517.00	357.36	9,276.37	4,240.63	68.63%	13,887.51	4,611.14
38024	FY24 Local Projects	207,196.00	5,087.63	111,342.09	95,853.91	53.74%	373,767.29	262,425.20
38100	LGA Grants Program	162,278.00	9,292.52	35,954.51	126,323.49	22.16%	36,881.00	926.49
38809	Mathews HITW Dredging (VDOT	174,364.00	1,914.71	169,498.44	4,865.56	97.21%	163,161.97	(6,336.47)
38810	VPA Aberdeen Dredging	156,364.00	5,752.68	81,021.57	75,342.43	51.82%	82,301.15	1,279.58
38811	DCR CFPF Broad Creek Dredging	612,319.00	585.05	16,036.18	596,282.82	2.62%	0.00	(16,036.18)
38812	DCR CFPF Whiting Crk Dredging	138,622.00	1,472.91	2,561.48	136,060.52	1.85%	551.46	(2,010.02)
38813	Broad Crk Spot Dredging (Middl	65,000.00	9,963.99	13,021.59	51,978.41	20.03%	0.00	(13,021.59)

Project Financial Report

Middle Peninsula Planning District Commission
 Period Ending: 5/31/2024

Run Date: 06/17/2024
 Run Time: 2:22:09 pm
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----- Expenditures -----								
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
38814	DEQ/NOAA/VCZMP - NPC Board	183,952.00	1,125.77	3,565.86	180,386.14	1.94%	121,950.90	118,385.04
38815	Middlesex Comp Plan Audit	6,423.30	1,215.80	1,215.80	5,207.50	18.93%	0.00	(1,215.80)
38816	DEQ IJJA Rapp Shoreline BMP Cc	1,800,170.00	854.69	11,113.83	1,789,056.17	0.62%	4,774.47	(6,339.36)
Totals:		<u>12,662,980.85</u>		<u>4,026,214.02</u>		<u>31.80%</u>		<u>60,073.59</u>
			<u>194,479.84</u>		<u>8,636,766.83</u>		<u>4,086,287.61</u>	

Balance Sheet by Category

Middle Peninsula Planning District Commission
 Period Ending: 5/31/2024
 Format: 1 Board

Run Date: 6/17/24
 Run Time: 2:23:32 pm
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Assets:

Not Assigned to a Code	117,821.08
Cash in Bank	193,471.21
Cash in Bank, Restricted	439,384.29
Receivables	1,161,553.87
Property & Equipment	8,340.52
Prepaid Pension (Deferred Outflows)	48,680.91

Assets:	\$1,969,251.88
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Liabilities:

Accounts Payable	(15,542.70)
VRA Loan Payables	874,544.70
Bank Loans	100,000.00
Payroll Withholdings	8,926.61
Accrued Leave	69,782.80
Deferred Revenue	76,646.09
Deferred Inflows (VRS)	117,112.00
Net Pension Liabilities	(14,365.00)
Cost Allocation Control	3,704.82

Liabilities:	\$1,220,809.32
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Equity:

Not Assigned to a Code	110,829.88
Local Initiatives/Information Resources	327,153.85
Economic Development	(1,025.93)
Transportation Programs	(76,151.48)
Onsite Repair & Pumpout	(453.60)
Housing	607.27
Coastal Community & Environmental	(331,118.57)
Public Access Auth Programs	27,730.80
Temporarily Restricted	177,307.09
General Fund Balance	513,563.25

Equity:	\$748,442.56
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Total Liabilities and Equity	\$1,969,251.88
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Balance:	\$0.00
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Agencywide R&E by Category

Middle Peninsula Planning District Commission
 Period Ending: 5/31/2024
 Format: 1 Agencywide R&E

Run Date: 6/17/2024
 Run Time: 2:24:00 pm
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Without Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Local Match	153,796.00	0.00	84,825.22	68,970.78	55.15%
Local Annual Dues	247,113.00	0.00	247,113.00	0.00	100.00%
Local Other Revenues	253,212.00	30,401.98	170,053.11	83,158.89	67.16%
Local Other Organizations	120,000.00	20,000.00	88,617.19	31,382.81	73.85%
State Revenues	2,188,403.00	85,301.10	402,738.96	1,785,664.04	18.40%
Federal Revenues	4,161,744.00	118,455.94	1,106,228.50	3,055,515.50	26.58%
Miscellaneous Income	70,005.00	5,992.01	56,850.87	13,154.13	81.21%
RevolvingLoan Program Income	23,500.00	1,632.29	183,822.40	(160,322.40)	782.22%
Revenues	7,217,773.00	261,783.32	2,340,249.25	4,877,523.75	32.42 %
Expenses					
Personnel	610,104.00	52,763.80	623,200.10	(13,096.10)	102.15%
Communications	0.00	12.00	116.31	(116.31)	0.00%
Equipment & Supplies	1,500.00	346.29	2,461.85	(961.85)	164.12%
Travel	5,000.00	0.00	1,785.53	3,214.47	35.71%
Professional Development	6,740.00	45.00	845.00	5,895.00	12.54%
Contractual	5,520,732.00	109,169.24	1,361,613.09	4,159,118.91	24.66%
Miscellaneous	125.00	32,843.51	187,070.37	(186,945.37)	149656.30%
Regional Share	153,796.00	0.00	85,075.22	68,720.78	55.32%
	0.00	(700.00)	(700.00)	700.00	0.00%
Expenses	6,297,997.00	194,479.84	2,261,467.47	4,036,529.53	35.91 %
Agency Balance	919,776.00	67,303.48	78,781.78		

Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
June 14, 2024

Note: On May 23, 2018, the Commission voted to direct staff to email all future documents including the Commission meeting packets to save on postage. As we strive to make this report more informative and user-friendly, some previously contained information may now be accessed by clicking on the following link(s):

- For Demographic Information: [Community Profiles \(viriniaworks.com\)](http://viriniaworks.com)
- For MPPDC Website: <https://www.mppdc.com/>

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Deputy Director: Curt Smith

Contact Info: csmith@mppdc.com (804) 758-2311x28 (804) 384-7509 (cell)

Programs: *Rural Transportation Planning, Dredging Coordination, General Environmental and Community Development Management*

Chief Financial Officer: Julie A. Kaylor

Contact Info: jkaylor@mppdc.com (804) 758-2311x22

Programs: *Commuter/Employer Transportation Services, Septic Repair Assistance, Living Shoreline Incentive Program, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA Staff Support, MPA Staff Support*

Special Projects Planner: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 (cell)

Programs: *Environmental Programs, Hazard Mitigation Planning, Grant Writing, Graphic Arts*

Coastal Resilience Planner I: Taylor Ovide

Contact Info: tovide@mppdc.com (804) 758-2311x26

Programs: *Fight the Flood Program, Septic and Well Assistance Programs*

Executive Assistant: Dawn Mantell

Contact Info: dmantell@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout, Repair/Replacement Assistance Programs, PDC Staff Support, MPA Staff Support, PAA Staff Support, Facilities Scheduling, Website Management*

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, GO Va meetings, and MPA notices, etc.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 30186 – Elevated Septic Pilot FY22

Construction of a vertically elevated septic system will occur at the King & Queen Telehealth and Business Development Center as part of a three-year pilot program to analyze an engineered septic unit that houses and treats all sewage effluent in a vertically elevated, self-contained unit suitable for areas with high water tables and flooding in Coastal Virginia.

- Continued to coordinate with Triangle Environmental regarding designs and structural modifications for elevated septic systems for commercial application at the King and Queen facility.
- King & Queen County continues construction of the new facility where the elevated pilot septic system will be showcased. The “pad” where the system will sit upon has been constructed and the plumbing in the building has been installed.

Project 30190 – DCR Flood Fund - Hoskins Creek (Tappahannock)

Project is to design, obtain permits for, and construct a living shoreline on the Town-owned property adjacent to the Rte. 17 bridge over Hoskins Creek in Tappahannock.

- Participated in a special meeting called by the Town of Tappahannock and Sands Anderson as the Town’s legal counsel to discuss the FEMA requirements under 44 CFR 60.3 to address FEMA permitting deficiencies identified during a random FEMA Community Assistance Visit (CAV) finding of non-compliance for not having a permit process for man-made impacts within the Floodplain.
- Continued to consult with Town staff regarding project next steps for the project.

Project 30191 – DCR Flood Fund – Mill Creek Boat Ramp (Middlesex)

Project is to design and develop a draft Joint Permit Application for the shoreline and structures adjacent to the boat ramp at the Carlton Road (Mill Creek) public wharf in Middlesex. The designed solution will help mitigate the shoaling of the boat ramp and enhance the overall resilience of the public wharf.

- The Middlesex County Board of Supervisors and County Administrator discussed the solution alternatives during the June Board meeting. Option 1 which includes rehabilitation of an existing groin, dredging of a sediment trap, planting of dune grasses, and a possible submerged artificial oyster reef was selected by the Board as the preferred solution.
- Met with the contractor, County staff, a member of the County Board of Supervisors, and a concerned citizen on June 11 to discuss specific aspects of the design for Option 1. Considerations for access at the site for heavy equipment used during mechanical dredging were agreed upon for incorporation into the final project design.
- The project proceeds towards final design and development of a draft Joint Permit Application with a conclusion date anticipated during October.

Project 30192 – DCR/FEMA - Fight the Flood GIS Tool Enhancements

Improvements will be made to the FTF online and GIS tools which are intended to enhance the GIS data tool capabilities and the overall management of the program. Improvements will include automated programs to expedite and streamline the grant application process, programs for identifying needs and advancing projects which align with available funding resources, improvements which will help feature products and services for participating FTF businesses, and training for MPPDC staff.

- Continuing to work with staff to make sure reimbursement requests are complete and accurate.
- Completed edits to the septic and living shoreline grant and loan page on Fight the Flood website, set to launch this month.
- Developed website landing page on the Fight the Flood website showcasing the 6 flood protection solutions available to property owners.
- Conducted research for case study of implemented flood protection solutions.
- Took photography and videography of Haven Beach dredging and beneficial reuse project in Mathews County.
- Took photography and videography of the PAA Captain Sinclair's shoreline resiliency implementation solutions.
- Transcribed video interview with Lewie Lawrence for copywriting needs as part of new enhancements to the Fight the Flood website which will provide improved education and outreach for property owners.
- Reviewed the table of project deliverables and created a plan forward to complete each deliverable.
- Reached out to Portadam to gauge interest in participating in the development of a new public webinar series. Portadam is interested in participating and will work with Consociate Media to create a webinar.

Project 30196 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (York)

VDCR CFPF funding for two shoreline protection construction projects on private properties within the York River watershed.

- Sarah's Creek Shoreline Project:
 - The property owner of the project on Sarah's Creek is reporting that the family is experiencing unanticipated financial hardships and needs to delay starting project construction as a result. MPPDC staff have identified and are exploring prospective financing opportunities to assist the property owner with being able to afford the project and will continue to coordinate with this property owner accordingly. The MPPDC application for US EPA/VA DEQ funding has been awarded and MPPDC staff continue to work to determine if the project will be able to advance under these funds.
- York River Shoreline Project:
 - The property owner of the project on the York River is continuing to deliberate whether to sign the requisite DCR maintenance forms and proceed with the project. MPPDC staff continue to coordinate with this property owner.

Project 30197 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Mobjack)

VDCR CFPF funding for three shoreline protection construction projects and one stormwater flood protection project. All are located on private property within the Mobjack Bay watershed.

- Ware River Phase III Project: The owner and MPPDC staff continue to seek funding as the owner has indicated that they are not currently able to accept the grant award funding without additional financial assistance which can be used to support the required matching funds. The MPPDC application for US EPA/VA DEQ funding has been awarded and MPPDC staff are working to determine if the project will be able to advance under these funds. MPPDC staff will continue to coordinate with the property owner, but the project will remain on hold until additional funding is secured.
- Wilsons Creek Project: Construction is nearing completion over the coming weeks.
- Antioch Rosenwald School Project:
 - Drafted and submitted service agreement to DCR staff for approval to ensure that DCR is clear on the scope of work and budget. DCR has been unable to resolve questions posed by MPPDC

staff and the project remains on hold since the request was originally submitted during February. Once DCR has provided approval and confirmation, then the project can commence.

