



MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: October 20, 2016

RE: October Commission Meeting

Please join us on Wednesday, October 26, 2016, at Nicks Spaghetti and Steak House, 3483 Lewis B Puller Memorial Highway (Route 33), Shacklefords (King and Queen County). The Speaker for the evening will be Mr. Paul Oswell, Director for the Central Regional Office of the Virginia Department of Social Services. Mr. Oswell oversees activities for Essex, Gloucester, King and Queen, King William, and Middlesex Counties Departments of Social Services. Mr. Oswell will provide a presentation on the State of the Middle Peninsula and the program, Fostering Futures.

We will begin the evening with a regional networking period from 6:00-7:00 p.m. Dinner will follow at 7:00 p.m. The business meeting and presentation will begin at 8:00 p.m. The menu will consist of your choice of Chicken Kabobs or Seafood Kabobs, salad, and dessert. The cost is \$32. **The deadline for reservations is October 24, 2016.**

Enclosed are the October meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

We look forward to seeing you on October 26th!

COMMISSIONERS

Essex County
Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. MaGruder

Town of Tappahannock
Hon. Roy M. Gladding
Mr. James W. Sydnor

Gloucester County
Hon. Ashley C. Chriscoe
Mr. J. Brent Fedors
Dr. William G. Reay
Hon. Michael R. Winebarger

King and Queen County
Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)

King William County
Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara
Mr. Sanford Wanner

Town of West Point
Hon. Paul T. Kelley

Mathews County
Hon. O. J. Cole, Jr.
(Vice Chairman)
Mr. Thornton Hill
Hon. Jack White

Middlesex County
Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.

Town of Urbanna
Hon. Steve Hollberg

Secretary/Director
Mr. Lewis L. Lawrence

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Middle Peninsula Planning District Commission
Meeting

8:00 P.M.

Wednesday, October 26, 2016

Nicks Spaghetti and Steak House

3483 Lewis B Puller Memorial HWY (Route 33)
Shacklefords, VA

- I. Welcome and Introductions
- II. Invocation
- III. Presentation on Social Services in the Middle Peninsula by Paul Oswell, Director for the Central Regional Office of the Virginia Department of Social Services
- IV. Approval of September Minutes
- V. Approval of September Financial Report
- VI. Executive Director's Report on Staff Activities for the Month of October
- VII. Other Business
- VIII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
September 28, 2016
Saluda Professional Center
Saluda VA

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, September 28, 2016, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: John Clickener, John Magruder
Gloucester County: Brent Fedors, Michael Winebarger, Dr. Willy Reay
King and Queen County: Tom Swartzwelder
King William County: Sandy Wanner, Travis Moskalski, Eugene Rivara
Mathews County: O.J. Cole, Jr., Tim Hill, Jack White
Middlesex County: Trudy Feigum, Wayne Jessie, Jack Miller

Commissioners Absent

Gloucester County: Ashley Chriscoe
King and Queen County: Sherrin Alsop, R.F. Bailey
King William County: David Hansen
Town of Tappahannock: Monte "Roy" Gladding, James Sydnor
Town of Urbanna: Steve Hollberg
Town of West Point: Paul T. Kelley

Also in Attendance

Lewis Lawrence, MPPDC Executive Director
Beth Johnson, MPPDC Finance Director
Harrison Bresee III, MPPDC Regional Emergency Planner
Doug Diedrichsen, MPPDC Planner
Delegate Keith Hodges
Citizens of the region

II. Approval of July Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the July Minutes. There were no corrections or changes to the July Minutes. Chairman Swartzwelder requested a motion to approve the July Minutes as distributed. Eugene Rivara moved that the July Minutes be approved as distributed. John Clickener seconded the motion; motion carried.

