



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

COMMISSIONERS

Essex County

*Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. MaGruder*

Town of Tappahannock

*Hon. Roy M. Gladding
Mr. James W. Sydnor*

Gloucester County

*Hon. Ashley C. Chriscoe
Mr. J. Brent Fedors
Dr. William G. Reay
Hon. Michael R. Winebarger*

King and Queen County

*Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)*

King William County

*Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara
Mr. Sanford Wanner*

Town of West Point

Hon. Paul T. Kelley

Mathews County

*Hon. O. J. Cole, Jr.
(Vice Chairman)
Mr. Thornton Hill
Hon. Jack White*

Middlesex County

*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.*

Town of Urbanna

Hon. Steve Hollberg

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: September 21, 2016

RE: September Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, September 28, 2016 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the September meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on September 28th!

This Page Left Intentionally Blank

***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, September 28, 2016

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of July Minutes
- III. Approval of July and August Financial Reports
- IV. Executive Director's Report on Staff Activities for the Months of August and September
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Presentation of the draft Working Waterfronts State Master Plan – (Recommendations changes- full plan release delayed)
- VII. VDOT- SmartScale Resolutions: Corridor of State Wide Significance Transportation Projects.
- VIII. FY16 Year in Review – Accomplishments, Concerns, To be Continued Items
- IX. MPPDC 2020 Visioning for the Future
- X. Other Business
 - a. New Broadband Funding
- XI. Adjournment

This Page Left Intentionally Blank

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

July 27, 2016

Saluda Professional Center

Saluda VA

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, July 27, 2016, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: John Clickener

Gloucester County: Brent Fedors

King and Queen County: Tom Swartzwelder

King William County: Dr. Ken Griffin, Travis Moskalski, Eugene Rivara

Mathews County: O.J. Cole, Jr., Jack White

Middlesex County: Trudy Feigum

Commissioners Absent

Gloucester County: Ashley Chriscoe, Michael Winebarger, Willy Reay,

King and Queen County: Sherrin Alsop, R.F. Bailey,

King William County: , David Hansen

Mathews County: Thornton "Tim" Hill

Middlesex County: Wayne Jessie, Sr., Jack Miller

Town of Tappahannock: Monte "Roy" Gladding, James Sydnor

Town of Urbanna: Steve Hollberg

Town of West Point: Paul T. Kelley

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Beth Johnson, MPPDC Finance Director

Keith Hodges, Delegate

Linda LaSut, VDOT

Citizens of the region

II. Approval of June Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the June Minutes. There were no corrections or changes to the June Minutes.

Chairman Swartzwelder requested a motion to approve the June Minutes as distributed. Jack White moved that the June Minutes be approved as distributed.

Trudy Feigum seconded the motion; motion carried.

III. Approval of June Financial Report

Chairman Swatzwelder asked whether there were any questions regarding the June financial report before being approved subject to audit. There were no questions. Chairman Swatzwelder requested a motion to approve the June financial report subject to audit. Eugene Rivara moved to approve the June financial report subject to audit. Jack White seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of July

Chairman Swatzwelder requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director to review the Executive Director's Report on Staff Activities for the month of July. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed Commissioners' attention to several items showing the types of assistance requests that PDC staff respond to on a daily basis:

- Consulted with Wynn Davis, Essex County Environmental Compliance-Department of Building and Zoning, concerning a storm water issue mentioned by John Magruder, Essex County Board of Supervisor. Discussed the history behind the citizen's concern, development of the project site, and the development pattern of the area. Mr. Davis will assemble development plans for the subdivision for review and PDC staff will consult with the Coastal Policy Law Center on options.
- Contacted the Virginia Department of Housing and Community Development and the Virginia Department of Conservation and Recreation staff responsible for implementing the State Wide Building Code and Flood Plain Management Program across the Commonwealth to discuss connections to the FEMA required All Hazard Mitigation Plan. Several questions were posed by PDC Commission members at the June Commission meeting. The responses follow:
 - ✓ **The first question:** If a locality adopts the FEMA approved Middle Peninsula All Hazard Mitigation Plan, will or can or are there plans in place by FEMA to use the contents of the Middle Peninsula plan to increase the cost of flood insurance to the citizens of the Middle Peninsula?

ANSWER (DCR Charley Banks): Regarding NFIP rating, the simplest explanation is found in Answers to Questions about the NFIP (see attached, #32). Let me know if they are concerned about any specific Plan info so I can address those individually. To my knowledge, FEMA has no plans to include Plan or HAZUS run info for

NFIP rates. With 22,000+ participating communities across 50 states and the territories, it would be logistically impossible to set rates based on specific local conditions (other than those reflected on our FIRMs).

- ✓ **Second Question:** The All Hazard Mitigation Plan uses the HAZUS model to run disaster scenarios. The local emergency managers chose to use the best case- worst case scenario for sea level rise. A PDC Commissioner wants to know if FEMA will or has plans to use a worst case HAZUS scenario model run to change FEMA flood insurance rates.

ANSWER (DCR Charley Banks): Regarding NFIP rating, the simplest explanation is found in Answers to Questions about the NFIP (see attached, #32). Let me know if they are concerned about any specific Plan info so I can address those individually. To my knowledge, FEMA has no plans to include Plan or HAZUS run info for NFIP rates. With 22,000+ participating communities across 50 states and the territories, it would be logistically impossible to set rates based on specific local conditions (other than those reflected on our FIRMs).

✓

Third Question

- a) For the localities that **participate in the CRS** program, can or will the contents of the All Hazard Mitigation Plan be used to force changes to the local building codes. Is there any connection between Plan contents and building codes? Is there any connection between All Hazard Mitigation Plan contents and building codes that will result in changes to the building code because of the Plan contents?
- b) For the localities that **DO NOT participate in the CRS** program can or will the contents of the All Hazard Mitigation Plan be used to force changes to the local building codes. Is there any connection between Plan contents and building codes? Is there any connection between All Hazard Mitigation Plan contents and building codes that will result in changes to the building code because of the Plan contents?

ANSWER (DHCD Vernon Hodge): I am not aware of any changes to the state building code over the years, or in the current code change cycle we are undertaking, that were triggered by local government hazard mitigation plans. I assume that reason for that is that hazard mitigation plans do not require new buildings to be constructed differently or existing buildings to be changed from how they were

initially constructed. The question has also been forwarded to the DHCD Division Deputy Director.

- Received application from Gloucester County homeowner for funding from LSIP pilot program to finance a living shoreline installation on York River. Application was approved for 50% grant/50% loan at 0% interest.
- Attended the VDOT Title VI Program workshop in Charlottesville June 29th. Consulted with Tracie Stewart and Valerie Talley of VDOT regarding requirements for the Local Title VI Implementation Plan. Researched model Title VI Implementation Plans to assist localities with drafting local implementation Plans.
- Called for a meeting of the Tidewater RC&D Board of Directors to transition the current Board of Directors and replace with the new MPEDRO Board of Directors. MPPDC has applied for a Building Better Communities grant from the Virginia Department of Housing and Community Development. MPPDC staff anticipate approval of this project which would help pay for staffing for the MPEDRO.

VI. Public Comment

Chairman Swartzwelder opened the meeting for public comment.

- (1) Jackie Hart distributed a handout to the Commissioners and spoke about changes in farming practices.

VII. Presentation on the draft Working Waterfronts State Master Plan by Lewie Lawrence

Executive Director Lewis Lawrence directed Commissioners' attention to a handout detailing the work that has been done by the Commission to study and protect Virginia's working waterfronts. Mr. Lawrence informed the Commission that MPPDC staff had been at the forefront of the Commonwealth's efforts to protect, restore and enhance working waterfronts since 2007. This draft plan is the result of 5 years of collaboration by the Middle Peninsula PDC, the Northern Neck PDC, the Hampton Roads PDC, the Accomack-Northampton PDC, and the Virginia Coastal Zone Management Program culminating in a Statewide Working Waterfront Plan to be presented to the General Assembly for action.

The plan includes chapters for each of the 4 PDC regions that include their regional definition of a working waterfront, an inventory of working waterfronts in each region, specific concerns of the region, a study of working waterfronts that are especially threatened or that have recently closed, and specific regional recommendations. The plan concludes with specific recommendations for action by

the Federal, state and local governments, as well as regional and private sector action to protect, restore and enhance the Commonwealth's working waterfronts.

Next Actions: Each PDC will present the plan to their Commissions – a copy of the draft plan will be provided to MPPDC Commissioners in the next week or so for action at the September Commission meeting, the 2nd Virginia Working Waterfront Conference will be held in Williamsburg, VA on December 2, 2016. Invitees will include decision makers, state/local government staff, representatives of the seafood industry and the general public. The aim is to seek legislation during the next General Assembly Session.

A copy of the PowerPoint presentation is attached to these minutes and available on the MPPDC website.

VIII. FY16 Year in Review

This agenda item was tabled until the September meeting at the request of the Chairman.

IX. MPPDC 2020 Visioning for the Future

This agenda item was tabled until the September meeting at the request of the Chairman.

X. Adoption of the FY17 MPPDC Indirect Cost Allocation Plan

MPPDC Finance Director, Beth Johnson presented the FY17 MPPDC Indirect Cost Allocation Plan. This plan is adopted each year to allow the Commission to seek reimbursement for overhead and administrative costs from funders. The adopted plan shows funders how they are charged equitably for these costs. For FY17 MPPDC staff estimate that there will be \$167,557 in indirect costs and a base of \$336,988. The FY17 Indirect rate will be 49.72% and the planned fringe rate 32.08%. Once the FY16 audit is completed, the Plan will be submitted to the MPPDC's cognizant federal agency, NOAA, for approval. Ken Griffin moved for the Commission to adopt the MPPDC FY17 Indirect Cost Allocation Plan as presented, Brent Fedors seconded. Motion carried.

XI. Other Business

VAPDC Conference

Lewis Lawrence reported that the VAPDC Summer Conference was underway in Williamsburg. Today he attended a session on GoVirginia. The PDC's were singled out by the General Assembly to have representation on the GoVirginia Regional Councils. Each PDC will have a seat at the table. Most PDC's are planning to nominate their Chair to represent them. There will be a need for private sector involvement as well so the Commissioners should begin to contemplate who can

best serve in that capacity for the region. The state is positing giving up 40% of income tax generated by new businesses formed through the GoVirginia initiative.

A report on the Commission on Local Government (COLG) Annexation Study was presented at the VAPDC Conference. COLG staff reported that the stakeholders concluded that elimination of the current moratorium on city annexation was not politically viable and would instead focus their attention on looking for ways that local governments can generate additional revenue.

Lewie met with Bob Gittler, Economic Development Administration. They discussed updating the Middle Peninsula CEDS and formation of a Middle Peninsula Economic Development District (EDD). EDD's are eligible to apply for EDA funding that can provide a steady stream of federal funding. Either the PDC or the MPEDRO could potentially apply for EDD status now that EDA has changed its Board makeup requirements.

Jack White also expressed concern over the updates to the International building code and how these proposed updates could matriculate into the Virginia Statewide Building code and disproportionately impact small rural coastal communities. Lewie Lawrence will discuss this issue with Congressman Rob Wittman's office for clarification by FEMA.

