

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

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COMMISSIONERS

Essex County

Mr. R. Gary Allen
Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Vice Chairman)

Town of Tappahannock

Hon. Roy M. Gladding

Gloucester County

Hon. Ashley C. Chriscoe
Dr. Maurice P. Lynch
Hon. John Northstein

King and Queen County

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(Chair)
Hon. James M. Milby, Jr.
Mr. Thomas J. Swartzwelder

King William County

Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
Hon. Otto O. Williams
(Treasurer)

Town of West Point

Mr. John B. Edwards, Jr.
Hon. James H. Hudson, III

Mathews County

Hon. O. J. Cole, Jr.
Mr. Thornton Hill
Hon. Charles E. Ingram
Ms. Melinda Moran

Middlesex County

Hon. Elizabeth Hurd
Hon. Wayne H. Jessie, Sr.
Mr. Matthew Walker
(Vacant)

Town of Urbanna

Hon. Donald Richwine

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: September 18, 2013

RE: September Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, September 25, 2013, at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on September 25th!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, September 25, 2013

MPPDC Boardroom

Saluda, Virginia

- I. Welcome and Introductions
- II. Approval of July Minutes
- III. Approval of July and August Financial Reports
- IV. Executive Director's Report on Staff Activities for the Months of August and September
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Presentation by Glen Sink and Christy Morton, Council for Rural Virginia on Rural Economic Development
- VII. Discussion of Resolution regarding Protection of Potomac Aquifer
- VIII. CEDS Update – new funding
- IX. Discussion of Disability Benefits Options and Resolution to Opt-out of VRS VLDP
- X. Resolution in Support of Governor's Day of Service
- XI. Resolution in Support of Collaborative Governance Initiative
- XII. Update of DEQ Review of Middle Peninsula Water Supply Plan
- XIII. National Flood Insurance Program Maps
- XIV. Other Business
- XV. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

July 24, 2013
Saluda, Virginia

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, July 24, 2013, at 7:00 p.m. MPPDC Vice Chairman Edwin “Bud” Smith (Essex County) called the meeting to order and welcomed everyone in attendance.

Commissioners in attendance were: (Essex County) A. Reese Peck; (Gloucester County) Ashley Chriscoe and Dr. Maurice Lynch; (King William County) Travis Moskalski, Eugene Rivara, and Otto Williams; (Mathews County) O. J. Cole, Jr., Tim Hill, and Charles Ingram; (Middlesex County) Wayne Jessie, Sr.; (Town of Urbanna) Don Richwine; and (Town of West Point) John Edwards, Jr.

Guests in attendance were Janine Burns, Mathews County Board of Supervisors and Chair of 2013 Coastal Insurance Study Task Force; Larry Land, VACo Director of Policy Development and member of the 2013 Coastal Insurance Study Task Force; James McReynolds, York County Administrator and member of the 2013 Coastal Insurance Study Task Force; Vivian Calkins-McGettigan, York County Deputy County Administrator; and citizens from the region. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Finance Director Beth Johnson, Secretary Rose Lewis, and Planner Harrison Bresee, III.

Approval of June Minutes

Vice Chairman Smith said a corrected copy of the June Minutes were at each seat. Vice Chairman Smith requested a motion to approve the June Minutes. Don Richwine moved that the June Minutes be approved. Travis Moskalski seconded the motion; motion carried.

Approval of June Financial Report

Vice Chairman Smith asked whether there were any questions regarding the financial report before being approved subject to audit. There were no questions. Vice Chairman Smith requested a motion to approve the June Financial Report subject to audit. Otto Williams moved to approve the June Financial Report subject to audit. Tim Hill seconded the motion; motion carried.

Executive Director's Report on Staff Activities for the Month of July

Vice Chairman Smith requested Mr. Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, review the Executive Director's Report on Staff Activities for the month of July. The Executive Director's Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lewis Lawrence, MPPDC Executive Director, reviewed the Executive Director's Report for May as follows:

- Hosted a workshop on July 8, 2013 for Middle Peninsula localities interested in applying for Virginia Locality Stormwater Management Program Phase II funds through Department of Environmental Quality. The workshop provided localities the time and space to organize and coordinate ideas.
- Corresponded with Carolyn Howard, Draper Aden Associates, to finalize a regional application for the 2013 Virginia Locality Stormwater Program Development Phase II funds from Department of Environmental Quality that proposes to focus on the logistics of implementing a regional VSMP.
- There is a possible land donation from Mathews County, public access improvements at Stampers Bay Road in Middlesex County, and a possible public water access easement donation in Mathews County.
- Continued working on finalizing permits for the construction of the slips at the Perrin Wharf. Activities included: Met with Paul F. Koll, CBO, MCP, Building Official, County of Gloucester, at the Perrin Wharf to discuss the building permit; discussed the process for exemption from the requirements of the Commonwealth of Virginia Sanitary Regulations for Marinas and Boat Moorings with the Virginia Department of Health, Marina Division; followed up with Chip Neikirk at VMRC on the Joint Permit Application (JPA); and worked with marine contractor Dan Hobby at Acelution to develop drawings for the building permit (which includes details on the finger pier, ADA parking spot, port-a-potty, and ADA ramp).
- Held the first Lands End stakeholders meeting on Thursday, July 18, 2013. The meeting was held at the Lands End (Laird property donation) tract in Gloucester County. The goal of the meetings is to involve the community, local government, and other interested parties in designing a preliminary management plan for the Lands End property. The plan will need to meet the goals of the MPCBPAA while maximizing water access, outdoor recreation, and community needs.
- Responded to a request from Marty Farber, Senior Legal Researcher at the Division of Legislative Services at the General Assembly. Mr. Farber has

requested that a presentation be given to the State Water Commission on matters related to the management of groundwater and surface waters within the Middle Peninsula and how Middle Peninsula localities are responding to being regulated under the Groundwater Management Act area as well as other state and federal initiatives designed to protect water quality.

- Corresponded with John Morris, Beale, Davidson, Etherington & Morris, P.C., concerning files documenting information on ditches in Gloucester, Mathews, and Middlesex Counties. As part of this project, Mr. Morris is conducting legal research to assess the ownership, management, and oversight of stormwater ditches that are perpendicular and parallel to the VDOT right-of-way (ROW) and the relationship to the secondary road system overseen by VDOT. Rural outfall ditches play an important role in the movement of stormwater in rural localities.
- Sent an email to stakeholders to inform discussions about floating structures and associated permitting issues and processes. Many of the questions that we are trying to answer have stemmed from the Anderson Neck Oyster project located in King & Queen County. The first meeting of this stakeholder group has been scheduled for July 31, 2013 at 10:00 a.m.
- All WQIF grant funds have been committed. There are limited grant funds available from VRA loan funds that do not have to be repaid. MPPDC staff is continuing to search for additional grant funding for this program. The state is redirecting money to the Chesapeake Bay Clean Up program.

Discussions of questions and answers included: maintenance responsibility to public access donations, floating structures stakeholders group meeting, and *Tidewater Review* article regarding broadband services in the Middle Peninsula.

Public Comments

- (1) Mrs. Betty Lucas, Dunnsville, VA, commented and distributed handout regarding June 2013 Agenda Item 6: Adoption of Resolution Approving Middle Peninsula Regional Comprehensive Economic Development Strategy. Mrs. Lucas also distributed handout from last month's meeting to Board members who were not in attendance.

Agenda Items for Discussion

Presentation by Janine Burns, Mathews County Board of Supervisor, on Growing Trend of Commercial Insurance Agencies Refusal to Issue Homeowner's Insurance in Coastal Areas

Mrs. Janine Burns is a member of the Mathews County Board of Supervisors and serves as Chair of the 2013 Coastal Insurance Study Task Force. Jack Miller, member of the Middlesex County Board of Supervisors and VACo President, also is a member of the 2013 Coastal Insurance Study Task Force.

Mrs. Burns said there is a need for the Coastal Insurance Study Task Force because (1) insurance issues were raised by property owners; (2) there were challenges—companies canceling coverage without reasons, rising costs for property insurance premiums, changes in formulae for deductibles, and coverage limits based on location and other facts; and (3) elected leaders hear stories but have no information about coastal insurance trends.

Mrs. Burns said the two objectives of the Task Force are to collect Baseline Data related to changes in the property insurance market in coastal Virginia and provide localities and the Commonwealth with better information long-term.

According to the insurance industry perspective claims after devastation are rising tremendously. Risk management models are now used by many insurance companies to determine who and what will be insured and coverage will be based on location, person's income, construction methods, credit histories, age of home, and etc. Insurance companies are minimizing risks; they are eliminating coverage or charging more for properties that are likely to be damaged by devastation.

The Task Force will focus on one hundred fifty-five (155) insurance companies that are licensed by the Bureau of Insurance, State Corporation Commission. Sixty percent of these companies are limiting coverage or have left the coastal market in Virginia.

Mrs. Burns said data collection efforts are gathered from the State Corporation Commission, Virginia Association of Counties, and the coastal counties, cities, and PDCs. The Task Force will need to collect two GIS maps showing 2,500' from tidal water and one mile from tidal water and the maps must display the date between July 1 and August 31, 2013, improved properties, and assessed value of improved property within limits. The maps are to be forwarded to Larry Land, Director of Policy Development, VACo.

Questions and answers addressed were regarding areas covered by Task Force and supporters.

Mrs. Burns requested the MPPDC Board to relay to their county and town administrators support of the Task Force and provide data and maps of their locality. Mr. Tim Hill recommended that Lewis Lawrence, MPPDC Executive Director, draft a letter of support to the localities for the Task Force. Vice Chairman Smith requested a consensus of the Board for Mr. Lawrence to address a letter of support to the county and town administrators. The Board agreed to Mr. Lawrence writing a letter of support to the administrators.

Adoption of the FY2014 MPPDC Indirect Cost Allocation Plan

Mrs. Beth Johnson, Middle Peninsula Planning District Commission Finance Director, presented the Middle Peninsula Planning District Commission's Indirect Cost Allocation Plan for FY 2013-2014.

This document is prepared each year and serves two purposes: enables the Commission to charge funding sources for indirect personnel costs including salaries and fringe benefits as well as a planning tool for staff applying for future funding proposals. The calculated Indirect Rate for FY2013-2014 is 50% and the calculated FY2013-2014 Employee Benefit Rate is 40%.

The indirect cost estimates included in the Plan are based on the budget figures adopted by the Commission in May 2013.

Indirect costs associated with the operating of the Middle Peninsula Planning District Commission are shared by all projects in the Commission's work program. The direct charges associated with the various programs are charged as incurred. Mrs. Johnson said the MPPDC is continuing to use the base PDC funding from the VA Department of Housing and Community Development (DHCD) and office space rental income to directly offset overhead costs for the agency thereby maintaining the indirect cost rate at 50%. DHCD base funding for FY2014 is anticipated to be \$75,971 and office space rental income to be \$1,800. The MPPDC fiscal staff will utilize these revenue sources as needed to maintain an indirect rate at or below 50%.

Mrs. Johnson reviewed the Statement of Indirect Costs, Statement of Employee Benefits, and Salary Distribution.

Vice Chairman Smith requested a motion to adopt the MPPDC Indirect Cost Allocation Plan FY2013-2014. Dr. Maurice Lynch moved to adopt the MPPDC Indirect Cost Allocation Plan FY2013-2014. Ashley Chriscoe seconded the motion; motion carried.

Discussion of VRS Hybrid Retirement Plan

In 2012, the General Assembly enacted HB1130 which authorized the Virginia Retirement System (VRS) to provide the VRS Hybrid Retirement Plan to all state and participating political subdivision employees hired after 1/1/14 and to any current VRS covered employees desiring to opt into the new plan. This plan has a defined benefit component and a defined contribution component. As Hybrid Plan employees will no longer be eligible for VRS Disability Retirement, the bill also requires employers to provide for both short term and long term disability benefits to all Hybrid plan covered employees. VRS is offering the Virginia Long Term Disability Plan to provide coverage for long term disabilities at a cost. Short term disability benefits, while mandated will have to be paid by the employer. Under the VRS Hybrid Retirement Plan employees will have accounts with both VRS defined benefit and ICMARC defined contribution. Employers will pay both VRS and ICMARC separately and will be responsible for insuring that defined contributions do not exceed IRS maximums. Employers will be required to make minimum matching contributions to employees' defined contributions. The process will be complicated and require significant oversight and administrative staff time. In addition, the mandate to require disability benefits will constitute a potential severe fiscal burden on local governments and especially on small political subdivisions with no taxing authority.

Mrs. Beth Johnson, MPPDC Finance Director, said that staff is exploring options which include: (1) consulting with the Virginia Municipal League (VML) regarding coverage that may be offered to cover both the long term and short term disability needs of smaller political subdivisions; (2) Working with VAPDC to explore possible partnerships whereby smaller political subdivisions might band together to purchase group insurance to cover short term disability liabilities; and (3) Exploring option to begin to accrue resources to pay for potential liabilities through setting up of a fringe or leave benefit pool that would allow MPPDC to charge grants legally (in discussions with MPPDC Auditor).

The deadline to opt out of VRS Virginia Long Term Disability Plan is 9/1/2013 but an 11/1/2013 extension can be given by email.