Project 32015 – Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as by responding to daily requests for assistance from local government staff.

- In support of Virginia Tourism grant, completed design of scavenger hunt rack card and printed.
- In support of Virginia Tourism grant, developed submission page on website for Va Coastal Wilds scavenger hunt.

Project 32021 – PAA GO VA Sea Grant Resilience Economy

Virginia Sea Grant was awarded a GO Virginia award to assist the Middle Peninsula and other coastal areas with developing a water management economy to combat flooding and sea-level rise. This project will utilize land owned by the MPCBPAA as field stations to encourage business innovation in the flood resiliency space.

- Participated in and presented at the Technology for the Coast event hosted by Titan America, Fort, Roanoke Cement, and Natrx at Fort Monroe on June 4. The symposium focused on bringing key stakeholders and regulatory agencies together from Virginia to discuss advancement of technologies and nature-based solutions in coastal restoration with a special emphasis on the Middle Peninsula and Hampton Roads areas.
- Continued to consult with staff from Triangle Environmental regarding strategies for advancing forward elevated septic technology and incorporating different design aspects into houses units scheduled to be built at Sinclair to assist with phasing in the technology under different resiliency scenarios.

Project 32024 – MPPDC Virginia Outdoors Foundation (VOF) Get Outdoors

This project will provide the Middle Peninsula Chesapeake Bay Public Access Authority with nature trail demarcation and location services on the Captain Sinclair's complex in Gloucester by partnering with Knott Alone Hold Fast, a veteran support program.

- Dan Knott, Principle with Knott Alone Hold Fast and Veteran volunteers continue trail deployment.
- Reached out to VOF to request clarification about how to submit the semi-annual report. VOF confirmed that the report should be submitted through the VOF grants portal. This report is due July 5, 2024.

Project 32166 – Fight the Flood Participant Grant Application Development

MPPDC staff work regularly to develop and oversee grant applications for property owners who have submitted flooding-related needs and projects to the Fight the Flood program.

- Continued to monitor grant funding prospects for citizens who have paid MPPDC staff for the development of grant applications.

Project 32174 – NFWF & VCZMP Hog Island Restoration

Project is for permitting and constructing a nature-based shoreline protection solution along the perimeter of the MPCBPAA-owned Hog Island property which continues to experience substantial erosion. The project is funded in part with federal funding from NFWF and NOAA via the VA Coastal Zone Management Program.

- Received the monitoring timeline from VIMS/CBNERRS.

- Monitoring of the reefs has begun and the Natrx structures have oysters growing on them.

Project 32176 – NFWF Veterans Partnership

MPPDC will develop and formalize an operating agreement between the MP-PAA and Knott Alone-Hold Fast, Inc, a nonprofit organization providing counseling and coastal eco and restoration workforce development services focusing on leveraging Chesapeake Bay coastal environs for veterans. The project will build capacity to address a known gap in local workforce for resilience and restoration activities.

- Worked to refine the list of activities within the Appendix of the MOU that Knott Alone-Hold Fast has partnered with the MPCBPAA on.

Project 32181 – Virginia Coastal TA FY23

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Coastal Management Analysis and Policy Support:
 - Continued consultation services with Robert Crockett President of Advantus Strategies and Kyle Shreve, Director, Government Relations for Advantus Strategies regarding legislative and state budget initiatives important to the Middle Peninsula.
- Local and State Planning Coordination:
 - Sen. Kaine and Warner’s offices updated they will support two earmarks requests submitted by MPPDC:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one year water level monitoring stations in the Middle Peninsula
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties
 - Updates on full or partial funding of earmarks requests will be shared as the appropriations process takes place in the second half of 2024.
 - Developed and submitted grant application to DOD’s Readiness & Environmental Protection Integration Program: \$942,574 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for the recreational benefit of the numerous DOT facilities on York River.
 - Assisted one Gloucester County in applying VDOT’s Ready, Set, Go! Program: Technical Assistance preparing pre-application & application materials for VDOT’s Transportation Alternatives Program grant to construct a walkway connecting Tyndall’s Point Park and Gloucester Point Beach.
 - Coordinated with Consociate Media, and VIMS developing potential NOAA Saltonstall-Kennedy Grant Competition application to support blue catfish fishery.
 - Developed an updated scope of work for the VPA Waterway Maintenance Funds award (\$~3M) to MPPDC for the development of dredged material master plans for the Middle Peninsula and Eastern Shore. The award was not funded at the full requested level and certain aspects were scaled back or removed.
 - Coordinated and completed marketing partnership with Camp Cardinal RV Resort to promote Va Coastal Wilds in its camp store and sell GET WILD merchandise.
 - Convened the June meeting of the local government administrators. Public working waterfront improvements and resilience, regional economic development, Data Centers land use and fiber needs, FEMA Flood Plain compliance issues and other related coastal issues were discussed.
 - Participated in and presented at the Technology for the Coast event hosted by Titan America,

Fort, Roanoke Cement, and Natrx at Fort Monroe on June 4. The symposium focused on bringing key stakeholders and regulatory agencies together from Virginia to discuss advancement of technologies and nature-based solutions in coastal restoration with a special emphasis on the Middle Peninsula and Hampton Roads areas.

- Participated in the May 23 quarterly Coastal PDC meeting hosted by the Accomack-Norhampton PDC on the Eastern Shore. Topics covered included flood resilience, floodplain management, and other coastal management topics.
- Participated in the May 23 meeting of VA Coastal Resilience Technical Advisory Committee's Funding Subcommittee where recommendations for the upcoming second edition of the VA Coastal Resilience Master Plan were discussed.
- Presented a grants training to the York River and Small Coastal Basin Roundtable (YRSCBR) Board Meeting. The presentation focused on tips on how to create a successful grant proposal.
- MPCBPAA Work Plan & Support for Online Facility Reservation System
 - Reached out to John Sanderson with Tyler Technologies regarding a reservation error, an estimate to update the reservation website, and for a list of property reservation since the start of the start of the reservation system. Mr. Sanderson has not responded.
 - Received a copy of the lease agreement template developed by Legal Counsel. This template will facilitate business interactions between eco-businesses and the MPCBPAA and use of MPCBPAA properties.
- Enhancing Regional Resiliency and Supporting State Level Resiliency Efforts:
 - Met with staff from The Nature Conservancy on June 10 regarding prospects for expanded partnership and advancement of specific shoreline restoration and habitat enhancement projects at TNC and PAA properties in the Middle Peninsula.
 - Reviewed scoresheets from CFPF proposals that were not funded.
- Fight the Flood Program Management:
 - Continued design work on automated processes with a program called "make". Once completed this will automate processes that usually are accomplished manually by Fight the Flood Staff.
 - Two additional businesses, Permit Division LLC and Carolina Marine Structures previously completed registration with Fight the Flood. Staff have initiated contact with Permit Division to gather more information for vetting purposes and are awaiting a response. Carolina Marine Structures has been successfully vetted and approved. It was previously listed on the GIS side of the website, and they are now incorporated onto the solutions side.
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey have been finalized and are awaiting final implementation. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. An in-person meeting was held with Consociate meeting to discuss implementing both surveys on the Fight the Flood website and will be linked to various resources, including the MPPDC website. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.
 - Added businesses to Fight the Flood database.
 - Completed ongoing Fight the Flood website updates.
 - Compiled analysis of program investments leveraged through June 2024 and updated total on the program website. Investments awarded through grants and loans from program inception in 2020 now stands at over \$44 M and counting.

Project 32182 – VCZMP Working Waterfront Resilience Assessments

MPPDC staff will be contracting with Accomack-Northampton, Northern Neck, and Hampton Roads PDCs to conduct vulnerability assessments of publicly owned working waterfronts in each region with the intent of identifying and advancing solutions at the properties which are eligible and competitive for various state and federal grant funding opportunities.

- A voluntary follow-up meeting was hosted on June 13th with all partner PDCs and CZM staff participating. The meeting was beneficial allowing for CZM staff to help all PDCs staff understand the purpose of the assessments allowing them to capture the desired data in the assessment.
- Initial drafting of assessment of Perrin Wharf is in progress.

Project 32184 – DEQ Chesapeake Bay WIP Technical Assistance 2024

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

- Regionally Specific Implementation Activities:
 - Attended a webinar hosted by FEMA focused on the National Resilience Guidance. This document focuses on increasing community and national resilience. This is not directly related to the regional mitigation plan.
- Bay Phase III WIP Implementation with Local and Regional Partners:
 - Met with staff from The Nature Conservancy on June 10 regarding prospects for expanded partnership and advancement of specific shoreline restoration and habitat enhancement projects at TNC and PAA properties in the Middle Peninsula.
 - Participated in and presented at the Technology for the Coast event hosted by Titan America, Fort, Roanoke Cement, and Natrx at Fort Monroe on June 4. The symposium focused on bringing key stakeholders and regulatory agencies together from Virginia to discuss advancement of technologies and nature-based solutions in coastal restoration with a special emphasis on the Middle Peninsula and Hampton Roads areas.
 - Presented a grants training to the York River and Small Coastal Basin Roundtable (YRSCBR) Board Meeting. The presentation focused on tips on how to create a successful grant proposal.
- Fight the Flood Program Management:
 - Continued design work on automated processes with a program called “make”. Once completed this will automate processes that usually are accomplished manually by Fight the Flood Staff.
 - Two additional businesses, Permit Division LLC and Carolina Marine Structures previously completed registration with Fight the Flood. Staff have initiated contact with Permit Division to gather more information for vetting purposes and are awaiting a response. Carolina Marine Structures has been successfully vetted and approved. It was previously listed on the GIS side of the website, and they are now incorporated onto the solutions side.
 - The redrafts of the Regional Living Shoreline Incentive Funding Program survey and the Regional On-Site Wastewater Treatment and Disposal Funding Program survey have been finalized and are awaiting final implementation. These surveys are designed as standalone entities accessible through the Fight the Flood webpage. An in person meeting was held with Consociate meeting to discuss implementing both surveys on the Fight the Flood website and will be linked to various resources, including the MPPDC website. These revamped surveys represent a significant improvement and are intended to efficiently guide participants into the appropriate programs.
 - Added businesses to Fight the Flood database.
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TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30220 – Commuter Assistance Program (CAP) Operating FY24

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride-matching services to commuters.

- Researched, wrote and published blog post on time management strategies for remote workers.
- Researched, wrote and published blog post on balancing family and work when telecommuting.
- Researched, wrote and published blog post on teleworking tools and technologies.
- Developed and sent email marketing Bike Month to database.
- Social media management on Bike Month.
- Email newsletter for May 2024 developed and sent to database.
- Monthly website maintenance to include security updates and backups.
- Met with Kathy Molin, Commuter Program Manager for DRPT on June 3rd. Overall good progress has been made, paperwork is in order. Discussed strategies for FY25.
- Filed quarterly progress report.
- Met with Kathy Molin about the CAP Strategic Plan. She is working on a scope for applying for a mid-cycle Technical Assistance grant that will provide for professional support to update and complete the plan.
- Met with Stephanie Heintz, our first in person meeting, to discuss strategies for DRPT program.
- Attended DRPT Meeting on June 10th via Zoom. Met other program managers and partners. Discussed updates from various regions and shared resources.
- Met with Commute with Enterprise staff to discuss program.
- ***Agilemile Stats for May 2024:***
 - ***Current Total Members – 473 (71% previously drove alone)***
 - ***Number of Commuters with logged trips – 91 (43% previously drove alone)***
 - ***Reduced miles (VMT) – 11,827***
 - ***Commuter Savings - \$7,925***

Project 30321 – Rural Transportation Planning FY24

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Project Administration: Coordinated with VDOT staff regarding the Letter of Authorization for the FY25 award.
- Long Range Transportation Plan Implementation Activities:
 - LRTP Maintenance and Updates
 - Continued RL RTP updates. Work anticipated to be completed during Q4.