XII. Adjournment

Chairman Swartzwelder requested a motion to adjourn the meeting. Jack White so moved. John Clickener seconded; motion carried.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 08/22/2016
 Run Time: 10:57:46 am
 Page 1 of 1

Period Ending: 07/31/16

Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	3,975.00	43.56	3,748.79	226.21	94.31%	3,723.99	-24.80
30021	Mathews Comp Plan Upd	8,750.00	932.75	5,680.42	3,069.58	64.92%	4,747.67	-932.75
30022	Tappahannock Economic I	4,000.00	961.10	3,317.41	682.59	82.94%	2,356.30	-961.11
30109	Tidewater RC&D Staff Su	0.00	239.51	13,039.89	-13,039.89	0.00%	12,800.38	-239.51
30170	MPBDP FY12 Staff Sup	18,280.00	163.28	18,301.19	-21.19	100.12%	19,499.60	1,198.41
30212	FY17 Transportation Dem	84,807.00	13,237.11	13,237.11	71,569.89	15.61%	0.00	-13,237.11
30314	FY17 Rural Transporatio	72,500.00	3,297.06	3,297.06	69,202.94	4.55%	0.00	-3,297.06
30420	Onsite Loan Management	128,406.87	701.31	127,116.14	1,290.73	98.99%	167,126.71	40,010.57
30424	2016 Septic Pumpout	28,600.00	1,366.92	11,695.68	16,904.32	40.89%	10,328.76	-1,366.92
30502	Water Supply Planning	111,805.89	0.00	111,805.89	0.00	100.00%	196,099.42	84,293.53
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	8,907.28	128,992.46	1,017.54	99.22%	120,085.18	-8,907.28
31203	Emergency Planning 2016	154,500.00	10,557.16	70,986.68	83,513.32	45.95%	60,429.53	-10,557.15
31500	Living Shoreline Incentiv	0.00	0.00	0.00	0.00	0.00%	40.00	40.00
32010	PAA Staff Support	7,000.00	279.41	7,249.43	-249.43	103.56%	6,970.03	-279.40
32014	Public Access Master Pla	80,000.00	3,993.90	59,028.10	20,971.90	73.79%	55,034.20	-3,993.90
32015	FY17 PAA Staff Support	4,000.00	0.00	0.00	4,000.00	0.00%	0.00	0.00
32133	NFWF Living Shorelines I	222,267.00	0.00	185,538.97	36,728.03	83.48%	185,538.97	0.00
32135	Coastal TA FY16	60,000.00	3,938.08	52,847.38	7,152.62	88.08%	48,909.30	-3,938.08
32136	Mathews SLR Adapatati	54,687.00	4,172.76	37,823.14	16,863.86	69.16%	33,650.38	-4,172.76
32137	Mathews Ditch Map Data	60,524.00	5,203.67	31,479.48	29,044.52	52.01%	26,275.81	-5,203.67
32209	WWF State Plan	50,000.00	1,591.23	24,182.63	25,817.37	48.37%	22,591.40	-1,591.23
38017	FY17 Local Projects	0.00	5,737.54	5,737.54	-5,737.54	0.00%	61,164.33	55,426.79
Totals:		<u>1,302,360.51</u>	<u>65,323.63</u>	<u>933,353.14</u>	<u>369,007.37</u>	<u>71.67%</u>	<u>1,061,371.96</u>	<u>128,018.82</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 8/22/16
Run Time: 11:21:32 am
Page 1 of 1

Period Ending: 07/31/16
Format: 1 Board

Assets:

Cash in Bank	650,774.84
Receivables	312,609.86
Property & Equipment	7,931.14
Deferred Outflows	29,567.00

Total Assets:

\$1,000,882.84

Liabilities:

Accounts Payable	6,024.00
VRA Loan Payables	122,564.87
Payroll Withholdings	196.03
Accrued Leave	48,687.70
Deferred Inflows	31,258.00
Net Pension Liabilities	281,877.00
Cost Allocation Control	(3,947.92)

Total Liabilities:

\$486,659.68

Equity:

Local Initiatives/Information Resources	59,285.19
Economic Development	958.86
Transportation Programs	-16,534.17
Emergency Management Projects	-10,557.16
Onsite Repair & Pumpout	38,646.54
Housing	-24.55
Coastal Community & Environmental	-14,865.74
Public Access Auth Programs	-4,273.31
Mandates	33,242.14
Temporarily Restricted	178,083.69
General Fund Balance	250,261.67

Total Equity:

\$514,223.16

Total Liabilities and Equity

\$1,000,882.84

Balance:

\$0.00

Agencywide R&E by Category

Run Date: 08/22/2016
Run Time: 11:21:08 am
Page 1 of 1

Middle Peninsula Planning District Commission

Period Ending: 07/31/16
Format: 1 Agencywide R&E
With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Annual Dues	109,899.00	60,999.00	60,999.00	48,900.00	55.50%
Local Other Revenues	6,281.00	49,115.35	49,115.35	-42,834.35	781.97%
Local Other Organizations	34,000.00	0.00	0.00	34,000.00	0.00%
State Revenues	143,817.00	0.00	0.00	143,817.00	0.00%
Federal Revenues	467,618.00	0.00	0.00	467,618.00	0.00%
Miscellaneous Income	9,800.00	226.15	226.15	9,573.85	2.31%
RevolvingLoan Program Income	9,000.00	40,860.93	40,860.93	-31,860.93	454.01%
Revenues	780,415.00	151,201.43	151,201.43	629,213.57	19.37%
Expenses					
Personnel	417,254.00	42,685.77	42,685.77	374,568.23	10.23%
Facilities	30,887.00	2,364.26	2,364.26	28,522.74	7.65%
Communications	4,400.00	363.66	363.66	4,036.34	8.27%
Equipment & Supplies	3,250.00	314.31	314.31	2,935.69	9.67%
Travel	8,202.00	1,301.86	1,301.86	6,900.14	15.87%
Professional Development	17,580.00	2,008.42	2,008.42	15,571.58	11.42%
Contractual	181,700.00	5,749.90	5,749.90	175,950.10	3.16%
Miscellaneous	63,928.00	10,535.47	10,535.47	53,392.53	16.48%
Expenses	727,201.00	65,323.65	65,323.65	661,877.35	8.98%
Agency Balance	53,214.00	85,877.78	85,877.78		

This Page Left Intentionally Blank

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 09/07/2016
 Run Time: 8:32:01 am
 Page 1 of 1

Period Ending: 08/31/16

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	3,975.00	103.56	3,852.35	122.65	96.91%	3,757.20	-95.15
30021	Mathews Comp Plan Upd	8,750.00	731.01	6,411.43	2,338.57	73.27%	4,747.67	-1,663.76
30022	Tappahannock Economic I	4,000.00	506.06	3,823.47	176.53	95.59%	2,356.30	-1,467.17
30109	Tidewater RC&D Staff Su	12,800.38	150.23	13,190.12	-389.74	103.04%	12,800.38	-389.74
30170	MPBDP Staff Support	18,280.00	207.85	18,509.04	-229.04	101.25%	19,648.61	1,139.57
30212	FY17 Transportation Dem	84,807.00	5,735.36	18,972.47	65,834.53	22.37%	0.00	-18,972.47
30314	FY17 Rural Transporatio	72,500.00	4,354.57	7,651.63	64,848.37	10.55%	0.00	-7,651.63
30420	Onsite Loan Management	128,406.87	2,544.54	129,660.68	-1,253.81	100.98%	170,404.06	40,743.38
30424	2016 Septic Pumpout	28,600.00	2,729.51	14,425.19	14,174.81	50.44%	10,328.76	-4,096.43
30502	Water Supply Planning	111,805.89	1,855.38	113,661.27	-1,855.38	101.66%	153,950.00	40,288.73
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	1,074.22	130,066.68	-56.68	100.04%	120,085.18	-9,981.50
31203	Emergency Planning 2016	154,500.00	10,317.71	81,304.39	73,195.61	52.62%	60,429.53	-20,874.86
31500	Living Shoreline Incentiv	0.00	64.75	64.75	-64.75	0.00%	40.00	-24.75
32014	PA Master Plan - \$2500 I	77,500.00	8,585.15	67,613.25	9,886.75	87.24%	55,034.20	-12,579.05
32015	FY17 PAA Staff Support	4,000.00	279.93	559.34	3,440.66	13.98%	0.00	-559.34
32133	NFWF Living Shorelines I	222,267.00	0.00	185,538.97	36,728.03	83.48%	185,538.97	0.00
32135	Coastal TA FY16	60,000.00	5,015.61	57,562.99	2,437.01	95.94%	48,909.30	-8,653.69
32136	Mathews SLR Adapataati	54,687.00	2,738.95	40,562.09	14,124.91	74.17%	33,650.38	-6,911.71
32137	Mathews Ditch Map Data	60,524.00	3,364.04	34,843.52	25,680.48	57.57%	26,275.81	-8,567.71
32209	WWF State Plan	50,000.00	1,446.88	25,629.51	24,370.49	51.26%	22,591.40	-3,038.11
38017	FY17 Local Projects	136,057.00	6,101.93	11,839.47	124,217.53	8.70%	110,256.88	98,417.41
Totals:		<u>1,441,717.89</u>	<u>57,907.24</u>	<u>983,990.36</u>	<u>457,727.53</u>	<u>68.25%</u>	<u>1,064,804.63</u>	<u>80,814.27</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Period Ending: 08/31/16
Format: 1 Board

Run Date: 9/7/16
Run Time: 8:34:12 am
Page 1 of 1

Assets:

Cash in Bank	667,799.60
Receivables	290,111.97
Property & Equipment	7,931.14
Deferred Outflows	29,567.00

Total Assets:

\$995,409.71

Liabilities:

Accounts Payable	5,406.92
VRA Loan Payables	122,564.87
Payroll Withholdings	-452.41
Accrued Leave	48,687.70
Deferred Inflows	31,258.00
Net Pension Liabilities	281,877.00
Cost Allocation Control	(3,100.41)

Total Liabilities:

\$486,241.67

Equity:

Local Initiatives/Information Resources	101,038.74
Economic Development	749.79
Transportation Programs	-26,624.10
Emergency Management Projects	-20,874.87
Onsite Repair & Pumpout	36,649.84
Housing	-94.90
Coastal Community & Environmental	-27,195.97
Public Access Auth Programs	-13,138.39
Mandates	30,312.54
Temporarily Restricted	178,083.69
General Fund Balance	250,261.67

Total Equity:

\$509,168.04

Total Liabilities and Equity

\$995,409.71

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 09/07/2016

Run Time: 8:36:41 am

Page 1 of 1

Period Ending: 08/31/16
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Annual Dues	109,899.00	48,900.00	109,899.00	0.00	100.00%
Local Other Revenues	6,281.00	0.00	49,115.35	-42,834.35	781.97%
Local Other Organizations	34,000.00	0.00	0.00	34,000.00	0.00%
State Revenues	143,817.00	0.00	0.00	143,817.00	0.00%
Federal Revenues	467,618.00	0.00	0.00	467,618.00	0.00%
Miscellaneous Income	9,800.00	260.69	486.84	9,313.16	4.97%
RevolvingLoan Program Income	9,000.00	3,391.43	44,252.36	-35,252.36	491.69%
Revenues	780,415.00	52,552.12	203,753.55	576,661.45	26.11%
Expenses					
Personnel	417,254.00	43,915.27	86,601.04	330,652.96	20.75%
Facilities	30,887.00	2,605.02	4,969.28	25,917.72	16.09%
Communications	4,400.00	457.49	821.15	3,578.85	18.66%
Equipment & Supplies	3,250.00	377.46	691.77	2,558.23	21.29%
Travel	8,202.00	414.96	1,716.82	6,485.18	20.93%
Professional Development	17,580.00	4,233.39	6,241.81	11,338.19	35.51%
Contractual	181,700.00	3,539.52	9,289.42	172,410.58	5.11%
Miscellaneous	63,928.00	2,064.12	12,599.59	51,328.41	19.71%
Expenses	727,201.00	57,607.23	122,930.88	604,270.12	16.90%
Agency Balance	53,214.00	-5,055.11	80,822.67		