MPPDC Executive Director Lewis Lawrence said that action will be taken on the VRS Hybrid Retirement Plan at the September or October Board meeting. He also said that this Plan will be talked about at the VAPDC conference beginning July 25th. Mr. Lawrence also said that the Plan was talked about at the local government administrators meeting earlier this month and discussed with Delegate Keith Hodges.

Other Business

1. Lewis Lawrence, MPPDC Executive Director, passed around two guides of the Native Plants of the Northern Neck that were published through the “Plant NNK Natives: Go Native-Grow Native” campaign. This campaign was supported by the Virginia Coastal Zone Management Program, organizations, and businesses. This guide inspires the residents and businesses to use native plants in their gardens and protect native vegetation in the landscape. These native plants provide ecological benefits. For example: (a) they serve as sources of food, (b) provide energy sources and host plants for many pollinators and their larvae, which in turn become bird food, (c) need less watering, (d) absorb nutrients and soak up water before it runs off the ground, helping with stream pollution, and (e) require less fertilizer and fewer pesticides than non-native plants.

Adjournment

Vice Chairman Smith thanked Mrs. Janine Burns, announced September 25th as the next meeting date, and adjourned the meeting.

COPY TESTE:

(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 08/13/2013
 Run Time: 4:19:32 pm
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Period Ending: 07/31/13

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30009	FY14 Local Programs	157,534.00	3,075.61	3,075.61	154,458.39	1.95%	73,776.98	70,701.37
30010	Local PAA Stewardship/	17,000.00	0.00	13,017.98	3,982.02	76.58%	17,000.00	3,982.02
30013	EE&CBG Project	3,894.00	210.06	1,618.79	2,275.21	41.57%	1,582.50	-36.29
30015	Tappahannock Comp Plan	11,200.00	0.00	4,145.22	7,054.78	37.01%	4,145.26	0.04
30016	Essex Comp Plan Update	27,675.00	1,033.01	7,229.22	20,445.78	26.12%	6,196.28	-1,032.94
30170	MPBDP FY12 Staff Sup	13,825.00	411.53	7,310.10	6,514.90	52.88%	10,754.18	3,444.08
30209	FY14 Transportation Dem	74,000.00	5,668.70	5,668.70	68,331.30	7.66%	0.00	-5,668.70
30311	FY14 Rural Transportati	72,500.00	4,274.22	4,274.22	68,225.78	5.90%	0.00	-4,274.22
30420	Onsite Loan Management	105,940.14	416.53	100,511.01	5,429.13	94.88%	110,330.50	9,819.49
30423	VCWRFR Onsite Fund	82,500.00	6,250.00	40,183.62	42,316.38	48.71%	61,402.98	21,219.36
30426	WQIF 2010	102,883.00	0.00	101,234.12	1,648.88	98.40%	101,227.64	-6.48
30502	Water Supply Planning	107,526.97	0.00	107,526.97	0.00	100.00%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
32008	FY14_PAA Staff Support	8,000.00	2,075.53	2,243.92	5,756.08	28.05%	168.42	-2,075.50
32009	Lands End Master Plan	10,000.00	2,154.99	6,051.08	3,948.92	60.51%	3,896.13	-2,154.95
32120	FY13 Coastal TA Task 44	60,000.00	2,960.81	50,110.64	9,889.36	83.52%	47,150.31	-2,960.33
32121	Land & Water Quality Pr	50,000.00	3,204.53	38,023.76	11,976.24	76.05%	34,819.57	-3,204.19
32122	Living Shorelines	49,858.00	3,764.58	25,086.95	24,771.05	50.32%	21,322.59	-3,764.36
32123	Stormwater Management (297,786.00	5,709.79	113,048.71	184,737.29	37.96%	107,339.55	-5,709.16
32125	Floating Structures	29,780.00	9,045.42	17,909.36	11,870.64	60.14%	8,864.01	-9,045.35
32126	VIMS WWF	5,000.00	2,371.61	2,371.61	2,628.39	47.43%	0.00	-2,371.61
32204	WW Coalition Summit A	46,341.00	2,139.55	14,064.54	32,276.46	30.35%	11,925.07	-2,139.47
Totals:		<u>1,333,243.11</u>	<u>54,766.47</u>	<u>682,953.88</u>	<u>650,289.23</u>	<u>51.23%</u>	<u>799,851.97</u>	<u>116,898.09</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 8/13/13
Run Time: 4:20:39 pm
Page 1 of 1

Period Ending: 07/31/13
Format: 1 Board

Assets:

Cash in Bank	558,406.50
Receivables	361,961.44
Property & Equipment	15,457.31

Total Assets:

\$935,825.25

Liabilities:

Accounts Payable	4,591.18
VRA Loan Payables	123,902.97
Accrued Leave	30,756.62
Cost Allocation Control	5,934.25

Total Liabilities:

\$165,185.02

Equity:

Local Initiatives/Information Resources	79,402.63
Economic Development	3,444.04
Transportation Programs	-9,942.92
Onsite Repair & Pumpout	31,041.74
Housing	-35.74
Coastal Community & Environmental	-33,426.81
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	465,249.08

Total Equity:

\$770,640.23

Total Liabilities and Equity

\$935,825.25

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 08/16/2013
 Run Time: 10:15:28 am
 Page 1 of 1

Period Ending: 07/31/13
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	110,064.00	0.00	0.00	110,064.00	0.00%
Local Annual Dues	109,899.00	73,266.00	73,266.00	36,633.00	66.67%
Local Other Revenues	64,960.00	55,802.08	55,802.08	9,157.92	85.90%
State Revenues	242,662.00	6,330.67	6,330.67	236,331.33	2.61%
Federal Revenues	234,999.00	27,469.36	27,469.36	207,529.64	11.69%
Miscellaneous Income	12,000.00	4,647.68	4,647.68	7,352.32	38.73%
Onsite Loan Program Income	8,840.00	10,642.63	10,642.63	-1,802.63	120.39%
Revenues	783,424.00	178,158.42	178,158.42	605,265.58	22.74%
Expenses					
Personnel	457,474.70	41,610.44	41,610.44	415,864.26	9.10%
Facilities	29,864.00	2,937.73	2,937.73	26,926.27	9.84%
Communications	2,550.00	424.81	424.81	2,125.19	16.66%
Equipment & Supplies	9,750.00	117.24	117.24	9,632.76	1.20%
Travel	5,425.00	457.02	457.02	4,967.98	8.42%
Professional Development	13,650.00	2,328.99	2,328.99	11,321.01	17.06%
Contractual	67,489.00	9,418.88	9,418.88	58,070.12	13.96%
Miscellaneous	46,865.00	3,952.05	3,952.05	42,912.95	8.43%
Regional Share	110,064.00	0.00	0.00	110,064.00	0.00%
Expenses	743,131.70	61,247.16	61,247.16	681,884.54	8.24%
Agency Balance	40,292.30	116,911.26	116,911.26		

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 09/09/2013
 Run Time: 1:58:49 pm
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Period Ending: 08/31/13

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30009	FY14 Local Programs	157,534.00	1,460.52	4,536.13	152,997.87	2.88%	114,402.24	109,866.11
30010	Local PAA Stewardship/	17,000.00	0.00	13,017.98	3,982.02	76.58%	17,000.00	3,982.02
30013	EE&CBG Project	3,894.00	75.44	1,694.23	2,199.77	43.51%	1,649.29	-44.94
30015	Tappahannock Comp Plan	11,200.00	154.67	4,299.89	6,900.11	38.39%	4,145.26	-154.63
30016	Essex Comp Plan Update	27,675.00	486.09	7,715.31	19,959.69	27.88%	6,196.28	-1,519.03
30104	MP-VSG Univ. Partner	0.00	1,701.46	1,701.46	-1,701.46	0.00%	0.00	-1,701.46
30170	MPBDP FY12 Staff Sup	13,825.00	303.85	7,613.95	6,211.05	55.07%	11,081.01	3,467.06
30209	FY14 Transportation Dem	74,000.00	4,927.88	10,596.58	63,403.42	14.32%	0.00	-10,596.58
30311	FY14 Rural Transportati	72,500.00	2,406.32	6,680.54	65,819.46	9.21%	0.00	-6,680.54
30420	Onsite Loan Management	105,940.14	313.85	100,824.86	5,115.28	95.17%	110,604.47	9,779.61
30423	VCWRFR Onsite Fund	82,500.00	235.00	40,418.62	42,081.38	48.99%	61,402.98	20,984.36
30426	WQIF 2010	102,883.00	0.00	101,234.12	1,648.88	98.40%	102,728.35	1,494.23
30502	Water Supply Planning	107,526.97	0.00	107,526.97	0.00	100.00%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
32008	FY14_PAA Staff Support	8,000.00	197.95	2,441.87	5,558.13	30.52%	168.42	-2,273.45
32009	Lands End Master Plan	10,000.00	2,279.20	8,330.28	1,669.72	83.30%	3,896.13	-4,434.15
32120	FY13 Coastal TA Task 44	60,000.00	1,730.71	51,841.35	8,158.65	86.40%	47,150.31	-4,691.04
32121	Land & Water Quality Pr	50,000.00	1,684.68	39,708.44	10,291.56	79.42%	34,819.57	-4,888.87
32122	Living Shorelines	49,858.00	2,666.53	27,753.48	22,104.52	55.67%	21,322.59	-6,430.89
32123	Stormwater Management (297,786.00	7,645.59	120,694.30	177,091.70	40.53%	107,339.55	-13,354.75
32124	Aberdeen Harbor Master F	13,034.00	2,028.69	2,028.69	11,005.31	15.56%	0.00	-2,028.69
32125	Floating Structures	29,780.00	6,942.38	24,851.74	4,928.26	83.45%	8,864.01	-15,987.73
32126	VIMS WWF	5,000.00	1,574.55	3,946.16	1,053.84	78.92%	0.00	-3,946.16
32204	WW Coalition Summit A	46,341.00	1,808.15	15,872.69	30,468.31	34.25%	11,925.07	-3,947.62
Totals:		<u>1,346,277.11</u>	<u>40,623.51</u>	<u>723,577.39</u>	<u>622,699.72</u>	<u>53.75%</u>	<u>842,645.53</u>	<u>119,068.14</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 9/9/13

Period Ending: 08/31/13

Run Time: 2:11:04 pm

Format: 1 Board

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Assets:

Cash in Bank	582,351.39
Receivables	343,047.42
Property & Equipment	15,457.31

Total Assets:

\$940,856.12

Liabilities:

Accounts Payable	1,323.00
VRA Loan Payables	130,152.97
Accrued Leave	30,756.62
Cost Allocation Control	5,813.25

Total Liabilities:

\$168,045.84

Equity:

Local Initiatives/Information Resources	117,926.61
Economic Development	1,765.56
Transportation Programs	-17,277.12
Onsite Repair & Pumpout	32,267.57
Housing	-44.39
Coastal Community & Environmental	-61,985.24
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	465,249.08

Total Equity:

\$772,810.28

Total Liabilities and Equity

\$940,856.12

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 09/09/2013
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Period Ending: 08/31/13
Format: 1 Agencywide R&E
With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	110,064.00	0.00	0.00	110,064.00	0.00%
Local Annual Dues	109,899.00	36,633.00	109,899.00	0.00	100.00%
Local Other Revenues	64,960.00	0.00	55,802.08	9,157.92	85.90%
State Revenues	242,662.00	7,831.38	14,162.05	228,499.95	5.84%
Federal Revenues	234,999.00	0.00	27,469.36	207,529.64	11.69%
Miscellaneous Income	12,000.00	1,184.59	5,832.27	6,167.73	48.60%
Onsite Loan Program Income	8,840.00	667.59	11,310.22	-2,470.22	127.94%
Revenues	783,424.00	46,316.56	224,474.98	558,949.02	28.65%
Expenses					
Personnel	457,474.70	35,194.16	76,804.60	380,670.10	16.79%
Facilities	29,864.00	2,261.12	5,198.85	24,665.15	17.41%
Communications	2,550.00	213.02	637.83	1,912.17	25.01%
Equipment & Supplies	9,750.00	316.01	433.25	9,316.75	4.44%
Travel	5,425.00	454.78	911.80	4,513.20	16.81%
Professional Development	13,650.00	93.31	2,422.30	11,227.70	17.75%
Contractual	67,489.00	1,374.99	10,793.87	56,695.13	15.99%
Miscellaneous	46,865.00	4,239.10	8,191.15	38,673.85	17.48%
Regional Share	110,064.00	0.00	0.00	110,064.00	0.00%
Expenses	743,131.70	44,146.49	105,393.65	637,738.05	14.18%
Agency Balance	40,292.30	2,170.07	119,081.33		

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

2000-2011 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Core Services Administered by the MPPDC								
Localities	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Other
Region-wide		✓	✓	✓	✓	✓	✓	✓
Essex	✓		✓		✓	✓	✓	
Gloucester		✓	✓	✓	✓	✓		
King and Queen	✓		✓	✓	✓	✓		
King William	✓			✓	✓	✓		
Mathews	✓	✓		✓	✓	✓		
Middlesex	✓	✓		✓	✓	✓		
Town of Tappahannock			✓		✓			
Town of West Point					✓			
Town of Urbanna					✓			
Other			✓					

Report on Mandated Initiatives			
Water Supply Planning		Stormwater Management	
<i>Support staff: Clara</i>		<i>Support staff: Jackie</i>	
<i>Start Date: 7/2008</i>		<i>Start Date: 12/2012</i>	
<i>Completion Date: 6/2011</i>		<i>Completion Date: 6/2014</i>	
<i>Localities</i>	<i>Participating Localities</i>	<i>Current Status</i>	
Essex	✓	Awaiting review by DEQ Local/regional program under development	
Gloucester	NA	NA	Local/regional program under development
King and Queen	✓	Awaiting review by DEQ Local/regional program under development	
King William	✓	Awaiting review by DEQ Local/regional program under development	
Mathews	✓	Awaiting review by DEQ Local/regional program under development	
Middlesex	✓	Awaiting review by DEQ Local/regional program under development	
Town of West Point	✓	Awaiting review by DEQ Local/regional program under development	
Town of Urbanna	✓	Awaiting review by DEQ Local/regional program under development	
Town of Tappahannock	✓	Awaiting review by DEQ Local/regional program under development	

Middle Peninsula Planning District Commission Executive Director's Report of Regional Progress

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 5 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 7 years)

The National Working Waterfront Networks- Outreach and Education committee: Provided education and outreach on national, state and local matters related to the preservation of working waterfronts.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/ Employer Transportation Services, Septic Repair Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell

Programs: *Economic Planning, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 758-2311x23 (215) 264-6451 cell

Programs: *Stormwater Management, Coastal/Environmental Planning*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21

Programs: *Commuter Services Assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Received communication from the Department of Environmental quality that the Middle Peninsula Regional Water Supply Plan submitted in accordance with the Water Supply Planning Regulation 9VAC25-780 has been reviewed. A letter of review is forthcoming.