III. Approval of July and August Financial Reports

Chairman Swartzwelder asked whether there were any questions regarding the July and August financial reports before being approved subject to audit. There were no questions. Chairman Swartzwelder requested a motion to approve the July and August financial reports subject to audit. Travis Moskalski moved to approve the July and August financial reports subject to audit. Jack White seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Months of August and September

Chairman Swartzwelder requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, to review the Executive Director's Report on Staff Activities for the months of August and September. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed Commissioners' attention to several items showing the types of assistance requests that PDC staff respond to on a daily basis:

- Consulted with Jack White, Mathews County Board of Supervisors, concerning amendments to the International Building Code which could impact updates to the state wide building code which could ultimately cause construction modification at the local level to address flooding and storm damage. Mr. White is concerned about the possibility of disproportionately and financially harming those who reside in hazard flood areas. Contacted Joe Schumacher, Congressman Rob Wittman's office, concerning building code amendment process for which FEMA is involved and requested clarification from FEMA. Mr. Schumacher received a request from FEMA for more specifics from Mr. White. The request was shared with Mr. White. *Mr. White distributed a draft whitepaper handout to the Commissioners on FEMA Flood Resistant Provisions of the International and Virginia Uniform Building Codes.*
- Consulted with Matt Underwood, USDA, and Sandi Terry, Center for Innovative Technology, concerning federal funding available to the Pamunkey Tribe. *It is anticipated that the Commission will be spending more time assisting the Tribe with these types of activities. Staff has discussed the potential mechanism involved in having the Tribe become a member of the Commission with Delegate Hodges. This will require General Assembly action.*

- Closed on grant/loan to Gloucester County homeowner for living shoreline installation on York River. Repayments of loan will be used to fund the LS insurance program and for grants to low-mod income homeowners for small living shoreline projects.
- Consulted with Delegate Keith Hodges and Roy Hoagland and Elizabeth Andrews from the Virginia Coastal Policy Center located at the College of William and Mary Law School concerning the need for a joint meeting to discuss the Virginia Department of Environmental Quality and the Virginia Department of Transportation perspective on ditch ownership and maintenance responsibilities. Received a draft copy of the legal research paper completed by the Virginia Coastal Policy Law Center located at the College of William and Mary Law School. Provided Mindy Conner, Mathews County Administrator, with a copy of the draft report. The report will say “draft” until such time as Delegate Hodges completes his meeting with DEQ and VDOT.
VDOT is unwilling to attend a meeting due to pending litigation in other jurisdictions. This presents an ongoing problem with the ability to resolve these issues.
- Consulted with Valerie Talley, VDOT, regarding Title VI compliance review. Prepared and submitted Title VI Program Review Form.
There will be more discussion of this item in one of the presentations later in the meeting.
- Developed a spreadsheet of tasks that need to take place for the Water Supply Plan update. MPPDC staff considered each task and noted when MPPDC staff could complete the task or if the task would need to be addressed by a consultant. This spreadsheet was sent to Tammy Stephenson for review.
- Developed a draft contract for services between member localities and MPPDC to ensure and improve understanding of what services the MPPDC is providing and that local governments have requested the MPPDC to undertake on their behalf.
- Consulted with Wynn Davis, Essex County Environmental Compliance Program Administrator, concerning stormwater drainage issue for a citizen receiving stormwater impacts from development upgrade of the house. Staff is working with the Virginia Coastal Policy Center to review project aspects to recommend approaches for addressing constituent concerns.
- Inquired of Walter Gills, Director for the DEQ Clean Water Financing and Assistance Program, about the Virginia Department of Health classifying septic system “repairs” as “voluntary upgrades” and how best to respond

using revolving loan money to make septic improvements to address water quality loading issues.

- The new MPPDC Transportation Planner has met with Planners in all localities to discuss their transportation goals and projects.

V. Public Comment

There were no public comments.

VI. Presentation of the draft Working Waterfronts State Master Plan-(Recommendations, Changes-full plan release delayed)

MPPDC Executive Director Lewie Lawrence reported that the final draft plan that had been anticipated to be distributed after the July meeting was delayed due to concerns of the Aquaculture industry regarding language concerning joint local and VMRC jurisdiction over wharves, docks, and piers connected to the land. Minor changes to the language were made which satisfied the Aquaculture industry's concerns. Then VMRC objected to a recommendation offered by the Aquaculture industry. The wording was clarified and VMRC is on board. The plan has been finalized and once the final review has been conducted by the project partners, the final draft will be distributed to Commissioners.