This Page Left Intentionally Blank

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

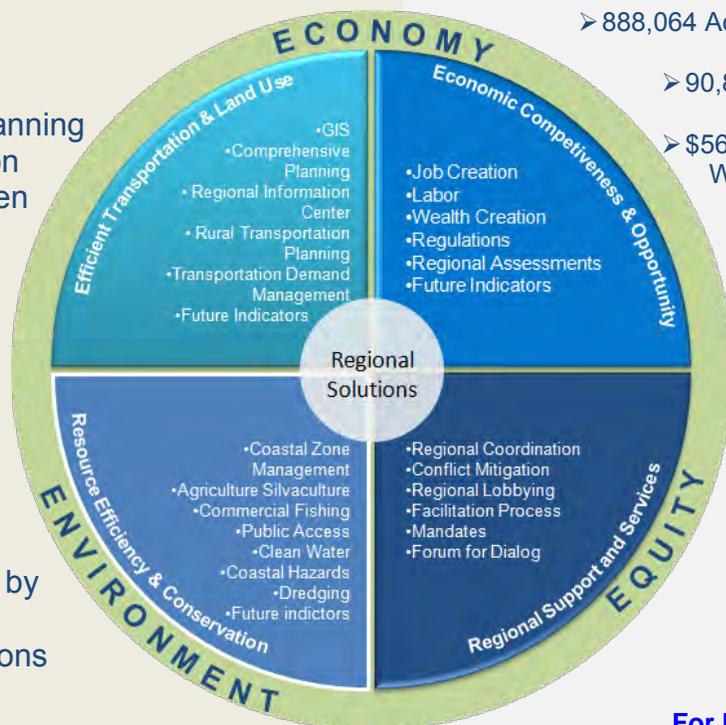
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 Saluda Professional Center
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311
 Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex		✓		✓				✓
Gloucester		✓	✓	✓				✓
King & Queen			✓	✓				✓
King William			✓	✓				✓
Mathews		✓	✓	✓		✓		✓
Middlesex		✓	✓	✓				✓
Town of Tappahannock		✓				✓		
Town of West Point								
Town of Urbanna								✓
Other	✓							

Report on Mandated Initiatives

Locality	Water Supply Plan Update Support Staff: Jackie Rickards Start Date: 8/2016 Completion Date: 12/2018		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 8/2016	
	Participating	Current Status	Participating	Current Status
Essex	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Gloucester	NA	NA	✓	Adopted
King & Queen	✓	Consulted w/DEQ RE: Needs	✓	Adopted
King William	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Mathews	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Middlesex	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Tappahannock	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of West Point	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Urbanna	✓	Consulted w/DEQ RE: Needs	✓	Adopted

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	CZM –FY16 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Funded
Environmental	CZM – MP Public Access Master Plan	\$40,000	Funded
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Funded
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Funded
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Not Funded
Environmental	DEQ – Septic Pumpout	\$28,600	Funded
Environmental	DEQ – NPS Septic Repair grants to homeowners	\$200,000	Funded
Environmental	CZM – ECO PAA Dragon Run	\$40,000	Funded
Environmental	CZM – Regulations	\$40,000	Not Funded
Environmental	CZM – Coastal Technical Assistance – FY17	\$30,000	Funded
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Economic Dev	NFWF – Economic Leverage of Blue & Green Assets in MP	\$33,000	Not Funded
Economic Dev	NFWF – Aquaculture Business Park and Oyster Hatchery	\$538,536	Not Funded
Environmental	DEQ – Capitalization – MP Living Shoreline Revolving Loan Program	\$250,000	Submitted
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$95,000	Submitted
Emergency Mgmt	VDEM – Homeland Security Satellite Radios	\$58,000	Submitted
Emergency Mgmt	VDEM – Homeland Security EOP Gap Analysis	\$85,000	Submitted
Economic Dev	VDHCD – BCC Grant – MPREDO Advisory Board and Staffing	\$76,980	Submitted
Economic Dev	EDA – VASG Care4CoastalVA	\$999,000(\$19,340)	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1500	Funded

MPPDC ACRONYMS

ACH	Automated Clearing House	NFWF	National Fish and Wildlife Foundation
AFG	Assistance to Firefighters Grants	NOAA	National Oceanic and Atmospheric Administration
AFID	Agricultural and Forestry Industries Development	NPS	National Park Services
AHMP	All Hazards Mitigation Plan	OCVA	Oyster Company of Virginia
BCC	Building Collaborative Communities Project	OLGA	On-line Grant Administration
BOS	Board of Supervisors	PAA	Public Access Authority
CBPA	Chesapeake Bay Preservation Area	RBEG	Rural Business Enterprise Grant
CBSF	Chesapeake Bay Stewardship Fund	RBOG	Rural Business Opportunity Grant
CDBG	Community Development Block Grant	RFP	Request for Proposal
CEDS	Comprehensive Economic Development Strategy	RLF	Revolving Loan Fund
CIP	Capital Improvement Plan	RTF	Rural Transportation Planning
COI	Conflict of Interest	SERCAP	Southeast Rural Community Assistance Project
CRS	Credit Rating System	SHSG	State Homeland Security Grant
CZMP	Coastal Zone Management Program	SWCD	Soil and Water Conservation District
DEQ	Department of Environmental Quality	SWRP	State Water Resource Plan
DGIF	Department of Game and Inland Fisheries	THIRA	Threat & Hazard Identification & Risk Assessment
DHR	Department of Historic Resources	TIF	Tax Increment Financing
DHCD	Department of Housing and Community Development	TMDL	Total Maximum Daily Loads
DMME	Department of Mines Minerals and Energy	USDA	U.S. Department of Agriculture
DOC	Department of Corrections	USFWS	U.S. Fish and Wildlife Service
DOE	Department of Energy	VAPA	Virginia Planning Association
DRPT	Department of Rail and Public Transportation	VAPDC	Virginia Association of Planning District Commissions
EDA	Economic Development Administration	VASG	Virginia Sea Grant
EDO	Economic Development Organization	VAZO	Virginia Association of Zoning Officials
EECBG	Energy Efficiency and Conservation Block Grant	VCP	Virginia Coastal Program
EOC	Emergency Operation Center	VCZMP	Virginia Coastal Zone Management Program
EPA	Environmental Protection Agency	VCWRLF	Virginia Clean Water Revolving Loan Fund
FEMA	Federal Emergency Management Agency	VDEM	Virginia Department of Emergency Management
Fracking	Hydraulic Fracturing	VDH	Virginia Department of Health
GIS	Geographic Information System	VDOT	Virginia Department of Transportation
HAM	Amateur Radio	VDMME	Virginia Department of Mines, Minerals, and Energy
HRPDC	Hampton Roads Planning District Commission	VEE	Virginia Environmental Endowment
LGA	Local Government Administrators	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
LPT	Local Planning Team	VHB	Vanasse Hangen Brustlin
LSIP	Living Shoreline Incentive Program	VIMS	Virginia Institute of Marine Science
MOU	Memorandum of Understanding	VMRC	Virginia Marine Resources Commission
MPBA	Middle Peninsula Broadband Authority	VOP	Virginia Outdoors Plan
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VRA	Virginia Resources Authority
MPRSC	Middle Peninsula Regional Security Center	VSMP	Virginia Stormwater Management Program
NHD	Natural Heritage Data	VTA	Virginia Transit Association
NIMS	National Incident Management System		

MPPDC ACRONYMS (Continued)

VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
August 22, 2016**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 13 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 6 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 7 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 8 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 10 years)

The National Working Waterfront Networks- Outreach and Education committee: Provides education and outreach on national, state and local matters related to the preservation of working waterfronts.

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Bio Solid-Industrial Residual Regulatory Advisory Panel – The purpose of this panel is the development of regulatory amendments needed to implement the provisions of House Bill 1364 and Senate Bill 1413 related to fees for the land application of industrial wastes and reimbursement for compliance monitoring conducted by local governments

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Living Shorelines Funding VCWRLF Workgroup – The purpose of this workgroup is to formulate program authorized by General Assembly to establish a revolving loan fund to encourage installation of living shorelines.

Stormwater Advisory Group – DEQ stakeholder process to consider ways to streamline and consolidate current Stormwater and erosion and sediment control programs to achieve greater consistency and efficiency while protecting the environment and identify statutory changes prior to 2016 GA session.

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, Title VI Coordinator*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Regional Emergency Planning, Public Access Authority*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell
Programs: *Environmental Programs, Graphic Arts*

Planner 1 : Doug Diedrichsen

Contact Info: ddiedrichsen@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, General community planning*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Commuter Transportation Customer Service, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Contacted Tammy Stephenson, DEQ Program Coordinator, regarding the Water Supply Plan to understand the needs and requires of the plan. Based on discussions with Tammy, the updated Plan will be due December 20, 2018.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website – meeting notices, reports, news releases, public comment notices.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL
Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32010 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Consulted with Michael Aukamp, Dunham, Aukamp and Rhodes, LLC regarding FY16 audit visit.

Project 32014 Middle Peninsula Public Access Master Plan

MPPDC staff will develop a Middle Peninsula Public Access Master Plan. This plan will help Middle Peninsula localities and the general public to understand local and regional public access accomplishments and current policies, and the tools and policies that have been implemented. This plan will also provide as clear direction for the future of public access in the region.

- Organized County and Town specific information into the Master Plan, including maps, local ordinances and policies.
- Convened a meeting with Matt Walker, Middlesex County Administrator, and David Kretz, Planner for Middlesex County, concerning public access inventory work completed by VCU planning students. County staff will review inventory work and consolidate findings for future use by the public. Discussed concept public access project ideas. Toured public access sites in Middlesex. Discussed the need for future community based public information gathering sessions. Staff will work with Middlesex County staff to develop an approach for holding public meetings.
- Received a call from Roxanne Smith, grant writer for the Town of Tappahannock, in need of assistance seeking grant information for a new public fishing pier in the Town of Tappahannock. Advised on the work of the Middle Peninsula Chesapeake Bay Public Access Authority and the process for transferring Prince Street back to the Town. The Town of Tappahannock will need title to Prince Street in order to apply for funding to build a public pier using grant funds.

Project 32132/32135 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with Larry Land who serves as the local government liaison for the Virginia Association of Counties concerning the upcoming August 24 meeting to discuss storm water regulations and other environmental issues of concern impacting rural coastal Virginia.
- Received a call from Dr. Jim Pyne, Old Dominion University, concerning communication architecture and network analysis for the aquaculture and silvaculture industry. Dr. Pyne is interested in understanding how different industry clusters receive and use government information and how state and federal clean water requirements intersect with traditional and new emerging industry practices.
- Consulted with Jack White, Mathews County Board of Supervisors, concerning amendments to the International Building Code which could impact updates to the state wide building code which could ultimately cause construction modification at the local level to address flooding and storm damage. Mr. White is concerned about the possibility of disproportionately and financially harming those who reside in hazard flood areas. Contacted Joe Schumacher, Congressman Rob Whitman's office, concerning building code amendment process for which FEMA is involved and requested clarification from FEMA. Mr. Schumacher received a request from FEMA for more specifics from Mr. White. The request was shared with Mr. White.
- Consulted with David Nunley, Environmental Compliance staff for Caroline County, concerning stormwater regulations for small scale projects.
- Consulted with Matt Underwood, USDA, and Sandi Terry, Center for Innovative Technology, concerning federal funding available to the Pamunkey Tribe.

- Consulted with an Essex County resident interested in donating waterfront land to the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed potential deed conditions for the gift.
- Received a call from Bill Gillette, Retired Flash Freeze Manager for the regional jail in South Hampton Virginia, concerning an event to celebrate the cultural heritage of dog hunting in the Commonwealth of Virginia. An invitation to attend the event was forwarded to elected officials across the Middle Peninsula.
- Consulted with Dwayne Roadcap, Director of the Division of Onsite Sewage Virginia Department of Health On Site Division, concerning how MPPDC manages its septic repair revolving loan program.

Project 32133 NFWF Living Shorelines

MPPDC received a grant from the National Fish and Wildlife Foundation (NFWF) to facilitate citizen-based resource stewardship to enhance coastal resilience and reduce vulnerability to growing risks from coastal storms, sea level rise, flooding and other threats to shorelines by encouraging Middle Peninsula waterfront homeowners, through access to low interest loans and/or grants and through education about living shorelines, to make informed decisions to install living shorelines to protect waterfront properties. The main emphasis of the project will be to design and implement a Living Shoreline Incentive Program (LSIP) to provide loans and/or grants to homeowners to install living shorelines on suitable waterfront properties. The project also includes the design of a Shoreline Management Plan (SMP) for the entire Captain Sinclair's Recreational Area shoreline and the design and installation of one lower Chesapeake Bay public waterfront demonstration project to provide consumers easily accessible publically owned living shoreline examples to inform their decision making. The investment of effort and resources in producing a Shoreline Management Plan will yield substantial benefits in facilitating decision-making on a variety of potential issues and uses of the site. A Living Shorelines Education Program will be developed to educate the public about the benefits of living shorelines. The Captains Sinclair's Recreation area site boasts an 8,000 sq. ft. waterfront home within 200 feet of the demonstration site that will house the Living Shorelines Education Program.

