



MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

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COMMISSIONERS

Essex County
Mr. R. Gary Allen
Hon. Margaret H. Davis
Hon. Edwin E. Smith, Jr.
(Vice Chairman)

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Hon. Roy M. Gladding

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Hon. John Northstein
Hon. Louise D. Theberge

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Mr. Thomas J. Swartzwelder

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Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
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Hon. Wayne H. Jessie, Sr.
Mr. William H. Whitley
Mr. Kenneth W. Williams

Town of Urbanna
Hon. Donald Richwine

Secretary/Director
Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: September 19, 2012

RE: September Commission Meeting

The Middle Peninsula Planning District Commission will host its regular monthly meeting on Wednesday, September 26, 2012, in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda at 7:00 p.m.

Enclosed are the agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning your agenda packet, please give me a call at 804-758-2311 or email at LLawrence@mppdc.com.

I look forward to seeing you on September 26th!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, September 26, 2012

MPPDC Boardroom

125 Bowden Street

Saluda, Virginia

AGENDA

1. Welcome and Introductions
2. Approval of July Minutes
3. Approval of July and August Financial Reports
4. Executive Director's Report on Staff Activities for the Months of August and September
5. Public Comment

AGENDA ITEMS FOR DISCUSSION

6. Adoption of MPPDC Indirect Cost Allocation Plan FY13
7. Overview of MPPDC Onsite Program
 - History, Problems, Enforcement, Land and Water Quality, Heir Property Issues
 - Update on Septic Repair Assistance Program
8. Update on Center for Rural Virginia Summit
9. New Grants
10. FY14 Funding and Local Needs Work Program Discussion
11. FY13 Legislative Program Discussion
12. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

July 25, 2012
Saluda, Virginia

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office 125 Bowden Street in Saluda, Virginia on Wednesday, July 25, 2012, at 7:00 p.m. MPPDC Chair Sherrin Alsop (**King and Queen County**) welcomed everyone in attendance.

Commissioners in attendance were:

(**Essex County**) Edwin Smith, Jr.; (**Gloucester County**) Dr. Maurice Lynch, John Northstein, and Louise Theberge; (**King William County**) Trenton Funkhouser, Travis Moskalski, Eugene Rivara, and Otto Williams; (**Mathews County**) O. J. Cole, Jr., Tim Hill, and Charles Ingram; (**Middlesex County**) Elizabeth Hurd, Wayne Jessie, Sr., and Kenneth Williams; (**Town of Urbanna**) Donald Richwine; and (**Town of West Point**) John Edwards, Jr. and Charles Gordon.

Chair Alsop welcomed Dr. Katrina Rhodes, Director of Three Rivers Health District, to the Middle Peninsula. Dr. Rhodes said that her goal is to introduce herself to the different officials in the communities to determine the needs, issues, and concerns communities and citizens need to have addressed. She said Linda Lee has been hired as Nurse Manager and in the future they will be hiring an emergency planner and executive secretary. Citizens from the region were also in attendance. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Secretary Rose Lewis, and Regional Economic Planner Harrison Bresee III.

Approval of June Minutes

Chair Alsop asked whether there were any corrections or changes to the June Minutes. There were no corrections or changes to the June Minutes. Chair Alsop requested a motion to approve the June Minutes as distributed. Louise Theberge moved that the June Minutes be approved. Donald Richwine seconded the motion; motion carried.

Approval of June Financial Report

Chair Alsop asked whether there were any questions regarding the June financial report before being approved subject to audit. There were no questions. Chair Alsop requested a motion to approve the June Financial Report subject to audit. Maurice Lynch moved to approve the June Financial Report subject to audit. Otto Williams seconded the motion; motion carried.

Executive Director's Report on Staff Activities for the Month of July

Chair Alsop requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, to review the Executive Director's Report on Staff Activities for the month of July. The Executive Director's Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities. Mr. Lawrence reviewed the Executive Director's Report for July as follows:

- Convened the bimonthly meeting of the Public Access Authority. Agenda items included: Approval of the 2012-2013 Annual Work Plan; Discussion/Approval of Hayworth Right of Way Settlement Agreement; Discussion/Approval of Williams Wharf Public Access Easement; PAA-MPPDC Working Waterfront Inventory; DGIF Boating Access Improvement Grant; Update on Mathews Heritage Park ROW; Road Ending Transfer for Prince Street in Tappahannock and Perrin Wharf in Gloucester (other business); and reviewed the At the Water's Edge- PAA Annual Report.
- Submitted a letter of concern to Josh Byerly, Senior Environmental Engineer at the Department of Environmental Quality (DEQ), concerning the permit modification to the BFI King and Queen Landfill. The request could lessen the environmental protection controls for water quality impacts entering the Dragon. Expressed need for DEQ to hold a public hearing in King and Queen County to discuss the proposed permit modification.
- Discussed the need for enforceable policy and the discovery of existing Virginia Department of Health regulatory procedures to enforce failing septic systems with John Kuriawa, Virginia NOAA Office of Coastal Resource Management.
- Reviewed and discussed land valuation issues associated with local reassessment and VDH septic permits. Identified local reassessment firms to contact concerning land valuations for marginal land now deemed developable and the bottom line impact to local revenue across the Middle Peninsula.
- Assisting with the development of a grant application for the Federal Centers for Disease Control and Prevention's (CDC) "PPHF 2012: Community Transformation Grants-Small Communities Programs" financed solely by 2012 Prevention and Public Health Funds. The grant application will outline a program to create a Regional Eat Healthy, Live Healthy Consortium covering the 6 counties and 3 towns of the Middle Peninsula.
- Continued to consult with Tammy Faulkner, Mathews County Health Department regarding homeowners with documented 10 year septic failure. Homeowners have applied for and been approved for assistance numerous times, but have failed to follow through with paperwork and repair. Finally issued letter revoking funding to free resources for other, motivated homeowners. Before letter was delivered, homeowners finally provided required paperwork –signed, notarized note, and landowner agreement. Informed Tammy Faulkner that assistance will be provided and job can proceed.

- PDC staff coordinated for the submittal of a FEMA grant under the American Firefighter Grant (AFG) program for \$1,000,000 of Self Contained **Breathing Apparatus** (SBCA) equipment. Developed and submitted an application on behalf of the counties of Middlesex, King and Queen and King William.

Mr. Lawrence said that all counties were notified of the FEMA grant.

Public Comments

Chair Alsop opened the meeting for public comments. There were no public comments.

MPPDC Award-Chesapeake Bay Local Government Capacity Building Initiative

MPPDC Executive Director Lewis Lawrence said he had not heard from Virginia Department of Conservation and Recreation (DCR) since submitting the final Phase II Watershed Implementation Plan (WIP). Mr. Lawrence, however, did find a letter on the internet regarding the submission of the Virginia's final Phase II WIP addressed to Secretary of Natural Resources Honorable Douglas Domenech from Regional Administrator Shawn Garvin of the United States Environmental Protection Agency Region III. A copy of the letter was distributed to the Board members. Attached to the letter was a copy of the EPA Evaluation of Virginia's Final Phase II WIP and 2012-2013 Milestones.

The Milestones included an (a) overview stating that the final Phase II WIP includes a "menu" of local strategies and commits to engage with localities through an adaptive management process over the course of the two-year milestones. The EPA intends to maintain ongoing oversight of Virginia's agriculture, wastewater, and offset and trading programs. (b) Local Engagement with key improvements and areas to address; Agriculture with key improvements and areas to address. (c) Urban Stormwater with key improvements and areas to address and potential EPA actions. (d) Wastewater and Onsite Systems with key improvements and areas to address and potential EPA actions; and Offsets and Trading with key improvements and areas to address and potential EPA actions. (e) Federal Facilities with key improvements and areas to address and potential EPA actions; and (f) General Note to all Jurisdictions.

Mr. Lawrence said Reporter Sherry Hamilton of the *Gloucester-Mathews Gazette Journal* wrote an article in the paper regarding the MPPDC receiving an EPA stormwater management grant for \$150,000 from National Fish and Wildlife Federation to find ways to manage stormwater in the six counties in the Middle Peninsula. Out of 2,000 applicants, thirty-seven projects across the country will receive a total of \$2.2 million. Fourteen of the projects are in the Chesapeake Bay watershed.

Mr. Lawrence said the money won't come directly to the MPPDC. It will be in the form of technical services by a group of consultants. The consultants must design preliminary plans for two stormwater management/bio-retention demonstration projects under the grant for Essex and Mathews County. The project must be completed by October 2013 and then presented to the Middle Peninsula localities for adoption.

Local Stormwater Program Development Update and Timeline

Mr. Lawrence reviewed the required elements of the local stormwater management program application package and the submittal timeline. Applicants have to complete fifteen items that are requirements found in the Virginia Stormwater Management Regulations and the Virginia Stormwater Management Law. DCR staff has to complete three items.

Questions and answers were regarding financial burden on localities, county enforcement, and involvement from local government administrators.

Economic Development Update

➤ EDA Conference

Mr. Lawrence said that he and Harrison Bresee III, MPPDC Regional Economic Planner, attended an Economic Development Administration conference in Philadelphia, Pennsylvania. At the conference, it was recommended that communities partner with universities and community colleges, transportation planners, and other governmental officials to develop strategic community plans. In October or November, the Comprehensive Economic Development Strategy (CEDS) Executive Committee will begin to contact and meet with the community college and nearby university networks.

Mr. Harrison Bresee III, MPPDC Regional Economic Planner, said economic wealth in the Middle Peninsula is driven by outside jobs. The Middle Peninsula has the highest level of people working outside of the Middle Peninsula. In 2007, approximately 47% of the Middle Peninsula residents commuted to other areas. In 2009, The Town of West Point had the highest median household income and the lowest unemployment rate in the Middle Peninsula.