Project 32123 DCR Stormwater Management

The Virginia General Assembly created a statewide, comprehensive stormwater management program related to construction and post-construction activities (HB1065 - Stormwater Integration). The Virginia Department of Conservation and Recreation requires stormwater management for projects with land disturbances of one acre or more. This new state mandate requires all Virginia communities to adopt and implement stormwater management programs by July 1, 2014 in conjunction with existing erosion and sediment control programs. Additionally, the communities within the MPPDC are required to address stormwater quality as stipulated by the Chesapeake Bay TMDL Phase II Watershed Implementation Plan and the Virginia Stormwater Regulations. The goal of the MPPDC Stormwater Program is to develop tools specific to the region necessary to respond to the state mandate requirement for the development of successful stormwater programs. The local governments need to develop programs either locally or regionally to assure compliance with regulations designed to reduce runoff from developed areas.

- Contacted Carolyn Howard, Draper Aden Associates, regarding the second round of National Fish and Wildlife Foundation (NFWF) grant proposals and followed up about questions sent to Joan Salvati.
- Completed survey from the Institute for Environmental Negotiations focused on identifying successes, challenges and lessons learned about the NFWF Chesapeake Bay Local Government Assistance Program funded stormwater management project.
- Participated in a conference call with Carolyn Howard, Draper Aden Associates, and Sandra Erdle, Chesapeake Bay National Estuarine Research Reserve, to begin planning for regional stormwater management educational series. During this meeting we reviewed an educational outline and potential times and locations for meetings.
- Finalized a save the date flyer for stormwater management educational sessions for local staff and elected officials. Educational sessions have been planned for October 1st and 2nd. Registration for these sessions will open early September.
- Corresponded with Donna Sprouse, King and Queen County Planner, about organizing site examples for a stormwater working session that has been scheduled for regional planners on September 10.

- The sixth meeting of the MPPDC Regional Stormwater Steering Committee has been scheduled for September 18, 2013. Agenda items will include a review of the Local Stormwater Management Ordinance and Administrative Guidance Manual.
- Attended the Local Stormwater Advisory Steering Committee meeting hosted by Virginia Department of Environmental Quality on August 7. Agenda items included updates on DEQ relevant activities and regulatory actions, training, ePermitting, and local program development.
- Attended the Virginia Association of Counties (VACo) Summer Meeting on August 16. As part of their meeting stormwater management was discussed. In particular it was shared that Middlesex County requested for assistance in lobbying for code and rule changes to stormwater management regulations that would reduce the percentage of the Virginia Stormwater Management Permit fee to 10%.
- Prepared budget analysis for application to provide additional funding for regional stormwater management program implementation. Consulted with Mike Vanlandingham, DEQ, regarding application submission.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Provided Donna Sprouse, King & Queen County Planner, with GIS data regarding roads in Mathews County as well as the location of communication towers in Mathews and Gloucester counties for a presentation she was organizing.
- Sent Felix Schapiro, Virginia Public Access Project (VAPA), GIS shape files of voting precinct data layers for Essex County, King and Queen County, King William County, and Mathews County. This information will be used to create a statewide precinct level map to display electoral results on the VAPA website.
- Updated www.mppdc.com website –meeting notices, Users Guide to Dredging, staff contact information, employment notice.
- Continued to explore funding opportunities for provision of water/septic for Mathews Rotary Water and Sanitation Project. The Rotary is interested in starting a program to provide water and septic to Mathews County residents living without indoor plumbing in concert with Rotary International.
- Responded to request for information on King and Queen County broadband meeting with Bill Nachman, *Gloucester Mathews Gazette-Journal*.
- Discussed VRS Hybrid Retirement Plan short-term disability requirements and effects on small VRS employers with Bill Nachman, *Gloucester Mathews Gazette-Journal*.
- Received phone call from Bill Rosenbaum, Progress Engineers, requesting information on any studies done recently documenting water needs, degradation especially for Deltaville area. Provided link to Middle Peninsula Regional Water Supply Plan.

Projects 320080 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Convened the June meeting of the MPCBPAA on June 21. Items discussed: Middlesex County donation sites; Mathews County donation sites; forestry updates; “Lands End/Capt. Sinclair Recreation Area” updates; Perrin Wharf updates; and the Hall donation (Mathews Heritage Park) updates.
- Worked with Jim Vadas, Clearwater Forestry, on forestry thinning projects at the Haworth and Clay Tracts in King and Queen County. The Haworth Tract is currently in production with 90% completion, and the Clay Tract has a signed contract for thinning in the next 12 months.
- Met with Chris DeWitt of Vanasse Hangen Brustlin, Inc., Carlton Revere, Middlesex County Board of Supervisors Chairman; and Matt Walker, Middlesex County Administrator, at the Stampers Bay boat ramp in Middlesex County to discuss improvements to the ramp to increase public access. Mr. DeWitt developed, for free, a conceptual drawing showing improvements to the property. The next step will be to present to the Middlesex County Board of Supervisors the concept for improving the access at Stampers Bay boat ramp.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared financial statements.
- Invoiced Gloucester Rowing Association for utility bills at Lands End.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

- Convened a meeting of stakeholders interested in developing a management plan for Mathews Heritage Park. In attendance were: Ursula Lemanski, NPS, RTCP; Jim Smith, Mathews Land Conservancy; Bernadette LaCasse, Boy Scouts/Girls Scouts of America; Melinda Moran, Mathews County Administrator; and Harrison Bresee, MPCBPAA. The outcome of the meeting calls for the Mathews

Land Conservancy and the Scouts to present a “Concept and Business Plan Proposal” for a potential youth camp program for review by the MPCBPAA in February 2014.

Project 320081 PAA Perrin Wharf Construction

The Middle Peninsula Middle Peninsula Chesapeake Bay Public Access Authority recently acquired ownership of the 320 ft Perrin River wharf in Gloucester County from VDOT. The Perrin River exists as the urban working waterfront for the county and the Perrin River wharf is traditionally used by commercial watermen for vessel moorage. This project serves as a revitalization of the urban waterfront-commercial seafood hub for Gloucester County. With the recent closure of several key docking locations, up to 25 commercial workboats have been displaced and are rafting at the Perrin Wharf. This project will revitalize and reorganize the public wharf moorage space. The current moorage space is unorganized. Vessels now tie up parallel with the pier, making inefficient use of public space. Rafting is also used, but is not as safe as slip mooring. This project will reorganize the pier by installing 10 new slips, 4 finger piers, an ADA approved ramp, and ADA parking spot, and a port-a-potty to assist with access, mooring, off loading, and sewage disposal.

- All permits (building, zoning, VMRC authorization) for the project have been approved. The contractor will begin installation of the slips in September. Project is on-schedule.
- Met with Martha Heric, Manager of Crown Pointe Marina, on July 31 to discuss the Perrin Wharf. Ms. Heric, working off years of experience as a neighbor to the Perrin Wharf and as a marina manager, offered many suggestions on how to manage the wharf and what some potential issues may be.

Project 32009 Lands End Master Plan

In February 2013, the MPCBPAA was gifted 96.81 acres of waterfront property located on the Severn River in Gloucester County. This Severn River property consists of twenty-one parcels, three of which have dwellings. While much of the property is pristine coastal ecosystem, including densely forested mixed hardwood and pine trees, and tidal wetlands, the three dwellings on this land present new management issues for the MPCBPAA. The MPPDC is partnering with the MPCBPAA to develop a preliminary management plan for the Severn River property that meets the goals of the MPCBPAA while maximizing water access, outdoor recreational, and community needs. With the development of a community stakeholder group, MPPDC staff will facilitate discussions and work towards developing an approach to creating a final management plan for the Severn River Property. The preliminary management plan will include potential management options, needed actions, as well as draft management goals and objectives for the Severn River Property.

- Held the second Stakeholder’s meeting on August 19. 10 stakeholders from Gloucester County attended and provided input on uses and obstacles for the property. Notable stakeholder ideas are: consider naming the property Captain. Sinclair Recreation Area; complete an Environmental Assessment of the property before deciding on a use; and use the property for education, marine access, and other uses that provide public water access.
- Met with Sarah McGuire from the Virginia Institute of Marine Science/CBNERRS program on August 26, 2013 and Makalia Records from the Gloucester Chamber of Commerce on August 30 to solicit ideas for uses from the “Land’s End/Capt. Sinclair Recreational Area” property. Ms. McGuire would be interested in holding youth and teacher camps on the property and sees a need for a Conference Center/General Meeting location in Gloucester County.

Projects 32120 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Created a large scale map of the Lands End Property for a Management Planning meeting on July 18, 2013.
- Created two large scale maps of the Hall Tract (Mathews County tract donated to the PAA in 2010) for a work group meeting on August 1.
- Made suggested changes to the Water Reuse grant application to the Virginia Coastal Zone Management Program. Updates clarified specific outcomes of the Water Reuse Stakeholder Committee.
- Spoke with Creig Moore, Gloucester County Emergency Management Coordinator, regarding the hazards mitigation plan and the differences between the MPPDC and the Hampton Roads PDC planning efforts.

Project 32121 Land Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Provided documents about ditching locations within the Middle Peninsula and associated property records for review by John Morris, Attorney at Law.

Project 32122 Living Shorelines

On April 29, 2011 legislation was approved directing The Virginia Marine Resource Commission (VMRC), in cooperation with the Department of Conservation and Recreation and with technical assistance from the Virginia Institute of Marine Science (VIMS), to establish and implement a general permit regulation that authorizes and encourages the use of living shorelines as the preferred alternative for stabilizing tidal shorelines in the Commonwealth. "Living shoreline" means a shoreline management practice that provides erosion control and water quality benefits; protects, restores or enhances natural shoreline habitat; and maintains coastal processes through the strategic placement of plants, stone, sand fill, and other structural and organic materials. VMRC, with assistance from VIMS, is developing a general permit which can expedite the permitting process as an incentive to encourage property owners to select the "preferred alternative" for stabilizing tidal shorelines in the Commonwealth. This proposal will serve as a feasibility study and offer a potential design for a publicly sponsored water quality improvement-living shoreline revolving loan construction program. MPPDC staff will work with the Virginia Resource Authority, Department of Environmental Quality, Federal Agencies as well as legal counsel to explore an administrative program design and options for capitalizing a revolving loan program within the Middle Peninsula to encourage living shoreline construction by Middle Peninsula homeowners.

- Reviewed white paper submitted by Sea Grant Law Center on Incentivizing Use of Living Shorelines in Virginia through a Revolving Loan Fund.
- Reviewed invoice submitted by University of Mississippi for work provided by Sea Grant Law Center staff.

Project 32124 Aberdeen Creek Master Plan

This project proposes to focus on developing an Aberdeen Creek Commercial Seafood Master Plan focused on maintaining services and working waterfront industries within Aberdeen Creek. Aberdeen Creek is second behind Perrin River as one of two major commercial seafood hubs in Gloucester County. Within recent years, Aberdeen Creek has experienced the closure of a Gloucester Seafood Inc which was a seafood processing plant that processed local watermen catches, as well as provided fueling and mooring facilities for their boats. Since this business has closed, Aberdeen creek has experienced significant shoaling and dredging has become a priority issue.

To develop this plan, MPPDC staff will take the lead and conduct a site analysis, including an inventory of creek activities (i.e. public and private), a count of the number of watermen that utilize this creek, and an analysis of the creek navigational conditions. In addition to providing a creek-wide snapshot of its users, MPPDC staff will also research public and private infrastructure and property ownership to better understand options to improve or expand working waterfront industry services within the Creek. The plan will rely on community participation to identify and discuss infrastructure needs and potential improvements for Aberdeen Creek users. Technical staff will develop cost opinions including discussion of capital improvement needs, and capacity analysis for private and public facilities.