- Closed on grant/loan to Gloucester County homeowner for living shoreline installation on York River. Repayments of loan will be used to fund the LS insurance program and for grants to low-mod income homeowners for small living shoreline projects.

Project 32136 Coastal Zone Management Sea Level Rise

The purpose of this project is to provide planning options to be considered by rural coastal local governments in the Middle Peninsula to assist with mitigating the impacts of flooding and sea level rise in coastal communities. Using Mathews County as the pilot location, the project will identify and explore planning and development techniques that may be implemented at the local level to encourage and steer development to properties located outside of high risk flood hazard areas. The project will also provide information on how local government-acquired land may be leveraged to encourage more elevations or relocations by commoditizing protected lands in high hazard areas.

- Researched land donation programs for information on conservation organizations selling privately donated land for public use to generate funds.
- Continued to review Mathews County regulatory tools to draft recommendations on planning tools implementation strategies to address recurrent flooding due to sea level rise based on Planning Commissions expressed goals.
- Met with the Mathews Count Planning Commission to continue the discussion about policy alternatives which the Mathews Planning Commission may chose to consider related to repetitive flooding.

Discussed how the corporate world views repetitive flooding. Reviewed a recent ZILLOW article <http://www.zillow.com/research/climate-change-underwater-homes-12890/> which highlights how many Virginia homes are at risk to flooding and the economic impact; discussed a law suit filed by Farmers Insurance related to a municipality's acknowledgement of a drainage problem, but the lack of response by the locality to address the challenge and potential liability; discussed new approaches to financial leveraging of waterfront land for new business and infrastructure ideas; lastly continued the discussion of new land use tools which the planning commission may want to consider to help manage the impact of sea level rise and flooding in Mathews.

Project 32137 Mathews Ditch Map Database

Building on the NFWF Ditching project in Mathews County, MPPDC staff in contract with Draper Aden Associations will continue reducing the information gap between stakeholders and those tasked with repairing the drainage system. First, maps will be created to identify ditch locations in the target areas using associated parcel information using Mathews County tax parcel maps overlapped with aerial imagery to provide information on ditch and channel locations. Additionally Virginia Coastal Policy Clinic will conduct research, compile deeds and easement documents that identify ditch ownership responsibility, easement rights and other interests in the roadside and outfall ditches. Finally a database will be designed for the organization and illustration of legal records for property owners of failing ditches.

- Developed a document that explains the purpose and general findings of the ditch projects from 2012 to 2016.
- Consulted with Delegate Keith Hodges and Roy Hoagland and Elizabeth Andrews from the Virginia Coastal Policy Center located at the College of William and Mary Law School concerning the need for a joint meeting to discuss the Virginia Department of Environmental Quality and the Virginia Department of Transportation perspective on ditch ownership and maintenance responsibilities. Received a draft copy of the legal research paper completed by the Virginia Coastal Policy Law Center located at the College of William and Mary Law School. Provided Mindy Conner, Mathews County Administrator, with a copy of the draft report. The report will say “draft” until such time as Delegate Hodges completes his meeting with DEQ and VDOT.

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

MPPDC staff will work with the Northern Neck PDC, Accomack-Northampton PDC, and Hampton Roads PDC to develop a Virginia Working Waterfronts coastal zone-wide plan that will serve to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities.

- Reformatted the final draft of the Virginia Working Waterfront Master Plan and the 2-page summary of the Plan.
- Sent the 2-page summary to the Working Waterfront Committee for review.
- Contacted Tom Murray, VIMS, to request a list of attendees from the first Virginia Working Waterfront's Summit that will help develop the distribution list for the second Virginia working Waterfront's Summit.
- Updated Project timeline:

Timeline for the Development of the Virginia Working Waterfronts (WWF) Plan and the 2nd WWF Summit in 2016.

January	February	March	April	May	June	July	August	September	October	November	December
<ul style="list-style-type: none"> PDC's will work on their Chapter for the WWF Plan Don will work on the State of the Commonwealth Chapter for the Plan 			<ul style="list-style-type: none"> Neal will assemble the WWF Plan and write the plan's introduction, conclusion as well as chapter on working waterfront resiliency. PDCs will begin to share individual chapters to their Commission and participating localities. 			<ul style="list-style-type: none"> PDCs will share the completed Virginia WWF Plan with Commissions and participating localities. Seek plan adoption by the Commission and recommend that localities adopt plan as well. 			<ul style="list-style-type: none"> Plan Symposium – secure sponsors and speakers 		<ul style="list-style-type: none"> VCPC will host the Symposium the first week of Dec

- Discussed working waterfront preservation issues with Dennis Baker, Mathews County resident interested in the preservation of working waterfront infrastructure along Davis Creek.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30211 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters. In addition MPPDC staff will update the TDM Six Year Plan with additional funding from Virginia Department of Rail and Public Transportation (DRPT).

- Updated website – www.midpenrideshare.org.
- Attended Association for Commuter Transportation International Conference. Attended sessions on Forming Coalitions and Partnerships to Improve Transportation Options, Public Policy Briefing, Planning for Performance, Implementing TDM Outside the Urban Core, Telework and Flexible Scheduling, the ACT Telework Council meeting and the ACT Chesapeake Chapter meeting.
- Participated in DRPT Try Transit Week webinar. Reached out to Bay Transit regarding participation.
- Participated in DRPT Vanpooling webinar.
- Received referral from NeckRide for Gloucester County commuter.
- Current commuter database – 141

Project 30312 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Consulted with Linda LaSut, VDOT, regarding the 4th quarter FY16 financial statement and reimbursement request.
- Consulted with Valerie Talley, VDOT, regarding Title VI compliance review. Prepared and submitted Title VI Program Review Form.

- Prepared draft MPPDC Title VI plan.
- Reviewed all current plans in place to assess the current transportation needs and goals for the Middle Peninsula Planning District pertaining to rural transportation.
- Met with Matt Walker, Middlesex County Administrator, and David Kretz, Planner of Middlesex County, to discuss VDOT and County owned road ending terminating at waterfront to assess their potential as public water access points.
- Met with Anne Ducey-Ortiz, Gloucester County Planning Director, to discuss rural transportation goals and projects within the county.
- Scheduled a meeting with Roya Pardis, Interim Community Development Director of King William County.
- Scheduled a meeting with Planners in Mathews County.
- Scheduled a meeting with Planners in King & Queen County.
- Consulted with Delegate Keith Hodges and King and Queen County Administrator Tom Swartzwelder concerning VDOT'S perspective on traffic within the Route 33 Corridor and the ability for King and Queen to develop economic opportunities along the corridor juxtaposed against VDOT's interest in keeping the traffic moving.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Completed a Middlesex County septic repair.
- Received an application from a King William County homeowner.
- Received application from a Middlesex County homeowner.
- Received application from a Gloucester County homeowner.
- Received application from an Essex County homeowner.
- Consulted with Rick Hill, DEQ, regarding status of grant contract. Reminded him that septic repairs require dry soil for installation and that MPPDC cannot begin to expend funds without an executed contract. This project was supposed to have a 7/1/16 start date. There are 5 homeowners waiting for grant funding assistance.

- Consulted with Gloucester County homeowner regarding payoff of loan and grant to clear title for sale of property. Loan and pro rata share of grant were repaid and liens released.
- Consulted with septic installer regarding status of repair permit and estimate for Mathews County repair.
- Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loan.

Remaining uncommitted funding – \$163,365 in loan funds. Grant funds of \$183,500 should be available starting October 1st

Project 30424 Septic Pumpout and Ordinance Review

This project will provide financial assistance to 110-130 low income Middle Peninsula homeowners to comply with Chesapeake Bay regulations to pump their septic systems every 5 years and to review Mathews County's land use ordinance provisions per 9VAC25-830.-190.2-3 and 9VAC25-830-190.4-5 and develop any needed changes to promote protection of water quality through reduction of impervious cover, preservation of indigenous vegetation and minimization of land disturbance for consideration by the Mathews BOS.

- Consulted with numerous homeowners regarding vouchers, copays, participating septic haulers.
- Septic Pumpouts as of August 22, 2016

Applications Mailed	127
Approved Vouchers	73
Completions	58

Pumpout Vouchers by County	
Essex	03
Gloucester	13
King and Queen	47
King William	03
Mathews	03
Middlesex	04

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Wrote off bad loan. Client does not have a bank account and hence was never set-up for direct loan payments. Last payment was received in November 2013. Loan is over 4 years in arrears.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30021 Mathews County Comprehensive Plan Update

Middle Peninsula Planning District Commission will provide technical assistance to Mathews County in updating the Mathews County 2030 Comprehensive Plan and Mathews County Zoning Code. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a Comprehensive Plan that outlines a vision for the future of the community with a twenty year planning horizon.

- Attended the Mathews Planning Commission work session on July 21st to discuss and finalize revisions to the People and Housing, Economy, Public Facilities, and Environment section of the Comprehensive Plan.
- Drafted revision to the Mathews County Comprehensive Plan and forwarded final draft for review by VDOT, Department of Conservation and Recreation (DCR), and Department of Environmental Quality (DEQ).

Project 30022 Tappahannock Economic Incentive Project

MPPDC staff are providing a planning study to develop economic enhancement and incentives to direct and encourage development in selected areas within the town of Tappahannock

- Met with Jimmy Sydnor, Town of Tappahannock Acting Town Manager, to discuss vacant commercial properties.
- Created GIS map of vacant commercial properties within town borders.

Project 380161 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Requested comments from the National Fish and Wildlife Foundation regarding project applications that were submitted to the foundation and not funded. Projects included the Oyster Hatchery project at the Captain Sinclair Property and "Harnessing the Intrinsic Value of Coastal Virginia's Green Infrastructure."
- Contacted Zillow to request additional information regarding a published article, "Climate Change and Housing: Will Rising Tide Sink all Homes?" (<http://www.zillow.com/research/climate-change-underwater-homes-12890/>). More specifically the data requested included properties underwater if sea levels rose to six feet.

Project 30109 Middle Peninsula Economic Development and Resource Organization (Tidewater RC&D Staff Support)

The Tidewater RC&D Council, Incorporated is a 501(c)(3) corporation organized to provide leadership, initiative and direction in development of a plan for the orderly development and utilization of the Middle Peninsula/Northern Neck regions' human and natural resources. With loss of federal support, the Northern Neck members opted to retire from the Council. The Middle Peninsula members desired to continue the organization and requested MPPDC to provide staff support and act as their fiscal agent. Tidewater RC&D's resources were divided and 40% was transferred to the Northern Neck Planning District Commission, Inc.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly and annual financial statements.
- Convened final meeting of Tidewater RC&D, Inc. Board.
- Met with Bill Rosenbaum, Contact Progress Engineers/Middlesex Chamber of Commerce, concerning regional economic development issues and the work of the Middle Peninsula Planning District Commission and the new Middle Peninsula Economic Development Organization. Discussed the development of the Comprehensive Economic Development Strategy for the Middle Peninsula.
- Convened the final meeting of the Tidewater RC&D Council. Action was taken to replace the current RC&D Board of Directors with replacement Directors nominated by member localities. The corporation will now be named the Middle Peninsula Economic Development and Resource Organization (MPEDRO). The first meeting of the MPEDRO will be held in September.
- Contacted the U.S. Navy regarding the RS-21 Shoreline project and advised that the Tidewater RC&D has been renamed and includes a new Board of Directors. Any questions should be directed to Lewis Lawrence, Director for the Middle Peninsula Economic Development and Resource Organization (MPEDRO).