VII. VDOT-SmartScale Resolutions: Corridor of State Wide Significance Transportation Projects

Doug Diedrichsen presented the four Gloucester County project proposals being submitted to VDOT for funding consideration. Since these projects are in or near US Route 17, a Corridor of Statewide Significance, they require resolutions of support from the PDC. The four projects include Pedestrian Improvements on Route 1208 (Greate Road), Widening of George Washington Memorial Highway (US 17), Reconstruction of Route 614 (Hickory Fork Road), and Pedestrian/Streetscape Improvements on Route 17B (Main Street). Travis Moskalski moved that the Commission approve the resolutions of support for each project; Jack White seconded. The motion carried.

VIII. Regional Cooperation Act Overview

MPPDC Executive Director Lewis Lawrence gave a presentation on the Regional Cooperation Act (§15.2 – 4200 through 4222) which authorized local

governments to form planning district commissions and prescribes their functions and duties. Planning district commissions are a tool local governments can utilize to assist them to plan for the public health, safety, convenience and welfare, and to provide for the social, economic and physical development of their communities. The enabling legislation uses terms such as “To improve..., to provide..., to foster..., to encourage..., to deter”.

Planning district commissions are given the power to organize as a public body and given permission to:

Encourage and facilitate...

Promote; encouraging and assisting localities; if requested..may assist localities; the commission shall not have a legal obligation to perform...

Commission may from time to time determine, when requested to do so by a member locality or group of member localities...

§15.2 – 4201 d. Nothing herein shall be construed to permit the commission to perform functions, operate programs, or provide services within and for a locality if the governing body of that jurisdiction opposes it’s doing so.

A copy of the PowerPoint presentation is attached to these Minutes.

IX. MPPDC 2020 Visioning for the Future and FY16 Year in Review- Accomplishments, Concerns, To Be Continued Items

Executive Director Lawrence gave a PowerPoint presentation reviewing the accomplishments of the PDC in FY16 and discussing strategic planning needs for the future. In 2011, the Commission went through a facilitated strategic planning process and identified 3 main principal areas to guide its work – to provide forward-looking leadership in regional planning, development and government collaboration; to increase awareness among regional stakeholders about the purpose, work and value of the PDC; and to strengthen the long-term financial and organizational stability of the PDC.

Mr. Lawrence discussed the 9 service areas that define the overall work program of the PDC and identified some of the significant accomplishments and projects completed in FY2016 such as Stormwater Management, Living Shoreline Legislation, Middle Peninsula Chesapeake Bay Public Access Authority national recognition, HB2 projects funding, local project support for the King and Queen Public Fishing Pier, Flash Freeze initiative at the Regional Jail, organization of the Middle Peninsula Economic Development Resource Organization (MDEDRO), Regional Planning efforts, local staff support for technical planning issues and solving the unsolvable with a network of academic, agency, and legislative partners.

In FY16 the PDC also provided direct constituent services including securing funding to provide grants to low-middle income homeowners for septic repairs, \$200K in grants and \$200K in loan fund capitalization were secured.

Since its inception the Septic Repair Program has resulted in the completion of 116 septic repairs costing over \$1 million. Staff were able to secure funding to provide for septic pumpouts for low-mod income homeowners to comply with CBPA provisions. PDC staff responded to hundreds of phone calls from citizens needing technical and/or financial assistance. The Middle Peninsula Living Shorelines Incentive Program was established with \$250K in revolving loan fund capitalization applied for and a \$37,400 loan/grant (NFWF funded) awarded to a Gloucester homeowner to assist with installation of a large LS project at the mouth of the York River in Gloucester. Staff also assisted with the establishment of the DEQ managed Virginia Living Shoreline Loan Program Design to provide loans to localities and the establishment of programs to financially assist homeowners across the Commonwealth.

Staff assisted localities to comply with the mandate to update the Regional All Hazard Mitigation Plan and provided an approved, compliant plan to FEMA at a cost of only \$1609 per county and \$536 per town, considerably under the anticipated local contribution. Emergency Management projects also resulted in a Rt. 17 Regional Evacuation Technical Support Plan and a Region-wide Resource Typing Inventory distributed to the localities.

Economic Development projects included the formation of the Middle Peninsula Economic Development Resource Organization. The PDC received announcement of a \$78K grant award from DHCD to provide staff support and training for this organization just this week. A CARE4CoastalVA University Partnership proposal was submitted for the creation of the Center on Advancements in Rural Economies for Coastal Virginia with a Middle Peninsula focus including regional commercialization, innovation, business expansion and development of a high-skilled regional workforce.