- Executed contract with Coastal Zone Management Program at DEQ for funding of \$6517 to prepare a Management Plan for Aberdeen Creek Harbor. Matching funds of \$6517 for this project will be provided by Gloucester County.
- Discussed the project scope and design with a Mathews County citizen interested in knowing more about approaches to planning for the protection of working waterfronts and financing dredging projects.

Project 32125 Floating Structures

As a result of a proposed “Oysterplex” in King and Queen County, which included two floating structures in open water used for commercial use rather than residential use, new permitting, regulatory, and jurisdiction questions were raised. Therefore MPPDC staff will: (1) review the lessons learned with the proposal approval of the Oysterplex, (2) create a Floating Structures Committee to discuss permitting barriers related to process for future applicants as well as strategies for possible guidance for permitting of floating commercial structures in the future, and (3) the committee will work to develop the necessary policy and guidance to include local planning administrators /departments in the Joint Permit Application process.

- Worked to finalize the Joint Permit Application diagram, an introductory presentation, and agenda for the floating structures committee meeting on July 31.
- Hosted a meeting of the Floating Structures Committee with State agencies (i.e. Virginia Marine Resources Commission, Virginia Department of Health, and Virginia Department of Housing and Community Development) and local stakeholders (i.e. King & Queen County) involved in permitting the structure on July 31.
- As a result of the Floating Structures Committee Meeting, Virginia Department of Housing and Community Development drafted a memorandum that concluded that “this specific floating work station is deemed to be a farm building/structure, thus is not regulated by the either the USBC [Virginia

Uniform Statewide Building Code] or IBSR [Industrial Building Safety Regulations] nor is required to obtain a building permit.”

- Sent John Shaw, Mathews County Director of Planning, information about the Oysterplex. As the local planner meeting was the first time that Mr. Shaw saw a structure like this, he thought it was important to gain a better understanding of what this structure is and how Mathews County may need to take it into consideration in future planning policies.

Project 32204 Working Waterfront Coalition Summit

The Rural Chesapeake Bay-Seaside Working Waterfront Coalition partners (MPPDC, A-N and NN PDC) propose to organize, coordinate and convene a Virginia Working Waterfront Summit to be held at a central location (possibly VIMS) and possible remote location (Wachapreague) to discuss the challenges faced by Coastal Virginian's engaged in owning, managing or developing policy on issues related to working waterfronts. Summit invitees will come directly from the data base of working waterfront business developed under the Section 309 Working Waterfront project administered by the Virginia Sea Grant Marine Advisory Program. The Summit will consist of three parts: a) Panel of working waterfront specialist will discuss the growing national problem faced by working waterfront business and Virginia challenges, b) Introduction/ use of the Working Waterfront web portal. c) Discussion of Virginia specific issues, problems, and challenges of those in attendance.

- Met with the Working Waterfront Symposium Committee in Oyster, VA on August 8, 2013. The Committee is moving forward with planning for the winter 2014 workshop. A “hold-the-date” notice will be sent out in the next two months.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30209 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Attended Middle Peninsula/Northern Neck Coordinated Human Services Mobility (CHSM) Committee meeting to discuss updates to the Middle Peninsula CHSM Plan. Provided comments and corrections to Holly Chase, KFH Group, DRPT consultant.
- Attended DRPT TDM meeting in Richmond to discuss performance measures. DRPT will be establishing performance measures that will be used in the future to determine program funding levels.
- Convened ACT Telework Council meeting with Council leadership and presenters to discuss upcoming ACT National Conference Telework Council panel.
- Provided training on ridematching software to Rose Lewis, MPPDC Secretary.
- Received phone call from NOVA commuter moving to Tappahannock interested in commute options to Maryland, most especially vanpool. No match available. Forwarded application to NeckRide for additional assistance.
- Received online application from Essex resident commuting to Washington, DC. No match available.

- Received online application from Aylett resident commuting to Colonial Heights. No match available. Referred to Ridefinders.
- Received phone call from Gloucester resident commuting to Newport News Shipyard. Provided contact information for 3 potential carpool partners.
- Renewed contract for Route 360 billboard.
- Responded to request from DRPT for survey to be used to report statewide TDM activities to General Assembly.
- Executed FY14 contract with Department of Rail and Public Transportation to provide funds for commuter services.
- Consulted with Lori Diggans, LDA Consulting, DRPT consultant regarding MPPDC TDM program, program area, commuting patterns. DRPT will be establishing performance measures that will be used in the future to determine program funding levels.
- Received phone call from Howard Smith, VDOT regarding responsibility for maintenance of Commuter Signs. Informed him that VDOT is responsible for the maintenance of the signs.

Project 30311 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Convened the Local Planners Meeting on August 14. Agenda topics included cargo containers being used as storage, Virginia Department of Housing and Community Development memorandum regarding the “Oysterplex” structure, Stormwater updates, and the GIS working group.
- Met with Martha Heric, Manager of Crown Pointe Marina, on July 31 to discuss the Perrin Wharf. Ms. Heric, working off years of experience as a neighbor to the Perrin Wharf and as a marina manager, offered many suggestions on the how to manage the wharf and what some potential issues may be. Ms. Heric noted that parking, trash, and vandalism would pose a challenge, but offered to help with these issues. She also noted that most commercial watermen are being priced out of traditional marinas (she is raising her rates this year) and have very few places to moor their boats.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Consulted with septic contractor regarding the Middle Peninsula Onsite Assistance Program.
- Consulted with Gloucester County client regarding banking issues.
- Received phone call from Gloucester County resident regarding assistance program. Directed him to website to download application. Application received and awaiting approval.

- Consulted with septic contractor regarding pending repairs in Mathews and Gloucester counties.
- Received phone call from Gloucester County client. Requested phone call to contractor to discuss process.
- Consulted with septic contractor regarding payments.
- Received phone call from King William County client inquiring as to commencement of repayments.
- Received phone call from contractor regarding payment for completed septic repair.
- Received notice of bankruptcy filing by King and Queen County client. Discussed filing of claim with legal counsel. Applied for password to allow for online filing with US Bankruptcy Court.
- Consulted with Patsy Hemp, Mathews Rotary, regarding possible funding available through Southeast Rural Community Assistance Project (SERCAP) to assist with provision of running water and septic for Mathews County residents living without indoor plumbing.
- Received email from Middlesex County homeowner regarding application. Homeowner needs to provide letter from health department and estimates before assistance availability can be determined.
- Consulted with Middlesex County homeowner regarding application. Homeowner is looking for complete grant funding and does not want to apply for a loan.
- Consulted with Lewie Lawrence, MPPDC Executive Director, regarding application from Mathews County resident living in very convoluted heir situation. Discussed possibility of using this repair as a test case for implementing the remedies provide under HB 1448. Mathews County is interested in pursuing this avenue for this repair.
- Consulted with John Hollowell, Middlesex County Health Department, regarding GMP waiver for septic repair.
- Convened MPPDC Onsite Loan Committee to review septic repair funding for Gloucester resident. Loan for conventional septic repair approved for \$8200 at 5.25% interest for 10 years. Information sent to attorney to schedule loan closing.
- Consulted with Tammy Faulkner, Mathews County Health Department, regarding application for septic repair financing. Client is living in home of incarcerated boyfriend. Deed is in name of boyfriend's deceased grandfather. Due to ownership issues, and inaccessibility of heir, funding for this repair will be problematic. Discussed this case with Mindy Moran, Mathews County Administrator. This may be a test case project to use § 15.2-958.6, the new legislation which allows a locality to adopt an ordinance to finance septic repairs through the real estate tax bill or utility billings where ownership of property is convoluted.
- Consulted with Andrew McRoberts, Mathews County Attorney, regarding drafting of ordinance per § 15.2-958.6 to allow for repayment of financing of septic repairs in heir property situations. Adoption of said ordinance would make Mathews County the first locality in Virginia to take advantage of this opportunity.
- Received phone call from King William County resident regarding assistance for septic pumpout. In formed that MPPDC no longer has funding for this program.

- Received phone call from Candice Clark, Citi Mortgage, regarding refinancing of Gloucester Onsite Loan client mortgage. Emailed loan status report and loan payoff amount.
- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Note: All WQIF grant funds have been committed. Extremely limited grant funds available from VRA loan funds that do not have to be repaid. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Received letter from Gloucester loan client requesting MPPDC forgive remainder of small business loan due to economic climate. Client reports that she owes landlord over \$60,000 and is unable to repay MPBDP loan. MPPDC agreed to continue to provide administration of MPBDP's loan portfolio following MPBDP dissolution. There is no requirement to repay the loan funds to USDA only to utilize repaid principal as per USDA guidelines.
- Received phone call from Middlesex County business owner seeking financial assistance for 25% match requirement for USDA REAP grant. MPPDC small business revolving loan program was funded with USDA RBEG funding and thus may not be an eligible source of financing for this project. Requested clarification from USDA as to the federal status of the repaid loan funds and their suitability of use as matching funds for REAP grants.
- Consulted with BJ Fulcher, USDA, regarding small business loan funds applicability to be used as match for Middlesex County resident REAP grant to install solar panels on goat dairy. Also discussed paperwork required by USDA for relending funds that have been repaid.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the

many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region's demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- Developed and submitted a grant to the Department of Commerce, Economic Development Administration, designed to coordinate the Middle Peninsula Broadband Authority, King William County, the Town of West Point, King and Queen County, Essex County, the Town of Tappahannock, Middlesex County, Mathews County, Gloucester County, and the Town of Urbanna in an effort to move forward on the CEDS Broadband Project (identified in the Vital Projects) by furthering the findings of the CIT Broadband Report.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund.

Funding for specific projects may come from locality requesting assistance.

Project 30009 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Sent an email to all emergency managers within Middle Peninsula Localities and informed them of the American Firefighters Grant (AFG) and the Staffing Adequate Fire and Emergency Response (SAFER) grants to gauge regional interest in applying.
- Corresponded with Mark Nugent, Middlesex County Emergency Coordinator, regarding the American Firefighters Grant (AFG) and the Staffing Adequate Fire and Emergency Response (SAFER) Grant opportunities. Mr. Nugent explained that he will be submitting a SAFER proposal on behalf of the four fire departments in Middlesex County.
- Organized a meeting of Middle Peninsula locality Emergency Management Coordinators to discuss upcoming AFG and SAFER grant applications. It was decided that a SAFER grant application would be submitted on behalf of King and Queen and Gloucester Counties. Emergency Coordinators also expressed an interest in working together regionally and meeting on a more regular basis.
- Drafted support letters for the SAFER grant application that County Administrators and Emergency Management Coordinators could use as an outline.
- Coordinated with King and Queen and Gloucester Counties to gather county specific information to supplement the SAFER grant application. The SAFER grant was submitted August 30, 2013 to be considered for funding.
- Attended Broadband Meeting in King and Queen County. The CIT Broadband Study identified the King and Queen Broadband network as the best possible solution to provide increased broadband access to the Middle Peninsula. Tom Swartzwelder, King and Queen County Administrator, invited Middle Peninsula administrators and IT personnel the opportunity to meet with Gamewood Technology Group representatives to view and discuss the King and Queen County network and possible expansion to neighboring counties. Representatives from Middlesex, Essex, and King William Counties attended.

Trent Funkhouser, King William County Administrator, noted that he would discuss reconstituting the Middle Peninsula Broadband Authority at the August LGA meeting to continue the discussion.

- Received phone call from Janine Burns, Mathews County Board of Supervisors, regarding Coastal Insurance Task Force need for 2 model maps for meeting in Richmond.
- Drafted resolution for Middle Peninsula Broadband Authority to allow for inclusion of Middlesex County in Authority.
- Consulted with Andrew McRoberts, Mathews County Attorney, regarding drafting of ordinance per § 15.2-958.6 to allow for repayment of financing of septic repairs in heir property situations. Adoption of said ordinance would make Mathews the first locality in Virginia to take advantage of this opportunity.
- Responded to request from Matt Walker, Middlesex County Administrator, regarding deadline for VDH Set-aside funding proposal for Deltaville waterworks planning efforts. Contacted Barry Matthews, VDH, Office of Drinking Water.

Project 30015 Tappahannock Comp Plan Update

The Town of Tappahannock has contracted for the Planning District Commission to provide technical planning support for the Town of Tappahannock's Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon.

Project 30016 Essex Comp Plan Update

Essex County has contracted for the Planning District Commission to provide technical planning support for the Essex County Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon. Along with the Comprehensive Plan, Essex County has contracted for the Planning District Commission to lead the Planning Commission in discussions regarding the future preparation of a Capital Improvement Plan (CIP), and prepare a Virginia Enterprise Zone Designation (VEZD) application for the County. The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government in which both parties seek to improve economic conditions within designated localities. The program is meant to complement additional local, state, and federal economic development activities to create an improved climate for private sector investment and to focus limited resources on strategically targeted areas. A proposal will be submitted on behalf of the locality by the deadline of June 28th, 2013 using the Department of Housing and Community Development Centralized Application Management System (CAMS).

- Attended the Essex County IDA meeting to review grant opportunities through Virginia Department of Agriculture and Consumer Services. More specifically the Agriculture and Forestry Industries Development Fund (AFID) was discussed as the IDA is interested in investing money to improve local agriculture and forestry industries.
- Corresponded with Stephen Versen, Virginia Department of Agriculture and Consumer Services. He explained that there are two grants that are available depending on the project at hand. The grants are the AFID planning grant and the AFID facilities grant.