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Wrote off bad loan. Client's bank account was closed and there has been no response to numerous letters. Loan was declared in default September, 2015.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these

payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update (Reported under Mandates)

Project 31203 Regional Emergency Management Planner

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Attended the Urbanna Town Council meeting on July 18. The Town now has two large events, the Urbanna Oyster Festival and the 4th of July Fireworks, which require coordination with local law enforcement, local fire and rescue, the Middlesex County Emergency Management, and state emergency assets due to the large crowds that participate.
- Participated in the Central Virginia Emergency Manager (CVEMA) meeting at Virginia Dominion Power in Richmond, VA. Emergency Managers (Ems) from the Central Virginia Region, which includes localities in Region 1 on the Middle Peninsula (Counties of King William, King and Queen, and Essex), discussed topics currently of interest. Specifically, John Black, Dominion Virginia Power, discussed the “Oil Spill Prevention & Countermeasures” that Dominion Virginia Power has in place. Lots of useful information can be found at www.domsafety.com. Mr. Black reminded all that in an incident involving any Dominion asset, EMs should use the Regional Operations Center emergency number: 1-855-854-3440. Other topics of discussion included ZIKA, exercises in the region, bylaws, and the State Homeland Security Grant program.
- Met with the Gloucester County Department of Emergency Management several times to discuss funding opportunities such as the new Department of Homeland Security’s “Countering Violent Extremism” (CVE) grant RFP. The MPPDC Regional Emergency Planner is preparing a grant that will request funds to enhance and promote the Sink or Swim (www.drugfreeva.com) prescription and heroin drug awareness campaign with information on CVE.
- Attended the Gloucester County LEPC meeting where the schedule for the “First Person Shooter” exercise was being discussed. Attended the official “Initial Planning Meeting” for this exercise. This tabletop exercise, a controlled exercise in a classroom setting, is set for November 7. This will bring together emergency responders, school staff, county staff, and others to discuss a hypothetical first person shooting and HAZMAT incident at Page Middle School in Gloucester County. The tabletop exercise is intended to help participants identify what works and what needs improvements when responding to this type of incident. A functional exercise, where participants actually deploy to a simulated event, is tentatively planned for 2017.
- Attended the Middle Peninsula/Northern Neck Emergency Manager’s meeting in Tappahannock, VA. The speaker was Matthew Carpentier from the 3-Rivers Health District. Mr. Carpentier spoke about the VDH’s plans to provide outreach and education concerning the potential ZIKA threat. The main

program they use is the “Tip and Toss” campaign, a program designed to encourage homeowners to empty containers around their houses and businesses that hold water where mosquitoes can breed.

- Met with Matthew Carpentier, 3-Rivers Health District, at his office in Saluda, VA to discuss the 3-Rivers Health District Amateur Radio program. The Amateur Radio program has equipment in the 3-Rivers Health District Emergency Operations Center (EOC) that can be used in an emergency. A revelation from the meeting was that the Amateur Radio community in the Middle Peninsula is having difficulty recruiting new people.
- Attended a 5 part webinar series on the HURREVAC program. HURREVAC is a tropical storm software tool sponsored by the National Hurricane Program and intended as a tool for the emergency management community to utilize to predict evacuation timing during a Hurricane Threat. The training was structured to provide an overview of the new and existing features in the 2016 season version of HURREVAC.
- Met with Mark Nugent, Middlesex County Emergency Manager, to discuss the preparation of the Middlesex County THIRA document. The draft THIRA will be ready for county review in October.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

Project 300181 MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY16 Indirect Cost rate =49.8%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Scheduled FY16 audit visit with Michael Aukmap, Dunham, Aukamp & Rhodes LLC for August 24.
- Presented FY17 Indirect Cost Allocation Plan to the Commission.

CLOSED FY16 PROJECTS

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update

- Contacted Mathews County and Essex County to receive adopted resolutions for the All Hazards Mitigation Plan. These resolutions were then sent to Virginia Department of Emergency Management.

This Page Left Intentionally Blank

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

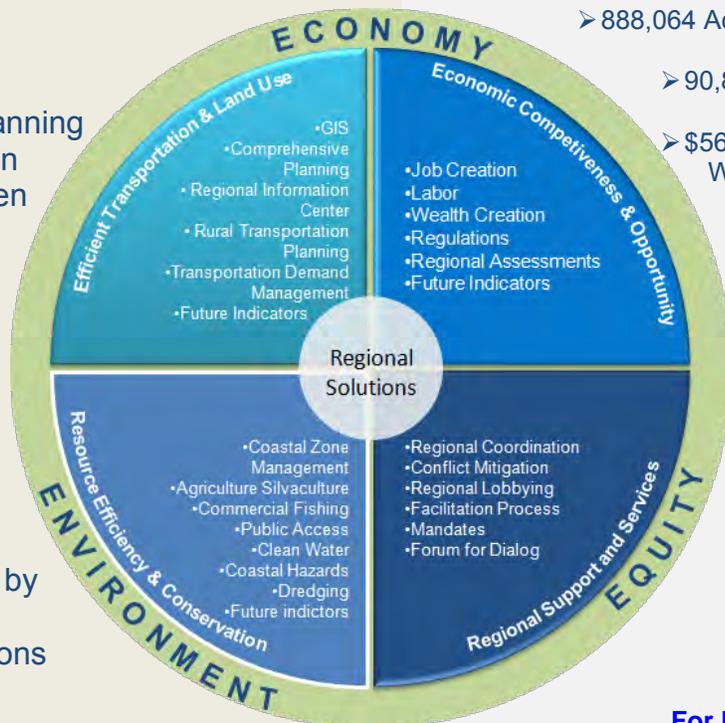
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide		✓	✓	✓	✓	✓	✓	✓
Essex	✓	✓		✓				✓
Gloucester	✓	✓		✓				
King & Queen			✓	✓				
King William			✓	✓		✓		✓
Mathews		✓	✓	✓				✓
Middlesex			✓	✓				
Town of Tappahannock		✓						✓
Town of West Point		✓	✓					
Town of Urbanna								
Other	✓			✓				

Report on Mandated Initiatives

Locality	Water Supply Plan Support Staff: Lewie Lawrence Start Date: 7/2008 Completion Date: 6/2011		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 12/2016	
	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>
	Essex	✓	Consulted w/DEQ RE: Needs	✓
Gloucester	NA	NA	✓	Adopted
King & Queen	✓	Consulted w/DEQ RE: Needs	✓	Adopted
King William	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Mathews	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Middlesex	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Tappahannock	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of West Point	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Urbanna	✓	Consulted w/DEQ RE: Needs	✓	Adopted

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	CZM –FY165 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Funded
Environmental	CZM – MP Public Access Master Plan	\$40,000	Funded
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Funded
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Funded
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Not Funded
Environmental	DEQ – Septic Pumpout	\$28,600	Funded
Environmental	DEQ – NPS Septic Repair grants to homeowners	\$200,000	Funded
Environmental	CZM – ECO PAA Dragon Run	\$40,000	Funded
Environmental	CZM – Regulations	\$40,000	Not Funded
Environmental	CZM – Coastal Technical Assistance – FY17	\$30,000	Funded
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Economic Dev	NFWF – Economic Leverage of Blue & Green Assets in MP	\$33,000	SubmittedNot Funded
Economic Dev	NFWF – Aquaculture Business Park and Oyster Hatchery	\$538,536	Not Funded
Environmental	DEQ – Capitalization – MP Living Shoreline Revolving Loan Program	\$250,000	Submitted
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$95,000	Funded
Emergency Mgmt	VDEM – Homeland Security Satellite Radios	\$58,000	Funded
Emergency Mgmt	VDEM – Homeland Security EOP Gap Analysis	\$85,000	Funded
Economic Dev	VDHCD – BCC Grant – MPREDO Advisory Board and Staffing	\$76,980	Submitted
Economic Dev	EDA – VASG Care4CoastalVA	\$999,000(\$19,340)	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1500	Funded

MPPDC ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RLF	Revolving Loan Fund
CVE	Countering Violent Extremism	RTP	Rural Transportation Planning
CZMP	Coastal Zone Management Program	SERCAP	Southeast Rural Community Assistance Project
DEQ	Department of Environmental Quality	SHSG	State Homeland Security Grant
DGIF	Department of Game and Inland Fisheries	SWCD	Soil and Water Conservation District
DHR	Department of Historic Resources	SWRP	State Water Resource Plan
DHCD	Department of Housing and Community Development	THIRA	Threat & Hazard Identification & Risk Assessment
DMME	Department of Mines Minerals and Energy	TIF	Tax Increment Financing
DOC	Department of Corrections	TMDL	Total Maximum Daily Loads
DOE	Department of Energy	USDA	U.S. Department of Agriculture
DRPT	Department of Rail and Public Transportation	USFWS	U.S. Fish and Wildlife Service
EDA	Economic Development Administration	VAPA	Virginia Planning Association
EDO	Economic Development Organization	VAPDC	Virginia Association of Planning District Commissions
EECBG	Energy Efficiency and Conservation Block Grant	VASG	Virginia Sea Grant
EOC	Emergency Operation Center	VAZO	Virginia Association of Zoning Officials
EPA	Environmental Protection Agency	VCP	Virginia Coastal Program
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VCWRLF	Virginia Clean Water Revolving Loan Fund
GIS	Geographic Information System	VDEM	Virginia Department of Emergency Management
HAM	Amateur Radio	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VDMME	Virginia Department of Mines, Minerals, and Energy
LPT	Local Planning Team	VEE	Virginia Environmental Endowment
LSIP	Living Shoreline Incentive Program	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MOU	Memorandum of Understanding	VHB	Vanasse Hangen Brustlin
MPBA	Middle Peninsula Broadband Authority	VIMS	Virginia Institute of Marine Science
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VMRC	Virginia Marine Resources Commission
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VOAD	Volunteer Organization Active in Diasters

MPPDC ACRONYMS

VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
September 19, 2016**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 14 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 7 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 8 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 9 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 11 years)

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Stakeholder Advisory Group for fees related to the consolidated Virginia Erosion and Stormwater Management Program - Item 8 of Chapters 68 and 758 of the 2016 Acts of Assembly directed Virginia Stormwater Management Program Authorities and Virginia Erosion and Sediment Control Program Authorities to submit information to DEQ by August 1, 2016 and directed DEQ to conduct its evaluation based on revenues and resource needs from July 1, 2014, to June 30, 2016 (Current)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, PAA improvements*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Regional Emergency Planning, Public Access Authority*

Planner 1 : Doug Diedrichsen

Contact Info: ddiedrichsen@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, General community planning*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell
Programs: *Environmental Programs, Graphic Arts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Commuter Transportation Customer Service, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Developed a spreadsheet of tasks that need to take place for the Water Supply Plan update. MPPDC staff considered each task and noted when MPPDC staff could complete the task or if the task would need to be addressed by a consultant. This spreadsheet was sent to Tammy Stephenson for review.
- Developed a draft contract for services between member localities and MPPDC to ensure and improve understanding of what services the MPPDC is providing and that local governments have requested the MPPDC to undertake on their behalf.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update

As a mandated requirement of the Disaster Mitigation Act of 2000, the 2016 All Hazards Mitigation Plan Update is designed to update the 2011 Middle Peninsula All Hazards Mitigation Plan (AHMP). The plan will address several natural hazards, including hurricanes, winter storms, tornadoes, coastal flooding, coastal/shoreline erosion, sea level rise, winter storms, wildfire, riverine flooding, wind, dam failures, drought, lightning, earthquakes, shrink-swell soils, extreme cold, extreme heat, landslides, land subsidence/karst, tsunami, and volcanoes.

- Received an adoption resolution from the Town of Tappahannock.
- Added adopted resolutions from localities to the All Hazards Mitigation Plan and updated Chapter 10 adoption dates. The final updated plan was then posted to the website.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website – meeting notices, reports, news releases, added Translator Tool.
- Received a call from an Essex County absentee landowner with a waterfront cottage interested in elevating the structure due to repetitive flooding, increasing premiums for Federal Flood Insurance, and concerns over sea level rise. Provided the citizen with contact information for the Hazard Mitigation Grant Program administered by the Virginia Department of Emergency Management.