Emerging issues/concerns for the future include continuing ramifications of the new federal "Super Circular" (2 CFR 200 Uniform Guidance) which governs federal grants and contracts. Grant requirements are changing and there is continued confusion at the federal, state and grantee levels regarding the implications and implementation of these new guidelines including Title VI implications and indirect cost plans and reimbursements. This has resulted in some significant contract delays which complicate the Commission's ability to provide payroll for staffing.

The need for public education, outreach, and engagement continues to be an issue. There is often confusion regarding the role of PDCs, the Dillon Rule, and government responsibilities, duties and authority. The PDC and its staff continue to be the subject of numerous letters to the editor in local newspapers. Often these letters denigrate the work of the Commission and show a lack of understanding of the Commission's work and role. Staff continues to reach out to journalists to provide information on the

Commission's work, but sometimes, perhaps due to the complicated issues involved, articles are printed misrepresenting the projects implemented by the Commission. This leads to continued confusion of the public and misconceptions of the work of the Commission and its localities.

Conflict between regional and local needs and perspectives of State Agencies has been increasing as staff continues to try to inform the State and funders of the uniqueness of the region and its problems. Also there is a perception outside the region of the difficulties in working within our region and its localities. It is difficult to argue for state assistance and funding for projects if the perception persists that nothing will come from this assistance. There needs to be balance between our needs and the results funders and the State are expecting as a result of their investment.

Finally, the Commissioners were asked if it is time for another strategic retreat, if there is interest in refining the purpose and scope of the work of the Commission. Discussion ensued over PDC leadership, outreach, financial stability, the need for the Commission to operate with greater constituent and elected official input and transparency. Discussion of more front end discussion, buy-in and input on PDC projects, moving to a more private sector type contractual relationship with localities, changing the way large and mandated projects are designed at the beginning of the process. Grant window deadlines may complicate this. The Chairman and Executive Director are working on new agreement templates for the localities to consider. This discussion will be continued into the year.

A copy of the PowerPoint presentation is attached to these Minutes.

X. Other Business

a. New Broadband Funding

Executive Director Lawrence discussed the Virginia Telecommunication Initiative wherein DHCD is providing financial assistance to supplement construction costs by private sector providers to extend broadband services to underserved areas. Eligible applicants include local governments, EDAs/IDAs and PDCs with private sector co-applicants with FCC Form 477s filed.

b. John Magruder requested that the Commission consider providing regional FOIA/COIA training opportunities. This was provided at the October 2015 Commission Meeting in Tappahannock, but can be provided again if there is sufficient interest. Mr. Lawrence will contact the FOIA Council about a possible future presentation.

XI. Adjournment

Chairman Swartzwelder requested a motion to adjourn the meeting. Travis Moskalski so moved; Jack White seconded. The motion carried.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 10/04/2016
 Run Time: 10:40:01 am
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Period Ending: 09/30/16