Mr. Bresee said the Middle Peninsula outsources its workforce and relies heavily on Government as an employer. The Federal Government will cut jobs in 2013 unless Congress acts and the loss of federal jobs and contracts will affect military, shipyard, government contracts, and state government. The solution is to diversify, create a stronger local economic job base, work as a region, and leverage existing assets.

Mr. Bresee said at the Economic Development Administration conference specific examples that were discussed similar to the Middle Peninsula were:

- (1) Mobilize Maine---it is similar to our rural economy and it is an asset-based approach to economic development centered on private sector engagement. Manufacturing has shifted overseas to global markets and new technology has reduced demand for labor intensive jobs. This has caused the economic growth in rural areas to slow down.
- (2) Lessons Learned from Irene---Regional approach to disaster recovery (according to the impact of Irene in Vermont). EDA has some funding to help regions like ours to develop a strategy similar to Vermont's.
- (3) Short Line Railroads---there is one railroad in our region and it is a huge asset that needs to be explored for other economic benefit.
- (4) Resilient Regions---During the rebuilding process, strategies for strengthening regions and communities after a disaster can also enhance smart development such as protecting natural resources, diversifying transportation options, and fostering economic growth.

➤ **MPPDC Comprehensive Economic Development Strategy (CEDS) Update**

Mr. Bresee said that the CEDS employment sectors have completed their meetings and have developed an analysis of Strengths, Weaknesses, Opportunities, and Threats (SWOT), a Cluster Analysis, and Goals and Objectives. The SWOT analysis shows that people like to live and play in the Middle Peninsula but there are weaknesses in lack of services, labor force, and regional cooperation; there is the opportunity for tourism and manufacturing with low cost labor; the threat of our youth moving away; and environmental regulations. The Cluster Analysis shows potential for increasing industries in the Middle Peninsula such as marine trades industry, silvaculture industry, and health care industry. The goals and objectives show a desire for the Middle Peninsula region to create more jobs while retaining its rural nature.

The CEDS Committee is comprised of citizens who were appointed by their respective locality to represent each of the major MPPDC regional employment sectors focus groups, the MPPDC Executive Committee is comprised of MPPDC leadership and additional members per the Code of Federal Regulations requirements. The Executive Committee will begin meeting in the fall. Their first task is to review and rank suggested projects. Some of the suggested projects are regional sewer and water, regional

broadband, regional farmer's market, regional truck stop study, and regional study for commercial port (trains and trucks included).

Questions and answers were regarding increase of companies doing business outside of the United States, having a priority list and guidelines, and funding for the regional tourism study.

Other Business

Chair Alsop asked if there was any other business to discuss.

1. MPPDC Executive Director Lewis Lawrence said the draft MPPDC Indirect Cost Allocation Plan FY 2011-2013 was distributed at each Commissioner's seat for their review prior to the September meeting. Beth Johnson, MPPDC Administrative Assistant, will review the Plan at the September meeting.
2. MPPDC Executive Director Lewis Lawrence reminded the Board that there is no meeting scheduled in August.

Adjourn

Chair Alsop requested a motion to adjourn. Otto Williams moved to adjourn. Louise Theberge seconded the motion; motion carried.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 08/09/2012
 Run Time: 8:37:02 am
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Period Ending: 07/31/12

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30008	FY13 Local Programs	148,597.00	5,374.78	5,374.78	143,222.22	3.62%	51,822.32	46,447.54
30010	Local PAA Stewardship/	17,000.00	0.00	11,317.98	5,682.02	66.58%	17,000.00	5,682.02
30013	EE&CBG Project	700.00	44.42	592.62	107.38	84.66%	634.86	42.24
30170	MPBDP FY12 Staff Sup	4,450.00	273.58	3,813.75	636.25	85.70%	4,079.39	265.64
30208	Transportation Demand M	74,000.00	6,799.36	6,799.36	67,200.64	9.19%	0.00	-6,799.36
30310	FY13 Rural Transportati	72,500.00	7,108.01	7,108.01	65,391.99	9.80%	0.00	-7,108.01
30420	Onsite Loan Management	119,458.85	376.82	97,222.58	22,236.27	81.39%	106,268.36	9,045.78
30423	VCWRFR Onsite Fund	80,000.00	3,100.00	19,137.50	60,862.50	23.92%	30,390.88	11,253.38
30426	WQIF 2010	102,883.00	10,002.32	46,743.40	56,139.60	45.43%	36,734.53	-10,008.87
30427	Failing Septic Heir Proper	7,091.00	378.15	1,313.49	5,777.51	18.52%	934.17	-379.32
30502	Water Supply Planning	106,784.79	0.00	107,526.97	-742.18	100.70%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
31404	Dragon Run Day	5,511.00	69.75	5,791.62	-280.62	105.09%	6,830.34	1,038.72
31410	FY11 Dragon SAMP	25,000.00	0.00	21,694.26	3,305.74	86.78%	21,694.27	0.01
32007	PAA Administration	109,690.01	1,844.00	86,344.25	23,345.76	78.72%	104,768.71	18,424.46
32118	FY12 Coastal TA	60,000.00	6,510.89	49,308.55	10,691.45	82.18%	42,747.86	-6,560.69
32119	Land & Water Quality Pr	50,000.00	12,228.21	31,823.93	18,176.07	63.65%	19,571.22	-12,252.71
32201	PAA Perrin River WW P	15,000.00	2,213.80	11,398.24	3,601.76	75.99%	9,172.92	-2,225.32
32202	Working Waterfronts Co	43,118.00	1,199.01	7,856.39	35,261.61	18.22%	6,649.14	-1,207.25
32203	Working Waterfronts De	6,000.00	0.00	6,005.29	-5.29	100.09%	5,997.76	-7.53
33000	MP Comprehensive Econ	120,000.00	8,086.76	59,357.71	60,642.29	49.46%	51,208.92	-8,148.79
Totals:		<u>1,167,783.65</u>	<u>65,609.86</u>	<u>604,778.43</u>	<u>563,005.22</u>	<u>51.79%</u>	<u>694,455.65</u>	<u>89,677.22</u>

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 08/09/2012

Run Time: 8:36:39 am

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Period Ending: 07/31/12

Format: 1 Agencywide R&E

With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Annual Dues	109,899.00	50,666.00	50,666.00	59,233.00	46.10%
Local Other Revenues	7,070.00	74,812.02	74,812.02	-67,742.02	1,058.16%
State Revenues	208,537.00	0.00	0.00	208,537.00	0.00%
Federal Revenues	220,359.00	14,353.38	14,353.38	206,005.62	6.51%
Miscellaneous Income	15,400.00	8,146.81	8,146.81	7,253.19	52.90%
Onsite Loan Program Income	10,150.00	9,959.88	9,959.88	190.12	98.13%
PAA Program Income	1,000.00	0.00	0.00	1,000.00	0.00%
Revenues	572,415.00	157,938.09	157,938.09	414,476.91	27.59%
Expenses					
Personnel	376,566.00	33,169.78	33,169.78	343,396.22	8.81%
Facilities	30,164.00	2,976.66	2,976.66	27,187.34	9.87%
Communications	4,500.00	494.75	494.75	4,005.25	10.99%
Equipment & Supplies	8,074.00	705.20	705.20	7,368.80	8.73%
Travel	5,750.00	385.17	385.17	5,364.83	6.70%
Professional Development	12,610.00	2,514.15	2,514.15	10,095.85	19.94%
Contractual	107,200.00	18,353.75	18,353.75	88,846.25	17.12%
Miscellaneous	54,046.00	7,210.39	7,210.39	46,835.61	13.34%
Expenses	598,910.00	65,809.85	65,809.85	533,100.15	10.99%
Agency Balance	-26,495.00	92,128.24	92,128.24		

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 8/9/12
Run Time: 8:35:15 am
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Period Ending: 07/31/12
Format: 1 Board

Assets:

Cash in Bank	535,596.29
Receivables	368,783.05
Property & Equipment	13,622.49

Total Assets:

\$918,001.83

Liabilities:

Not Assigned to a Code	-297.36
Accounts Payable	5,872.25
VRA Loan Payables	117,890.87
Payroll Withholdings	16.68
Accrued Leave	21,754.88
Cost Allocation Control	1,851.31

Total Liabilities:

\$147,088.63

Equity:

Local Initiatives/Information Resources	57,881.81
Economic Development	-5,550.22
Transportation Programs	-13,907.37
Onsite Repair & Pumpout	9,921.61
Housing	42.79
Coastal Community & Environmental	-2,688.73
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	490,305.10

Total Equity:

\$770,913.20

Balance:

\$0.00

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 09/10/2012
 Run Time: 9:29:38 am
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Period Ending: 08/31/12