- Received an inquiry from a Gloucester County church interested in constructing an assisted living facility. The church was interested in knowing more about federal and state financing programs available.
- Received a call from Chris Davis of Ready Reef interested in knowing more about how local governments value tax improvements to real property and the relationship to living shorelines. Discussed the discretion granted to the Commissioner of Revenue to tax and not tax improvements.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32010 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Assisted Michael Aukamp, Dunham, Aukamp and Rhodes, LLC with FY16 audit visit.

Project 32014 Middle Peninsula Public Access Master Plan

MPPDC staff will develop a Middle Peninsula Public Access Master Plan. This plan will help Middle Peninsula localities and the general public to understand local and regional public access accomplishments and current policies, and the tools and policies that have been implemented. This plan will also provide as clear direction for the future of public access in the region.

- Finished the first draft of the Public Access Master Plan and sent it to all Middle Peninsula localities. Received feedback from Gloucester County and Mathews County and the Towns of Tappahannock and West Point.
- Made edits to the Master Plan based on feedback from localities.
- Inserted new chapters to the Plan regarding Public Access Authority land holdings as well as implemented management tools.

Project 32132/32135 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Reviewed FY17 CZM Program contracts, executed same and mailed to Laura MacKay.
- Consulted with Beth Pollock, Virginia Coastal Zone Management Program, and John Kuriawa, Virginia Liaison for National Oceanic and Atmospheric Administration (NOAA) Office for Coastal Management in the Chesapeake Bay, concerning the use of donated land as match for Federal grants. Discussed

NOAA draft guidance for the use of land as match and forthcoming modifications to Section 306A Construction Grants.

- Received a call from John Hale, Essex County Surveyor, requesting information on potential property line boundaries along Piscataway Creek. The Middle Peninsula Chesapeake Bay Public Access Authority is preparing to receive a donation along the Piscataway.
- Consulted with Wynn Davis, Essex County Environmental Compliance Program Administrator, concerning stormwater drainage issue for a citizen receiving stormwater impacts from development upgrade of the house. Staff is working with the Virginia Coastal Policy Center to review project aspects to recommend approaches for addressing constituent concerns.
- Received from ZILLOW a graphic report that indicates 3,608 homes (9.9% of the Middle Peninsula housing stock, worth a combined total of \$1.1 Billion) would be under water if sea level rose by 6ft. This is part of ZILLOW's nationwide study of economic housing risk.
- Consulted with Fred Birchett, Essex County Recreation Department Director, concerning grant programs for recreation project improvements including marina and pier construction.
- Inquired of Walter Gills, Director for the DEQ Clean Water Financing and Assistance Program, about the Virginia Department of Health classifying septic system "repairs" as "voluntary upgrades" and how best to respond using revolving loan money to make septic improvements to address water quality loading issues.
- Consulted with an Essex County citizen interested in reserving deer and turkey hunting rights on a property to be donated to the Middle Peninsula Chesapeake Bay Public Access Authority. Modified the draft deed of gift to reflect the limited reservation of recreational rights.
- Coordinated for the fall Coastal PDC meeting to be held at the Captain Sinclair's Recreational area in mid October.
- Received a call from the U.S. Fish and Wildlife Service interested in submitting a grant for financial assistance to partner with the Middle Peninsula Chesapeake Bay Public Access Authority to cover legal costs associated with donated lands which can support the work of the U.S. Fish and Wildlife Service.
- Attended the Virginia Coastal Policy Team meeting held at the Virginia Department of Environmental Quality. Discussed NOAA Enforceable Policy Agency issues; Federal Consistency; Ocean Management; 306A constructions and land acquisition guidance changes; working waterfronts and future focal area priorities.

Project 32133 NFWF Living Shorelines

MPPDC received a grant from the National Fish and Wildlife Foundation (NFWF) to facilitate citizen-based resource stewardship to enhance coastal resilience and reduce vulnerability to growing risks from coastal storms, sea level rise, flooding and other threats to shorelines by encouraging Middle Peninsula waterfront homeowners, through access to low interest loans and/or grants and through education about living shorelines, to make informed decisions to install living shorelines to protect waterfront properties. The main emphasis of the project will be to design and implement a Living Shoreline Incentive Program (LSIP) to provide loans and/or grants to homeowners to install living shorelines on suitable waterfront properties. The project also includes the design of a Shoreline Management Plan (SMP) for the entire Captain Sinclair's Recreational Area shoreline and the design and installation of one lower Chesapeake Bay public waterfront demonstration project to provide consumers easily accessible publically owned living shoreline examples to inform their decision

making. The investment of effort and resources in producing a Shoreline Management Plan will yield substantial benefits in facilitating decision-making on a variety of potential issues and uses of the site. A Living Shorelines Education Program will be developed to educate the public about the benefits of living shorelines. The Captains Sinclair's Recreation area site boasts an 8,000 sq. ft. waterfront home within 200 feet of the demonstration site that will house the Living Shorelines Education Program.

- Consulted with Gloucester County homeowner regarding status of living shoreline installation.

Project 32136 Coastal Zone Management Sea Level Rise

The purpose of this project is to provide planning options to be considered by rural coastal local governments in the Middle Peninsula to assist with mitigating the impacts of flooding and sea level rise in coastal communities. Using Mathews County as the pilot location, the project will identify and explore planning and development techniques that may be implemented at the local level to encourage and steer development to properties located outside of high risk flood hazard areas. The project will also provide information on how local government-acquired land may be leveraged to encourage more elevations or relocations by commoditizing protected lands in high hazard areas.

- Completed the final draft report on Local Government planning tools to address Recurrent Flooding due to Sea Level Rise for review by the Mathews County Planning Commission

Project 32137 Mathews Ditch Map Database

Building on the NFWF Ditching project in Mathews County, MPPDC staff in contract with Draper Aden Associations will continue reducing the information gap between stakeholders and those tasked with repairing the drainage system. First, maps will be created to identify ditch locations in the target areas using associated parcel information using Mathews County tax parcel maps overlapped with aerial imagery to provide information on ditch and channel locations. Additionally Virginia Coastal Policy Clinic will conduct research, compile deeds and easement documents that identify ditch ownership responsibility, easement rights and other interests in the roadside and outfall ditches. Finally a database will be designed for the organization and illustration of legal records for property owners of failing ditches.

- Requested a status update on the GIS database framework being developed by Draper Aden to assist Mathews County with managing spatial and paper data related ditch ownership.
- Consulted with Delegate Keith Hodges concerning the need for a special meeting with representatives from DEQ, VDOT, Attorney General's Office, Mathews County, Mathews Concerned Citizens, Virginia Coastal Policy Center and MPDC to discuss standing issues related to ditch ownership and maintenance

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

MPPDC staff will work with the Northern Neck PDC, Accomack-Northampton PDC, and Hampton Roads PDC to develop a Virginia Working Waterfronts coastal zone-wide plan that will serve to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities.

- Attended a conference call meeting with the Working Waterfront Steering Committee to discuss the local government's legal authority to manage uses on the water and the information associated with this presented in the Master Plan. Upon fruitful discussion, the Master Plan was edited and is currently being reviewed by Steering Committee members.
- The Working Waterfront Steering Committee caucused to discuss issues of concern expressed by the Virginia Aquaculture Industry over local government authority to manage use over water, specifically

related to a recent Virginia Supreme Court ruling which affirmed local government zoning authority to manage use on piers, docks and wharfs attached to land.

- Received clarification language from the Virginia Marine Resource Commission on how user conflict is managed by the Commission. The new language has been added to the final plan.

Timeline for the Development of the Virginia Working Waterfronts (WWF) Plan and the 2nd WWF Summit in 2016.

January	February	March	April	May	June	July	August	September	October	November	December
<ul style="list-style-type: none"> • PDC's will work on their Chapter for the WWF Plan • Don will work on the State of the Commonwealth Chapter for the Plan 			<ul style="list-style-type: none"> • Neal will assemble the WWF Plan and write the plan's introduction, conclusion as well as chapter on working waterfront resiliency. PDCs will begin to share individual chapters to their Commission and participating localities. 			<ul style="list-style-type: none"> • PDCs will share the completed Virginia WWF Plan with Commissions and participating localities. Seek plan adoption by the Commission and recommend that localities adopt plan as well. 			<ul style="list-style-type: none"> • Plan Symposium – secure sponsors and speakers 		<ul style="list-style-type: none"> • VCPC will host the Symposium the first week of Dec.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30211 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters. In addition MPPDC staff will update the TDM Six Year Plan with additional funding from Virginia Department of Rail and Public Transportation (DRPT).

- Updated website – www.midpenrideshare.org.
- Current commuter database – 141

Project 30312 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Received phone call from Valerie Talley, VDOT Fredericksburg District Civil Rights Manager, regarding Title VI Compliance Review.
- Consulted with Faith Alejandro, Sands Anderson, regarding VDOT Title VI plan compliance review and draft Title VI plan.
- Scheduled the Local Planners Meeting for September 21st where V'Lent Lassiter from DEQ will discuss the training opportunities being offered locally in the Middle Peninsula Area.
- Contacted all Middle Peninsula Planners about upcoming dates regarding HB2/Smart Scale funding applications due to be submitted by September 30th.
- Assisted local Planners in submitting requests for Resolutions of Support for local HB2/Smart Scale projects from the MPPDC for consideration by the Board at the September 28th meeting.

- Met with Matt Walker, Middlesex County Administrator; David Kretz, Planner of Middlesex County; Joyce McGowan, VDOT Saluda Resident Engineer; Jay Woodward, VMRC; Adrian Jennings, Army Corps of Engineers; and Rebecca Francese, Waterway Surveys, to discuss using dredge spoils for beach nourishment at the VDOT property at Grey's Point bridge abutment.
- Attended WebEx meeting regarding VDOT STIP/TIP program updates.
- Met with Roya Pardis, King William County, to discuss rural transportation goals and projects within the county.
- Met with Holly McGowan, Town of West Point Director of Community Development, to discuss rural transportation goals and projects within the Town.
- Met with John Shaw, Mathews County Director of Planning, to discuss rural transportation goals and projects within the county.
- Met with Donna Sprouse, King and Queen County Planner and GIS Coordinator, to discuss rural transportation goals and projects within the County.
- Consulted with Valerie Talley, VDOT Title VI Liaison, conducting a review of Virginia Planning District Commission's policies and procedures related to Title VI Federal requirements. Received VDOT's compliance review sheet. Requested legal counsel's assistance to interface with the VDOT's Title VI Coordinator to ensure minimum standards and requirements are addressed.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30425 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Consulted with septic installer regarding Voluntary Upgrade Permit. Informed him that the MPPDC program is unable to finance Voluntary Upgrades as the program can only assist homeowners with repairs as identified by VDH
- Consulted with Brian Longest, King and Queen County Health Department, regarding difference between Repair Permit and Voluntary Upgrade permits. Discussed limitations of MPPDC Septic Repair program to finance voluntary upgrades since they can only be utilized to repair VDH designated failing septic systems.
- Received contract from DEQ for NPS/WQIF grant to provide \$200,000 for MPPDC septic repair program including \$183,500 in grants to low –mod income homeowners.
- Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client

contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loan.

Remaining uncommitted funding – \$163,365 in loan funds. Grant funds of \$183,500 should be available starting October 1.

Project 30424 Septic Pumpout and Ordinance Review

This project will provide financial assistance to 110-130 low income Middle Peninsula homeowners to comply with Chesapeake Bay regulations to pump their septic systems every 5 years and to review Mathews County's land use ordinance provisions per 9VAC25-830.-190.2-3 and 9VAC25-830-190.4-5 and develop any needed changes to promote protection of water quality through reduction of impervious cover, preservation of indigenous vegetation and minimization of land disturbance for consideration by the Mathews BOS.

- Consulted with numerous homeowners regarding vouchers, copays, participating septic haulers.