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	3,975.00	-1.87	3,850.48	124.52	96.87%	3,784.86	-65.62
30021	Mathews Comp Plan Upd	8,750.00	-22.70	6,388.73	2,361.27	73.01%	4,747.67	-1,641.06
30022	Tappahannock Economic I	4,000.00	35.89	3,859.36	140.64	96.48%	2,356.30	-1,503.06
30109	MPEDRO/Tidewater RC	12,800.38	1,106.95	14,297.07	-1,496.69	111.69%	12,800.38	-1,496.69
30170	MPBDP Staff Support	18,280.00	138.14	18,647.18	-367.18	102.01%	19,786.78	1,139.60
30212	FY17 Transportation Dem	84,807.00	5,549.89	24,522.36	60,284.64	28.92%	0.00	-24,522.36
30314	FY17 Rural Transporatio	72,500.00	9,288.32	16,939.95	55,560.05	23.37%	0.00	-16,939.95
30420	Onsite Loan Management	128,406.87	368.24	130,028.92	-1,622.05	101.26%	170,920.75	40,891.83
30424	2016 Septic Pumpout	28,600.00	5,585.36	20,010.55	8,589.45	69.97%	10,328.76	-9,681.79
30428	WQIF 2016, \$183500 R	216,500.00	473.18	473.18	216,026.82	0.22%	0.00	-473.18
30502	Water Supply Planning	121,805.89	1,350.31	115,011.58	6,794.31	94.42%	153,950.00	38,938.42
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	-324.32	129,742.36	267.64	99.79%	120,085.18	-9,657.18
31203	Emergency Planning 2016	154,500.00	9,388.20	90,692.59	63,807.41	58.70%	60,429.53	-30,263.06
31500	Living Shoreline Incentiv	0.00	0.00	64.75	-64.75	0.00%	37.30	-27.45
32014	PA Master Plan - \$2500 I	77,500.00	9,645.34	77,258.59	241.41	99.69%	55,034.20	-22,224.39
32015	FY17 PAA Staff Support	4,000.00	168.09	727.43	3,272.57	18.19%	0.00	-727.43
32133	NFWF Living Shorelines I	222,267.00	36,617.00	222,938.97	-671.97	100.30%	185,538.97	-37,400.00
32135	Coastal TA FY16	60,000.00	2,659.59	60,222.58	-222.58	100.37%	48,909.30	-11,313.28
32136	Mathews SLR Adapatati	54,687.00	14,339.16	54,901.25	-214.25	100.39%	33,650.38	-21,250.87
32137	Mathews Ditch Map Data	60,524.00	25,781.85	60,625.37	-101.37	100.17%	26,275.81	-34,349.56
32209	WWF State Plan	50,000.00	8,012.19	33,641.70	16,358.30	67.28%	22,591.40	-11,050.30
38017	FY17 Local Projects	136,057.00	7,856.58	19,696.05	116,360.95	14.48%	110,435.30	90,739.25
Totals:		<u>1,668,217.89</u>	<u>138,015.39</u>	<u>1,122,788.75</u>	<u>545,429.14</u>	<u>67.30%</u>	<u>1,065,662.87</u>	<u>-57,125.88</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Period Ending: 09/30/16
Format: 1 Board

Run Date: 10/4/16
Run Time: 10:46:56 am
Page 1 of 1

Assets:

Cash in Bank	618,910.80
Receivables	229,469.83
Property & Equipment	7,931.14
Deferred Outflows	29,567.00

Total Assets:

\$885,878.77

Liabilities:

Accounts Payable	24,891.94
VRA Loan Payables	131,134.87
Payroll Withholdings	-239.97
Accrued Leave	48,687.70
Deferred Inflows	31,258.00
Net Pension Liabilities	281,877.00
Cost Allocation Control	(2,958.66)

Total Liabilities:

\$514,650.88

Equity:

Local Initiatives/Information Resources	93,347.39
Economic Development	-357.13
Transportation Programs	-41,462.31
Emergency Management Projects	-30,263.07
Onsite Repair & Pumpout	30,739.75
Housing	-65.37
Coastal Community & Environmental	-115,391.46
Public Access Auth Programs	-22,951.82
Mandates	29,286.55
Temporarily Restricted	178,083.69
General Fund Balance	250,261.67

Total Equity:

\$371,227.89

Total Liabilities and Equity

\$885,878.77

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 10/04/2016
 Run Time: 10:47:44 am
 Page 1 of 1

Period Ending: 09/30/16
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	6,281.00	0.00	49,115.35	-42,834.35	781.97%
Local Other Organizations	34,000.00	0.00	0.00	34,000.00	0.00%
State Revenues	143,817.00	0.00	0.00	143,817.00	0.00%
Federal Revenues	467,618.00	0.00	0.00	467,618.00	0.00%
Miscellaneous Income	9,800.00	233.74	720.58	9,079.42	7.35%
RevolvingLoan Program Income	9,000.00	624.50	44,876.86	-35,876.86	498.63%
Revenues	780,415.00	858.24	204,611.79	575,803.21	26.22%
Expenses					
Personnel	417,254.00	45,467.62	132,068.66	285,185.34	31.65%
Facilities	30,887.00	2,878.97	7,848.25	23,038.75	25.41%
Communications	4,400.00	261.70	1,082.85	3,317.15	24.61%
Equipment & Supplies	3,250.00	555.11	1,246.88	2,003.12	38.37%
Travel	8,202.00	768.29	2,485.11	5,716.89	30.30%
Professional Development	17,580.00	36.95	6,278.76	11,301.24	35.72%
Contractual	181,700.00	84,685.95	94,758.37	86,941.63	52.15%
Miscellaneous	63,928.00	3,360.80	15,960.39	47,967.61	24.97%
Expenses	727,201.00	138,015.39	261,729.27	465,471.73	35.99%
Agency Balance	53,214.00	-137,157.15	-57,117.48		