- LRTP Implementation Strategies
 - Continued to coordinate with VDOT Residency regarding engineering needs for bridges within the region in an effort to supplement a future application for federal infrastructure funding for rehab or replacement of bridges with identified needs. VDOT staff have provided information regarding specific needs (i.e., engineering vs. construction funds) for each structure. MPPDC staff continues processing this information for eligibility and potential for federal funding.
 - VDOT Engineering Review of Local Intersections with Safety Needs Updates: Inquired with VDOT District staff regarding assistance for the remaining intersections flagged by the Local Planners and scheduled updates to be provided during the June Local Government Planners meeting.
- Park and Ride Lot Use and Condition Assessments
 - Completed for FY24.
- VDOT Coordination and Support Activities:
 - Requested VDOT Meetings and Data Review
 - Responded to request from VDOT Saluda Residency regarding possible grant funding sources for public access to the water at the county line of King William and King and Queen County on Rt. 628 over the Mattaponi River.
 - VTrans and Smart Scale Meetings
 - Coordinated with OIPI staff regarding presentation to the MPPDC Board on policy-related questions for VTrans mid and long-term prioritization processes. Provided update to the MPPDC Board during its May meeting.
 - Title VI and Environmental Justice Compliance Coordination
 - Continued to address improvements requested by VDOT regarding annual updates to the Title VI plan.
 - Performance Measure Goal Coordination
 - Continued discussions regarding LRTP update and conducting MPPDC transportation project screening process, “Move MidPen”.
 - Project Pipeline Studies Assistance
 - No meetings for US 360 Arterial Management Plan study have been called since the previous meeting on January 18.
 - Additional VDOT Meetings
 - Reviewed minutes from the May Commonwealth Transportation Board meeting.
- General Technical Assistance to Localities:
 - Smart Scale
 - Shared information with local planners regarding VDOT training opportunities.
 - Attended the SMART Grants Stage 1 Webinar hosted by USDOT. The purpose of the SMART Grants Program is to conduct demonstration projects focused on advanced smart city or community technologies and systems in a variety of communities to improve transportation efficiency and safety. The program funds projects that are focused on using technology interventions to solve real-world challenges and build data and technology capacity and expertise in the public sector.
 - Flood Resilience
 - Developed and submitted grant application to DOD’s Readiness & Environmental Protection Integration Program: \$942,574 for Middle Peninsula Chesapeake Bay Public

Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for future recreational use.

- Compiled analysis of program investments leveraged through June 2024 and updated total on the program website. Investments awarded through grants and loans from program inception in 2020 now stands at over \$44M and counting.
- Dredging/Navigation
 - Provided updates to the MPPDC Board, MPPDC local government administrators and MPPDC local planners regarding \$7.5 M funding from the VA General Assembly to the Middle Peninsula Public Access Authority for launch of a municipal dredging program.
- Other LRTP Projects
 - Assisted Gloucester County in applying to VDOT’s Ready, Set, Go! Program: Technical Assistance preparing pre-application & application materials for VDOT’s Transportation Alternatives Program grant to construct a walkway connecting Tyndall’s Point Park and Gloucester Point Beach.
 - Assisted Gloucester and Mathews counties scoping and developing potential FHWA Charging and Fueling Infrastructure grant application for Electric Vehicle Charging Station deployment.
- Public Road Endings and Landings Research – none during June
- Local Government Planners Meeting Coordination
 - Coordinated and hosted the MPPDC Local Government Planners meeting on May 29th. May meeting topics included:
 - Zoning of Tattoo Parlors
 - Access to power infrastructure data for planning data centers
 - Short-term rentals.
 - Continued discussions of VTrans Mid-term priorities.
 - Continued discussions around Smart Scale round 6.
 - MPPDC Staff provided updates on dredging and information about use of local Tax Increment Finance (TIF) districts.
 - Use of mobile device GPS data for transportation planning purposes was discussed.
 - Updates on new elevated septic systems were provided.
 - Planners were provided with information on the Pedestrian and Bicycle Safety Action Plan.
 - Planners were advised that bike and pedestrian traffic counters are available. At no cost from VDOT.
 - General Assembly updates were provided.

Project 32169 – USDOT RAISE Public Working Waterfront Designs

Project is to conduct a region-wide planning project that will result in a suite of shovel-ready, high-priority multi-modal transportation infrastructure improvements intended to address critical needs related to the region’s publicly owned working waterfronts in order to meet the modern and future needs of the region’s growing commercial seafood and maritime industries. The project will involve three distinct tasks: 1) State of Good Repair Condition Assessments, 2) Multimodal Working Waterfront Needs Assessment and Improvement Strategies, and 3) Multimodal Working Waterfront Improvement Plan Development.

- Administrative and Financial Activities:

- Meeting held with Gerald Hill, Lewie Lawrence, Curt Smith, Julie Kaylor. Discussed opportunities to enhance the reimbursement process. Will re-submit the Q3 financials.
- Resubmitted the Q3 financials. USDOT rejected the reimbursement request, causing interest to accrue further on the line of credit. Reasoning for rejection was not based on program rules or requirements, rather it was based on administrative “asks”.
- Resubmitted the Q3 financials same day as rejection. Received “approval” following Friday. Continuing to work with USDOT on requirements and processes, as they continue to cause harm to the PDC.
- Equity Analysis and Inclusion Planning:
 - Continued Data Collection.
 - Continued development of MPPDC Maritime Communities and Industries Explorer.
 - Continued development of Draft graphics for Sites Equity Evaluation.
 - Research and Development of community profile
- State of Good Repair Condition Assessments:
 - Continued developing mapping/graphics to document site data and evaluation information.
- Multimodal Working Waterfront Needs Assessment and Improvement Strategies:
 - Stakeholder engagement meetings
 - Atlantic Aqua Farm - John Vigliotta – 5/2/2024
 - W.E. Kellum – 5/10/2024
 - Sea Farm – Ronnie Sopko – 5/31/2024
 - VHB conducted internal site selection matrix workshop – 5/14/2024
 - VHB presented preliminary findings from site selection matrix and initial industry trends findings to MPPDC staff on 5/31/2024 and to the Middle Peninsula Local Government Administrators during their monthly meeting held on 6/14/2024.
- Multimodal Working Waterfront Implementation Plan:
 - To be completed at the end of project.

Project 30101 – DCR Community Flood Preparedness Fund (CFPF)/VPA Waterway Maintenance Fund (WMF) Davis Creek Dredging

Project is for finalizing dredged material disposal solution and implementing dredging of Davis Creek.

- Pre-dredging Activities (Phase 1):
 - On May 13 the Virginia General Assembly approved the purchase/lease of private property (can be applied to dredging projects in the Commonwealth).
 - On May 21 coordinated with the Norfolk District Corps of Engineers to set a date for a hydrographic survey of the Federal navigation channel. Also discussed the setting of a beneficial use Webex to be hosted by the Corps of Engineers on June 20.
 - On June 4 the Norfolk District Corps of Engineers completed a hydrographic survey. Requested that associated dredging volumes for several channel depths be developed.

Project 38809 – VPA Hole-in-the-Wall Dredging Implementation

Mathews County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Hole in the Wall channel to –7 feet Mean Low Water and place the dredged sand at the county-owned Haven Beach property. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Phase 1 (Dredging) and Phase 2 (Breakwater Construction):

- Dredging and placement was completed on May 30. The post-bathymetric survey results indicated that a total of ~27,000 cubic yards of material was dredged from the Hole in the Wall channel and placed on Have Beach. The reason the contracted 40,000 cubic yards of material was not dredged was due to persistent foul weather conditions experienced during April and May and the fact that the project permit required that all dredging must be completed prior to June 1.
- Submitted post-bathymetric survey to USACE and VMRC per permit requirements.
- Demobilization of the dredge and beach fill equipment was completed in early June and the beach was reopened to the public.
- Seaward Marine is scheduled to initiate construction of the extension of the smaller existing breakwater and construction of one additional larger breakwater during mid-June. It is estimated that breakwater construction will be completed within approximately three weeks. Construction is to occur from the water using barges.
- Held weekly coordination calls with Mathews County and Seaward Marine staff.
- Provided updates to Mathews County staff, MPPDC Local Planners meetings, MPPDC Board, and local media outlets.
- Conducted site visits to monitor construction.
- Phase 3 (dune grass planting and fencing):
 - Consulted with VIMS Shoreline Studies Program staff regarding optimal time for dune grass planting and shared advice with Mathews County Administrator. It was advised that the new beach fill would likely take ~6-18 months to stabilize and reach an equilibrium such that new dune grass plantings will have lesser vulnerabilities of being compromised as the beach adjusts to its final equilibrium.
- Haven Beach Monitoring:
 - Coordinated with USFWS staff regarding the monitoring schedule.
 - Biogenic Solutions completed the first round of monitoring.

Project 38810 – VPA Aberdeen Dredging

Gloucester County was awarded VA Port Authority Waterway Maintenance Funding to dredge the Aberdeen Creek channel to -7 feet Mean Low Water and place the dredged material at an upland disposal site. MPPDC is administering the grant on behalf of the County with procurement and permitting assistance and project oversight.

- Disposal/Reuse Options Coordination:
 - The Virginia General Assembly approved the purchase/lease of private property (can be applied to dredging projects in the Commonwealth).
 - Provided an updated description of disposal/reuse options and associated costs.
 - Coordinated with the Norfolk District Corps of Engineers regarding historical open water placement of dredged material in waters of the Commonwealth.
 - Coordinated with the Baltimore District Corps of Engineers regarding work they may have performed in Maryland related to beneficial use of dredge material from civil works navigation projects, specifically Deep Hole Filling and Capping.
 - Coordinated with the New England District Corps of Engineers regarding work they may have performed in Massachusetts related to beneficial use of dredge material from civil works navigation projects, specifically Thin and Thick Layer Spraying.
 - Coordinated with the Blackwater, Dorchester County, Maryland National Wildlife Refuge regarding the Shorters Wharf Tidal Marsh Resilience Project.

- Coordinated with the City of Virginia Beach regarding the beneficial use of dredge material as part of the Back Bay Marsh Terrace Restoration Project.
- Coordinated with the Virginia Dept. of Energy regarding potential use of active mining sites for the deposition of dredged material and permits for recent projects that used dredge material for capping at mining sites in the Commonwealth.
- Prepared for a briefing of Gloucester County regarding potential dredging/disposal options.
- Administration:
 - Extended service agreement with Gloucester County to run through June 30, 2025.

Project 38811 – DCR Flood Fund – Broad Creek Dredging and Jetty Design (Middlesex)

Project is for designing and dredging Broad Creek while concurrently designing and developing a draft joint permit application for the construction of shoaling protection structures along the mouth of the channel to ensure long-term navigability.

- Continued to coordinate with MPPDC legal counsel regarding the development of procurement documents for development of a jetty design and draft Joint Permit Application. The MPPDC will be overseeing the procurement on behalf of Middlesex County.
- Dredging design and implementation will commence once County-funded spot dredging is completed.

Project 38812 – DCR Flood Fund – Whiting Creek Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging and beneficial reuse or disposal of dredged material at Whiting Creek in Middlesex County.

- Initiated subcontract development for VIMS to conduct surveying, sampling, and project design.
- On May 21 Middlesex County concurred in the sampling area footprint to be used by VIMS in their dredging design.
- On May 21 requested the Norfolk District Corps of Engineers to provide historical dredging information.

Project 38813 – Broad Creek Spot Dredging (Middlesex)

Project is for designing and developing draft permit applications for dredging (Phase 1) and dredging and material disposal (Phase 2) at Broad Creek in Middlesex County.

- Pre-dredging Activities (Phase 1):
 - Sediment and contaminant sampling was completed, and analysis report findings were presented to County staff.
 - Coordinated with contractor on permit application development for the project.
 - Coordinated with County staff regarding project design and Phase 2 costs.
 - On May 21 coordinated with the Norfolk District Corps of Engineers regarding their development of an updated CP-1 form for Section 408 projects. Also discussed items of work to be performed utilizing \$400,000 contained in the FY24 USACE Work Plan.
 - On June 3 provided results/report of water and sediment sampling to Middlesex County.
 - On June 5 provided a team briefing to Middlesex County regarding the current status of work efforts and products.
 - On June 6 provided Norfolk District Corps of Engineers disposal area spill box information/report to Middlesex County.
- Dredging Activities (Phase 2): Pending completion of Phase 1
- Administrative:

- Provided updates to Middlesex County staff, MPPDC Local Planners and Local Government Administrators meetings, MPPDC Board, and local media outlets.