- Septic Pumpouts as of September 19, 2016

Applications Mailed	129
Approved Vouchers	80
Completions	65

Pumpout Vouchers by County

Essex	04
Gloucester	13
King and Queen	49
King William	05
Mathews	03
Middlesex	06

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30021 Mathews County Comprehensive Plan Update

Middle Peninsula Planning District Commission will provide technical assistance to Mathews County in updating the Mathews County 2030 Comprehensive Plan and Mathews County Zoning Code. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a Comprehensive Plan that outlines a vision for the future of the community with a twenty year planning horizon.

- Completed revisions to the Land Use section of the Mathews Comprehensive Plan. Compiled and forwarded all five revised sections to John Shaw, Mathews County Planning Director, for public comment at the September Planning Commission meeting.

Project 30022 Tappahannock Economic Incentive Project

MPPDC staff are providing a planning study to develop economic enhancement and incentives to direct and encourage development in selected areas within the town of Tappahannock.

- Convened the final meeting of the Tappahannock Economic Incentive Project committee to review a draft proposal of economic incentives which the Town Council may desire to implement.

Project 380171 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Reviewed the National Fish and Wildlife Foundation Technical Capacity Grants Program to understand project requirements. Working to develop a proposal.
- Reviewed and executed FY17 base funding contract with DHCD.

Project 30109 Tidewater RC&D Staff Support

The Tidewater RC&D Council, Incorporated is a 501(c)(3) corporation organized to provide leadership, initiative and direction in development of a plan for the orderly development and utilization of the Middle Peninsula/Northern Neck regions' human and natural resources. With loss of federal support, the Northern Neck members opted to retire from the Council. The Middle Peninsula members desired to continue the organization and requested MPPDC to provide staff support and act as their fiscal agent. Tidewater RC&D's resources were divided and 40% was transferred to the Northern Neck Planning District Commission, Inc.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly and annual financial statements.
- Participated in a housing survey being conducted by the Office of Economic Development located at Virginia Tech University. Survey focused on the nexus of housing and economic development.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Received notice from VDMME regarding annual reporting requirements.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update (Reported under Mandates)

Project 31203 Regional Emergency Management Planner

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Met with Mathews County Emergency Manager, Willy Love, to discuss the Regional Emergency Planner program at the MPPDC. A discussion on the preparation of the Mathews County THIRA document entailed. The Draft THIRA will be available for review by November 1.
- Met with Tappahannock/Essex Emergency Manager, Jimmy Brann, to discuss the preparation of the Essex County THIRA process. The Draft THIRA will be available for review by November 1.
- Participated in the Hurricane Evacuation Coordination Workgroup meeting in James City County. The meeting, made up of members of the Emergency Community from VDEM Region 5, is working on addressing the gaps identified in the 2014 In-Season Hurricane Review. The group is also starting the process of identifying gaps in plans for Re-entry after a storm.

- As a member of the VEMA Legislative Committee, participated in VEMA Legislative Committee Conference calls. The purpose of the meetings was to discuss the Legislative items that the Committee wants VEMA to pursue in the General Assembly this year. Discussed were:
 - a. Dedicated Funding Stream for Emergency Management
 - b. Auxiliary Power Sources for assisted living & nursing homes (Needs enforcement capability)
 - c. Local EMs reviewing Care Facility Emergency plans - matrix done a few years ago
 - d. Exemption to the Virginia Information Secrecy Statute ([VA Code § 58.1-3 \(2015\)](#)) for information requested emergency planning purposes

It was also noted that VDEM's Top Legislative Items are:

- e. Dedicated funding for EM statewide (locals and state)
- f. A new state EOC / HQ
- g. Hazmat training center in Yorktown

The summary of these meetings will be submitted to VEMA staff for consideration.

- Completed and submitted a grant to the Department of Homeland Security FY16 Countering Violent Extremism (CVE) Grant Program. The proposal is designed to initiate a program to stop Homegrown Hate by developing a training and engagement program for the whole community that fulfills the National Security policy of the United States on countering violent extremism. The program, if funded, would develop the website: www.stophomegrownhate.org and would use the materials developed to train Community Members on how to identify, counsel, and avert violent extremists before they committed a violent act in our community.
- Attended the Virginia VOAD (Volunteer Organizations Active in Disasters) workshop as an observer. The purpose of the VDEM sponsored Virginia VOAD Workshop was to examine and discuss the activation and mobilization of Virginia VOAD capabilities and resources while coordinating volunteer efforts in response to a widespread, catastrophic weather event and identify best practices and gaps in their protocol plans among Virginia VOAD member organizations.
- The Regional Emergency Planner and 3 interns from VCU spoke to the Essex County BOS at their September 13 Working Session about the THIRA being prepared for their County.
- Met with King William County Emergency Manager, Andy Agner, to discuss the Regional Emergency Planner program at the MPPDC. A discussion on the preparation of the King William County THIRA document entailed. The Draft THIRA will be available for review by November 1.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

Project 300181 MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY16 Indirect Cost rate =49.8%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Assisted Michael Aukamp, Dunham, Aukamp and Rhodes, LLC with FY16 audit.

CLOSED FY17 PROJECTS

This Page Left Intentionally Blank

Table of Contents

I.	Introduction	4
II.	Acknowledgements	6
III.	Executive Summary	8
IV.	Working Waterfronts – State of the Commonwealth	20
V.	Northern Neck Planning District Commission	24
	A. Introduction	25
	B. History of Working Waterfronts in the Region	26
	C. Current Status of Working Waterfronts in the Region	28
	D. Working Waterfront Project Background	33
	E. The Future of Working Waterfronts in the Region	34
VI.	Middle Peninsula Planning District Commission	38
	A. Introduction	38
	B. History of Working Waterfronts in the Region	39
	C. Current Status of Working Waterfronts in the Region	40
	D. Working Waterfront Project Background	46
	E. The Future of Working Waterfronts in the Region	61
VII.	Hampton Roads Planning District Commission	70
	A. Introduction	70
	B. History of Working Waterfronts in the Region	71
	C. Current Status of Working Waterfronts in the Region	74
VIII.	Accomack-Northampton Planning District Commission	93
	A. Introduction	93
	B. History of Working Waterfronts in the Region	94
	C. Current Status of Working Waterfronts in the Region	95
	D. Working Waterfront Project Background	98
	E. The Future of Working Waterfronts in the Region	101
IX.	Working Waterfront Resiliency	105
X.	Conclusion and Recommendations	108

Appendix

A. 12 Stressors.....	119
B. Northern Neck Planning District Commission – Case Studies.....	120
C. Middle Peninsula Planning District Commission – Case Studies.....	143
D. Sample Adoption Resolution.....	157

WORKING WATERFRONTS: Northern Neck, Middle Peninsula, Hampton Roads, and Accomack-Norhampton Planning District Commissions

Improving Working Waterfronts (WW) in the Region
becoming a voice for economic and policy associated with
Working Waterfront Issues

Elements Forming the Virginia Coastal Zone WWF Plan

INDIRECT PROJECTS

2013	MPPDC • Explored the policy and permitting complexities of floating structures (ie. Anderson Neck, LLC)
2013	National Working Waterfront Symposium • Tacoma, Washington
2011	NOAA/ EDA • An effort to develop federal policy focused on creating community and economic tools for preserving WW. • VIMS Marine Advisory Services is partnering with the Island Institute to develop a national tool.
2011	NNCBPAA and MPCBPAA • Shallow water dredging policy and financing
2010	MPPDC • Law & Policy for Floating Homes study and report
2010	National Working Waterfront Symposium • Portland, Maine
2009	MPPDC • Funded through the Virginia Coastal Zone Management to develop new public policy to support and sustain aquaculture-working waterfront infrastructure
2008	MPPDC • York River Use Conflict
2007	National Working Waterfront Symposium • Norfolk, Virginia

DIRECT PROJECTS

2015-2016	MPPDC Development of a Virginia Working Waterfront Plan
2014	MPCBPAA; MPPDC; and WW Coalition Project • Aberdeen Creek Master Plan: MPCBPAA • Aberdeen Creek TIF: MPPDC • Summit (2014): MPPDC, A-NPDC & NNPDC Coalition Partners will coordinate and convene a working waterfront summit and develop a report.
2013	Economic Analysis and Perrin Wharf Waterfront Revitalization • VIMS Economic Analysis: Hampton, Gloucester (Aberdeen Creek), Northampton, and Weems. • MPPDC & MPCBPAA received CZM funding that helped to reorganize the first 100 ft of the pier by installing 15 new slip poles and 3 finger piers to create 9 slips for boat moorage and seafood offloading
2012-2013	WW Coalition Project Case Studies: Working Waterfront Businesses that have Ceased Operation (2012-2013): MPPDC, A-NPDC & NNPDC will report on case studies of businesses in their regions, including legacy planning.
2011-2012	VIMS Marine Advisory Services Received Section 309 funding from the Virginia Coastal Zone Management (CZM) Program to develop a WW Strategy for the NNPDC, MPPDC, HRPDC & A-NPDC. Phase 1: 4 PDC's will... a. Develop a definition for WW b. Inventory WW infrastructure Phase 2: 4 PDC's will... TBD How Important is that piece? Comparison of infrastructure utilization region/water body
2011	MPCBPAA • Perrin River Commercial Seafood Harbor Master Plan funded through the VIMS Advisory Service Fisheries Resource Grant Program In conjunction with the Harbor Master Plan, Virginia DEQ CZM funded the MPCBPAA to transfer and make improvements to Perrin Wharf.

This Page Left Intentionally Blank



DEPARTMENT OF PUBLIC WORKS

P.O. Box 329
Gloucester, Virginia 23061

Birkhofer Building
6515 Main Street

BUILDINGS & GROUNDS
(804) 693-5250

ENGINEERING
(804) 693-5480

September 15, 2016

Mr. Lewis Lawrence, Executive Director
Middle Peninsula Planning District Commission (MPPDC)
Saluda Professional Center
125 Bowden Street
Saluda, VA 23149

Re: SMART SCALE Applications Resolution of Support

Dear Mr. Lawrence:

Gloucester County intends to submit applications for funding through the SMART SCALE program for the following projects each located along a corridor of statewide significance or a regional network and is requesting resolutions of support from the MPPDC.

- Pedestrian Improvements on Route 1208 (Greate Road)
- George Washington Memorial Highway Widening
- Reconstruction of Route 614 (Hickory Fork Road)
- Pedestrian/Streetscape Improvements on Route 17B (Main Street)

I have attached a resolution for each of the projects for your convenience. Thank you for your consideration of this request. Please let me know if you have any questions.

Sincerely,

Brian D. Lewis, P.E.
Director of Engineering

Cc: Doug Diedrichsen, MPPDC
Garrey Curry Assistance County Administrator
Anne Ducey-Ortiz, Director of Planning & Zoning

RESOLUTION #16-XXX
A RESOLUTION SUPPORTING A GLOUCESTER COUNTY
APPLICATION FOR PROJECT FUNDING THROUGH SMART SCALE PROCESS

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications by September 30, 2016 for funding qualifying projects within the FY 17-22 Six Year Improvement Program; and

WHEREAS, Gloucester County staff, in consultation with VDOT staff, have determined a HB2/Smart Scale application should be submitted for consideration that focuses on:

- Pedestrian/Streetscape Improvements on Route 17B (Main Street) – This project will upgrade the corridor by incorporating improvements that build on the preliminary concepts included in Gloucester County Route 17 Corridor Planning Study

WHEREAS, the House Bill 2 (HB2) Smart Scale application process directs localities proposing projects along the Corridor of Statewide Significance to obtain a resolution of support from regional transportation planning organization;

WHEREAS, the Middle Peninsula Planning District Commission strongly supports a Gloucester County application for Pedestrian/Streetscape Improvements on Route 17B (Main Street) project;

NOW THEREFORE, BE IT RESOLVED by the Middle Peninsula Planning District Commission this 28th day of September, 2016, that the County Administrator be, and is hereby, authorized to act on behalf of Gloucester County in submitting and revising, as necessary, based on VDOT direction, an application to VDOT for Smart Scale funding for the above-referenced project and to take appropriate actions subsequent to the submission of such application to promote their approval and implementation.