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

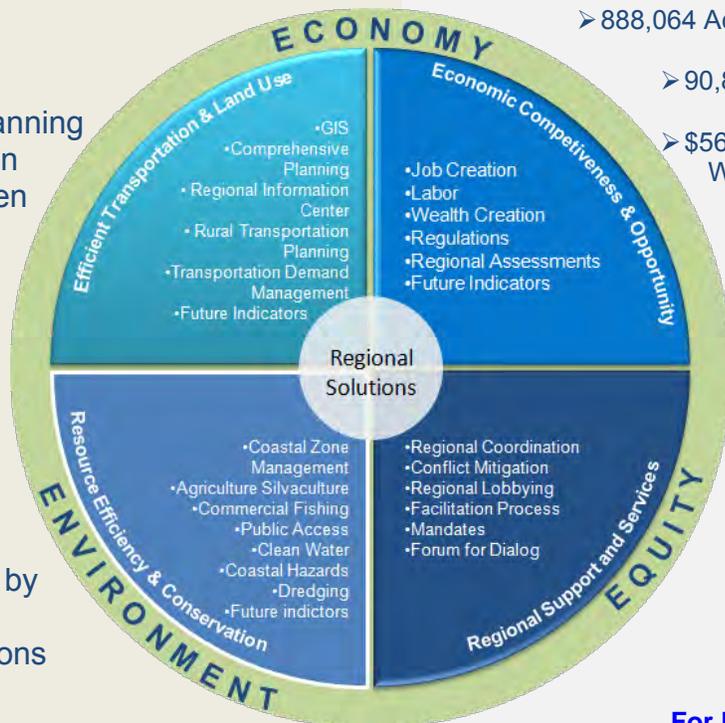
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 Saluda Professional Center
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311
 Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex		✓						✓
Gloucester			✓	✓				✓
King & Queen				✓				✓
King William				✓				✓
Mathews		✓		✓		✓		
Middlesex		✓	✓					✓
Town of Tappahannock		✓						
Town of West Point								
Town of Urbanna								
Other	✓	✓	✓					

Report on Mandated Initiatives

Locality	Water Supply Plan Support Staff: Lewie Lawrence Start Date: 7/2008 Completion Date: 6/2011		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 12/2016	
	Participating	Current Status	Participating	Current Status
Essex	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Gloucester	NA	NA	✓	Adopted
King & Queen	✓	Consulted w/DEQ RE: Needs	✓	Adopted
King William	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Mathews	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Middlesex	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Tappahannock	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of West Point	✓	Consulted w/DEQ RE: Needs	✓	Adopted
Town of Urbanna	✓	Consulted w/DEQ RE: Needs	✓	Adopted

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	CZM –FY17 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Funded
Environmental	CZM – MP Public Access Master Plan	\$40,000	Funded
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Funded
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Funded
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Not Funded
Environmental	DEQ – Septic Pumpout	\$28,600	Funded
Environmental	DEQ – NPS Septic Repair WQIF grants to homeowners	\$200,000	Funded
Environmental	CZM – ECO PAA Dragon Run	\$40,000	Funded
Environmental	CZM – Regulations	\$40,000	Not Funded
Environmental	CZM – Coastal Technical Assistance – FY17	\$30,000	Funded
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Economic Dev	NFWF – Economic Leverage of Blue & Green Assets in MP	\$33,000	Not Funded
Economic Dev	NFWF – Aquaculture Business Park and Oyster Hatchery	\$538,536	Not Funded
Environmental	DEQ – Capitalization – MP Living Shoreline Revolving Loan Program	\$250,000	Submitted
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$95,000	Funded
Emergency Mgmt	VDEM – Homeland Security Satellite Radios	\$58,000	Funded
Emergency Mgmt	VDEM – Homeland Security EOP Gap Analysis	\$85,000	Funded
Economic Dev	VDHCD – BCC Grant – MPREDO Advisory Board and Staffing	\$76,980	Submitted
Economic Dev	EDA – VASG Care4CoastalVA	\$999,000(\$19,340)	Submitted
Economic Dev/Environ	NFWF – Harnessing the Intrinsic Value of Coastal VA Green Infrastructure	\$33,000	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1500	Funded