ONSITE REPAIR & PUMPOUT

Funding – Grants, VRA Loan Funds, local match from MPPDC General Fund, cost-sharing

Project 30198 – Gwynn’s Island Septic

To support the MPPDC Regional On-Site Wastewater Treatment and Disposal Funding Program, this grant from Mathews Community Foundation provides septic repair assistance to LMI homeowners on Gwynn’s Island.

- Received notification from Gwynn’s Island homeowner that their septic project has been completed.
- Received invoice via email from Farmer’s Septic for Gwynn’s Island homeowner’s installation of an alternative septic system.
- Drafted DEQ NPS BMP Contract and emailed Gwynn’s Island homeowner for final execution.
- Received email from Gwynn’s Island homeowner containing the executed DEQ NPS BMP Contract required to begin the review process for both 319(h) and Mathews Community Foundation grant funding.
- Submitted payment to Farmer’s Septic Service and received completion statement and invoice marked paid.
- Reviewed Gwynn’s Island homeowner’s application and convened the Review Committee. Homeowner’s application was approved for \$9,000.00 from the Mathews Community Foundation and \$12,000.00 from 319(h) grant funding.
- Began project closeout.
- Uploaded final report to the Community Foundation portal and emailed Mathews Community Foundation Chairman, William Whitley, a more detailed report that included a message of appreciation from the homeowner and their caregiver as well as a link from Farmer’s Septic to drone footage of the Gwynn’s Island septic repair project from start to finish.
- Received email from Mathews Community Foundation Chairman, William Whitley confirming receipt of the final report and that he plans to share the messages of appreciation and drone footage with all of the Community Foundation Board members as they very rarely hear back from their grant recipients.

Project 32163 – DEQ 319(h) NPS IP for BMP Residential Septic 2021

This project provides cost-share assistance to landowners, homeowners, and agricultural operators as an incentive to voluntarily install nonpoint source (NPS) best management practices (BMPs) in designated watersheds.

- **As of June 14**, MPPDC staff has received phone calls from **203** homeowners in Gloucester, Mathews, and Middlesex Counties in response to the press release for available 319(h) funding. The physical addresses of each of these septic systems were entered into the mapping tool to verify their location is within the program’s target areas. **(69)** homeowners had miscellaneous requests, declined moving forward, requested ineligible practices such as voluntary upgrades and reimbursement for work completed prior to the submission of a complete and qualified 319(h) application; **(6)** Mathews County homeowners placed their project on hold; and **(101)** homeowners’ septic system isn’t located in the program’s target area. To-date, **(8)** Alternative Septic Systems in Mathews County have been installed; **(1)** Conventional Septic System in Gloucester County has been repaired; **(2)** Septic Systems in Middlesex County, **(2)** in Gloucester County, and **(3)** in Mathews County have been pumped out. All 16 homeowners were approved and reimbursed 50% of the average practice cost set DEQ. Funding is currently encumbered for the installation of **(1)** Alternative Septic System in Mathews County. **(4)** Homeowners remain on the Septic Pumpout list. (3 Mathews, 1 Middlesex)

(8) Homeowners remain on the Septic Repair/Replacement list. (6 Mathews, 1 Middlesex, 1 Gloucester)

- Continue to receive inquiries from King William, King & Queen, and Essex County residents seeking septic assistance and are not in the designated target area set by DEQ to be eligible for 319(h) septic reimbursement funding. When applicable, these inquiries are screened for interest and eligibility in other MPPDC program funding, referred appropriately to VA DHCD, VHDA, and SERCAP for possible septic repair/replacement assistance and those seeking septic pumpout assistance are placed on the waiting list for when funding becomes available.
- Contacted Farmer's Septic and discussed invoicing for Mathews County homeowner's septic repair/replacement project.
- Drafted DEQ NPS BMP Cost-Share Contract Parts I, II, and III and emailed to Mathews County homeowner for final execution.
- Received executed DEQ NPS BMP Cost-Share Contract from Mathews County homeowner via email.
- Received Mathews County homeowners paid invoice and Completion Statement from Farmer's Septic for the installation of an alternative septic system.
- Received phone call from Farmer's Septic verifying Mathews County homeowner's address is in the 319(h) target area for septic repair/replacement reimbursement. Address of the septic system is located in the target area set by DEQ and homeowner was encouraged to apply.
- Convened Review Committee to review Mathews County homeowner's 319(h) application for reimbursement for the installation of an alternative septic system. Review Committee approved the 50% cost-share reimbursement of Mathews County homeowner's installation of an alternative system in the amount of \$12k.
- Mathews County homeowner's approved 319(h) application was forwarded to MPPDC CFO for 50% cost-share reimbursement processing.
- Uploaded information related to the installation of Mathews County homeowner's alternative septic system into the DEQ BMP Warehouse as part of reporting requirements.
- Emailed notification of approved 50% cost-share reimbursement to Mathews County homeowner for the installation of an alternative septic system.
- Received phone call from Farmer's Septic verifying a Mathews County homeowner's address is in the 319(h) target area for septic repair/replacement reimbursement. Address of the septic system is located in the target area set by DEQ and homeowner was encouraged to apply.
- Received a letter of appreciation via email from Mathews County homeowner who received 50% cost-share reimbursement.
- Received voicemail from Gloucester County homeowner requesting 319(h) septic repair/replacement reimbursement. Miller's Septic referred homeowner to the MPPDC during a septic pumpout.
- Received phone call from Mathews County homeowner stating they need a whole new septic system. Address of the septic system is in the target area set by DEQ. Explained 319(h) guidelines and application process for septic repair/replacement reimbursement. Homeowner stated their septic system isn't failing, just old and wanted to replace it. Homeowner requested a 319(h) application be emailed. Application was emailed to the homeowner as requested.
- Received email from Megan Bascone, DEQ Chesapeake Bay Planning Coordinator containing a link to a survey to provide feedback as a BMP Warehouse user on potential topics for the next informational webinar to be held later this summer. Survey was completed as requested.

- Returned phone call from Gloucester County homeowner requesting 319(h) septic repair/replacement assistance. Address of the septic system is not in the target area set by DEQ. Homeowner was transferred to the Coastal Resilience Planner to be screened for repair/replacement assistance through other program funding.
- Received phone call from Gloucester County homeowner requesting 319(h) septic repair/replacement assistance. Address of the septic system is not in the target area set by DEQ. Homeowner was transferred to the Coastal Resilience Planner to be screened for repair/replacement assistance through other program funding.
- Received phone call from Mathews County homeowner requesting 319(h) septic repair/replacement assistance. Address of the septic system is not located in the target area set by DEQ. Homeowner was transferred to the Coastal Resilience Planner to be screened for repair/replacement assistance through other program funding.
- Received phone call from Mathews County homeowner requesting 319(h) septic repair/replacement reimbursement to upgrade their septic system from a 3 bedroom to a 4 bedroom. Explained to the homeowner that the septic system must be failing and their project would be considered a voluntary upgrade which doesn't qualify for 319(h) program funding.
- Received email from DEQ announcing the release of their annual Request for Applications (RFA) to support the implementation of nonpoint source (NPS) best management practices (BMPs) in Implementation watersheds. This 3-year funding opportunity would expand the 319(h) program area to portions of the Mattaponi River.
- Registered to attend FY25 319(h) Nonpoint Source Program RFA webinar slated for July.
- Received phone call from a family member of a Mathews County homeowner requesting 319(h) septic repair/replacement assistance information. Address of the septic system is located in the target area set by DEQ. Reviewed 319(h) guidelines and application process and encouraged caller to have the homeowner contact us to provide additional information and obtain a 319(h) application.
- Contacted Mathews County homeowner and requested an update on their septic repair/replacement project. Homeowner will contact Farmer's Septic for a projected completion date and request an updated estimate.

Project 32173 VDH Septic Well Assistance Program (SWAP)

This project will provide grant funding to assist VDH approved low-income Middle Peninsula homeowners with costs associated with septic repair/installation, private well installation/abandonment, and connecting to public water and sewer for the purposes of wastewater/water improvements.

- As of June 14th, MPPDC staff have received inquiries from (82) Middle Peninsula homeowners in need of well and/or septic repair/replacement assistance. Homeowners began the intake/application process for SWAP assistance at the MPPDC, staff are no longer accepting applications. Staff have received (22) complete applications. Staff have collected and submitted (20) homeowners' income documents for verification by Local Health Department Staff to verify the applicant's income is at or below 200% FPG. To date (20) applicants have been low income verified, (1) applicant has not submitted adequate income documentation, and (1) applicant has been found to be over income and not eligible for SWAP funds and was referred to other resources.
- (6) projects are complete with the contractor having been paid, (1 septic Mathews), (1 well Gloucester), and (3 wells Essex) (3 well abandonments Essex). (1) King William well is pending being given a Notice to Proceed pending an amendment to shift funds to well. (1) King and Queen septic evaluation design received a qualifying bid and will be issued a notice to proceed shortly. This project has been posted for bids four times and is in a complex setting. If the one additional well comes in as bid, approximately \$122,000 is encumbered. (1) King William well and (1) King William well abandonment is pending a notice to proceed with a delay from VDH not issuing amendments to shift funding to wells. 26

(1) Mathews septic evaluation design received a bid a notice to proceed is on hold until other projects move forward to verify funding is available. (1) Gloucester conventional septic installation is posted for bids for the second time. MPPDC staff continues to move qualified and permitted homeowner's projects into procurement and are approximately 63% of funds encumbered. Staff have worked with VDH and are expecting an amendment to shift funding towards wells to continue working projects in order received. MPPDC Swap staff have worked with VDH to shift funding towards wells since October 2023. VDH has yet to issue an amendment causing significant delay.

- Management of SWAP LP included performing (8) administrative tasks, (5) phone calls, and (8) correspondences.
- To-date, 22 applications have been received from (4) Gloucester, (5) Essex, (4) King William, (3) Mathews, (4) King and Queen, (2) Middlesex County households. Applications have closed and a waiting list is being maintained for all new inquiries.

Project 32178 VDH Septic Well Assistance Program (SWAP) Direct to Partner Initiative (D2PI)

This project will utilize American Rescue Plan Act Funding (ARPA) through the SWAP Program to expedite the installation and completion of ~5 VDH approved Middle Peninsula low-income homeowner's shovel-ready septic, sewer, and well installation projects for the purposes of wastewater/water improvements.

- As of June 14th, (1 well Essex), (1 well King William), and (1 well King and Queen) were previously completed. MPPDC staff made payment for 2 wells to a contractor and have submitted for reimbursement by VDH. Significant delays in reimbursement are being encountered with VDH. The delay has been brought to the attention of VDH on numerous occasions. The reimbursement delay is on VDH's end. (1 septic Gloucester) contractor has been issued a notice to proceed and are awaiting installation; and (1 Essex) project needs a solution for shoreline erosion. A survey has been performed, the shoreline solution is complex and appropriate funding sources are being researched as D2PI can't pay for the shoreline.
- MPPDC staff worked to process the needs of the added 3 D2PI projects that were added in February, all located in Mathews, all at the same property, 1 septic design, 1 septic install, and 1 well abandonment. MPPDC staff received bids for a septic evaluation design this period. Notices to Proceed will be issued shortly for both.
- MPPDC staff previously requested a no cost extension to the project deadline of 6/30/2024 to 12/31/2024. This need for extension was anticipated and is due to just receiving 3 projects near the end of the contract. Along with the shoreline need outside of this program for 1 of the projects. VDH staff have made the amendments. MPPDC received a fully executed amendment on June 5th after significant delays. Notices to Proceed can now be issued for pending projects.
- Management of SWAP D2PI included performing (6) administrative tasks, (4) phone calls, and (2) correspondences.