- Drafted an AFID application for Essex County focused on developing a strategic plan for agriculture and forestry industries. This project will assist in coordinating local efforts within the county and assist in improving/enhancing agriculture and forestry industries in the Essex County.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG) RLF Administration

MPPDC is administering the revolving loan program began with EECBG funding per DMME requirements.

- Received phone call from Essex County client regarding banking issues. Agreed to hold payment for August. Client will send check as bank account has been compromised.
- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY14 Indirect Cost rate =50%

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Reconciled Revolving Loan Fund accounts.
- Assisted Michael Aukamp, Dunham, Aukamp & Rhodes, with FY13 audit visit.
- Consulted with Greg Dickie, Director of Member Services, Virginia Municipal League (VML) regarding Virginia Long-term Disability Program (VLDP) alternative being offered by VML. MPPDC consulted with VML in June requesting assistance with provisions of VRS Hybrid Plan to provide disability benefits to employees hired after 1/1/14. VML's new program meets some of those needs but is only available to employers with 10 or more employees. Continuing to research alternatives for very small political subdivisions to provide insurance for this unfunded mandate.
- Completed and submitted FY13 MPPDC Annual Report to Virginia Department of Housing and Community Development. This report is prepared each year to report on activities of the planning district commissions and is used by Commission on Local Government staff at DHCD to report to the General Assembly. Submission of this report is required prior to release of final FY13 base PDC funding and 1st quarter FY14 funding.

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The “MPPDC” describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

2000-2011 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex		✓			✓	✓		✓
Gloucester		✓		✓	✓			✓
King & Queen	✓	✓				✓		✓
King William		✓						✓
Mathews	✓	✓		✓				✓
Middlesex		✓	✓	✓	✓			✓
Town of Tappahannock		✓	✓		✓	✓		✓
Town of West Point		✓						✓
Town of Urbanna		✓						✓
Other	✓	✓		✓				✓

Report on Mandated Initiatives

Locality	Water Supply Plan Support Staff: Lewie Start Date: 7/2008 Completion Date: 6/2011		Stormwater Management Support Staff: Jackie Start Date: 12/2012 Completion Date: 6/2014		All-Hazards Mitigation Plan Update Support Staff: Harrison Start Date: 1/2014 Completion Date: 12/2016	
	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>
	Essex	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓
Gloucester	NA	NA	✓	Local/regional program under development	✓	Received notice of funding
King & Queen	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
King William	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
Mathews	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
Middlesex	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
Town of Tappahannock	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
Town of West Point	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding
Town of Urbanna	✓	Rec'd review DEQ letter	✓	Local/regional program under development	✓	Received notice of funding

New Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Emergency Mgmt	SAFER Grant – Emergency Services Personnel Recruitment & Retention -King & Queen	\$644,144	submitted
Economic Dev	EDA Broadband	\$58,000	submitted
Mandate/Environ	DEQ Regional Stormwater Program Design	\$85,250	Funded
Mandate/Environ	NFWF Mathews Ditching	\$38,850	submitted
Emergency/Mandate	VDEM – Natural Hazard Mitigation Plan Update	\$93,750	Funded
Economic Dev	AFID Grant – Forestry/Agriculture – Essex County	\$17,000	Submitted
Economic Dev	USDA RBEG Flashfreeze Study	\$90,000	Not funded
Environmental	CZM Water Reuse	\$22,798	Funded
Environmental	CZM – TIF Dredging	\$40,000	Funded

Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
September 16, 2013

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 5 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 7 years)

The National Working Waterfront Networks- Outreach and Education committee: Provided education and outreach on national, state and local matters related to the preservation of working waterfronts.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Chief of Community Planning : Marquitrice Wright

Contact Info: mwright@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, Local Community Planning Assistance*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 758-2311x23 (215) 264-6451 cell
Programs: *Stormwater Management*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Received notice of compliance review findings from Sara Jordan, DEQ. There are four items that need to be addressed in order to finalize the compliance determination. Clarify receipt of written comments and response by locality(ies) to such; provide an update on Mathews County implementation and enforcement of the drought response and contingency plan; provide an attested copy of the Town of Tappahannock's Water Emergencies and Conservation Ordinance; provide estimated water demand for each existing or proposed community water system on both an annual average and peak monthly basis.
- Reached out to EEE Consulting, Inc. regarding estimated water demand requirements for MP Water Supply Plan. EEE Consulting provided the technical expertise for the Plan.

Project 32123 DCR Stormwater Management

The Virginia General Assembly created a statewide, comprehensive stormwater management program related to construction and post-construction activities (HB1065 - Stormwater Integration). The Virginia Department of Conservation and Recreation requires stormwater management for projects with land disturbances of one acre or more. This new state mandate requires all Virginia communities to adopt and implement stormwater management programs by July 1, 2014 in conjunction with existing erosion and sediment control programs. Additionally, the communities within the MPPDC are required to address stormwater quality as stipulated by the Chesapeake Bay TMDL Phase II Watershed Implementation Plan and the Virginia Stormwater Regulations. The goal of the MPPDC Stormwater Program is to develop tools specific to the region necessary to respond to the state mandate requirement for the development of successful stormwater programs. The local governments need to develop programs either locally or regionally to assure compliance with regulations designed to reduce runoff from developed areas.

- Received a Notice of Intent to Award from Virginia Department of Environmental Quality (DEQ) regarding the 2013 Virginia Locality Stormwater Program Development Grant Phase II. The notice listed 36 projects that DEQ intends to fund, including the MPPDC project to implement, and refine a regional program working with Essex, King William, Mathews, and Middlesex Counties. Currently this list of projects has been posted for public comment. The comment period ends on September 23, 2013.
- Received the latest DRAFT of the Administrative Guidance Manual from Carolyn Howard, Draper Aden Associates, and forwarded this document along to the MPPDC Regional Stormwater Management Working Group for comments and feedback. Other documents distributed in the working group included a DRAFT of required elements of local VSMP and application package from Virginia DEQ and a VSMP checklist for the draft local ordinance.

- Hosted a meeting of the MPPDC Regional Stormwater Management Working Group on September 10, 2013 to review specific site examples and how the new stormwater management regulations may apply.
- Contacted each Middle Peninsula locality developing their local stormwater management program to offer dates and times that Carolyn has available to meet individually with localities to discuss their Local/Regional Stormwater Management Program and associated long-financial strategies to cover costs of the program.
- Distributed SAVE THE DATE flyers to local planning staff, county administrators and town managers, as well as county chairs regarding Stormwater Management Program Work Sessions scheduled for October 1st & 2nd. At these sessions, Carolyn Howard, Draper Aden Associates, will provide an overview of the Stormwater Program, including the history of stormwater management, implications to local governments, and the administrative guidance manual, as well as a technical session on the Stormwater Program (i.e. runoff reduction method, energy balance equation and case studies).
- Sent a Doodle poll to County Administrators and Town Managers aimed to schedule the next meeting the Mayors and Chairs to discuss the new stormwater management regulations, local program development progress, and the implications to local government.
- Corresponded with Mike Vanlandingham to clarify the 33 definitions that are to be included in the Virginia Stormwater Management Local Ordinance which was identified as a requirement within the VSMP draft local ordinance checklist. It was explained that the 33 required definitions may be found in the final Draft Model Ordinance that is titled “Stormwater Management Model Ordinance” (Approved December 13, 2013 by DCR).
- Received cost estimate and concept plans for the proposed courtyard stormwater improvements for the Essex County Courthouse area.
- Provided Dr. Jim Pyne, Hampton Roads Sanitation District, information about current local Stormwater Management Program Development efforts and program requirements to supplement a stormwater management research paper he is currently co-authoring.
- Drafted a memo discussing the importance the Stormwater Management Program for the upcoming Mayors and Chairs meeting. Sent to Carolyn Howard, Draper Aden Associates, for review.

STORMWATER PROGRAM DESIGN FUNDING	
DCR Phase 1 Grant Award	\$ 99,857
National Fish & Wildlife Award (Phase 1 support)	\$150,000
MPPDC Contribution Phase 1	\$ 47,929
Phase II DEQ Grant Award	<u>\$ 85,000</u>
Total Grant Award for Stormwater Development	\$382,786
Local Govt Cost Share To Date	\$ 0.00
Required local match for Phase 2	\$19,275
(Not included is a Phase 2 National Fish & Wildlife Award pending)	

Stormwater Management Projects and the Deliverables Each Locality will Receive									
Deliverables/Outcomes		Essex/ Tappahannock	Gloucester	King & Queen	King William	Mathews	Middlesex/ Urbanna	Town of West Point	
P H A S E 1	PHASE 1 – Middle Peninsula Stormwater Management Program Development								
	Stormwater Management Ordinance	X	X	X	X	X	X	X	
	Long-term budget and staffing plan	X	X	X	X	X	X	X	
	Administrative Guidance Manual*	X	X	X	X	X	X	X	
	Identification of and development of stormwater capital improvement project budgets to inform future budgets	X	X	X	X	X	X	X	
	Four (4) Educational Workshops (Two are currently scheduled for Oct 1 st and Oct 2 nd)	X	X	X	X	X	X	X	
	BMP tracking system via GIS software.	X	X	X	X	X	X	X	
2	Preliminary designs for stormwater BMP projects	X				X			
P H A S E 2	PHASE 2 - Developing Tools for a Regional Stormwater Management Program								
	A memorandum of understanding for local government ratification committing the localities to the regional VSMP. The MOU will also contain a preliminary estimate for annual program services for the next two years. The following are services that will be provide by the regional program:	X			X	X	X		
	- Plan Review Administration						X		
	- Plan Review (Engineer Services)	X			X	X	X		
	- Long-term Maintenance Agreement Administration						X		
	- Bonds/Letter of Credit Administration						X		
	- Construction Inspections (Engineer Services)						X		
	- Construction Record Report Review (Engineer Services)				X	X	X		
	- General Construction Administration						X	X	
	- Post-Construction Administration						X	X	
	- Post-Construction Inspections (Engineer Services)				X	X	X		
	- Enforcement								
	Framework of a Regional VSMP will include details on the interactions among the applicant, the locality and the regional entity and payment procedures between the regional VSMP and the locality.	X			X	X	X		
	2	Regional VSMP Implementation Tools –							
	o primary database for stormwater project/permits, including GIS interface for BMP tracking;								
o receiving and securely storing stormwater management application and associated required documents as well as review and approval letters									
o Assign unique identifier to each submittal and individual document	X			X	X	X			
o Be the conduit to issue comments to localities for distribution to the applicant									
o Provide information and reminders on dates of required construction and post construction inspections required for each BMP;									
o Generate report for DEQ									

*policies and procedures regarding review and approval of stormwater pollution prevention plans, obtaining and releasing bonds, site inspections, reporting and recordkeeping, and compliance strategies for reviews and enforcement and long-term maintenance and inspection programs

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Sent Virginia Coastal Zone Management Program the final report of the FY2011 Conservation Corridor report. Apparently the final that they have on file is corrupt and cannot be posted on their website.
- At the request of the Virginia Coastal Zone Management (CZM) Program the Water Reuse Proposal for FY 2014 funds was scaled down and re-scoped to meet CZM needs.
- Created a Dropbox account for the MPPDC in order to collect GIS information from localities specific to insurable structures within 1,500 ft and 1 mile of the waterfront. This information will be used by VACO’s Coastal Insurance Task Force to assess the potential impacts of changes to insurance policy availability.
- Updated www.mppdc.com website –meeting notices, updated CEDS final report, employment opportunity.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Projects 320080 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate

mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared financial statements.
- Invoiced Gloucester Rowing Association for utility bills at Lands End.
- Consulted with Martha Heric, Owner and Manager of Crown Point Marina on the Perrin River, Gloucester County, concerning the future management of the Perrin Wharf. Discussed various approaches to site management and those who might be helpful with future management issues.
- Consulted with a Gloucester County resident interested in knowing more about a road endings and VDOT's responsibility to provide maintenance to the water's edge. Advised that a survey plat would be needed to identify if VDOT actually owns right of way to the water.
- Consulted with Kirk Whiting, President of Virginia Interactive, concerning various approaches and strategies to offering the public new ways to register and remit payment for access to lands managed by the Public Access Authority.
- Received elevation certificates from VHB consulting for the Lands End property. VHB consulting agreed to a community assistance project to determine the elevation of each structure eligible for the National Flood Insurance program. Forwarded elevation certificates to VACORP for updated National Flood Insurance quotes for Lands End structures.
- Attended the Middlesex County Board of Supervisors meeting to discuss public access and the history of the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed a possible project at the Stampers Bay road ending.
- Attended an American with Disabilities Act Universal design workshop sponsored by the Department of Conservation and Receptions. The workshop will help the PAA provide more recreational opportunities for those with disabilities.
- Consulted with Jim Smith, President of the Mathews Land Conservancy, concerning possible uses of the Hall donation site located in Moon, VA. Discussed the possibility of establishing a Boy and Girl Scout center for the benefit of the children of Mathews County.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

- Convened a meeting of stakeholders interested in developing a management plan for Mathews Heritage Park. Attending were: Ursula Lemanski, NPS, RTCP; Jim Smith, Mathews Land Conservancy (MLC); Bernadette LaCasse, Boy Scouts/Girls Scouts of America; Mindy Moran, Mathews County Administrator, and Harrison Bresee, MPCBPAA. The outcome of the meeting calls for the Mathews Land Conservancy and the Scouts to present a “Concept and Business Plan Proposal” for a potential youth camp program for review by the MPCBPAA in February 2014.