MPPDC ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RLF	Revolving Loan Fund
CVE	Countering Violent Extremism	RTP	Rural Transportation Planning
CZMP	Coastal Zone Management Program	SERCAP	Southeast Rural Community Assistance Project
DEQ	Department of Environmental Quality	SHSG	State Homeland Security Grant
DGIF	Department of Game and Inland Fisheries	SWCD	Soil and Water Conservation District
DHR	Department of Historic Resources	SWRP	State Water Resource Plan
DHCD	Department of Housing and Community Development	THIRA	Threat & Hazard Identification & Risk Assessment
DMME	Department of Mines Minerals and Energy	TIF	Tax Increment Financing
DOC	Department of Corrections	TMDL	Total Maximum Daily Loads
DOE	Department of Energy	USDA	U.S. Department of Agriculture
DRPT	Department of Rail and Public Transportation	USFWS	U.S. Fish and Wildlife Service
EDA	Economic Development Administration	VAPA	Virginia Planning Association
EDO	Economic Development Organization	VAPDC	Virginia Association of Planning District Commissions
EECBG	Energy Efficiency and Conservation Block Grant	VASG	Virginia Sea Grant
EOC	Emergency Operation Center	VAZO	Virginia Association of Zoning Officials
EPA	Environmental Protection Agency	VCP	Virginia Coastal Program
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VCWRLF	Virginia Clean Water Revolving Loan Fund
GIS	Geographic Information System	VDEM	Virginia Department of Emergency Management
HAM	Amateur Radio	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VDMME	Virginia Department of Mines, Minerals, and Energy
LPT	Local Planning Team	VEE	Virginia Environmental Endowment
LSIP	Living Shoreline Incentive Program	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MOU	Memorandum of Understanding	VHB	Vanasse Hangen Brustlin
MPBA	Middle Peninsula Broadband Authority	VIMS	Virginia Institute of Marine Science
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VMRC	Virginia Marine Resources Commission
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VOAD	Volunteer Organization Active in Diasters

MPPDC ACRONYMS

VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 14, 2016

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 14 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 7 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 8 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 9 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 11 years)

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Stakeholder Advisory Group for fees related to the consolidated Virginia Erosion and Stormwater Management Program - Item 8 of Chapters 68 and 758 of the 2016 Acts of Assembly directed Virginia Stormwater Management Program Authorities and Virginia Erosion and Sediment Control Program Authorities to submit information to DEQ by August 1, 2016 and directed DEQ to conduct its evaluation based on revenues and resource needs from July 1, 2014, to June 30, 2016 (Current)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22

Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, PAA improvements*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell

Programs: *Regional Emergency Planning, Public Access Authority*

Planner 1 : Doug Diedrichsen

Contact Info: ddiedrichsen@mppdc.com (804) 758-2311x28

Programs: *Rural Transportation Planning, General community planning*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell

Programs: *Environmental Programs, Graphic Arts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, Commuter Transportation Customer Service, Facilities Scheduling*

Funding – VDEM, MANDATES
VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Consulted with Tammy Stephenson, DEQ Water Supply Program, regarding the spreadsheet that listed water supply planning tasks.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website – meeting notices, reports, and news releases.
- Posted link to Virginia State Board of Elections website in response to request from SBE staff.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL
Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32010 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Attended MPCBPAA Board meeting and provided detailed financial report including discussion of cash flow concerns.
- Convened the bi-monthly meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Agenda items included a discussion of property updates including a new access holding in Essex

County. Additionally, discussion was held on the importance of a new business model to support the financial operations of the PAA.