Project 32179 DEQ ARPA Septic Local Partner Program

This project will utilize American Rescue Plan Act Funding (ARPA) through the Virginia Department of Environmental Quality to utilize a new and more cost-effective septic repair pilot program approach for participating Middle Peninsula homeowners with failing septic systems.

- A prebid RFP meeting was held on June 3rd with several attendees. Attendees asked several substantive questions. These questions were relayed to DEQ, and written responses were posted to the MPPDC RFP posting.
- Posted a Request for Proposal to eVA soliciting proposals from qualified manufacturers or other participants in the septic system supply and installation chain to provide turnkey services which prioritize Middle Peninsula septic system installations in a cost-effective approach. The selected winner will be responsible for all aspects of the project, from purchasing the systems, design and engineering, construction and installation, and commissioning and handover.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30124 – Staff Support to Middle Peninsula Alliance (MPA) FY24

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

- Processed vouchers, including an invoice from SAM.gov for \$599 to renew.
- Reconciled bank statements through May 2024.
- Month-end through May 2024.

Project 38816 – DEQ IJJA Living Shoreline BMP Construction

MPPDC staff are constructing living shorelines within and outside of defined Most Effective Basin areas and submitting the projects to the DEQ BMP warehouse to help the Commonwealth meet its federally-mandated requirements to reduce nutrients and sediment pollution within the Chesapeake Bay.

- MPPDC staff continue to compile existing projects within FTF to determine funding demand vs. available budget and are preparing to start the program with an anticipated start date of July 1, 2024.
- Designed and printed 4-page project overview materials to utilize in client outreach for grant.
- Began onboarding clients finding some needs have changed. One project already has a living shoreline installed while another client passed away in January.
- Performed initial site visits with Natrx on June 5th.

Project 301702 – Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients' bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- ***Loan Funds available – \$148,513.16 (asset #10002)***

Project 321771- GO Virginia – West Point Adjacent Land Airport Study

Project studies the needs for moving the land adjacent to the airport to the next tier under the VEDP site readiness program.

- Town of West Point continues to work with the on-call engineer and is finalizing all reports for the study. Project is slated for completion in June with closeout beginning in July.
- Requested a no-cost extension for the project which would allow for the project to be closed out in July.

Project 321772 – DCR Flood Fund - West Point Bridge Study

Project is to conduct a Hydrologic and Hydraulic Study and Structural Design and Level of Service Study to address ongoing flooding for a Town owned bridge adjacent to the Middle Peninsula Regional Airport.

- Town of West Point continues to work with the on-call engineer and is finalizing all reports for the study. Project is slated for completion in June with closeout beginning in July.

LOCAL INITIATIVES

Funding – local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from a locality requesting assistance.

Project 32183 – FY2023 SCRC Local Development District Capacity Building

MPPDC received funding from the Southeast Crescent Regional Commission to provide technical assistance for economic and community development activities within the region. This year's grant will focus on partnering with the Middle Peninsula Alliance to hire a trainer who can relaunch a business development course which is a requisite for accessing available MPPDC small business loan funding.

- Administrative & Financial Activities:
 - Met with SCRC staff regarding financial and progress reporting and subcontract approval processes.
- Finalized contract with trainer for the small business training course.
- Initiated development of promotional materials for the course. Will begin promoting the course in mid-June.
- First course is scheduled to occur on July 11 and the course will continue for one night per week over the course of the following 8 weeks.

Project 38024 – FY24 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Completed the 2024 AHMP Annual Review and submitted to VDEM and FEMA.
- Reached out to King & Queen and the Town of Urbanna for a support letter to submit to the DCR’s CFPF program to satisfy a supplemental information request for project approval. Support letters were received from localities and submitted to DCR.

Project 38100 – LGA Grants Program

Research, write, secure, and monitor federal, state, local, and foundational grants for participating Middle Peninsula local governments based on needs identified by Local Government Administrators.

- Sen. Kaine and Warner’s offices updated they will support two earmark requests submitted by MPPDC:
 - Commerce, Justice, Science, and Related Agencies bill for FY25: \$801,585 to purchase, deploy and operate for one-year water level monitoring stations in the Middle Peninsula.
 - Homeland Security bill for FY25: \$942,574 to purchase and install generators providing backup power to emergency operations centers in Gloucester, Mathews, Middlesex, and Essex counties.
 - Updates on full or partial funding of earmarks requests will be shared as the appropriations process takes place in the second half of 2024.
- Developed and submitted two grant applications:
 - DOD’s Readiness & Environmental Protection Integration Program: \$942,574 for Middle Peninsula Chesapeake Bay Public Access Authority to acquire 450 acres near Middle Peninsula Regional Airport for future recreational use.
 - DOE’s Renew America’s Schools Challenge: \$300,000 to develop plans and assemble a team to implement future school energy infrastructure improvements at Gloucester, Mathews, and West Point public schools.
- Assisted one Gloucester County in applying VDOT’s Ready, Set, Go! Program: Technical Assistance preparing pre-application & application materials for VDOT’s Transportation Alternatives Program grant to construct a walkway connecting Tyndall’s Point Park and Gloucester Point Beach.
- Assisting Gloucester and Mathews counties scoping and developing potential FHWA Charging and Fueling Infrastructure grant application for Electric Vehicle Charging Station deployment.
- Assisting MPPDC, Consociate Media, and VIMS developing potential NOAA Saltonstall-Kennedy Grant Competition application to support blue catfish fishery.

Project 38814 – NOAA/VCZMP New Point Comfort Observation Deck Rehab

Rehabilitation of the observation deck at the New Point Comfort Natural Area Preserve in Mathews County.

- Finalized procurement documents for the rehabilitation work and prepared to put project out to bid.

- Coordinated with Mathews County and Mathews Rotary Club regarding construction and maintenance funding availability.

Project 38815 – Middlesex County Comp Plan Audit – Feb 2024

A diagnostic review and analysis of the Middlesex County Comprehensive Plan will be conducted to identify areas in need of improvement or addition to ensure compliance with state requirements.

- Plan review and analysis is continuing. Project is slated for completion in July.

HOUSING

Funding – Housing Loan Program Income

Project 30187 – VHDA Affordable Workforce Housing Development

The three-year project will involve planning, designing, and constructing approximately ten affordable workforce housing units on property owned by the Middle Peninsula Public Access Authority. The project goals involve creating resilient and safe housing for citizens who need to live and work on or near the water. The designs will involve long-range planning for increased flooding and sea-level rise where the units can be readily moved once a site becomes unsafe for continued residential use.

- Continued to work with both Gloucester County and Virginia Department of Health on various outstanding permit issues.
- Posted the bid packet on eVA and the MPPDC website for issuance of 6 apartment work on the big house and pool house.
- Local demolition company has removed deck and pool as well as fountains around the driveway as part of the project.

Project 30013 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- **Funds available – \$46,381.39 (asset #10003)**

EMERGENCY SERVICES

Funding – VDEM/FEMA/Homeland Security

Project 32180 – FEMA Ware Cove

This project is for the mitigation reconstruction of a residential structure in Gloucester County. The current structure will be demolished and a smaller, more code-compliant and more hazard-resistant structure on an elevated foundation system will be constructed. The mitigation reconstruction project will mitigate flood risk and the associated costs.

- Value engineering approach failed, and project is moving towards sole source contracting.
- Contractors unable to drive crane to site for piling foundation work. Will use alternative approach involving driving of helical piles which will require smaller equipment.
- Continued working with VDEM on gathering the required documentation for the quarterly report.

LOAN FUNDS FOR SEPTIC AND LIVING SHORELINES

Funding – VRA

Project 30420 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical

understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Processed monthly ACH draw for client loan repayments.
- Posted payments to GMS.
- Prepared documents to release the Deed of Trust for two clients. Loans have been fully satisfied. Closed in GMSFLSS.
- ***Uncommitted septic repair funds remaining: \$23,555 in loan funds – \$21,641 in grant funds.***

Project 31500 – Living Shoreline Loan Program

The MPPDC Living Shoreline Incentive Program Loan Fund provides low-interest loans to local homeowners to implement living shorelines. These funds will be used for erosion prevention and water quality control and to protect and enhance natural shoreline habitats using strategically placed plants, stone, sand fill and other structural and organic materials.

- Processed monthly ACH draw for client loan repayments.
- ***Remaining uncommitted living shoreline funds: \$0***

Project 33001 – Loan Fund Program for Septic and Living Shoreline

During 2022, the MPPDC received a \$3M line of credit for living shoreline and septic repair projects from the VA Resources Authority. The fund provides a single financing program for activities historically covered by the MPPDC's On-Site Technical Guidance and Living Shoreline Incentive Programs.

- Received several inquiries for Septic Repair Loans. Provided documentation and information.
- Drafted a new Septic Repair Cover Letter and published to website.
- ***Remaining uncommitted funds: \$2,000,921.03 in loan funds - \$270,338 in grant funds.***

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY24 Indirect Cost rate = 29.65%.

- Prepared vouchers, processed A/P, processed deposits.
- Processed monthly journal entries for May.
- Processed payroll for May.
- Processed all fringe benefits payments/reporting.
- Processed monthly P/R tax payments.
- Continue to work with GMS to reconcile several issues in the G/L.
- Continue to work on reconciling year-end staff allocations.
- Continue to work on getting setup in various accounts pertinent to the work of the MPPDC.
- Continue to reconcile accounts.

- Reconciled Retirement Contributions Spreadsheet. Eliminated errors.
- Continue to work on FY25 Draft Budget.
- Streamlining vendor payment process. Switching to ACH to reduce the risk of fraud, free up staff time, and reduce costs.
- Researching timesheet/timeclock software.
- Handled several IT issues, including onboarding new staff.
- Continue to look for ways to streamline processes.
- Attended GMS Conference for training.
- Attended several GMS meetings for additional training and guidance.
- Reached out to Auditor for dates for FY24 Audit.
- Reached out to outside auditors for reconciliation assistance.

Closed Projects

Project 30123 – Staff Support to Middle Peninsula Alliance (MPA) FY23

MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.

Project 30184 – Tappahannock Comprehensive Plan & GIS Mapping

Technical assistance for reviewing and updating data in the Town Plan and digitizing with GIS and printing the Town Zoning and Land Use maps.

Project 30194 – RAFT Dupont LMI Pumpouts

This project will provide grant funding to ~55 LMI Middle Peninsula homeowners to assist them in complying with the Chesapeake Bay Preservation Act requirement to have their septic tanks pumped out or inspected every 5 years.

Project 30195 – Community Flood Preparedness Fund (CFPF) – Round 3 Supplemental (Piankatank)

VDCR CFPF funding for one shoreline protection construction project on private property within the Piankatank River watershed.

Project 30219 – Commuter Assistance Program (CAP) Operating FY23

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

Project 30320 – Rural Transportation Planning FY23

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

Project 30428 – On-Site Technical Guidance Assistance and Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition, MPPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low-to-moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

Project 31212 – Middle Peninsula All-Hazards Mitigation Plan Update Yr2

MPPDC staff will work with participating localities to update the 2016 All-Hazards Mitigation Plan (AHMP). The plan will address mitigation of several natural hazards impacting the region.

Project 32019 – Sinclair’s Public Fishing Pier

The MPCBPAA has contracted the MPPDC to administer a grant from the VA Saltwater Recreational Fishing Development Fund to rehabilitate the public fishing pier at the Captain Sinclair’s Recreational Area, which had fallen into a state of disrepair. The project will consist of procuring a qualified contractor to rebuild a traditional wooden framed open pile 400-foot long public use fishing pier that will provide year-round opportunities for saltwater fishing and recreational viewing.

Project 32157 – NFWF Mathews – East River Yr2

This project will design, permit, construct and monitor living shorelines in targeted shorelines on the East River.

Project 32164 – CZM 306 Next Generation Shoreline Plan (Pilot Project – Yr1)

VIMS Shoreline Studies Program will develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise.

One design of a next generation shoreline for a publicly owned property in a high energy wave environment will be completed. Year 2 will involve further development of the whitepaper and a next generation shoreline design for a moderate wave energy publicly owned site.