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30008	FY13 Local Programs	148,597.00	4,600.85	9,975.63	138,621.37	6.71%	111,650.31	101,674.68
30010	Local PAA Stewardship/	17,000.00	0.00	11,317.98	5,682.02	66.58%	17,000.00	5,682.02
30013	EE&CBG Project	3,889.00	44.88	637.50	3,251.50	16.39%	720.64	83.14
30170	MPBDP FY12 Staff Sup	13,825.00	231.76	4,045.51	9,779.49	29.26%	4,478.80	433.29
30208	Transportation Demand M	74,000.00	4,683.49	11,482.85	62,517.15	15.52%	0.00	-11,482.85
30310	FY13 Rural Transportati	72,500.00	5,495.81	12,603.82	59,896.18	17.38%	0.00	-12,603.82
30420	Onsite Loan Management	105,940.14	308.92	97,531.50	8,408.64	92.06%	106,678.64	9,147.14
30423	VCWRFR Onsite Fund	82,500.00	2,525.00	21,662.50	60,837.50	26.26%	30,390.88	8,728.38
30426	WQIF 2010	102,883.00	9,054.83	55,798.23	47,084.77	54.23%	36,734.53	-19,063.70
30427	Failing Septic Heir Proper	7,091.00	88.28	1,401.77	5,689.23	19.77%	934.17	-467.60
30502	Water Supply Planning	106,784.79	0.00	107,526.97	-742.18	100.70%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
31404	Dragon Run Day	5,511.00	0.00	5,791.62	-280.62	105.09%	6,830.34	1,038.72
31410	FY11 Dragon SAMP	25,000.00	0.00	21,694.26	3,305.74	86.78%	21,694.27	0.01
32007	PAA Administration	96,820.25	1,232.83	87,577.08	9,243.17	90.45%	104,868.31	17,291.23
32118	FY12 Coastal TA	60,000.00	2,220.06	51,528.61	8,471.39	85.88%	42,747.86	-8,780.75
32119	Land & Water Quality Pr	50,000.00	3,358.91	35,182.84	14,817.16	70.37%	19,571.22	-15,611.62
32201	PAA Perrin River WW P	15,000.00	1,472.67	12,870.91	2,129.09	85.81%	9,172.92	-3,697.99
32202	Working Waterfronts Co	43,118.00	540.59	8,396.98	34,721.02	19.47%	6,649.14	-1,747.84
32203	Working Waterfronts De	6,000.00	0.00	6,005.29	-5.29	100.09%	5,997.76	-7.53
33000	MP Comprehensive Econ	120,000.00	4,967.94	64,325.65	55,674.35	53.60%	51,208.92	-13,116.73
Totals:		<u>1,156,459.18</u>	<u>40,826.82</u>	<u>645,605.25</u>	<u>510,853.93</u>	<u>55.83%</u>	<u>755,278.71</u>	<u>109,673.46</u>

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 09/10/2012

Run Time: 9:33:31 am

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Period Ending: 08/31/12

Format: 1 Agencywide R&E

With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Annual Dues	109,899.00	59,233.00	109,899.00	0.00	100.00%
Local Other Revenues	7,070.00	0.00	74,812.02	-67,742.02	1,058.16%
State Revenues	208,537.00	12,661.33	12,661.33	195,875.67	6.07%
Federal Revenues	220,359.00	0.00	14,353.38	206,005.62	6.51%
Miscellaneous Income	15,400.00	1,099.61	9,246.42	6,153.58	60.04%
Onsite Loan Program Income	10,150.00	890.45	10,850.33	-700.33	106.90%
PAA Program Income	1,000.00	100.00	100.00	900.00	10.00%
Revenues	572,415.00	73,984.39	231,922.48	340,492.52	40.52%
Expenses					
Personnel	376,566.00	30,132.88	63,302.66	313,263.34	16.81%
Facilities	30,164.00	2,290.84	5,267.50	24,896.50	17.46%
Communications	4,500.00	298.91	793.66	3,706.34	17.64%
Equipment & Supplies	7,263.00	256.83	962.03	6,300.97	13.25%
Travel	5,750.00	234.52	619.69	5,130.31	10.78%
Professional Development	12,610.00	3,962.59	6,476.74	6,133.26	51.36%
Contractual	107,200.00	14,561.85	32,915.60	74,284.40	30.70%
Miscellaneous	54,857.00	2,249.74	9,460.13	45,396.87	17.25%
Expenses	598,910.00	53,988.16	119,798.01	479,111.99	20.00%
Agency Balance	-26,495.00	19,996.23	112,124.47		

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 9/10/12
Run Time: 9:32:05 am
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Period Ending: 08/31/12
Format: 1 Board

Assets:

Cash in Bank	555,836.97
Receivables	363,111.19
Property & Equipment	13,622.49

Total Assets:

\$932,570.65

Liabilities:

Accounts Payable	1,234.97
VRA Loan Payables	117,890.87
Payroll Withholdings	33.35
Accrued Leave	21,754.88
Cost Allocation Control	747.14

Total Liabilities:

\$141,661.21

Equity:

Local Initiatives/Information Resources	113,108.95
Economic Development	-10,350.51
Transportation Programs	-24,086.67
Onsite Repair & Pumpout	-1,645.14
Housing	83.69
Coastal Community & Environmental	-11,414.19
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	490,305.10

Total Equity:

\$790,909.44

Balance:

\$0.00

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

By the Numbers

- 1.1% Total State Population
- \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311
www.pdcinfo@mppdc.com
 Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

2000-2010 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated



Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income		Unemployment Rate	
	2000	2010		2000	2005-2009	2000	2009
Essex	9,989	11,151	12%	\$46,589	\$46,678	2.7%	8.2%
Gloucester	34,780	36,858	6%	\$56,589	\$56,830	1.9%	5.9%
King & Queen	6,630	6,945	5%	\$44,778	\$43,766	2.5%	7.8%
King William	13,146	15,935	21%	\$62,139	\$64,682	1.9%	6.9%
Mathews	9,207	8,978	-2%	\$53,849	\$49,318	2.2%	5.4%
Middlesex	9,932	10,959	10%	\$45,941	\$50,181	2.1%	6.8%
Town of Tappahannock	2,138	2,375	11.1%	\$33,688	\$37,754	14.5%	12.1%
Town of Urbanna	543	476	-12.3%	\$42,054	\$42,788	4.7%	11.2%
Town of West Point	2,866	3,306	15.4%	\$49,655	\$64,948	2.8%	4.5%
Region Total	83,684	90,826	9%	\$49,837	\$50,001	8.5%	9.6%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Core Services Administered by the MPPDC								
Localities	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Other
Region-wide		✓	✓	✓	✓		✓	
Essex	✓	✓	✓					
Gloucester		✓	✓	✓	✓			
King and Queen		✓	✓	✓				
King William		✓	✓	✓				
Mathews	✓	✓		✓				
Middlesex	✓	✓	✓	✓	✓			
Town of Tappahannock	✓		✓		✓			
Town of West Point								
Town of Urbanna								
Other	✓		✓					

Report on Mandated Initiatives		
Localities	Water Supply Planning	
	<i>Support staff: Clara</i> <i>Start Date: 7/2008</i> <i>Completion Date: 11/2011</i>	
	Participating Localities	Current Status
Essex	✓	Awaiting Review by DEQ
Gloucester	NA	NA
King and Queen	✓	Awaiting Review by DEQ
King William	✓	Awaiting Review by DEQ
Mathews	✓	Awaiting Review by DEQ
Middlesex	✓	Awaiting Review by DEQ
Town of West Point	✓	Awaiting Review by DEQ
Town of Urbanna	✓	Awaiting Review by DEQ
Town of Tappahannock	✓	Awaiting Review by DEQ

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
August 27, 2012**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

Citizens Planning Education Association of Virginia- (Regional 9 Director) Established to further public understanding and awareness throughout the Commonwealth of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business (MPPDC Staff 5 year +)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 4 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 6 years)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Administrative Assistant: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Planner 2: Clara Meier

Contact Info: cmeier@mppdc.com (804) 758-2311x28 (540) 908-5057 cell

Programs: *Rural Transportation Planning, Water Supply Plan*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell

Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Received phone call from Marty Farber, Legislative Services, requesting advice on applicability of Virginia Code 2.2.4304 on ability of PDC's to bid and contract engineering services for regional stormwater management programs.
- Received phone call from Bill Nachman, *Gloucester-Mathews Gazette Journal*, regarding update to Climate Change project.
- Received call from Tappahannock citizen regarding weatherization program. Provided phone number to Bay Aging. She called back and asked whom she should speak with at Bay Aging regarding housing weatherization because the Bay Aging housing staff was out of the office. Suggested that she speak with Kathy Vesley-Massey, President of Bay Aging.
- The building official monthly report for the month of June 2012 was filed for Essex County. The building official monthly reports for the month of July 2012 were filed for the counties of Essex, Mathews and Middlesex. Some Middle Peninsula localities submit reports of building activity to the Middle Peninsula Planning District Commission (MPPDC) each month with information such as the number of building permits and occupancy permits issued for dwelling units.
- Updated www.mppdc.com website – new officers, latest updates to Climate Change report.
- Received call from Kentucky resident wanting to contact Gloria Diggs. Ms. Diggs was a vendor at the past Dragon Run Days festival event and she makes corn husk mats. She and other Kentucky residents expressed an interest in purchasing some of Ms. Diggs' mats. Provided phone numbers for Dragon Run Day organizers Terry DuRose and Frank Herrin.

Projects 31410 Dragon Run SAMP

The project is a partnership between Middle Peninsula Planning District Commission's Dragon Run Steering Committee and the Virginia Coastal Program. The project's mission is to support and promote community-based efforts to preserve the cultural, historic, and natural character of the Dragon Run, while preserving property rights and traditional uses within the watershed.

Projects 32007 Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Consulted with Harrison Bresee, MPPDC Planner, regarding FY13 PAA budget.
- Worked on organizing the public access properties at the Brown, Clay, and Hayworth Tract in Essex and King and Queen for the upcoming hunting season. Spent time on the property making sure the paths were clear and the access was unimpeded. Also worked with staff on hunting applications.
- Spoke with Ursula Lemanski (National Park Service) about the Mathews Heritage Park in Mathews County and the next steps for developing a management plan. At this time, the MPCBPAA has hired a title company to do a title search to establish where the traditional right of way to the property exists.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

Projects 32118 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- August staff activities are included in the September report.