Target Dates

By Sept 30	Review, finalize, and sign Project Agreement (to allow initial site assessment work to begin)
Dec 2014	MLC/Scouts provide status report to PAA at their quarterly board meeting Ms. Moran provide brief update to Mathews Board of Supervisors
Feb 2014	MLC/Scouts present Concept and Business Plan Proposal - Presentation to PAA Board for endorsement - Presentation to Mathews County Board of Supervisors for endorsement (4 th Tuesday; 2/25/14)
March 14	Begin Site Plan development (Step 2 in the process)
Spring 2014-Summer 2014	Complete site development requirements, secure permits, and finalize legal agreements (including Management Agreement between PAA and mgt entity)
Fall 2014	Youth Camp grand opening

Projects 320081 PAA Perrin Wharf Construction

The Middle Peninsula Middle Peninsula Chesapeake Bay Public Access Authority recently acquired ownership of the 320 ft Perrin River wharf in Gloucester County from VDOT. The Perrin River exists as the urban working waterfront for the county and the Perrin River wharf is traditionally used by commercial watermen for vessel moorage. This project serves as a revitalization of the urban waterfront-commercial seafood hub for Gloucester County. With the recent closure of several key docking locations, up to 25 commercial workboats have been displaced and are rafting at the Perrin Wharf. This project will revitalize and reorganize the public wharf moorage space. The current moorage space is unorganized. Vessels now tie up parallel with the pier, making inefficient use of public space. Rafting is also used, but is not as safe as slip mooring. This project will reorganize the pier by installing 10 new slips, 4 finger piers, an ADA approved ramp, and ADA parking spot, and a port-a-potty to assist with access, mooring, off loading, and sewage disposal.

- Coordinated the installation of 15 pilings and 3 finger piers at the Perrin Wharf in Gloucester County. Activities included: 1) Meeting with Don McClellan of Land Clearing, Inc. at Ark Park to cut, load, and deliver 4 35 foot pilings to the Perrin Wharf. The pilings were donated by Gloucester County Parks and Recreation and Mr. McClellan donated his time and equipment to move the pilings. 2) Meeting with Dan Hobby at the Perrin Wharf of Acelution to coordinate the installation of 15 pilings and the construction of 3 finger piers. Virginia Coastal Zone Management Program provided funding for the materials necessary to complete the project.
- Obtained permits necessary for the construction of 8 slips at the Perrin Wharf. Permits included VMRC, Zoning, and Building and Historic preservation clearance from the Virginia Department of Historic Resources. Continue dialog with Gloucester County concerning the issuance of a pump and haul agreement for the installation of a port-a-potty.



Project 32009 Lands End Master Plan

In February 2013, the MPCBPAA was gifted 96.81 acres of waterfront property located on the Severn River in Gloucester County. This Severn River property consists of twenty-one parcels, three of which have dwellings. While much of the property is pristine coastal ecosystem, including densely forested mixed hardwood and pine trees, and tidal wetlands, the three dwellings on this land present new management issues for the MPCBPAA. The MPPDC is partnering with the MPCBPAA to develop a preliminary management plan for the Severn River property that meets the goals of the MPCBPAA while maximizing water access, outdoor recreational, and community needs. With the development of a community stakeholder group, MPPDC staff will facilitate discussions and work towards developing an approach to creating a final management plan for the Severn River Property. The preliminary management plan will include potential management options, needed actions, as well as draft management goals and objectives for the Severn River Property.

- Began developing the final report for the Preliminary Master plan for the Captain Sinclair's recreational area located in Gloucester County on the Severn River.

Projects 32120 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the Universal Design for Water Access Workshop on Wednesday, September 11, in Smithfield, VA. Gathered information on ADA compliance issues pertaining to docks, piers, outdoor areas, trails, shooting platforms, etc. Information will be used to design MPCBPAA areas to meet ADA regulations and allow for access for people with disabilities.

- Spoke with Beth Polak, VA CZM, several times about the need for historical information on MPCBPAA properties and various Working Waterfronts throughout the Middle Peninsula region. Provided Ms. Polak with all information available at the MPPDC. Ms. Polak is developing articles for the CZM magazine that will highlight the Working Waterfront and Public Access issues, challenges, and successes in the Middle Peninsula. The articles may include the Counties of Essex, Gloucester, King and Queen, King William, Mathews, Middlesex, and the Towns of Tappahannock, Urbanna, and West Point.
- Convened the September Local Government Administrators meeting. Agenda items included: presentation by Randy Wheeler, President Virginia Local Government Management Association; Middlesex Resolution regarding Potomac Aquifer Concerns; presentation by Paul Oswell, Regional Director, Virginia Department of Social Services; DEQ Water Supply Plan Compliance Findings; DEQ/DCR Stormwater Management Program Grant Award and discussion of local match requirements; University Partnership DHCD Planning Grant Award and timetable; Mayors and Chairs meeting for October; Notice to Fund – EDA Broadband Grant; FEMA Award to update Middle Peninsula Natural Hazard Mitigation Plan.
- Consulted with Dr. Willy Reay, Director of the Chesapeake Bay National Estuarine Research Reserve in Virginia located at the Virginia Institute of Marine Science concerning the establishment of sentinel sites across the lower Chesapeake Bay to assist with real time data collection to track the rate of sea level rise across the Bay.
- Consulted with Crag Mulligan, owner of Davis Creek Marina in Mathews County concerning dredging issues. Discussed previous work of the MPPDC and MPCBPAA to approach dredging and sediment management. Discussed a new MPPDC project focusing on adapting Tax Incremental Financing “TIF” for targeted areas in need of financing for dredging projects.
- Participated in the planning committee for the Second National Social Coast Forum to be held in Charleston, South Carolina. The forum will focus on local social problems related to coastal zone management across the coastal U.S.
- Convened the August meeting of the Local Government Administrators. Arraigned for Melanie Davenport, Director for the Department of Environmental Quality Water Quality Program, to provide an update on the merger of DEQ and DCR into one program. Discussed DEQ’s approach to the development of Local Stormwater management programs.
- Assisted Middlesex County with the submittal of an application requesting Virginia Department of Health, Drinking Water assistance program funds for the study of a distributed water system in Deltaville Virginia.
- Consulted with Joe Schumacher of Congressman’s Whitman’s office concerning changes to the National Flood Insurance Program under the Biggert Watters National Insurance Reform Bill. Changes to the NFIP program will increase premiums to those who have older homes, second homes, homes with repetitive claims. Adjustments are intended to actualize the premium levels to match the level of risk of the homeowner.
- Attended the Coastal Policy Team meeting held at the Virginia Department of Environmental Quality. Discussed proposals submitted for funding across the Coastal Zone. MPPDC was awarded two proposals for future funding: Water Reuse proposal study and a dredging financing study.

- Attended and presented at the College of William and Mary Coastal Law Policy Clinic Adaptive Planning for Flooding and Coastal Change in VA: Legal and Policy Issues for Local Government workshop.
- Corresponded with Charles Banks and Melissa Hall of Virginia Department of Conservation and Recreation to schedule a workshop at the PDC to review new Flood Insurance Rate Maps (FIRM) panels and needed changes to locality floodplain ordinances at the PDC. A workshop has been scheduled for October 24 at 10:00 a.m. at the PDC Saluda office.

Project 32121 Land Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Received the final report from John Morris, Beal, Etherington, Morris LPC, who researched the ownership and responsibility of stormwater and VDOT ditches/private ditches parallel and perpendicular to the VDOT right of way. The purpose of the study was to analyze various legal and ownership issues associated with a representative sample of ditches along the VDOT roads which have proven problematic at the local level. Study focused on specific ditch in Mathews, Middlesex and Gloucester.

Project 32122 Living Shorelines

On April 29, 2011 legislation was approved directing The Virginia Marine Resource Commission (VMRC), in cooperation with the Department of Conservation and Recreation and with technical assistance from the Virginia Institute of Marine Science (VIMS), to establish and implement a general permit regulation that authorizes and encourages the use of living shorelines as the preferred alternative for stabilizing tidal shorelines in the Commonwealth. "Living shoreline" means a shoreline management practice that provides erosion control and water quality benefits; protects, restores or enhances natural shoreline habitat; and maintains coastal processes through the strategic placement of plants, stone, sand fill, and other structural and organic materials. VMRC, with assistance from VIMS, is developing a general permit which can expedite the permitting process as an incentive to encourage property owners to select the "preferred alternative" for stabilizing tidal shorelines in the Commonwealth. This proposal will serve as a feasibility study and offer a potential design for a publicly sponsored water quality improvement-living shoreline revolving loan construction program. MPPDC staff will work with the Virginia Resource Authority, Department of Environmental Quality, Federal Agencies as well as legal counsel to explore an administrative program design and options for capitalizing a revolving loan program within the Middle Peninsula to encourage living shoreline construction by Middle Peninsula homeowners.

- Reviewed final reports submitted by Sea Grant Law Center and VIMs and began preparation of final report and recommendations to be presented to Commission in November.

Project 32124 Aberdeen Creek Harbor Master Plan

This project proposes to focus on developing an Aberdeen Creek Commercial Seafood Master Plan focused on maintaining services and working waterfront industries within Aberdeen Creek. Aberdeen Creek is second behind Perrin River as one of two major commercial seafood hubs in Gloucester County. Within recent years, Aberdeen Creek has experienced the closure of a Gloucester Seafood Inc which was a seafood processing plant that processed local watermen catches, as well as provided fueling and mooring facilities for their boats. Since this business has closed, Aberdeen creek has experienced significant shoaling and dredging has become a priority issue. To develop this plan, MPPDC staff will take the lead and conduct a site analysis, including an inventory of creek activities (i.e. public and private), a count of the number of watermen that utilize the creek, and an analysis of the creek navigational conditions. MPPDC staff will also research public and private infrastructure and property ownership to better understand options to improve or expand working waterfront industry services within the Creek. The plan will rely on community participation to identify and discuss infrastructure needs and potential improvements for Aberdeen Creek users. Technical staff will develop cost opinions including discussion of capital improvement needs, and capacity analysis for private and public facilities.

- Executed and submitted Aberdeen Creek Master Plan contract to DEQ. The project is scheduled to be completed in March, 2014.
- Began researching Aberdeen Creek by outreaching to landowners, watermen, and local businessmen.

Project 32125 Floating Structures

As a result of a proposed “Oysterplex” in King and Queen County, which included two floating structures in open water used for commercial use rather than residential use, new permitting, regulatory, and jurisdiction questions were raised. Therefore MPPDC staff will: (1) review the lessons learned with the proposal approval of the Oysterplex, (2) create a Floating Structures Committee to discuss permitting barriers related to process for future applicants as well as strategies for possible guidance for permitting of floating commercial structures in the future, and (3) the committee will work to develop the necessary policy and guidance to include local planning administrators /departments in the Joint Permit Application process.

- Researched OSHA/VOSH (Virginia Occupational Safety and Health Compliance Program) standards as they relate to floating structures and the employees on floating structures. Through discussions with Virginia Department of Labor it was found that while OSHA/VOSH does not regulate the actual structure, its standards will apply to employees working in the floating structure once the operation is initiated, included sanitation standards.
- Created a matrix that displays how state agencies approach the permitting of a proposed project, which includes having a clear understanding of the location of the project/operation and activities that will occur or the uses of the floating structure.

Project 32204 Working Waterfront Coalition Summit

The Rural Chesapeake Bay-Seaside Working Waterfront Coalition partners (MPPDC, A-N and NN PDC) propose to organize, coordinate and convene a Virginia Working Waterfront Summit to be held at a central location (possibly VIMS) and possible remote location (Wachapreague) to discuss the challenges faced by Coastal Virginian’s engaged in owning, managing or developing policy on issues related to working waterfronts. Summit invitees will come directly from the data base of working waterfront business developed under the Section 309 Working Waterfront project administered by the Virginia Sea Grant Marine Advisory Program. The Summit will consist of three parts: a) Panel of working waterfront specialist will discuss the

growing national problem faced by working waterfront business and Virginia challenges, b) Introduction/ use of the Working Waterfront web portal. c) Discussion of Virginia specific issues, problems, and challenges of those in attendance.

- Met with the Working Waterfront Workshop Symposium Committee in Smithfield, VA on Wednesday, September 11. The symposium committee finalized the “save the date” notice and the survey to participants, and began organizing the agenda and the speakers for the February 26, 2014 workshop which will be held concurrently at VIMS in Gloucester County and at Eastern Shore Community College in Accomack County.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30209 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Provided training on ridematching software to Rose Lewis, MPPDC Secretary.
- Consulted with Laura Loding, IT services contractor, regarding new Rideshare website.
- Participated in ACT Chesapeake Chapter Board Conference meeting via teleconference. Items of discussion included Fall Workshop and upcoming board elections.
- Received online application referral from NeckRide, NNPDC for Tappahannock resident commuting to Roslyn.
- Consulted with Bill Nachman, *Gloucester-Mathews Gazette Journal*, regarding DRPT press release for Try Transit Week. Discussed limited transit provision in Middle Peninsula area.