Project 32167 – DEQ Florence Disaster Living Shoreline Micro-grants

This project will offer grant funds as micro-grants to property owners in the Piankatank River, Gwynn’s Island, Milford Haven Implementation Plan area to install living shorelines and other eligible BMPs to improve water quality and coastal resilience. It is estimated that four micro-grants of \$20,000 each will be accomplished under this project.

Project 32170 – Virginia Coastal TA FY22

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

Project 32171 – CZM 306 Next Generation Shoreline Plan Yr2

VIMS Shoreline Studies Program will continue to develop a whitepaper to examine the use of technology, modeling, alternative materials, proprietary products, and innovative nature-based mitigation measures in the planning process for “next generation shorelines” which are intended to provide an enhanced level of shoreline resilience and water quality in response to more frequent and severe flooding and accelerated sea-level rise. One design of a next generation shoreline for a publicly owned property in a moderate energy wave environment publicly owned site will be completed.

Project 32172 – DEQ CZM ANPDC Ecotourism VI FY23

This project will build on the efforts completed between 2020-2021. During this project, PDCs will focus on implementing actions identified in the 36-month Marketing Strategy and Action Plan. MPPDC staff will also develop a grant application to seek funds which address resilience needs identified in the 2022 resilience assessment of MPCBPAA properties. PDCs will also collaborate to identify a long-term sustainability plan for maintaining the site for years to come.

Project 32175 – DEQ Chesapeake Bay WIP Technical Assistance 2023

MPPDC will continue to engage localities and regional and state partners regarding Bay WIP III programmatic actions and implementation activities with funding provided by DEQ.

Project 32177 – EDA Technical Assistance Program 2023

MPPDC will facilitate the maintenance, update, and implementation of the Middle Peninsula Comprehensive Economic Development Strategy (CEDS) utilizing existing regional partnerships and building upon recent and ongoing regional initiatives focusing on fostering economic growth within the region.

Project 38023 – FY23 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT): The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

Virginia Coastal Resilience Master Plan Technical Advisory Committee: As appointed by the Governor in EO-71, a Technical Advisory Committee (TAC) with representatives of state agencies, coastal planning districts and regional commissions, and academic advisors, among others will facilitate the coordination and the development of the Virginia Coastal Resilience Master Plan. The Commonwealth's Chief Resilience Officer, Special Assistant to the Governor for Coastal Adaptation and Protection, and TAC will work with localities, regional entities, citizens, and stakeholder groups to identify critical infrastructure, at-risk communities, adaptation strategies, and specific resilience projects for inclusion in the Plan.

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee: (MPPDC Staff 8 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

The Coastal Society: The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Virginia Shoreline Working Group: The Virginia Coastal Zone Management Program launched the working group in 2022 to focus in on complex regulatory and legal matters pertaining to shoreline management and to help advance shoreline protection and habitat restoration projects that can compete for federal funding.

Virginia Bay Enhancement Working Group (BEWG): The Northam Administration and VMRC launched BEWG in 2020 as result of administration policy of no future overboard discharge of dredged material. The group is tasked with identifying beneficial reuse opportunities for the 1 Million cubic yards of material that is dredged every 3-5 years from the York Spit Navigation Channel which is the primary shipping channel for the Baltimore Harbor in the southern section of the middle of the Chesapeake Bay. MPPDC staff were requested to serve to evaluate alternatives from around the Bay and including the Middle Peninsula.

Government Finance Officers Association (GFOA): The Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to advance excellence in public finance. (MPPDC Staff 9 years). No longer a member of this organization.

Virginia Government Finance Officers Association VGFOA: The Virginia Municipal Finance Officers' Association was organized on January 12, 1968. The name of the organization was changed to The Virginia Government Finance Officers Association on October 5, 1984. The VGFOA provides educational opportunities to members through the VGFOA Certification Program, provides networking and educational opportunities through two annual conferences, provides legislative updates and updates from standard-setting bodies such as GASB, OMB, etc (MPPDC Staff 15+ years and Certified)

National Grants Management Association (NGMA): NGMA provides national and international leadership, helping its members achieve success in the grants management community through the advocacy of best practices and the promotion of professional excellence. (MPPDC Staff 3 months)

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
MPCBPAA	Municipal Dredging Operations	Jun. 2024	\$7,500,000	Awarded
Local/Reg	DOD REPI West Point Airport Acquisition	May 2024	\$697,000	Submitted
Transportation	VDOT Rural Transportation Planning FY25	Apr. 2024	\$72,500	Awarded
Emerg. Mgmt.	Congressionally Directed Spending - Emergency Generators	Apr. 2024	\$942,574	Submitted
Local/Reg	Congressionally Directed Spending - Parametric Tide Gauges	Apr. 2024	\$801,585	Submitted
Environmental	Congressionally Directed Spending - Municipal Dredge	Apr. 2024	\$4,085,500	Not Awarded
Environmental	NFWF SWG – Sinclairs West Living Shoreline Construction	Apr. 2024	\$999,953	Submitted
Environmental	DEQ Ches. Bay WIP Technical Assistance FY25	Mar. 2024	\$72,500	Submitted
Transportation	VDRPT Commuter Assistance Program Operating FY25	Feb. 2024	\$84,680	Awarded
Environmental	Mathews Community Foundation Gwynns Island Septic Repair	Feb. 2024	\$10,000	Awarded
Environmental	NFWF INSR – Sinclairs West Living Shoreline Construction	Feb. 2024	\$1,039,910	Not Awarded
Local/Reg	VCZMP Pub Financing Strategies for Coastal Resilience/Dredging Projects	Feb. 2024	\$50,000	Submitted
Environmental	VCZMP VA Water Trails Program Enhancements	Feb. 2024	\$30,049	Submitted
Environmental	VCZMP Coastal Program Tech. Asst. FY2024	Feb. 2024	\$129,000	Submitted
Transportation	VPA Timberneck Creek Dredging Project	Feb. 2024	\$4,000,000	Not Awarded
Environmental	VPA MidPen/E. Shore Dredge Material Management Initiative	Feb. 2024	\$3,048,500	Awarded
MPCBPAA	VOF Get Outdoors Capt. Sinclairs ADA Accessibility Plan preapplication	Feb. 2024	\$25,000	Not Awarded
Local/Reg	VOF Get Outdoors Bushy Park Farm Master Plan preapplication	Feb. 2024	\$25,000	Not Awarded
Environmental	GO VA – VA Sea Grant Resilience Economy (Amendment #2)	Jan. 2024	\$43,750	Awarded
Environmental	NOAA Marine Debris Removal Pilot	Jan. 2024	\$10,000	Awarded
Environmental	FEMA BRIC Preapplication – Essex Coleman Island Rd. Flooding Study	Jan. 2024	\$100,000	Submitted
Environmental	DEQ – IJJA Shoreline BMP Construction	Dec. 2023	\$1,800,170	Awarded
Environmental	DCR Resilient VA Revolving Fund - MPPDC Resilience Loan Funding Program launch	Dec. 2023	\$500,000	Submitted
Environmental	FEMA BRIC Preapplication - VA low water state project scoping	Nov. 2023	\$150,000	Submitted
Environmental	NOAA Transformational Hab. Rest. & Coastal Resilience FTF Capacity Building	Nov. 2023	\$2,097,581	Submitted
Environmental	DCR CFPF Middlesex Bushy Park Shoreline Design & Phase 1 Construction	Nov. 2023	\$1,000,000	Not Awarded
Environmental	DCR CFPF Mathews Haven Beach Breakwaters Construction	Nov. 2023	\$1,134,897	Not Awarded
Environmental	DCR CFPF Aberdeen Creek Dredge Material Spit Reconstruction	Nov. 2023	\$1,742,637	Awarded
Environmental	DCR CFPF Gloucester Point Beach Living Shoreline Construction	Nov. 2023	\$2,622,466	Not Awarded
Environmental	DCR CFPF Fight the Flood Parametric and Flood Insurance	Nov. 2023	\$1,000,000	Not Awarded
Environmental	DCR CFPF Fight the Flood Marketing and Staffing Capacity	Nov. 2023	\$362,566	Awarded
Local/Reg	US EDA Technical Assistance 2024	Nov. 2023	\$70,000	Submitted
Local/Reg	DHCD Industrial Revitalization Fund – Captain Sinclairs Building Improvements (resubmittal)	Oct. 2023	\$999,178	Not Awarded
Environmental	DEQ 319(h) Septic Repair – Mod 2	Oct. 2023	\$95,340	Awarded
Environmental	DEQ 319(h) Septic Repair – Mod 3	Oct. 2023	\$36,902	Awarded
MPCBPAA	FEMA Public Asst. Sinclairs Pool House Elevation preapplication	Oct. 2023	\$164,580	Submitted
MPCBPAA	Captain Sinclairs ADA Accessibility Plan (2nd Submittal)	Oct. 2023	\$54,650	Not Awarded
MPCBPAA	NPS VA Water Trails Experiential Upgrades for Website (2nd Submittal)	Oct. 2023	\$52,415	Not Awarded
Local/Reg	VCZMP New Point Comfort Natural Area Preserve Overlook Rehab	Sep. 2023	\$183,952	Awarded
Environmental	DEQ Ches. Bay WIP – Elrod Property Shoreline Construction	Sep. 2023	\$225,225	Not Awarded
Environmental	DEQ Ches. Bay WIP – Abassi Property Shoreline Construction	Sep. 2023	\$115,830	Not Awarded
Environmental	DEQ Ches. Bay WIP – Buckhalter Property Shoreline Construction	Sep. 2023	\$351,063	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hostenske Property Shoreline Construction	Sep. 2023	\$193,050	Not Awarded
Environmental	DEQ Ches. Bay WIP – Breeden Property Shoreline Construction	Sep. 2023	\$107,250	Not Awarded
Environmental	DEQ Ches. Bay WIP – Grubbs Property Shoreline Construction	Sep. 2023	\$150,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Robens Property Shoreline Construction	Sep. 2023	\$390,383	Not Awarded
Environmental	DEQ Ches. Bay WIP – Harvey Property Shoreline Construction	Sep. 2023	\$116,654	Not Awarded

Opportunities Identified to Implement Commission Priorities

Proposals Status for Grant Applications Submitted

FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Environmental	DEQ Ches. Bay WIP – Parker Property Shoreline Construction	Sep. 2023	\$81,023	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hodges Property Shoreline Construction	Sep. 2023	\$134,356	Not Awarded
Environmental	DEQ Ches. Bay WIP – Case Property Shoreline Construction	Sep. 2023	\$175,318	Not Awarded
Environmental	DEQ Ches. Bay WIP – New Point Comfort Natural Area Preserve Shoreline Construction	Sep. 2023	\$637,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Cpt Sinclair Recr. Area West Shoreline Construction	Sep. 2023	\$880,000	Not Awarded
Environmental	DEQ Ches. Bay WIP – Hogg Island Phase 3 Shoreline Construction	Sep. 2023	\$330,000	Not Awarded
MPCBPAA	VTC Marketing Leveraging – Pier Pressure Campaign	Sep. 2023	\$17,450	Awarded
Local/Reg.	DHCD Regional Coop. Act Technical Assistance FY24	Sep. 2023	\$114,971	Awarded
Environmental	DEQ Ches. Bay WIP Technical Assistance 2024	Sep. 2023	\$72,500	Awarded
Local/Reg	Southeast Crescent Regional Commission Technical Assistance 2024	Sep. 2023	\$24,000	Awarded
Environmental	NOAA Climate Resilience Challenge – VA Tech Rural Resilience Letter of Intent	Aug. 2023	\$1,802,000	Submitted
Environmental	NOAA Climate Resilience Challenge Letter of Intent – VA Sea Grant Resilience Industry Development	Aug. 2023	\$25,000,000	Not Awarded
Environmental	NOAA Climate Resilience Challenge Letter of Intent – VIMS Resilience Projects (including Gloucester Point Beach, PAA Sites)	Aug. 2023	\$15,881,200	Submitted
Local/Reg	DCR VLCF Middlesex Bushy Park Farm Acquisition	Aug. 2023	\$2,448,255	Awarded
Environmental	NOAA BIL Hab. Restor. Planning: VMRC Extreme Creek Makeover LOI	Jul. 2023	\$650,000	Not Awarded
Environmental	NOAA BIL Habitat Restoration: New Point Comfort NAP Shoreline, Hog Island Shoreline, Haven Beach Shoreline & Captain Sinclairs Shoreline	Jul. 2023	\$4,300,000	Not Awarded
MPCBPAA	NERRS BIL West Point Airport Property Acquisition LOI	Jul. 2023	\$787,000	Not Awarded
MPCBPAA	NOAA BIL West Point Airport Property Acquisition LOI	Jul. 2023	\$787,000	Not Awarded
Local/Reg	NERRS BIL Middlesex Co. Bushy Park Farm Acquisition LOI	Jul. 2023	\$5,971,248	Not Awarded
Local/Reg	NOAA BIL Middlesex Co. Bushy Park Farm Acquisition LOI	Jul. 2023	\$5,971,248	Not Awarded
Local/Reg	Boating Infrastructure Grant – Urbanna Marina Floating Docks	Jul. 2023	\$159,550	Not Awarded
MPCBPAA	Captain Sinclairs Stormwater BMPs	Jul. 2023	\$10,000	Not Awarded
FY 2024 Awarded Total (July 2023 – June 2024)			\$17,668,173 (18 awards)	
FY 2024 Requested Total (July 2023 – June 2024)			\$105,714,809 (69 proposals submitted)	
FY 2024 Funding Request Remaining Award Potential Total			\$24,373,451 (16 proposals awaiting award decision)	
<i>Status of Pending Applications Submitted during FY2023</i>				
Service Center	Project Title and Description	Date Applied	Funding Requested	Status
Haz. Mitigation	FEMA HMGP – All Hazards Mitigation Plan Update	Jun. 2023	\$148,143	Submitted
FY 2023 Awarded Total (July 2022 – June 2023)			\$6,517,152 (24 awards)	
FY 2023 Funding Request Remaining Award Potential Total			\$148,143 (1 proposal awaiting award decision)	