Project 32119 Land Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- August staff activities are included in the September report.

Project 32201 Perrin River

Within the Middle Peninsula, and most coastal communities nationwide, the commercial seafood industry has had to adapt and shift as coastal land use and waterfront property ownership have altered. Historically, as epicenters of economic development, coastal communities were the location of strong fisheries and shipbuilding industries, as well as public access areas for recreational and commercial uses. However, as more and more people move toward the coast, the coastal dynamics combined with changing demographics ultimately threaten traditional and culturally significant working waterfront industries (i.e. commercial seafood). The Perrin River in particular needs a comprehensive plan to assess the needs of the commercial seafood industry, harbor management and current and future infrastructure. This project will develop a Commercial Seafood Harbor Master Plan and its implementation could ensure that current and future commercial watermen have access to infrastructure and business support services.

- Met with Harrison Bresee, Middle Peninsula Planning District Commission's Economic Development Planner, several times to discuss mapping needs for the Perrin River Master Plan. Maps showing the location of the river in Gloucester County, the property parcels along the river, the zoning along the river, and the existing land uses on the river are required as part of the Plan.
- Continued working on the Commercial Seafood Harbor Master Plan. The final plan on this Gloucester County project is due in September.

Project 32202 Working Waterfronts Coalition

For many Virginia rural coastal communities, there is a strong need to maximize the potential of the waterfront as a driver for economic vitality. However, market forces, changing demographics, and increasing tax burdens on waterfront properties are increasingly driving a transition of waterfront properties toward residential or recreational uses. In addition, regulatory changes affecting marine fisheries management are impacting water dependent industries and working waterfronts. If access to the waterfront is limited or severed, commercial and recreational fishermen, researchers, and other water-dependent businesses will have fewer options to successfully make a living from the tidal waters of the Commonwealth, including the Seaside on the Eastern shore. As a result, many rural Chesapeake Bay and Seaside communities are challenged to maintain their identity and are shifting away from water-dependent employment, causing economic and cultural changes that can limit economic diversification opportunities and fundamentally alter the nature of the communities themselves. These challenges are particularly acute in both rural Chesapeake Bay and Seaside coastal communities. In response, Accomack-Northampton PDC, Northern Neck PDC Middle Peninsula PDC, Middle Peninsula Chesapeake Bay Public Access Authority, Northern Neck Chesapeake Bay Public Access Authority

and Marine Advisory Services at VIMS collectively propose to form a Rural Chesapeake Bay-Seaside Working Waterfront Coalition.

- Discussed project progress with the Virginia Coastal Program staff. Discussed the need to inventory working waterfront businesses which have closed across the Middle Peninsula.

Project 32203 Working Waterfronts Definition

In partnership with Marine Advisory Services at VIMS, MPPDC staff will coordinate a series of local meetings to identify key working waterfront business and develop a definition of working waterfronts unique to the Middle Peninsula.

- Assembled the Middle Peninsula Working Waterfront Infrastructure Inventory Report that was then submitted to the Virginia Institute of Marine Science (VIMS) to be included in an inventory of working waterfront infrastructure for the entire coastal region of Virginia. An inventory of working waterfront infrastructure by County in the Middle Peninsula was developed, as part of the Working Waterfronts Definition project, in an attempt to record structures critical to working watermen as a step in ensuring that the culture of the region can endure.
- Completed the final report, which included Working Waterfront information on the counties of King William, King and Queen, Essex, Middlesex, Mathews, and Gloucester including any areas or locations in West Point, Tappahannock and Urbanna, and submitted to VIMS.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30208 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Attended the Virginia Statewide Transit/Transportation Demand Management Plan Update meeting for stakeholders held on July 25, 2012 at the Center for Transportation Innovation & Research in Charlottesville, VA. The Virginia Department of Rail and Public Transportation (DRPT) is updating the Commonwealth's Statewide Transit and Transportation Demand Management (TDM) Plan. The updated plan will evaluate existing levels of public transportation service, provide projections of future growth and associated demand upon the statewide transit system, and provide direction for transit service enhancement and TDM program development through the year 2040 based on those projections. The plan will also provide recommendations to the Virginia Surface Transportation Plan and support the update of the statewide multimodal transportation plan, VTrans2035, which is currently underway. For more information or to provide comments on the plan updates please go to: http://www.vtrans.org/vtrans_2035_update.asp.
- Prepared and submitted comments on the Virginia Statewide Transit/Transportation Demand Management Plan Update to Atkins Global, the consultant being used by the state for the Plan update.
- Consulted with Brent Huey, White Stone resident, commuting to Norfolk Naval Shipyard. Provided match contact information and referred to NeckRide for additional assistance.

- Received phone call from wife of Gloucester County resident commuting to Newport News Shipyard. Provided match contact information for 3 potential carpools and Newton Bus.
- Responded to request from Bob Baldwin, Bay Transit Mobility Manager, for dates for next Coordinated Human Services Mobility Plan Update meetings.
- Responded to request from Sonali Soneji, Department of Rail and Public Transportation (DRPT) consultant, regarding feedback on proposed Low Investment Scenario for TDM in the statewide Transit/TDM Plan.
- Provided FY2012 TDM Initiatives Report to Lisa Dumetz, DRPT, for inclusion in DRPT's annual report to the Secretary of Transportation.
- Attended the Association for Commuter Transportation (ACT) Conference in Savannah. Sessions of note included Rural and Suburban TDM symposium, Telework initiatives, and social media marketing. Convened the Annual Chesapeake ACT Chapter meeting and the ACT Telework Council annual meeting.
- Provided overview of ACT conference to Elham Shirazi, ACT Telework Council President.
- Provided overview of ACT conference to Bill Nachman, *Gloucester-Mathews Gazette-Journal*.
- Received phone call from woman requesting information on traffic conditions on Interstate 77 in Wytheville. When she was informed that she had contacted Midpen Rideshare and should call 511 she said that she had and Midpen Rideshare had answered the call. Proceeded to call up 511 Virginia website and provide woman with information that I77 was closed due to a tractor trailer accident at mile marker 25.
- Consulted with Clara Meier, MPPDC Planner, regarding attendance at DRPT Stakeholder meeting on SJR 297 report in Richmond on September 6th. Clara will attend this meeting.

Project 30310 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Participated in a conference call with Lewis Lawrence, Middle Peninsula Planning District Commission's (MPPDC) Executive Director, and Sandie Terry, Program Manager for the Virginia Broadband Center for Innovative Technology, to discuss potential funding opportunities for activities to help bring broadband infrastructure to the Middle Peninsula Region. There are no new funding opportunities at this time, but inventorying infrastructure and sharing that data with the state may help identify providers willing to work with local governments to bring wireless services to smaller areas of a county and build on those for full county/regional coverage.
- Distributed a notice to the Virginia Association of Planning District Commissions (VAPDC) Rural Transportation Committee about an upcoming webinar on the Transportation Project Prioritization Processes that some Planning District Commissions have utilized to prioritize the recommendations from the Regional Long Range Transportation Plans (RLRTP) and to prioritize projects for the Six-Year Improvement Program (SYIP) or other funding sources.
- Submitted the transportation session description for the VAPDC Training Conference to Connie Long, Virginia Association Builders and staff of VAPDC. The first VAPDC Training Conference will be held

on October 4, 2012 in Charlottesville for the purpose of information exchange between the staff of Virginia's Planning District Commissions.

- Met with Dave Whitlow, Essex County Administrator, Chris DeWitt, Vanasse Hangen Brustlin, Inc. Principal, and Lewis Lawrence, Middle Peninsula Planning District Commission (MPPDC) Executive Director, at Ware's Wharf (Ware's Landing) in Essex County to discuss applying for funding from the Virginia Department of Game and Inland Fisheries (DGIF) Grants to Localities Program for Public Boating Access Facilities to make boating access improvements to the site. The DGIF Grants to Localities Program for Public Boating Access Facilities is authorized pursuant to Code of Virginia §29.1-103, 29.1-109, 29.1-701 and 2.2-4301. The purpose of the grants is to assist localities in providing public opportunities for boating through new facilities development and/or renovations and improvements to existing public boating access facilities. For more details, go online to www.dgif.virginia.gov/boating/access/grants.
- Participated in a Virginia Association of Planning District Commissions (VAPDC) Board of Directors Conference Call on August 22, 2012 to give a report on the activities of the VAPDC Rural Transportation Committee. The Chair of each Committee is required to be on these monthly calls to provide the Board of Directors with updates on Committee activities.
- Convened and chaired a meeting of the Executive Committee for PlanVirginia, the Citizens Planning Education Association of Virginia (CPEAV), to discuss various items that need attention for calendar year 2012. MPPDC staff has been serving on the PlanVirginia Board of Directors since 2007 as a task under the Rural Transportation Planning Program. PlanVirginia is a volunteer, nonprofit (501 (c)(3)) dedicated to furthering throughout the Commonwealth public understanding and awareness of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business. PlanVirginia offers training for Virginia's citizen planners with the Certified Planning Commissioner Program, designed to provide a basic foundation of planning law, history, and to provide the technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. This course is particularly important for planning commissioners whether they are newly appointed or are veteran commissioners who have never received formal training. For more information please visit www.planvirignia.com.
- Submitted a grant application for the Federal Centers for Disease Control and Prevention's (CDC) "PPHF 2012: Community Transformation Grants-Small Communities Programs financed solely by 2012 Prevention and Public Health Funds". The grant application outlined a program to create a Regional Eat Healthy, Live Healthy Consortium covering the 6 county and 3 town region forming the Middle Peninsula of Virginia.
- Contacted grants.gov and the Center for Disease Control and Prevention (CDC) to inquire about acceptance of the grant application submitted for the Federal Centers for Disease Control and Prevention's (CDC) "PPHF 2012: Community Transformation Grants-Small Communities Programs financed solely by 2012 Prevention and Public Health Funds" to create a Regional Eat Healthy, Live Healthy Consortium covering the 6 county and 3 town region forming the Middle Peninsula of Virginia.
- Prepared and submitted the final report for the Middle Peninsula Planning District Commission's Rural Transportation Planning Program for fiscal year 2012. Progress reports are required to be submitted to the Virginia Department of Transportation (VDOT) quarterly throughout the fiscal year in addition to a final report after the fiscal year is closed.
- Attended a webinar on the new federal transportation authorization bill, Moving Ahead for Progress in the 21st Century (MAP-21), at the VDOT Central Office in the City of Richmond. Moving Ahead for