Project 30311 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Met with Middlesex County staff and VDOT to discuss how the MPCBPAA could be involved in the various Public Access sites that exist in the County. On September 3rd, the Middlesex County Board of Supervisors passed a resolution requesting the MPCBPAA to begin work on improving the Stampers Bay Boat Landing. The MPCBPAA will write a grant to VDGIF requesting funds to improve the boat access by developing 10 parking spots and a concrete boat launch.
- Consulted with Craig Van Dusen, VDOT Liaison, for the Rural Transportation Program. Discussed current work program and future direction of the work program. Discussed the need to visit more local sites with local elected officials and VDOT representatives for the express purpose of discussing local transportation needs.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Received notice from Title Company that a Septic Repair applicant has several outstanding federal tax liens on property. Will need more information to determine if MPPDC Septic Repair Program will lend money in this situation. Consulted with client who indicated he is paying tax liens. Requested documentation of payment plan.
- Received Septic Repair Permit for Middlesex County application.
- Received application for septic repair assistance from Gloucester County homeowner. Discussed application with homeowner and informed her that income is above limits for grant funding, but that she may be eligible for a low interest loan.
- Received voice message from loan client requesting holding of September payment as home owner has been hospitalized for past three months. Request granted.
- Received phone call from Mathews County client requesting status of pending repair.
- Consulted with Sallie Miller, Millers Septic, regarding status of pending Mathews County repair. Discussed 9/30 deadline for completion.
- Consulted with Kristal Reiner, Church View Septic, regarding pending Middlesex County repair.
- Consulted with Middlesex County homeowner regarding estimate for septic repair.
- Received phone call from woman looking for assistance for septic repair for elderly Reedsville woman. Referred to NNPDC for assistance.
- Received phone call from Gloucester County resident regarding assistance available for failed septic system. Discussed program and mailed application.
- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Note: All WQIF grant funds have been committed. Extremely limited grant funds available from VRA loan funds that do not have to be repaid. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Received phone call from Gloucester loan client who had requested MPPDC to forgive remainder of small business loan due to economic climate. Client reports that she owes landlord over \$60,000 and is unable to repay both loan and back rent. Explained to borrower that MPPDC does not own the funds and has no authority to grant request to forgive the loan. Provided contact information for USDA office in Richmond, as the funds remain USDA funding.
- Continued discussions with BJ Fulcher, USDA regarding MPPDC authority to relend small business revolving loan funds to new clients. Funding was provided to MPBPD, Inc. which transferred their RLF to MPPDC to service loans after MPBDP, Inc. closed. Questions for USDA concern whether MPPDC has the authority to relend the repaid principal as it was not the original recipient of the funding. Also, whether the Commission wants MPPDC staff to offer this assistance when there are almost no funds (interest only) to pay staff to administer a relending program. USDA had referred a Middlesex business owner to MPPDC for funding.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region's demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- The Virginia Department of Housing and Community Development has agreed to fund a region wide planning grant to explore the idea of forming a university partnership between the Virginia Sea Grant Universities, private business across the Middle Peninsula and various other local stakeholders. Community outreach meeting must occur by mid October. This project is the second project identified under the CEDS as a regional priority to be awarded funding.
- Assisted Middlesex County with the submittal of an application requesting Virginia Department of Health Drinking Water assistance program funds for the study of a distributed water system in Deltaville Virginia.
- Drafted a request for federal funds to study and design the deployment of wireless broad band across the Middle Peninsula. Submitted application and received notice of intent to fund project. This will be the first project funded under the CEDS plan.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30009 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, many activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Submitted the SAFER grant on August 30 to be considered for funding. The MPPDC submitted an application requesting \$644,144 through FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) Grant to support a multi-year project to develop and deploy a recruitment and retention plan in King & Queen County.
- Sent Greg Hunter, King and Queen Emergency Management Coordinator, a copy of the SAFER grant submitted as well as a copy of the Assistance to Firefighters Grant (AFG) application that was submitted in 2012. Mr. Hunter expressed interest in re-applying for AFG funds.
- A meeting has been scheduled with regional Emergency Management Coordinators to discuss upcoming AFG opportunities and working towards regional coordination. This meeting is currently scheduled for September 24th at 1:00 p.m.
- Received a call from the U.S. Department of Commerce, Economic Development Administration (EDA) concerning an opportunity to submit an application requesting Federal Funds for a planning and engineering study to deploy wireless broadband across the Middle Peninsula. EDA has expressed interest in funding a priority project identified in the Middle Peninsula Comprehensive Economic development Strategy.
- Drafted a request for federal funds to study and design the deployment of wireless broad band across the Middle Peninsula. Submitted application and received notice of intent to fund project. This will be the first project funded under the CEDS plan.
- Received notification of funding for a second CEDS strategy to establish a University presence across the Middle Peninsula under the Virginia Sea Grant University system. The Virginia Department of Housing and Community Development has agreed to fund a planning grant to explore the idea of a university partnership. Community outreach meeting must occurred by mid October. This project is the second project identified under the CEDS as a regional priority to be awarded funding.

Project 30015 Tappahannock Comp Plan Update

The Town of Tappahannock has contracted for the Planning District Commission to provide technical planning support for the Town of Tappahannock's Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon.

- Attended the Town of Tappahannock Planning Commission meeting to discuss the comp plan updates, community development, and Comprehensive Economic development strategies under the CEDS plan.

Project 30016 Essex Comp Plan Update

Essex County has contracted for the Planning District Commission to provide technical planning support for the Essex County Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon. Along with the Comprehensive Plan, Essex County has contracted for the Planning District Commission to lead the Planning Commission in discussions regarding the future preparation of a Capital Improvement Plan (CIP), and prepare a Virginia Enterprise Zone Designation (VEZD) application for the County. The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government in which both parties seek to improve economic conditions within designated localities. The program is meant to complement additional local, state, and federal economic development activities to create an improved climate for private sector investment and to focus limited resources on strategically targeted areas. A proposal will be submitted on behalf of the locality by the deadline of June 28th, 2013 using the Department of Housing and Community Development Centralized Application Management System (CAMS).

- Attended the Essex County Industrial Development Authority (IDA) meeting on August 28 to review the draft Agriculture and Forestry Industry Development (AFID) Grant application to be submitted to the Virginia Department of Agriculture and Consumer Services. As the IDA endorsed the project at the meeting, support letters will be collected and the application will be submitted on September 16. This project will focus on developing a strategic plan for the Agriculture and Forestry Industries within Essex County.
- Drafted support letter to supplement the AFID application for community stakeholders that will participate in the project. Supporting stakeholders include Essex County Administration, Essex County Board of Supervisors, Agriculture and Forestry Businesses, Tappahannock Mainstream Group and Farmers Market, and Essex County Chamber of Commerce.
- Completed and submitted the AFID grant application to Virginia Department of Agriculture and Consumer Services on September 16.
- Registered for Government Finance Officers Training for *Planning, Budgeting, and Managing Capital Assets* on September 17 to assist with the Capital Improvement Plan assistance being provided to Essex County.
- Attended the Essex County Board of Supervisors meeting to discuss the status of the Essex County Comprehensive Plan Update.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

In response to the Commission's work plan to address emerging emergency management issues, MPPDC staff prepared an application to the Federal Emergency Management Agency for a proposal for *Staffing for Adequate Fire and Emergency Response Grants (SAFER)*. Unfortunately, only King and Queen County was able to provide the required information for submittal. Each locality indentified a reason for not being able to respond. Two of the local Emergency Coordinators and MPPDC staff had a difference of opinion as to submittal eligibility. MPPDC staff contacted the SAFER RFP staff and was advised that *"As long as the locality was not duplicating efforts they could participate in another proposed project"*. Some localities were unable to respond. MPPDC amended the proposal and submitted singularly for King and Queen County.

Locality	Position
King & Queen	They will participate in this application based on their recruitment and retention needs.
Gloucester	Wanted to participate, but was unable to provide the information by the deadline.
King William/Town of West Point	Currently funded through SAFER grant. Emergency Coordinator believes the county is not eligible to receive additional SAFER funds. MPDPC staff has a different opinion based on guidance provided by FEMA SAFER staff.
Essex/Town of Tappahannock	Currently funded through SAFER grant Emergency Coordinator believes the county is not eligible to receive additional SAFER funds. MPDPC staff has a different opinion based on guidance provided by FEMA SAFER staff.
Middlesex/Town of Urbanna	Submitting a FY 2013 SAFER application for recruitment and retention needs in Middlesex County, which excludes them from a regional application effort. According to the FOA, <i>applicants are limited to one application for recruitment and retention per application period. IF an application submits two applications for the same category during single application period, both applications will be disqualified.</i>
Mathews	According to 'Todd', the Fire Department Captain, "they will be unable to utilize this grant this year. The grant speaks particularly to recruiting and maintaining volunteers which they do not have a problem with currently." Contact information for 'Todd' was requested, but not received.

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

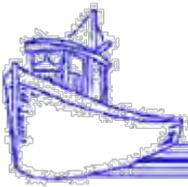
- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Reconciled RLF accounts.
- Attended Virginia Municipal League (VML) Webinar on the alternative plan being offered by VML to the VRS VLDP program. VML's offering is less expensive than that offered by VRS and VACO, but is limited to employers with 10 or more employees.
- Prepared a comparison of the programs being offered to satisfy the General Assembly mandate to provide disability benefits to all employees who will be under the VRS Hybrid Retirement Plan, recommendations and resolution for the Commission packet. All VRS Employers will be required to offer these benefits and must either do so through VRS VLDP or a comparable plan. The irrevocable decision to opt out of the VRS plan deadline is November 1, 2013.
- Advertised for a Chief of Community Planning position to fill the vacancy for the MPPDC Rural Transportation/ Comprehensive Planning position vacant as of July 2013. Received over 20 applications, conducted interview, and made offer for employment.

VA Code 51.1
Mandate to provide
disability payments
to VRS Hybrid Employees

Plan	VRS VLDP	VACO	VML	Rockbridge
Provider	Unum	The Standard	Lincoln Financial	Mutual of Omaha
Cost	\$0.91	\$0.79	\$2.49/mo/emp (STD), \$ 0.49 (LTD)	\$0.59
Cost guarantee	until 6/30/14	3 years	2 years	3 years
STD	self-insured, 1 year waiting period, coverage after 7 days, 60 /80/100%	self-insured, 1 year waiting period, coverage after 7 days 60/80/100% - managed	self insured, no waiting period, coverage after 7 days 60/80/100% - managed	same mandate
LTD	fully insured 60%	fully insured 60%	fully insured 60%	fully insured 60%
Other benefits		Reasonable accomodation up to \$25K, survivor benefit+3X mo benefit if disabled 6 months	survivor benefit = 3X mo benefit if disabled 180 days	
	long term care	Supplemental disability plan for nonhybrid employees and discounted VLDP rates (.73)	Critical illness, Accident , Perm Life,	?
Optional		Employer or employee paid no jump in and out commercial company - could	Leave Management	?
Opt in/out	Irrevocable		? 10 employee min - commercial	?
Comments	Irrevocable	decide to stop offering coverage	company could decide to stop offering coverage MPPDC not eligible to participate	commercial company - could decide to stop offering coverage

Recommendation Opt out of VRS VLDP and go with VACO plan. Consider offering disability coverage to current employees as either an employer paid, employer-subsidized or employee paid benefit and reconfigure SL policy accordingly beginning FY15.

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Secretary/Director

Mr. Lewis L. Lawrence

RESOLUTION

Irrevocable Election Not to Participate in Virginia Local Disability Program

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before September 1, 2013, requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, it is the intent of Middle Peninsula Planning District Commission, 55882, to make this irrevocable election to request that its eligible employees not participate in VLDP;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Middle Peninsula Planning District Commission irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

RESOLVED that, as an integral part of making this irrevocable election, Middle Peninsula Planning District Commission certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Adopted in Saluda , Virginia this 25 day of September, 2013.

Authorized Signature

Title

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CERTIFICATE of RECOGNITION

By virtue of the authority vested by the Constitution in the Governor of the Commonwealth of Virginia, there is hereby officially recognized.