Opportunities Identified to Implement Commission Priorities
Proposals Status for Grant Applications Submitted
FY2024

Service Center	Project Title and Description	Date Applied	Funding Requested	Status
FY 2023 & FY 2024 Cumulative Funding Request Remaining Award Potential Total			\$24,521,594	(17 proposals awaiting award decision)

ACRONYMS

ACH	Automated Clearing House	OLGA	Online Grant Administration
AFID	Agricultural and Forestry Industries Development	PAA	Public Access Authority
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RFQ	Request for Qualifications
CBPA	Chesapeake Bay Preservation Area	RLF	Revolving Loan Fund
CDBG	Community Development Block Grant	RTP	Rural Transportation Planning
CEDS	Comprehensive Economic Development Strategy	SERCAP	Southeast Rural Community Assistance Project
CIP	Capital Improvement Plan	SHSG	State Homeland Security Grant
COI	Conflict of Interest	SWCD	Soil and Water Conservation District
CZMP	Coastal Zone Management Program	SWM	Storm Water Management
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DCR	Department of Conservation & Recreation	THIRA	Threat & Hazard Identification & Risk Assessment
DGIF	Department of Game and Inland Fisheries	TMDL	Total Maximum Daily Loads
DHR	Department of Historic Resources	USACE	U.S. Army Corps of Engineers
DHCD	Department of Housing and Community Development	USDA	U.S. Department of Agriculture
DMME	Department of Mines Minerals and Energy	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VACORP	Virginia Association of Counties Risk Pool
DRPT	Department of Rail and Public Transportation	VAPA	Virginia Planning Association
EDA	Economic Development Administration	VAPDC	Virginia Association of Planning District Commissions
EDO	Economic Development Organization	VASG	Virginia Sea Grant
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCRMP	Virginia Coastal Resilience Master Plan
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VDEM	Virginia Department of Emergency Management
GIS	Geographic Information System	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VEE	Virginia Environmental Endowment
LPT	Local Planning Team	VIMS	Virginia Institute of Marine Science
LSIP	Living Shoreline Incentive Program	VLCF	Virginia Land Conservation Fund
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resource Commission
MPA	Middle Peninsula Alliance	VOAD	Volunteer Organization Active in Disasters
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VSMP	Virginia Stormwater Management Program
NIMS	National Incident Management System	VTA	Virginia Tourism Association
NFWF	National Fish and Wildlife Foundation	VTC	Virginia Tourism Corporation
NOAA	National Oceanic and Atmospheric Administration	VWP	Virginia Water Protection
NPS	National Park Services	VWWR	Virginia Water Withdrawal Reporting
OCVA	Oyster Company of Virginia	WIP	Watershed Implementation Plan
OIPI	VA Office of Intermodal Planning and Investment	WQIF	Water Quality Improvement Fund

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MPPDC General Assembly Session



June 26, 2024

Kyle Shreve

Background/Successes

Advocacy Contract Est. 2018

- ✓ HB 1734 Living shorelines; loans for creation.
- ✓ HB 526 Living shorelines; tax exemption from local property taxes.
- ✓ **HB 1091 Virginia Resources Authority; dredging projects.**
- ✓ HB 1092 Dredging projects; tax increment, financing.
- ✓ HB 1095 Chesapeake Bay public water access authorities; regional dredging.
- ✓ HB 1096 Dredged material siting; fast-track permitting program.
- ✓ HB 2783 Living shorelines; loans to businesses.
- ✓ HB 1375 Living shorelines; resiliency.
- ✓ **HB 947 Virginia Resources Authority; short-term loans**
- ✓ HB 769 Onsite sewage system pump-out oversight; certain localities.
- ✓ HB 1675 Solar energy facilities; definitions, siting agreement with host locality.
- ✓ HB 1664 Blue Catfish Processing Grant Program
- ✓ HB 2393 Coastal Resiliency University Research Collaborative
- ✓ **HB 1058 Single Duck Blind License for Public Access Authority**
- ✓ **HB 1135 Blue Catfish Processing Marketing Workgroup**

2024 Legislative Priorities

- HB 1196 Waterway Maintenance Fund
 - Technical clarification so \$ can be used for upland containment so it can be beneficially used for restoration
 - Died in Subcommittee
 - Language WAS included in the biennium budget which allows for upland containment

2024 GA Legislative Priorities

- HB 1058 Duck Blinds
 - Clarifies that the PAA application for a singular duck blind license still falls under all other rules and laws regarding duck blind permitting.
 - Details to be worked out with DWR re. fee through MOU.
 - Lewie met with DWR Director Ryan Brown

2024 GA Legislative Priorities

- HB 636-SB 567 (Sullivan & Deeds)
- Utility Scale Solar Siting
 - Would have established a procedure to obtain approval for a certificate from the SCC for solar facilities
 - Removes local land use decision-making
- SB 697 (Van Valkenberg)
 - Would have prevented a locality from rejecting a project based on size, density, or total land area until 4% of total land area under panel

2024-2026 Biennium Budget

- Waterway Fund:
 - \$4M (1) \$4M (2)
- Municipal Dredge Program:
 - \$7.5M (1)
- PDCs:
 - \$25M
- Blue Catfish:
 - \$250k (1) \$250k (2)
- Chief Resilience Officer:
 - \$500K (1) \$500k (2)
- Forest Sustainability Fund
 - \$2.5M (1)

What's next?

- 2024 National Election
- State Senators nominated for US House of Representatives
- 2025 General Assembly Session
 - Living Shoreline Funding and Programmatic Changes
 - Updates to Blue Catfish Fund
 - More funding for dredge projects
 - Solar siting

Questions!

Kyle Shreve

Senior Director of Government Affairs

D: 804-228-4507

C: 814-573-3775

APPLICATION INSTRUCTIONS

Complete the application form and attach all requested information. When the requested information is contained in an attached document, cite the document and page number where the information can be found (Example: See page 14 of the Preliminary Engineering Report).

Please send two copies of the completed application (including all attachments) to:
 Virginia Resources Authority ("VRA")
 1111 East Main Street, Suite 1920
 Richmond, Virginia 23219

Alternatively, an electronic version of the application may be transmitted via email to VRA at loanrequireddocs@virginiaresources.org.

Program Summary:

- Small loan financing (loans of \$250,000 to \$750,000) that would otherwise be inefficient to finance through existing VRA programs that obtain financing through the public debt markets
- Fixed-rate loans with terms greater than 20 years
- Short-term financing in the form of bond anticipation notes (BANs), grant anticipation notes (GANs), revolving credit facilities (up to \$500,000), or other interim funding prior to takeout via a grant or long-term financing

Eligible Borrowers:

- Virginia local governments, as defined in the Virginia Resources Authority Act, Chapter 21 of Title 62.1 of the Code of Virginia, as amended.

Authorized Project Areas:

<i>Water</i>	<i>Solid Waste</i>
<i>Wastewater</i>	<i>Airports</i>
<i>Public Safety</i>	<i>Brownfield Remediation</i>
<i>Transportation</i>	<i>Housing (local government supported)</i>
<i>Flood Prevention / Dam Safety</i>	<i>Land Conservation / Preservation</i>
<i>Parks & Recreation</i>	<i>Broadband</i>
<i>Energy</i>	<i>Local Government Buildings</i>
<i>Site Acquisition / Development</i>	<i>Administrative & Operations Systems</i>

Interest Rates, Loan Terms and Prepayment

- Fixed interest rate at the prevailing market rates based on comparable cost of funds available to VRA in the public debt markets; revolving credit facility interest rate is set to the greater of 2% or the one-year U.S. Treasury rate
- Loan terms up to 30 years but not to exceed the estimated useful life of the financed asset; revolving credit facilities subject to annual renewal
- After the first closing anniversary, prepayable anytime without penalty

Loan Security

- General obligation, lease revenue, system revenue, special fund pledge or other security acceptable to VRA
- Loan security is subject to VRA credit approval and based on existing underwriting criteria adopted by VRA's Board of Directors

Costs of Issuance

- VRA lender's counsel
- May include local bond counsel and local financial advisor (if applicable)
- Loan-funded local costs of issuance limited to 5% of loan principal amount

SECTION I - APPLICANT INFORMATION

Borrower Information

Legal Name of Applicant _____

Tax ID# _____

Mailing Address _____

Borrower Contacts

	Contact 1	Contact 2	Contact 3
Name			
Title			
Phone Number			
Email			

Consultant Information

	Engineer	Bond Counsel*	Financial Advisor
Firm Name			
Phone Number			
Email			

*local bond counsel should be a nationally recognized firm that serves or has served as bond counsel on debt transactions for governmental entities

SECTION II - REQUESTED PROCEEDS

Purpose

Use of funds New Money Refunding Revolving Facility

Amount Requested

Project/Escrow Fund \$ _____

Local Costs of Issuance \$ _____

Total Requested Proceeds \$ _____

Additional Requested Terms

Desired Loan Term _____ Years

Capitalized Interest No Yes

If Yes, until what date _____

Will any of the requested proceeds be used to reimburse expenses?

No Yes (Attach Details)

SECTION III - PROJECT INFORMATION

Please Attach the Following

	Enclosed	Not Enclosed
Description of Project	<input type="checkbox"/>	<input type="checkbox"/>
PER or Feasibility Study	<input type="checkbox"/>	<input type="checkbox"/>
Project Budget	<input type="checkbox"/>	<input type="checkbox"/>
Expected Draw Schedule	<input type="checkbox"/>	<input type="checkbox"/>

Other Sources of Funds

Source	Amount	Application Submitted	Application Approved

Regulatory Approvals

	Date Submitted/Completed	Date Approved/Anticipated
Preliminary Engineering Report		
Final Plans and Specifications		
Environmental Assessment		

Governing Body Approvals

	Anticipated Date
Adoption of resolution or ordinance approving financing	
Adoption of reimbursement resolution (if applicable)	
Support agreement/moral obligation (if applicable)	

Permits

Permit Needed	Date Applied	Date Approved/Anticipated

Bidding Process

	Start Date	End Date
Advertise Bids		
Receive/Open Bids		
Award Bids		
Construction Timeline		

SECTION IV - REQUESTED SECURITY

Select the sources of funds to be pledged for the loan payment. More than one source can be pledged. Please see Section VII - Required Attachments for the selected security.