Progress in the 21st Century (MAP-21) replaces the previous authorization, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), that expired on September 30, 2009 and which has been continued with a series of short-term extensions. MAP-21 will modernize and reform the current transportation system to help create jobs, accelerate economic recovery, and build the foundation for long-term prosperity. The bill provides a 27-month, \$118 billion authorization. The bill has been signed into law by President Obama, and the new provisions of the law will take effect October 1, 2012. For more information please go to: <http://www.fhwa.dot.gov/map21/>.

- Requested information from Pamela Liston, VDOT's Transportation Enhancement Program Manager, about changes to the program under MAP-21 and about allowable matching funds and in-kind contributions for those grants. Under MAP-21, the Transportation Enhancement Program is now part of a Transportation Alternatives Program and the eligible project activities were reduced from 12 to 9. New grant rounds for transportation enhancements/transportation alternatives are on hold while federal and state agencies develop guidance, but projects already funded in previous rounds should move forward.
- Discussed applying for funding from the Virginia Department of Transportation's (VDOT) Transportation Enhancement Program for rebuilding the Deltaville Maritime Museum in Middlesex County that was destroyed in a fire on July 18, 2012 with Lewis Lawrence, MPPDC Executive Director. Establishing or improving transportation museums was an eligible grant project activity under the program, but is no longer an eligible activity under MAP-21 and the Transportation Alternatives Program.
- Corresponded with Chris DeWitt, Vanasse Hangen Brustlin, Inc. Principal, about the conceptual drawing and cost estimates for engineering and construction he is providing for the Ware's Wharf DGIF Grants to Localities Program for Public Boating Access Facilities application due on October 1, 2012. Funding will be sought for recreational boating access facilities installation and improvements for the site where none currently exist.
- Participated in a Virginia Department of Conservation and Recreation (DCR) Pre-Bid Conference Call on the DCR Locality Stormwater Program Development Request for Proposals (RFP) issued July 30, 2012. The purpose of the Request for Proposals (RFP) is to solicit proposals to establish grant agreements through competitive negotiation for Virginia Locality Stormwater Program Development. As authorized in the *Code of Virginia 10.1-2128 Stormwater Management* and as mandated by Section 10.1-603.3 C of the Stormwater Management Act, the Virginia Department of Conservation and Recreation (DCR) is making grant funding available in support of projects to build local government programs and capacity that will result in the development of local stormwater programs consistent with the Virginia Stormwater Management Act and applicable regulations. Localities are required to have a local stormwater program implemented by July 1, 2014. For more information please go to: http://www.dcr.virginia.gov/stormwater_management/wqnpgrants.shtml.
- Discussed applying for funding from the Economic Development Administration's (EDA) Disaster Relief Opportunity with Lewis Lawrence, MPPDC Executive Director, that will help communities and regions devise and implement long-term economic redevelopment strategies through a variety of construction and non-construction projects, as appropriate, to address economic development challenges in regions impacted by a major Federally declared disaster that was designated between October 1, 2010 and September 30, 2011. MPPDC staff is working to determine the feasibility of applying for funding for a Regional Disaster Relief Coordinator to develop a long term plan for minimizing the impact of natural disasters on local businesses and the time it takes them to recover and resume normal business operations after an event.

- Consulted with Clara Meier, MPPDC Planner, regarding adjustments to fourth quarter reimbursement request to VDOT. Unsure as to what VDOT needs. Clara will follow-up.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Executed ACH loan payments.
- Consulted with Rachel, Farmers Septic, regarding need of survey prior to design of Gloucester County repair. Approved addition of up to \$650 for survey to grant assistance upon consultation with Lewis Lawrence, MPPDC Executive Director.
- Received phone call from Mathews County client regarding loan payoff amount. Client is refinancing home and needs to payoff septic loan.
- Received phone call from Middlesex County business owner regarding assistance available for septic repair. MPPDC Septic assistance only available for owner-occupied residences. Discussed possible options.
- Received estimate for Mathews County repair and closed on assistance package for alternative septic system. This project had been pending since July 2011.
- Consulted with Richard Smith, Mathews County septic installer, regarding completion of two septic repairs. Consulted with Tammy Faulkner, Mathews County Health Department, regarding operating permits. Received OP's and released checks to contractor. One of these projects has been pending since 2002.
- Consulted with Cathy Farmer, Farmers Septic, regarding pending Mathews County repair.
- Consulted with Janet Swords, AOSE, regarding payment for Mathews County septic design.
- Consulted with King and Queen County homeowner regarding septic issues.
- Consulted with King and Queen County homeowner regarding completion of septic repair. Consulted with Marc Longest, King and Queen Health Department, regarding operation permit. Received OP and released check to homeowner.
- Received phone call from Gloucester County property owner. She has rental property with a failing septic system. MPPDC septic assistance only available for owner-occupied residences and therefore unable to offer assistance.
- Received phone call from Mathews County client regarding loan payoff. Consulted with Martha Lowe, Middlesex Title, regarding release of lien. Received check from client and discussed certificate of

satisfaction which will be provided as soon as check clears bank and Executive Director or Chairman is available to sign document.

- Received list of Middle Peninsula septic repair permits issued in July from Dave Fridley, VDH. Sent letters to homeowners regarding possible assistance available to them from MPPDC Septic Assistance Program.
- Received notice of insufficient funds in account of onsite loan client. This was the first payment due on septic repair loan. Sent letter requesting payment and reminding client of terms of loan repayment.
- Consulted with Allen Farmer, Farmers Septic, regarding cost increase for approved Mathews County repair.
- Septic Pumpout as of August 27, 2012
 - Applications Mailed 96
 - Approved Vouchers 78
 - Completions 68

Pumpouts by County

Essex	13
Gloucester	24
King and Queen	05
King William	09
Mathews	10
Middlesex	17

30427 Onsite Heir Property

This project will expand and complement Section 309 Land and Water Quality Protection strategy by focusing legal tools needed to address failing septic systems associated with “heir property ownership”. Water quality degradation associated with heir property ownership from failing septic systems exists for decades with no public policy strategy to correct the source of impairment. MPPDC will partner with National Sea Grant Law Center to address legal research and education needs to address this ongoing problem.

- Provided sample of MPPDC Easement and Landowner Agreement signed by recipients of septic assistance funding to Stephanie Otts, Director, National Sea Grant Law Center University of Mississippi School of Law.
- Reviewed and provided comments on draft of first chapter of white paper.
- Consulted with Beth Polak, Virginia Coastal Zone Management, regarding status of project.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans.
- Received phone call from Middlesex client regarding loan balance.
- Received monthly financial statements from Gloucester loan client.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region’s demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- Consulted with Bob Gittler, Economic Development Administration, regarding status of reimbursement request sent in July.
- Attended a Housing and Community Development grant writing workshop in Richmond, VA to learn about the Building Collaborative Communities grant.
- Met with Neal Barber of Middlesex County to discuss the CEDS and the Building Collaborative Communities grant process.
- Began working on the Building Collaborative Communities grant due in September. The grant supports economic development in economically stressed regions and supports the development of plans to promote job growth.
- Met with Dr. Richard Lewis to discuss the CEDS process and, specifically, to talk about the Tappahannock Downtown Revitalization project.
- Met with Harrison Bresee, MPPDC Economic Development Planner, to discuss maps needed for the CEDS project report including a map of the Middle Peninsula Region, a map of existing infrastructure, a map of business clusters and others as appropriate. It is anticipated that there will be a map for each chapter of the report.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund.

Funding for specific projects may come from locality requesting assistance.

Project 30008 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

HOUSING
Funding –VDMME

Project 30013 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project.

- Received a request from Ron Hachey, Virginia Department of Mines, Minerals and Energy, for the amount of loans and grants distributed during the Middle Peninsula Energy, Efficiency and Conservation Weatherization Expansion Program funded by a grant from the Energy Efficiency, and Conservation Block Grant Program created by the American Recovery and Reinvestment Act of 2009. The Middle Peninsula project distributed \$46,194.00 in loans and \$103,698.91 in grants to assist 20 homeowners in the region with energy efficiency retrofits on their homes.

AGENCY ADMINISTRATION
Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC financial statements.