A DAY OF SERVICE

WHEREAS, Virginia was the first state in America to establish an official policy of religious freedom when the Virginia General Assembly enacted Thomas Jefferson's Virginia Statute for Religious Freedom in 1786, and today our Commonwealth is blessed with a vibrant and diverse religious community represented by many different faiths and traditions from across the world; and

WHEREAS, helping the poor and needy is a common thread that runs through the fabric of all religions, and, given the rising levels of unemployment, underemployment, and homelessness across the nation, it is fitting to encourage interfaith community action to improve the circumstances of those struggling with the effects of the global economic downturn, natural disasters and other misfortunes and improve the quality of life in our Commonwealth; and

WHEREAS, loving kindness is the most valuable support to the well-being of those in need, and there is an abundance of opportunities throughout Virginia for citizens to take selfless action, such as volunteering at homeless shelters, food banks, and community agencies like the Red Cross; enabling others to become self-reliant by assisting displaced workers in finding jobs, teaching financial literacy and other life skills to the undereducated, and serving as mentors to at-risk youth and the underprivileged; and also helping communities organize resources, such as participating in food, clothes and blood drives or making charitable contributions to organizations; and

WHEREAS, it is important and proper to recognize days in which Virginians are encouraged to make a concerted and united effort to care for the poor and needy, to give service, and to design projects where families and individuals can assist those in need and improve the quality of life in our Commonwealth's communities; and

WHEREAS, hunger and poverty are issues of grave concern in the United States and the Commonwealth of Virginia; the Commonwealth of Virginia is committed to taking steps to raise awareness about the need to combat hunger in every part of our state and to provide additional resources to Virginians in need; and

WHEREAS, hunger is a issue that transcends geographic and faith boundaries; and more than 1,012,500 individuals in Virginia rely upon food provided by the members of the Federation of Virginia Food Banks annually; and

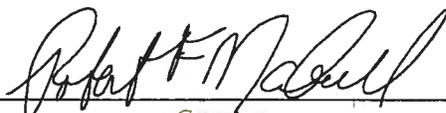
WHEREAS, the members of the Federation of Virginia Food Banks distributed 122,774,942 pounds of food in 2012 through its network of food pantries, soup kitchens, shelters and other community organizations; and there are many ways to serve, including the giving of time, talent and monetary donations to this important cause; and

WHEREAS, food banks across the country, including the seven members of the Federation of Virginia Food Banks; Blue Ridge Area Food Bank, Capital Area Food Bank, FeedMore, Inc./Central Virginia Food Bank, Feeding America Southwest Virginia, Fredericksburg Area Food Bank, Foodbank of Southeastern Virginia and Foodbank of the Virginia Peninsula will be hosting numerous events throughout the month of September to bring awareness and attention to Virginians encouraging involvement in efforts to end hunger in their local community;

NOW, THEREFORE, I, Robert F. McDonnell, do hereby encourage citizens in our **COMMONWEALTH OF VIRGINIA** to participate in **A DAY OF SERVICE** between **SEPTEMBER 15-29, 2013** and I call this observance to the attention of our citizens; and

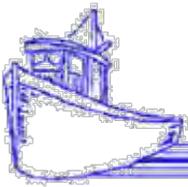
FURTHERMORE, I call upon all faith-based organizations, community groups, civic organizations, and Virginians to come together and perform service in their local communities.




Governor


Secretary of the Commonwealth

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Secretary/Director

Mr. Lewis L. Lawrence

September 25, 2013

RESOLUTION DAY TO SERVE

WHEREAS, the governors of Virginia, Maryland, and West Virginia and the mayor of Washington, D.C., have come together to support “Day to Serve”; and

WHEREAS, “Day to Serve” is a unique event that has inspired a diverse group of people of our larger region to set aside their political, religious, and cultural differences to strengthen our collective communities by coming together to “feed the hungry, protect, and enhance the environment, as well as strengthening our communities”; and

WHEREAS, the governor of Virginia has issued a proclamation encouraging all citizens of Virginia to participate in a Day of Service, between September 15-29, 2013; and

WHEREAS, since the inaugural “Day to Serve” in 2012, this remarkable and unprecedented event swept from the state capital to local churches, schools, neighborhoods and families and resulted in over 750 community events with more than 14,000 volunteers, culminating in 26,000 hours of service rendered, resulting in over 600,000 pounds of food being donated to local food banks; and

WHEREAS, these events also helped to improve the environment through planting trees, cleaning up parks and streams, and “adopt a road” campaigns; and

WHEREAS, the governor of Virginia has requested Virginians redouble our efforts for 2013;

THEREFORE BE IT RESOLVED, that the Middle Peninsula Planning District Commission supports the governor on this observance to call upon all faith based organizations, community organizations, and the Middle Peninsula residents to participate in a Day to Serve in their communities;

BE IT FURTHER RESOLVED, that the Middle Peninsula Planning District Commission encourages all of our Middle Peninsula local governments to adopt similar resolutions in their communities.

Secretary

Date

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**DRAFT VAPDC White Paper
on the
Collaborative Government Initiative (CGI)**

The Collaborative Government Initiative seeks to improve the efficiency and effectiveness of Virginia government by improving the capacity Planning District Commissions (PDCs) to explore opportunities for additional collaboration and thereby reduce the overall cost and scope of governing. This proposal is not about regional government. This proposal seeks to incent local governments to think regionally in approaching common problems and services they already provide. In some instances, the initiative can help state and local government more effectively approach new services where they are needed or mandated.

The need for the CGI is well documented in the 2012 report by the Joint Legislative and Review Commission (JLARC). Responding to a study resolution (HJR 570, 2011) introduced by Delegate Kirk Cox, the December 2012 comprehensive report by JLARC titled “Encouraging Local Collaboration Through State Incentives” found 13 very specific opportunities for collaboration and identified a number of additional general opportunities. The JLARC report noted that the legal framework for local government collaboration has existed in the form of the Joint Exercise of Powers Act and though the established Planning District Commissions. However, the report noted that while “collaboration between two or more localities can produce financial and other benefits it is challenging and hard to sustain” the effort.

JLARC noted that one of the barriers to successful sustained regional collaboration is the “insufficient resources to initiate or sustain collaboration. The report noted that there has been no state funding of the “Regionally Competiveness Act” since 2002, a program that received \$47.5 million between 1996 and 2002 but was able to leverage additional funding of over \$700 million on behalf of local governments and the state. The report also noted that funding for PDCs has declined 27.5% since 2007. In addition the General Assembly has created two regional collaboration initiatives, The Regional Cooperation Fund and the Broadband Infrastructure Loan Fund but never funded them.

To take advantage of the potential of costs savings and more efficient and effective regional collaboration, JLARC recommended that the General Assembly may wish to consider “providing financial incentives to encourage local governments, including local school divisions, to voluntarily pursue collaboration opportunities.

The CGI seeks to implement that recommendation in two ways. First to increase the base funding of PDCs by \$500,000 per year and second to implement, as suggested by JLARC a series of pilot program grants that in JLARC’s words “demonstrate the potential to yield state benefits.”

PDC Base Funding:

Amplifying on the fact that funding for PDCs has declined precipitously since 2007; this proposal seeks to establish an increase of \$500,000 in the base allocation to PDCs administered through the Department of Housing and Community Development. As a result of declining funds for PDCs, these organizations no longer have any “un-programmed” funds to pursue additional collaboration. Moreover, because PDCs have no capacity to explore anything other than grant generated income, the outside forces (grantors) are driving the agenda for collaboration rather than having the needs for collaboration drive the agenda. While state funding for PDCs varies between individual PDCs depending upon the level of grant funding they currently receive between 3% and 9% of their total budget in state assistance. Data has repeatedly demonstrated that for every dollar of state support, PDCs can and do generate significant dollars in

additional funding. This holds true because PDCs utilize their state financial assistance to leverage the local match to fund grant programs.

Pilot Collaboration Grants:

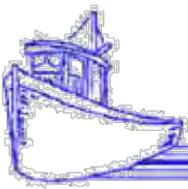
JLARC, recognizing that collaboration is not easy to initiate and sustain without additional resources also suggested the consideration of a series of state funded, competitive regional collaboration grants. As demonstrated by JLARC's research many additional opportunities that can produce significant saving can reasonably be achieved.

The pilot collaboration grants would be administered by the Department of Housing and Community Development and issued on a competitive basis to encourage local collaboration. The grants could be structured as open ended opportunities to collaborate or could be more targeted to meet a specific need such as implementation of the State's TMDL program. In essence, many programs administered at the local level do not require every locality to develop the expertise or capability to implement the entire program. Collaboration could encourage the shared implementation and shared use of critical knowledge resources.

JLARC identified 13 very specific regional collaboration opportunities. But there are many more opportunities for regional collaboration that could be brought out and developed in a competitive grant program.

Summary:

Regional collaboration is a proven method of promoting the efficiency and effectiveness of government on common and less unique operational issues. Collaboration works by allowing the numerous governmental entities in Virginia to share resources and achieve the economies of scale necessary to carry out many programs. But collaboration does not just happen. Collaboration needs to have the resources necessary to be effective. Collaboration needs to be incented in order to happen on a larger scale. The CGI seeks to make use of the untapped potential of governments working collaboratively on behalf of all of its citizens.



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RESOLUTION Support for the Collaborative Governance Initiative

WHEREAS, the Middle Peninsula Planning District Commission is a member of the Virginia Association of Planning District Commissions (VAPDC), an association representing the 21 Planning District Commissions in the Commonwealth; and

WHEREAS, the VAPDC recently completed a three-year Strategic Plan that outlines a set of key strategic goals and action steps to build an understanding and market the capacity of planning districts; and

WHEREAS, the Strategic Plan outlined an action step referred to as Collaborative Governance Initiatives (CGI); and

WHEREAS, the CGI recommends an increase in state funding in the amount of \$500,000 to support Planning District Commissions; and

WHEREAS, the CGI recommends implementation of Joint Legislative Audit and Review Committee's (JLARC) recommendation to encourage regional cooperation through state incentives; and

WHEREAS, the CGI recommends the new administration issue an Executive Order for supporting regional cooperation by state agencies; and

WHEREAS, the CGI recommends revitalization of the Regional Cooperation Act in the future;

NOW, THEREFORE BE IT RESOLVED, that the Middle Peninsula Planning District Commission fully supports VAPDC's Strategic Plan recommendation and VAPDC's Collaborative Government Initiative.

Chair

Date

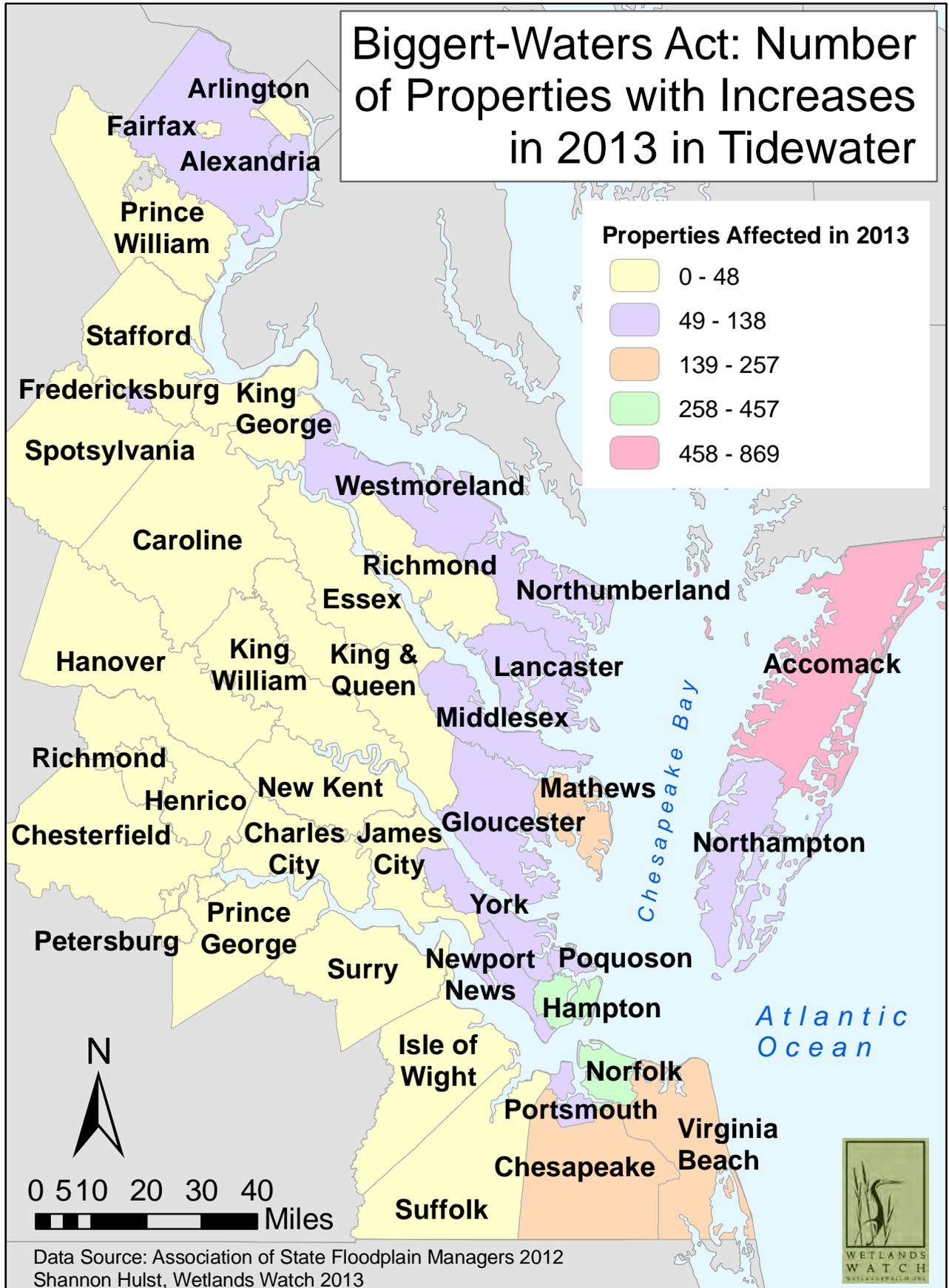
Attest:

Secretary

Date

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Biggert-Waters Act: Number of Properties with Increases in 2013 in Tidewater



Data Source: Association of State Floodplain Managers 2012
 Shannon Hulst, Wetlands Watch 2013