- General Obligation
- Lease of property/facility/equipment to be financed
- Revenues
 - Water
 - Wastewater
 - Solid Waste
 - Other System (please specify) _____
 - Special Assessment
 - Other Sources (please specify) _____
- Support agreement/moral obligation from other government entity

SECTION V - TAX STATUS

If you answer Yes to any question, please attach the necessary document(s) or additional details. See Section VII - Required Attachments for additional information to complete the application.

Is all or any part of the project managed or operated or to be managed or operated by a nongovernmental* person?

- No Yes (Attach details)

Is all or any part of the project leased to or to be leased to any nongovernmental person?

- No Yes (Attach details)

Is all or any part of the project owned by or to be owned by any nongovernmental person?

- No Yes (Attach details)

Will any of the cost of the project be treated as depreciable by a nongovernmental person?

- No Yes (Attach details)

Will any part of the project or the service provided by the project NOT be available for general use, that is, use by natural persons not engaged in a trade or business, (for example, use by homeowners or commuters) on the same basis** as any use by nongovernmental persons engaged in a trade or business***?

- No Yes (Attach details)

Will any of the project or the service provided be used under an arrangement that conveys priority rights or other preferential benefits to any nongovernmental person?

- No Yes (Attach details)

Will any arrangement providing for payment for the use of the project or service be other than on the basis of rates that are generally applicable and uniformly applied?

- No Yes (Attach details)

*"nongovernmental person" means any person, firm or entity (including a non-profit organization) that is not a state or local governmental unit (or any instrumentality thereof). For this purpose, the federal government is a nongovernmental person.

**In general, use under an arrangement that conveys priority rights or other preferential benefits is not use on the same basis as the general public. Arrangements providing for use that is available to the general public at no charge or on the basis of rates that are generally applicable and uniformly applied do not convey priority rights or other preferential benefits. For this purpose, rates may be treated as generally applicable and uniformly applied even if different rates apply to different classes of users, such as volume purchasers, if the differences in rates are customary and reasonable.

*Any activity carried on by a nongovernmental person other than a natural person is treated as a "trade or business"

SECTION V - TAX STATUS (CONTINUED)

If you answer Yes to any question, please attach the necessary document(s) or additional details. See Section VII - Required Attachments for additional information to complete the application.

Will any part of the project or the service provided be used by a nongovernmental person pursuant to (i) a sale at wholesale arrangement or (ii) a "take" or "put" or "take or pay" or "put or pay" contract?

No Yes (Attach details)

Is there any other arrangement not described above that will convey to a nongovernmental person any special legal entitlements for beneficial use of the proceeds of the financing or the project or service provided?

No Yes (Attach details)

Will any of the proceeds of the anticipated financing be lent to any person or entity other than the applicant?

No Yes (Attach details)

Will the anticipated financing fund working capital expenses?

No Yes (Attach details)

Will the anticipated financing involve prepayments (ex: prepayment of utility or construction expenses)?

No Yes (Attach details)

Will the applicant's obligation to pay of any part of the loan be guaranteed in whole or in part, directly or indirectly, by the federal government or any other nongovernmental person?

No Yes (Attach details)

Does the applicant intend to enter into a hedge with respect to the financing?

No Yes (Attach details)

If the applicant is applying for a refunding, are there any unspent proceeds of the bonds to be refunded?

No Yes (Attach details)

If this is a new money financing, does the applicant not expect to spend all of the proceeds of the financing (including investment earnings) within three years after the closing date?

No Yes (Attach details)

If this is a new money financing, has the applicant not incurred or not expect to incur within 6 months after the closing date a substantial binding obligation to expend at least 5% of the proceeds on the project?

No Yes (Attach details)

If this is a new money financing, does the applicant not reasonably expect to proceed with due diligence to complete the project?

No Yes (Attach details)

Will the applicant be reimbursed for any part of the cost of the project through a grant or similar arrangement by the federal government, the Commonwealth of Virginia (or any of its agencies or instrumentalities) or any other person, firm, or entity?

No Yes (Attach details)

Unless listed in the Project Budget (Section III), does the applicant expect to have on the closing date or any time thereafter any funds that are restricted, segregated, legally required or otherwise intended to be used, directly or indirectly, for the payment of the costs of the project or the applicant's costs of issuance?

No Yes (Attach details)

Excluding annual debt service on the requested proceeds does the applicant expect that there will be any moneys, securities, obligations, or other replacement proceeds that will be accumulated or held or pledged as security by the applicant or any other beneficiary of the financing as security for or the direct or indirect source of the payment of such debt service?

No Yes (Attach details)

SECTION VI - FINANCIAL INFORMATION

Please answer each question below. If you answer Yes to any question, please attach document or additional details. See Section VII - Required Attachments for additional information to complete the application.

Is the applicant rated by Moody's, S&P, or Fitch?

- No Yes (Attach details)

Does the Applicant have a financial policy in place?

- No Yes (Attach details)

Does the Applicant have a multi-year capital improvement plan?

- No Yes (Attach details)

Does the Applicant perform long-term financial planning and/or revenue and expense forecasting beyond budget year and CIP?

- No Yes (Attach details)

Has the Applicant created any plans or policies for resiliency or emergency preparedness?

- No Yes (Attach details)

Is there an existing Master Indenture by which the Applicant issues debt?

- No Yes (Attach details)

Are there any service agreements, inter-local agreements, memoranda of understanding, or similar agreements that may affect the anticipated financing?

- No Yes (Attach details)

Since the date of your latest financial statements, have you issued or authorized any new long-term debt?

- No Yes (Attach details)

Are there any incidents that have occurred since the date of your last financial statements that would significantly affect your revenues or overall financial condition?

- No Yes (Attach details)

Have there been any abnormal budget amendments over the last five years?

- No Yes (Attach details)

Have there been any official statements (bond offering prospectuses) issued in the last 5 years?

- No Yes (Attach details)

Is there any pending or potential litigation by or against the Applicant?

- No Yes (Attach details)

Have there been any FOIA requests related to the project?

- No Yes (Attach details)

Has there been any public opposition to the project?

- No Yes (Attach details)

Are there any other known future material liabilities?

- No Yes (Attach details)

SECTION VII - REQUIRED ATTACHMENTS

Please attach the following documents or details. The application is considered incomplete absent the necessary attachments.

	Enclosed	Not Enclosed	N/A
Attachments For All Projects			
Description of the proposed project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PER or feasibility study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anticipated draw schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorizing resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reimbursement resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audited financial statements for last five years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Latest interim (unaudited) financial statements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Current year operating budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of ten largest employers in Applicant's jurisdiction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of ten largest taxpayers in Applicant's jurisdiction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax Status Attachments from Section V	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Information Attachments from Section VI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments By Project Type			
Water/wastewater system attachments from Section VIII	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Solid waste system attachments from Section IX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Government building or public safety facility attachments from Section X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments For Refundings			
Description of refunded proceeds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information on unspent proceeds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Details on previous advanced refundings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments For General Obligation Pledge			
Description of all outstanding debt supported by the General Fund, if not in audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION VII - REQUIRED ATTACHMENTS (CONTINUED)

Please attach the following documents or details. The application is considered incomplete absent the necessary attachments.

	Enclosed	Not Enclosed	N/A
Attachments For Lease Pledge			
Description of all outstanding debt supported by the General Fund, if not in audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of deed/title of collateral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of current use of property/collateral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of existing or anticipated encumbrances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental questionnaire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Most recent assessed value, insured value, or appraisal of property/facility/equipment to be financed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Survey and site plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title insurance policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attachments For Revenue Pledge			
Description of all outstanding debt supported by the revenue source, if not specified in audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amortization schedule of all debt supported by the revenue source, if not specified in audit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Five-year forecast for system or property producing revenue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional bonds test, if required by Master Indenture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Description of the system with an overview of the facilities, age, treatment capacity, number of customers, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attach a copy of the current rate schedule. Include the date the rates were adopted. Please indicate any charges that are not reflected in the rate schedule (i.e., hook-up fees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
History of rate increases (at least previous five years)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of system's ten largest customers/users	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total number of connections/customers for each of the last five years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amount of water flow, wastewater flow, landfill tonnage, and/or other revenue source for each of the last five years (annual, monthly, or daily)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liability insurance policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION VIII - WATER/WASTEWATER SYSTEM

If the proposed project involves a water and/or wastewater system, please answer each question below; otherwise, skip this section. If you answer Yes to any question, please attach the necessary document(s) or additional details. See Section VII - Required Attachments for additional information to complete the application.

Are there any users of the system which do not pay in accordance with published rates?

- No Yes (Attach details)

Are there written agreements with any user(s) of the system?

- No Yes (Attach details)

Will a rate increase be needed to support debt service for this project?

- No Yes (Attach details)

Have there been operating transfers to or from the Enterprise Fund over the past five years?

- No Yes (Attach details)

Are there any subsidy agreements?

- No Yes (Attach details)

Will the operation and maintenance from the proposed project cause any changes to operating expenses?

- No Yes (Attach details)

Are any regulatory approvals still needed for the project to proceed?

- No Yes (Attach details)

Does the Applicant still need to obtain a Certificate to Construct?

- No Yes (Attach details)

Does the applicant need to acquire any property or easements to complete the project?

- No Yes (Attach details)

Does the Applicant have legal rights to the water source necessary for the project for the life of the anticipated financing?

- No Yes (Attach details) N/A

If a new water sources is necessary for the project, has an engineer certified that the water sources is of sufficient quality and quantity?

- No Yes (Attach details) N/A

SECTION IX - SOLID WASTE SYSTEM

If the proposed project involves a solid waste system, please answer each question below; otherwise, skip this section. If you answer Yes to any question, please attach the necessary document(s) or additional details. See Section VII - Required Attachments for additional information to complete the application.

Facility (existing or to be built)

Facility Name _____

Owner _____

Address _____

Estimated useful life _____

Estimated closure cost _____

Planned end date of site _____

Name and location of competing landfill _____

Operational & Legal

Are there any local ordinances that require or prohibit use of this facility by waste disposers?

- No Yes (Attach details)

Are there, or will there be, service agreements in place with respect to this project?

- No Yes (Attach details)

Have there been any material citizen or neighbor complaints/lawsuits with regard to the facility's operations?

- No Yes (Attach details)

Have there been any material complaints, notices of violation or non-compliance actions, lawsuits or threats of action or lawsuit by a government agency, board, or office?

- No Yes (Attach details)

Are there any conditions and/or restrictions on the use of the Facility imposed by contracts, recorded covenants and restrictions, court decisions, zoning proffers, special exception or conditional use permits, which may materially affect the financial feasibility of the facility or the system?

- No Yes (Attach details)

Have plans or proposals for a new system, or expansion to an existing system, failed to meet regulations of any governing agency, board, or office?

- No Yes (Attach details)

Does, or will, the use of the facility result in any discharge of leachate or runoff, treated or untreated, into any waterbody or watercourse or into groundwater?

- No Yes (Attach details)

Does, or will, the use of the facility affect ambient air quality?

- No Yes (Attach details)

Are there user agreements with any local haulers?

- No Yes (Attach details)

SECTION X - GOVERNMENT BUILDING/PUBLIC SAFETY

If the proposed project involves a government building or a public safety facility/equipment, please answer each question below; otherwise, skip this section. If you answer Yes to any question, please attach the necessary document(s) or additional details. See Section VII - Required Attachments for additional information to complete the application.

Facility (existing or to be built)

Facility Name _____

Address _____

Occupant(s)/Tenant(s) _____

Please Attach the Following

	Enclosed	Not Enclosed
Description of public safety facilities	<input type="checkbox"/>	<input type="checkbox"/>
Details of expected changes in expense	<input type="checkbox"/>	<input type="checkbox"/>
Regional jail agreement (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
History of per diem rates	<input type="checkbox"/>	<input type="checkbox"/>

Operational & Legal

If the project to be financed is a volunteer fire/rescue facility, does the volunteer organization have a Section 501(c)(3) certification from the Internal Revenue Service?

- No Yes (Attach details)

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