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

By the Numbers

➤ 1.1%
Total State Population

➤ \$50,001
Median Household Income



For More Information:

MPPDC
P.O. Box 286
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

www.pdcinfo@mppdc.com

Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

2000-2010 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated



Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income		Unemployment Rate	
	2000	2010		2000	2005-2009	2000	2009
Essex	9,989	11,151	12%	\$46,589	\$46,678	2.7%	8.2%
Gloucester	34,780	36,858	6%	\$56,589	\$56,830	1.9%	5.9%
King & Queen	6,630	6,945	5%	\$44,778	\$43,766	2.5%	7.8%
King William	13,146	15,935	21%	\$62,139	\$64,682	1.9%	6.9%
Mathews	9,207	8,978	-2%	\$53,849	\$49,318	2.2%	5.4%
Middlesex	9,932	10,959	10%	\$45,941	\$50,181	2.1%	6.8%
Town of Tappahannock	2,138	2,375	11.1%	\$33,688	\$37,754	14.5%	12.1%
Town of Urbanna	543	476	-12.3%	\$42,054	\$42,788	4.7%	11.2%
Town of West Point	2,866	3,306	15.4%	\$49,655	\$64,948	2.8%	4.5%
Region Total	83,684	90,826	9%	\$49,837	\$50,001	8.5%	9.6%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Core Services Administered by the MPPDC								
Localities	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Other
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex	✓		✓	✓	✓			
Gloucester		✓	✓	✓	✓			
King and Queen	✓	✓		✓	✓	✓		
King William	✓	✓		✓				
Mathews	✓	✓	✓	✓				
Middlesex	✓	✓	✓	✓	✓			
Town of Tappahannock		✓	✓			✓		
Town of West Point								
Town of Urbanna		✓						
Other	✓		✓					

Report on Mandated Initiatives		
Localities	Water Supply Planning	
	<i>Support staff: Clara</i> <i>Start Date: 7/2008</i> <i>Completion Date: 11/2011</i>	
	Participating Localities	Current Status
Essex	✓	Awaiting Review by DEQ
Gloucester	NA	NA
King and Queen	✓	Awaiting Review by DEQ
King William	✓	Awaiting Review by DEQ
Mathews	✓	Awaiting Review by DEQ
Middlesex	✓	Awaiting Review by DEQ
Town of West Point	✓	Awaiting Review by DEQ
Town of Urbanna	✓	Awaiting Review by DEQ
Town of Tappahannock	✓	Awaiting Review by DEQ

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
September 18, 2012**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

Citizens Planning Education Association of Virginia- (Regional 9 Director) Established to further public understanding and awareness throughout the Commonwealth of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business (MPPDC Staff 5 year +)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 4 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 6 years)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Administrative Assistant: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Planner 2: Clara Meier

Contact Info: cmeier@mppdc.com (804) 758-2311x28 (540) 908-5057 cell

Programs: *Rural Transportation Planning, Water Supply Plan*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell

Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Received requests for Geographic Information System (GIS) data from King William County and King and Queen County staff to use when updating maps for their current comprehensive plan updates. MPPDC staff provided King William County staff, Betty Brooks, with data that illustrates that State of Virginia and its Counties. MPPDC staff is in contact with the Virginia Department of Transportation (VDOT) to acquire updated transportation data for King and Queen County.
- Received phone call from May Sligh, Department of Conservation and Recreation regarding latest cost ranges for septic repair BMPs.
- Provided Penny Reed, Executive Secretary for Dr. Katrina Rhodes of Three Rivers Health Department, with Middle Peninsula Boards of Supervisors and Town Council meeting dates, times, locations, contact information, and phone numbers.
- Updated www.mppdc.com website – updated Commission meeting information, posted agenda and meeting packet, updated reports, project and financial information.
- Consulted with Vonnie Reynolds, NNPDC regarding payroll accounting issues.
- The building official monthly reports for the month of August 2012 were filed for the counties of Essex, Mathews and Middlesex. Some Middle Peninsula localities submit reports of building activity to the Middle Peninsula Planning District Commission (MPPDC) each month with information such as the number of building permits and occupancy permits issued for dwelling units.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, local match from MPPDC General Fund, VIMS, VDCR

Projects 31410 Dragon Run SAMP

The project is a partnership between Middle Peninsula Planning District Commission's Dragon Run Steering Committee and the Virginia Coastal Program. The project's mission is to support and promote community-

based efforts to preserve the cultural, historic, and natural character of the Dragon Run, while preserving property rights and traditional uses within the watershed.

Projects 32007 Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Consulted with Mathews County Board of Supervisors Chair Janine Burns concerning a legal question related to the right of way to the Hall Tract owned by the Middle Peninsula Chesapeake Bay Public Access Authority in Mathews. Reported that preliminary research from the title insurance company indicates a Right Of Way was established in 1901 to the Hall parcel.
- Met with Mike Ashley of the King and Queen Hunt Club to discuss their planting on the Clay Tract.
- Coordinated a contract to provide the Browne and Thurston-Haworth tracts with road maintenance.
- Delivered hunter sign in sheets to the Browne and Thurston-Haworth tracts for the 2012-2013 hunting season.
- Received recorded final settlement agreement related to a Right of Way dispute across the Haworth parcel owned by the Middle Peninsula Chesapeake Bay Public Access Authority in King and Queen County.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

Projects 32118 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Attended the Virginia Coastal Program, Coastal Policy Team meeting. Discussed several proposals under which MPPDC has requested financial assistance. Those projects include establishing a revolving loan program to support incentivizing the financing of living shorelines as the Commonwealth's

preferred tool for shoreline stabilization. Also reported on the work of the Working Waterfront Coalition and proposed Working Waterfront Symposium focusing on challenges facing Virginia's working waterfront businesses. Middle Peninsula PDC, Northern Neck PDC, and Accomack Northampton PDC have jointly requested funding to address working waterfront planning issues.

- Submitted an application requesting financial assistance to the Department of Housing and Community Development under the Building Collaborative Communities Grant program focusing on establishing a relationship with the Virginia Sea Grant University System to advance research and economic development of the natural resource based economy within the Middle Peninsula.
- Consulted with Neal Barber, Principle with Community Futures, concerning a funding opportunity under the Collaborative Communities program sponsored by the Department of Housing and Community Development. This program is intended to assist economically distressed localities by providing tools and capacity building. Also discussed the need for business training/funding proposal working with Virginia Community Capital.
- Consulted with Michele Jones, Department of Housing and Community Development, related to a Building Collaborative Communities Request for Proposal and a potential MPPDC project focusing on establishing a relationship with the Virginia Sea Grant University System to advance research and economic development of the region's natural resource based economy.
- Consulted with Carol Steele, Director of Gloucester County Department of Parks & Recreation and Sean Trapini, Saluda Resident Engineer, concerning ownership of Johns Point Landing in Gloucester. Based on the research, no clear ownership can be determined. It is clear that either Gloucester County or the Virginia Department of Transportation owns the site, but singular ownership determination is not possible based on the records provided by VDOT. No records could be found indicating a request to have the landing brought into the secondary system by the County.
- Discussed enabling authority of Economic Development Authorities and Industrial Development Authorities to hold title to land in Virginia with Beth Polak, Virginia Coastal Program.
- Met with Bill Whitley, Middlesex County Interim Administrator, concerning dredging needs and dredge disposal issues for Perkins Creek. Coordinated with Scott Hardaway, VIMS, to research potential spoil sites and or beneficial use of spoil. Consulted with Delegate Keith Hodges about the regional need for disposal sites.
- Attended the Middlesex County Board of Supervisors meeting to provide an update on the status of the Chesapeake Bay Clean-up requirements, local stormwater program development and to answer general questions about local responsibility.
- Met with Middle Peninsula Mayors and Chairs to discuss stormwater drainage issues and how the Virginia Department of Transportation handles ditching ownership and maintenance.
- Contacted Josh Barnes, Disaster Coordinator for the Economic Development Administration to discuss the possibility of establishing a regional disaster economic resiliency planner position.
- Met with Otto Williams, King William Board of Supervisors member, to discuss right of way and debris removal needs near Route 628 in upper King William County. Requested a copy of the Route 628 VDOT file from the Saluda Residency.

- Met with Keith Ruse, Deltaville Boat Yard, to discuss maritime economic development needs and a marketing campaign to brand Deltaville as the Boating Capital of the Chesapeake Bay.
- Met with Eldon James, Rappahannock River Basin Commission Coordinator, and Mark Mansfield, Chief of Planning for the US Army Corps of Engineers Norfolk Division, concerning strategies to advance water quality improvements on the Rappahannock. Impacted localities include Essex and Middlesex counties as well as the Towns of Tappahannock and Urbanna.
- Consulted with Tom Swartzwelder, King and Queen County Administrator, concerning an exceptionally large scale proposal for establishing one of the largest aquaculture business operations on the Western shore of the Chesapeake Bay in Morris Bay and Popopotank Bay. The project proposes several thousand floats to grow oysters.
- Communicated with Dave Chupp, Lancaster County Planning Commission, concerning the development of more public access opportunities in Lancaster County. Discussed the history and work of the Middle Peninsula Public Access Authority. Directed Mr. Chupp to the Lancaster County Administrator Frank Pleva. Mr. Pleva was the Chairman for the Middle Peninsula Chesapeake Bay Public Access Authority for several years.
- Consulted with Carter Borden, Chair of the Gloucester County Board of Supervisors, concerning issues facing watermen using Perrin River. Provided Mr. Borden with an update on the progress of the Perrin River Commercial Seafood Harbor master plan. Discussed the need for researching the dredging issues in Aberdeen Creek.
- Coordinated for Ken Snow, Land Manager for a New Orleans company called “Shore Exploration”, to provide an update to the Middle Peninsula Local Government Administrators on matters related to gas and oil exploration in the northern portion of the Middle Peninsula including Essex, King and Queen, and King William.
- Assisted staff from the Institute for Environmental Negotiation at UVA to coordinate a community based listening session on sea level rise and the challenges facing Gloucester citizens and local government.
- Participated in stakeholder group coordinated by the Virginia Institute of Marine Science in response to a Virginia General Assembly directive to report on the status of recurring flooding within coastal communities and the challenges posed.
- Coordinated the September Local Government Administrators meeting. Issues discussed included stormwater local program development, oil, and gas exploration within the Middle Peninsula as well as a discussion on broadband issues.