Adopted this 28th day of September, 2016

RESOLUTION #16-XXX
A RESOLUTION SUPPORTING A GLOUCESTER COUNTY
APPLICATION FOR PROJECT FUNDING THROUGH SMART SCALE PROCESS

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications by September 30, 2016 for funding qualifying projects within the FY 17-22 Six Year Improvement Program; and

WHEREAS, Gloucester County staff, in consultation with VDOT staff, have determined a HB2/Smart Scale application should be submitted for consideration that focuses on:

- Reconstruction of Route 614 (Hickory Fork Road) – This project will continue the reconstruction of Hickory Fork Road another 1.8 miles toward the northwest from the terminus of an earlier reconstruction project with improvements provided between Routes 616 and 631.

WHEREAS, the House Bill 2 (HB2) Smart Scale application process directs localities proposing projects along the Corridor of Statewide Significance to obtain a resolution of support from regional transportation planning organization;

WHEREAS, the Middle Peninsula Planning District Commission strongly supports a Gloucester County application for Reconstruction of Route 614 (Hickory Fork Road) project;

NOW THEREFORE, BE IT RESOLVED by the Middle Peninsula Planning District Commission this 28th day of September, 2016, that the County Administrator be, and is hereby, authorized to act on behalf of Gloucester County in submitting and revising, as necessary, based on VDOT direction, an application to VDOT for Smart Scale funding for the above-referenced project and to take appropriate actions subsequent to the submission of such application to promote their approval and implementation.

Adopted this 28th day of September, 2016

RESOLUTION #16-XXX
A RESOLUTION SUPPORTING A GLOUCESTER COUNTY
APPLICATION FOR PROJECT FUNDING THROUGH SMART SCALE PROCESS

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications by September 30, 2016 for funding qualifying projects within the FY 17-22 Six Year Improvement Program; and

WHEREAS, Gloucester County staff, in consultation with VDOT staff, have determined a HB2/Smart Scale application should be submitted for consideration that focuses on:

- George Washington Memorial Highway Widening – This project will continue widening Route 17 northward, upgrading the heavily traveled section of road from a 4-lane principal arterial to a 6-lane principal arterial as well as providing safe passage for pedestrians. Widening will occur from the terminus of the recent widening project near Farmwood Road and extend to a point 1,00 feet north of the Guinea Road intersection,

WHEREAS, the House Bill 2 (HB2) Smart Scale application process directs localities proposing projects along the Corridor of Statewide Significance to obtain a resolution of support from regional transportation planning organization;

WHEREAS, the Middle Peninsula Planning District Commission strongly supports a Gloucester County application for George Washington Memorial Highway Widening project;

NOW THEREFORE, BE IT RESOLVED by the Middle Peninsula Planning District Commission this 28th day of September, 2016, that the County Administrator be, and is hereby, authorized to act on behalf of Gloucester County in submitting and revising, as necessary, based on VDOT direction, an application to VDOT for Smart Scale funding for the above-referenced project and to take appropriate actions subsequent to the submission of such application to promote their approval and implementation.

Adopted this 28th day of September, 2016

RESOLUTION #16-XXX
A RESOLUTION SUPPORTING A GLOUCESTER COUNTY
APPLICATION FOR PROJECT FUNDING THROUGH SMART SCALE PROCESS

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications by September 30, 2016 for funding qualifying projects within the FY 17-22 Six Year Improvement Program; and

WHEREAS, Gloucester County staff, in consultation with VDOT staff, have determined a HB2/Smart Scale application should be submitted for consideration that focuses on:

- Pedestrian Improvements on Route 1208 (Greate Road) – This project will provide pedestrian improvements on Greate Road and connectivity to Route 17 from the intersection with Greate Road West through the Virginia Institute of Marine Science (VIMS) to the Gloucester Point Beach and Public Boat Ramp.

WHEREAS, the House Bill 2 (HB2) Smart Scale application process directs localities proposing projects along the Corridor of Statewide Significance to obtain a resolution of support from regional transportation planning organization;

WHEREAS, the Middle Peninsula Planning District Commission strongly supports a Gloucester County application for Pedestrian Improvements on Route 1208 (Greate Road) project;

NOW THEREFORE, BE IT RESOLVED by the Middle Peninsula Planning District Commission this 28th day of September, 2016, that the County Administrator be, and is hereby, authorized to act on behalf of Gloucester County in submitting and revising, as necessary, based on VDOT direction, an application to VDOT for Smart Scale funding for the above-referenced project and to take appropriate actions subsequent to the submission of such application to promote their approval and implementation.

Adopted this 28th day of September, 2016

This Page Left Intentionally Blank

Regional Corporation Act, which enables PDC's
15.2-4200 through 4222

<http://law.lis.virginia.gov/vacodepopularnames/regional-cooperation-act>

§ 15.2-4201. Purpose of chapter.

This chapter is enacted:

1. To improve public health, safety, convenience and welfare, and to provide for the social, economic and physical development of communities and metropolitan areas of the Commonwealth on a sound and orderly basis, within a governmental framework and economic environment which will foster constructive growth and efficient administration.
2. To provide a means of coherent articulation of community needs, problems, and potential for service.
3. To foster planning for such development by encouraging the creation of effective regional planning agencies and providing the financial and professional assistance of the Commonwealth.
4. To provide a forum for state and local government on issues of a regional nature.
5. To encourage regional cooperation and coordination with the goals of improved services to citizens and increased cost-effectiveness of governmental activities.
6. To deter the fragmentation of governmental units and services.

1968, c. 224, § 15.1-1401; 1995, cc. [732](#), [796](#); 1997, c. 587.

§ 15.2-4205. Powers of commission generally.

A. Upon organization of a planning district commission, pursuant to charter agreement, it shall be a public body corporate and politic, the purposes of which shall be to perform the planning and other functions provided by this chapter, and it shall have the power to perform such functions and all other powers incidental thereto.

B. Without in any manner limiting or restricting the general powers conferred by this chapter, the planning district commission may:

1. Adopt and have a common seal and to alter the same at pleasure.
2. Sue and be sued.

3. Adopt bylaws and make rules and regulations for the conduct of its business; however, a planning district commission shall not amend its budget once adopted during the applicable fiscal year except pursuant to an affirmative vote of the same number of the entire membership of the planning district commission required to adopt the budget.
4. Make and enter into all contracts or agreements, as it may determine, which are necessary or incidental to the performance of its duties and to the execution of the powers granted under this chapter.
5. Apply for and accept, disburse and administer, for itself or for member localities so requesting, loans and grants of money or materials or property at any time from any private or charitable source or the United States of America or the Commonwealth, or any agency or instrumentality thereof.
6. Exercise any power usually possessed by private corporations, including the right to expend such funds as may be considered by it to be advisable or necessary in the performance of its duties and functions.
7. Employ engineers, attorneys, planners, such other professional experts and consultants and such general and clerical employees as may be deemed necessary, and prescribe their powers and duties and fix their compensation.
8. Do and perform any acts and things authorized by this chapter through or by means of its own officers, agents and employees, or by contracts with any persons.
9. Execute instruments and do and perform acts or things necessary, convenient or desirable for its purposes or to carry out the powers expressly given in this chapter.
10. Create an executive committee which may exercise the powers and authority of the planning district commission under this chapter. The chairman of the planning district commission shall serve as a member and as the chairman of the executive committee. The composition of the remaining membership of the executive committee, the term of office of its members and any alternate members, their method of selection or removal, the voting rights of members, procedures for the conduct of its meetings, and any limitations upon the general authority of the executive committee shall be established by the bylaws of the planning district commission. Any planning district commission may establish such other special and standing committees, advisory, technical, or otherwise, as it deems desirable for the transaction of its affairs.

1968, c. 224, § 15.1-1404; 1975, c. 83; 1986, c. 164; 1990, c. 722; 1995, cc. [732](#), [796](#); 1997, c. 587.

§ 15.2-4206. Additional powers of planning district commissions.

Planning district commissions may, in addition to and not in limitation of all other powers granted by this chapter:

1. Acquire, lease, sell, exchange, donate and convey its projects, property or facilities in furtherance of the purposes of planning district commissions as set forth in this chapter;
2. Issue its bonds, notes or other evidences of indebtedness, whether payable solely out of the revenues and receipts derived or to be derived from the leasing, sale or other disposition or use of such projects, property or facilities or otherwise, for the purpose of carrying out any of its powers or purposes set forth in this chapter; and
3. As security for the payment of the principal of and premium, if any, and interest on any such bonds, notes or other evidences of indebtedness, mortgage and pledge its projects, property or facilities or any part or parts thereof and pledge the revenues therefrom or from any part thereof.

1989, c. 178, § 15.1-1404.1; 1995, cc. [732](#), [796](#); 1997, c. 587

§ 15.2-4207. Purposes of commission.

A. It is the purpose of the planning district commission to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. The cooperation resulting from this chapter is intended to facilitate the recognition and analysis of regional opportunities and take account of regional influences in planning and implementing public policies and services. Functional areas warranting regional cooperation may include, but shall not be limited to: (i) economic and physical infrastructure development; (ii) solid waste, water supply and other environmental management; (iii) transportation; (iv) criminal justice; (v) emergency management; (vi) human services; and (vii) recreation.

Types of regional cooperative arrangements that commissions may pursue include but are not limited to (i) the facilitation of revenue sharing agreements; (ii) joint service delivery approaches; (iii) joint government purchasing of goods and services; (iv) regional data bases; and (v) regional plans.

B. The planning district commission shall also promote the orderly and efficient development of the physical, social and economic elements of the district by planning, and encouraging and assisting localities to plan, for the future. If requested by a member locality or group of member localities and to the extent the commission may elect to act, the commission may assist the localities by carrying out plans and programs for the improvement and utilization of their physical, social and economic elements. The commission shall not, however, have a legal obligation to perform the functions necessary to implement the plans and policies established by it or to furnish governmental services to the district. Additionally, Planning District Commissions 1, 2, and 13 shall be designated as economic development organizations within the Commonwealth.

C. The authority of the commission includes the power, to the extent the commission may from time to time determine, when requested to do so by a member locality or group of member localities, (i) to participate in the creation or organization of nonprofit corporations to perform functions or operate programs in furtherance of the purposes of this chapter; (ii) to perform such functions and to operate such programs itself; (iii) to contract with nonprofit entities, including localities, performing such functions or operating such programs to provide administrative, management, and staff support, accommodations in its offices, and financial assistance; and (iv) to provide financial assistance, including matching funds, to interdistrict entities which perform governmental or quasi-governmental functions directly benefiting the commission's district and which are organized under authority of the Commonwealth or of the federal government.

D. Nothing herein shall be construed to permit the commission to perform functions, operate programs, or provide services within and for a locality if the governing body of that jurisdiction opposes its doing so.

1968, c. 224, § 15.1-1405; 1972, c. 814; 1975, c. 381; 1984, c. 739; 1986, c. 164; 1991, c. 208; 1995, cc. [732](#), [796](#); 1997, c. 587; 1998, cc. [668](#), [686](#); 2009, c. [863](#)

§ 15.2-4208. General duties of planning district commissions.

Planning district commissions shall have the following duties and authority:

1. To conduct studies on issues and problems of regional significance;
2. To identify and study potential opportunities for state and local cost savings and staffing efficiencies through coordinated governmental efforts;
3. To identify mechanisms for the coordination of state and local interests on a regional basis;
4. To implement services upon request of member localities;
5. To provide technical assistance to state government and member localities;
6. To serve as a liaison between localities and state agencies as requested;

7. To review local government aid applications as required by § [15.2-4213](#) and other state or federal law or regulation;
8. To conduct strategic planning for the region as required by §§ [15.2-4209](#) through [15.2-4212](#);
9. To develop regional functional area plans as deemed necessary by the commission or as requested by member localities;
10. To assist state agencies, as requested, in the development of substate plans;
11. To participate in a statewide geographic information system, the Virginia Geographic Information Network, as directed by the Department of Planning and Budget; and
12. To collect and maintain demographic, economic and other data concerning the region and member localities, and act as a state data center affiliate in cooperation with the Virginia Employment Commission

This Page Left Intentionally Blank