Project 32119 Land Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient

replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Received a draft report for review and comment from Jackie Rickards, Planning Consultant, on coordination land use, land assessment, and failed septic system enforcement research efforts. Final report should be presented to the Commission for review in late fall.

Project 32201 Perrin River

Within the Middle Peninsula, and most coastal communities nationwide, the commercial seafood industry has had to adapt and shift as coastal land use and waterfront property ownership have altered. Historically, as epicenters of economic development, coastal communities were the location of strong fisheries and shipbuilding industries, as well as public access areas for recreational and commercial uses. However, as more and more people move toward the coast, the coastal dynamics combined with changing demographics ultimately threaten traditional and culturally significant working waterfront industries (i.e. commercial seafood). The Perrin River in particular needs a comprehensive plan to assess the needs of the commercial seafood industry, harbor management and current and future infrastructure. This project will develop a Commercial Seafood Harbor Master Plan and its implementation could ensure that current and future commercial watermen have access to infrastructure and business support services.

- Discussed the Gloucester County zoning ordinance with Anne Ducey-Ortiz, Gloucester County Director of Planning, and Emily Gibson, Gloucester County Planner, in order to draft a section of the Perrin River Seafood Harbor Master Plan.
- Drafted maps for inclusion into the Perrin River Seafood Harbor Master Plan that illustrate the Perrin River area in Gloucester County and the zoning designations along the River.
- Discussed the Perrin River Seafood Harbor Master Plan Draft Report and Maps with Harrison Bresee, MPPDC staff, and Lewis Lawrence, MPPDC Executive Director.
- Completed and submitted draft report titled Perrin River Commercial Seafood Harbor Master Plan for review to Gloucester Planning staff and project partners.

Project 32202 Working Waterfronts Coalition

For many Virginia rural coastal communities, there is a strong need to maximize the potential of the waterfront as a driver for economic vitality. However, market forces, changing demographics, and increasing tax burdens on waterfront properties are increasingly driving a transition of waterfront properties toward residential or recreational uses. In addition, regulatory changes affecting marine fisheries management are impacting water dependent industries and working waterfronts. If access to the waterfront is limited or severed, commercial and recreational fishermen, researchers, and other water-dependent businesses will have fewer options to successfully make a living from the tidal waters of the Commonwealth, including the Seaside on the Eastern shore. As a result, many rural Chesapeake Bay and Seaside communities are challenged to maintain their identity and are shifting away from water-dependent employment, causing economic and cultural changes that can limit economic diversification opportunities and fundamentally alter the nature of the communities themselves. These challenges are particularly acute in both rural Chesapeake Bay and Seaside coastal communities. In response, Accomack-Northampton PDC, Northern Neck PDC Middle Peninsula PDC, Middle Peninsula Chesapeake Bay Public Access Authority, Northern Neck Chesapeake Bay Public Access Authority and Marine Advisory Services at VIMS collectively propose to form a Rural Chesapeake Bay-Seaside Working Waterfront Coalition.

- Discussed with staff from the Virginia Coastal Program to amend the project scope of work to identify up to 3 recently closed local working waterfront businesses within each of the regions – Middle Peninsula, Northern Neck and Eastern Shore. Staff will attempt to determine why each business closed in an effort to characterize economic losses across the Chesapeake Bay due to the closure of these businesses.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30208 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Attended the Senate Joint Resolution 297 Funding Study Statewide Transit and Transportation Demand Management Stakeholder meeting held by the Virginia Department of Rail and Public Transportation (DRPT). The resolution directed DRPT to study key issues related to the distribution of funding to transit agencies in the Commonwealth of Virginia.
- Received phone call from Mathews County commuter looking for carpool to Newport News. Provided match contact information and GRH registration via email and mail.
- Received phone call from Middlesex County resident looking for immediate transportation to Kilmarnock area. Provided contact information for local taxis and referred to Bay Transit.
- Received phone call from Gloucester County resident commuting to Newport News Shipyard. Provided match contact information and GRH registration via email and mail.
- Participated in Association for Commuter Transportation Chesapeake Chapter Board Conference Call to discuss upcoming TDM & Planning Workshop and Spring Symposium.
- Received request from NeckRide, Northern Neck Rideshare agency, for assistance for Hampton commuter to South Richmond. No match available.
- Consulted with Chris Arabia, Department of Rail and Public Transportation, regarding TDM Initiatives report on FY12 activities of Middle Peninsula Rideshare Program for DRPT General Assembly update.
- Consulted with Verizon to request transfer of Rideshare toll-free line to roll into MPPDC main line phones to save money as well as provide better service to Rideshare customers. Switch will save TDM program approximately \$700/year which can be utilized for additional staff support or promotion.
- Consulted with Bill Nachman, *Gloucester Mathews Gazette-Journal*, regarding Rideshare telephone difficulties.
- Consulted with Anna Lynch, *Gloucester Mathews Gazette-Journal*, print advertisements after 1st of year.

- Consulted with Laura Loding, MPPDC IT contractor, and Jason Koptish, Vanguard Web Studios, regarding transfer of www.midpenrideshare.org website to MPPDC. Website to be rebuilt using Joomla platform to allow for more current updating by staff.

Project 30310 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Preparing an application for funding from the Department of Game and Inland Fisheries (DGIF) Grants to Localities Program for Public Boating Access Facilities for the Ware's Wharf, Route 611, public access site in Essex County on the Rappahannock River. The program is authorized pursuant to Code of Virginia §29.1-103, 29.1-109, 29.1-701 and 2.2-4301 with the purpose of assisting localities in providing public opportunities for boating access facilities. The funds are derived from the sale of hunting and fishing licenses, and from boat sales tax and registration fees and federal funds from the U.S. Fish and Wildlife Service. The purpose of the grants is to assist localities in providing public opportunities for boating through new facilities development and/or renovations and improvements to existing public boating access facilities. For more details, go online to www.dgif.virginia.gov/boating/access/grants.
- Preparing an application for funding from the Economic Development Administration's (EDA) Disaster Relief Opportunity that will help communities and regions devise and implement long-term economic redevelopment strategies through a variety of construction and non-construction projects, as appropriate, to address economic development challenges in regions impacted by a major Federally declared disaster that was designated between October 1, 2010 and September 30, 2011. The application is for funding for a Regional Disaster Relief Coordinator to develop a long term plan for minimizing the impact of natural disasters on local businesses and the time it takes them to recover and resume normal business operations after an event.
- Coordinated and participated in a webinar on the process that PDCs used to prioritize the recommendations from the Regional Long Range Transportation Plans (RLRTP) and how that ties into the prioritizing of projects for the Six-Year Improvement Program (SYIP). VDOT will be giving a presentation, followed by presentations from transportation planners that went through the process.
- Participated in a conference call of the Virginia Association of Planning District Commission's (VAPDC) Training Conference Committee. The first VAPDC Training Conference, an information exchange between staff of Virginia's Planning District Commissions, will be held on October 4, 2012 in Charlottesville for the purpose of information exchange between the staff of Virginia's Planning District Commissions.
- Prepared and submitted a summary of the August 2012 meeting of the Executive Committee for Plan Virginia, the Citizens Planning Education Association of Virginia (CPEAV), to the Board of Directors. MPPDC staff has been serving on the Plan Virginia Board of Directors since 2007 as a task under the Rural Transportation Planning Program. Plan Virginia is a volunteer, nonprofit (501 (c)(3)) dedicated to furthering throughout the Commonwealth public understanding and awareness of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business. Plan Virginia offers training for Virginia's citizen planners with the Certified Planning Commissioner Program, designed to provide a basic foundation of planning law, history, and to provide the technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. This course is particularly important for planning commissioners whether they are newly appointed or are veteran commissioners who have never received formal training. For more information please visit www.planvirginia.com.

- Contacted the Center for Disease Control and Prevention (CDC) to inquire about acceptance of the grant application submitted for the Federal Centers for Disease Control and Prevention’s (CDC) “PPHF 2012: Community Transformation Grants-Small Communities Programs financed solely by 2012 Prevention and Public Health Funds” to create a Regional Eat Healthy, Live Healthy Consortium covering the 6 county and 3 town region forming the Middle Peninsula of Virginia.
- Corresponded with Chris DeWitt, Vanasse Hangen Brustlin, Inc. Principal, about the conceptual drawing and cost estimates for engineering and construction he is providing for the Ware’s Wharf DGIF Grants to Localities Program for Public Boating Access Facilities application due on October 1, 2012. Funding will be sought for recreational boating access facilities installation and improvements for the site where none currently exist.
- Corresponded with Linda Lumpkin, Essex Assistant County Deputy Administrator, about the resolution of support required from the Essex County Board of Supervisors for the Ware’s Wharf DGIF Grants to Localities Program for Public Boating Access Facilities application. A resolution of support is required from the governing body that wishes to apply to the DGIF Grants to Localities Program.
- Drafted a letter for the Town of Tappahannock to use to request that the Virginia Department of Transportation (VDOT) and the Commonwealth Transportation Board (CTB) discontinue ownership and maintenance of the end of Prince Street. Transferring ownership of Prince Street from the Commonwealth of Virginia to the Town of Tappahannock allows the Town to make improvements to the site for public access use.
- Consulted with Clara Meier, MPPDC Planner, regarding adjustments to fourth quarter FY12 reimbursement request to VDOT. VDOT seems to have an issue with a certain receipt. As MPPDC overmatched the project by more than the disputed receipt, strategy will be to resubmit reimbursement request without that particular expense. Staff contacted VDOT to confirm that this will be approved and payment can then be released.
- Consulted with Gene Ruark, Middlesex County resident, concerning a possible maritime transportation improvement grant for the Deltaville area looking at sidewalks and other street improvements under the VDOT MAP21 program.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Discussed potential funding opportunity with May Sligh, Department of Conservation and Recreation.
- Consulted with Middlesex County homeowner regarding assistance available for failing septic system. Arranged meeting, assisted her with application and consulted with Kristal Reiner, Church View Septic, regarding estimate. Convened MPPDC Onsite Assistance Program Loan Committee to approve assistance for this repair.
- Consulted with Jamie Miller, Millers Septic, regarding status of Gloucester County septic repair.

- Consulted with Rachel, Farmers Septic, regarding updates on two Mathews County repairs.
- Consulted with Tammy Faulkner, Mathews County Health Department, regarding two pending septic repairs.
- Consulted with Robert Salg, Mathews County Health Department, regarding status of pending septic repair.
- Discussed program funding status with Lewis Lawrence, MPPDC Executive Director. Current unencumbered funding of approximately \$10,000 in grants will provide for 1 or 2 alternative septic repairs for low income homeowners. Loan funding of approximately \$150,000 still available until 7/31/12 – up to \$48,000 of which may be granted to low income homeowners at rate of up to 32% grant/68% loan. This ratio is insufficient to allow program to assist many very low income homeowners. Additional funding will need to be identified to continue program into next season.
- Received phone call from septic installer regarding final payment. MPPDC does not yet have Operating Permit from Health Department and thus cannot release final payment. Consulted with Julia Goens, Gloucester County Health Department, regarding status of OP. Health Department waiting on recordation of landowner agreement and completion statement from contractor. Consulted with homeowner regarding recordation and status of repair. Homeowner says that job is not finished and will not authorize release of payment to contractor. Consulted with contractor and recommended he discuss payment with homeowner. Final payment will be released to homeowner upon receipt of OP.
- Consulted with loan client regarding overpayment of loan payoff. Sent letter and RLSS software reports documenting amount of overpayment.
- Consulted with loan client regarding bank account information needed to process automatic loan payments.
- Consulted with Jamie Miller, Millers Septic, regarding final payment on completed Gloucester County repair.
- Prepared reimbursement request to be submitted to DEQ to drawdown VRA loan funds.
- Consulted with Kristal Reiner, Church View Septic, regarding completion of Middlesex County repair – documentation by Health Department and invoice needed to release payment.
- Consulted with Boyd Wiley, DEQ regarding VRA loan funds reimbursement request.
- Received phone call from Middlesex County homeowner with questions on the septic repair application documentation requirements. Discussed program, funding availability, eligibility requirements and reasons for documentation requirements.
- Executed ACH loan payments.
- Septic Pumpout as of September 18, 2012

Applications Mailed	96
Approved Vouchers	79
Completions	70

Pumpouts by County

Essex	13
Gloucester	24
King and Queen	05
King William	10
Mathews	10
Middlesex	17

30427 Onsite Heir Property

This project will expand and complement Section 309 Land and Water Quality Protection strategy by focusing legal tools needed to address failing septic systems associated with “heir property ownership”. Water quality degradation associated with heir property ownership from failing septic systems exists for decades with no public policy strategy to correct the source of impairment. MPPDC will partner with National Sea Grant Law Center to address legal research and education needs to address this ongoing problem.

- Reviewed draft whitepaper and provided comments.
- Received a draft final report for review and comment from Stephanie Shoewalter, Director for the National Sea Grant Law Center. Research identified several mechanisms for addressing heir property ownership and failing septic systems. Final report will be presented to the Commission in late fall.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership’s (MPBDP) Small Business Loan Portfolio after MPBDP’s dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans.
- Consulted with Gloucester County loan client regarding monthly financial reports.
- Sent letter to Gloucester County loan client regarding loan default. Received phone call from client promising to begin making regular payments.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region’s demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- Set 3 Public Meetings up to discuss CEDS process and gather input from the public on project suggestions. The meetings will be on October 1 in Gloucester Point, October 2 in Essex County, and October 3 in Middlesex County, and October 4 in King and Queen County. Notices were sent to the

public through press releases, the CEDS Employment Committee appointees from the Counties of Essex, King and Queen, King William, Middlesex, Mathews, and Gloucester and the Towns of Tappahannock, West Point, and Urbanna.

- Attended the Rural Summit in Roanoke, VA on Sept. 11-12, 2012. Participated in focus sessions on transportation and economic development, met with various state elected officials, and learned about state and federal funding issues and concerns for the next fiscal year.
- Met with representatives from the Tappahannock Main Street Committee to discuss their project and how it fits into the CEDS process.
- Met with Harrison Bresee, MPPDC Economic Development Planner, to discuss maps needed for the CEDS project report including a map of the Middle Peninsula Region, a map of existing infrastructure, a map of business clusters and others as appropriate. There will be at least one map for each chapter of the report.
- Consulted with Bob Gittler, Philadelphia Regional Office of Economic Development Administration, regarding status of reimbursement request sent in July.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund.

Funding for specific projects may come from locality requesting assistance.

Project 30008 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding 2006 Tappahannock Comp Plan update assistance provided by MPPDC staff.
- Attended ribbon cutting ceremony for Fulcrum Concepts, Inc. at Middle Peninsula Regional Airport.
- Discussed broadband limitations within the Middle Peninsula with Sandie Terry, Center for Innovative Technology (CIT), at the request of Karen Jackson, Assistant Secretary of Technology. CIT is collecting the locations of all public facilities and internet service levels and costs for internet services at all Middle Peninsula public facilities for use in the development of a CIT Middle Peninsula Broadband needs assessment as directed by Karen Jackson.
- Consulted with Jimmy Sydnor, Town of Tappahannock Zoning Administrator, and Gayle Belfield, Town of Tappahannock Manager, concerning need to update the Town's Comprehensive plan. MPPDC staff is available to assist the town with the update. Cost estimates for the Comp Plan work are being developed as well as a review of which MPPDC programs could be used to offset some of the cost.
- Consulted with Elaine Meil, Executive Director of Accomack Northampton PDC, concerning national defense needs for a high-speed broadband loop from the Wallops Island research facility to the Dahlgren Navy facility over to the Northern Neck and Middle Peninsula and then reconnecting to the loop on the Peninsula. MPPDC staff agreed to host an exploratory meeting at MPPDC to discuss how a proposal

could be structured. Project funding could come from the Economic Development Administration and the Virginia General Assembly.

- Attended the 2012 Virginia Rural Summit held in Roanoke. The message for rural communities continues to be regionalism is the path forward for economic prosperity. Localities need to focus resources and strategies maximizing assets and speaking as one unified voice on economic development issues.

HOUSING Funding –VDMME

Project 30013 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project.

- Responded to questions about the Middle Peninsula Energy, Efficiency and Conservation Weatherization Expansion Program funded by a grant from the Energy Efficiency, and Conservation Block Grant Program created by the American Recovery and Reinvestment Act of 2009 for the MPPDC's annual audit. The Middle Peninsula project distributed \$46,194.00 in loans and \$103,698.91 in grants to assist 20 homeowners in the region with energy efficiency retrofits on their homes.
- Executed ACH loan payments for EECBG loans.
- Received phone call from loan client regarding audit confirmation letter. Explained letter and request for 6/30/12 principal balance confirmation. Suggested homeowner verify balance with amortization schedule received at loan closing.

AGENCY ADMINISTRATION Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

- Consulted with Executive Directors of Virginia PDC's concerning the long standing policy of the Virginia Department of Conservation and Recreation disallowing PDC's to recapture indirect cost as part of grant awards. MPPDC staff requested that VAPDC issue a letter of inquiry to the Department of Conservation and Recreation to reconsider the policy of not allowing PDC's to charge overhead (indirect) to grants. Being denied overhead unfairly and unjustifiably penalizes PDC's as partners to advance initiatives of the Commonwealth.
- Discussed with Susan Block, DCR Grants Manager, the unfair and inequitable policy of disallowing overhead by PDC's under DCR grant programs. Ms. Block suggested VAPDC submit a letter to John Moore, DCR Comptroller for a review of the policy.

- Contacted Kent Ware at USDA concerning repurposing revolving loan funds from the Middle Peninsula Small Business Development Partnership now being serviced by MPPDC. Reached agreement to submit a proposal to USDA explaining how loan funds could be used to assist small businesses within the Middle Peninsula. MPPDC staff will submit a concept plan when a project warrants the need to repurpose these resources.
- Renegotiated contract with Verizon Wireless to provide 8% cost savings on line access and data packages. New plan will allow for additional tablet at approximately the current monthly expense. Contract will also provide opportunity for 5% discounts to MPPDC employees on personal wireless accounts.
- Assisted Michael Aukamp, Dunham, Aukamp & Rhodes, LLC with FY12 audit visit.
- Consulted with Glenn Millican, DCR, regarding audit confirmation letter. Provided additional information as requested.
- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding pending contracts, grant applications, staffing and budget issues. Prepared draft staff allocation analysis.
- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding change to draft Indirect Cost Allocation Plan to allow flexibility with amount of MPPDC base funding to be allocated to Indirect Cost Pool to maintain 50% indirect cost rate in event of additional grants and staff positions are added.
- Consulted with Angela Harder, Sweet Madelines, regarding October dinner meeting.
- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared financial statements.