Project 32014 Middle Peninsula Public Access Master Plan

MPPDC staff will develop a Middle Peninsula Public Access Master Plan. This plan will help Middle Peninsula localities and the general public to understand local and regional public access accomplishments and current policies, and the tools and policies that have been implemented. This plan will also provide a clear direction for the future of public access in the region.

- Completed the Middle Peninsula Public Access Master Plan. It has been posted on the mppdc.com website and published through ISSUU, new publishing software. The document can be found at: https://issuu.com/middlepeninsulaplanningdistrictcomm1/docs/paa_master_plan_final_report/1?e=26112663/30000297.
- Drafted the semi-annual progress report and submitted it to the Virginia Coastal Zone Management Program.
- Prepared and submitted semiannual financial report and final reimbursement request to April Bahen, VCZMP.
- Began to draft the final report to the Virginia Coastal Zone Management Program that is due on November 15, 2016.

Project 32138 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Prepared the Coastal Technical Assistance Program, Coastal Zone Management Grant Semiannual Report to be submitted to the Department of Environmental Quality and forwarded to NOAA covering staff activities from April 1 to September 30 of 2016.
- Participated in a conference call organized by the Federal Emergency Management Agency (FEMA) and the Virginia Department of Emergency Management (VDEM) to discuss resolution language offered by Mathews, Middlesex, Essex and Tappahannock that deviated from the standard approval resolution language offered by FEMA for the All Hazard Mitigation Plan. FEMA advised they will be contacting these jurisdictions directly to discuss the steps needed and process required to amend the All Hazard Mitigation Plan.
- Received a call from a Mathews County business owner interested in reopening a shuttered business within the county. Discussed business assistance programs and funding available to assist the owner.
- Consulted with Delegate Keith Hodges concerning a private municipal wastewater treatment system where a sub-subcontractor accidentally cut the sewage line and assumes no responsibility for the cut line. The line was part of a private Middlesex County subdivision and there appears to be no responsible entity to make the repair.
- Consulted with a real-estate specialist out of Charlottesville interested in expanding the public footprint at Captain Sinclair's recreational area. The real estate agent has a listing agreement for a large nearby parcel and is working with the owner on a possible donation.

- Consulted with Flaxen Conway, Director for Oregon Sea Grant, concerning the aging of the commercial fishing industry in Oregon and a project to bring more social awareness to the aging challenge facing the industry.
- Attended the Virginia Coastal Policy Team meeting held at the Virginia Department of Environmental Quality office in Richmond. Meeting focused on Federal Consistency and how the program operates.
- Attended the first meeting of the DEQ Stormwater Fee Advisory group. The group has been empanelled to review the fee structure and to make recommendations for fee changes.
- Convened the bi-monthly meeting of the Middle Peninsula Chesapeake Bay Public Access Authority. Agenda items included a discussion of property updates including a new access holding in Essex County. Additionally, discussion was held on the importance of a new business model to support the financial operations of the PAA.

32139 Eco-Business Framework

The PAA in partnership with MPPDC staff will explore new approaches to allow privately owned eco-business ventures to operate on publicly owned land to encourage new and innovative environmentally sensitive business that that showcases and preserves PAA land.

- Reviewed the scope of work for the project.
- Reviewed eco-tourism documents from Queensland Eco-tourism Investment Opportunities Program focused on creating Ecotourism Facilities on National Parks in Queensland, Australia. Documents, including an Application Form of Expression of Interest; Implementation Framework: Ecotourism Facilities on National Parks; Best Practice Ecotourism Development Guidelines; Probity Guidelines and Tender Guidelines.

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

MPPDC staff will work with the Northern Neck PDC, Accomack-Northampton PDC, and Hampton Roads PDC to develop a Virginia Working Waterfronts coastal zone-wide plan that will serve to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities.

- The Virginia Working Waterfront Master Plan has been completed. The plan is posted on the mppdc.com website and was sent to Commissioners for review. A resolution will be presented at the November 16, 2016 Commission Meeting.
- Drafted the semi-annual progress report and submitted it to the Virginia Coastal Zone Management Program.
- Drafted a memo to the Commissioners regarding the completion the Virginia Working Waterfront Plan. The memo also includes information about the upcoming Virginia Coastal Policy Center annual conference – “*Living with the Water – Too Much, and Too Little*” to take place 9 AM Friday, December 2, 2016, at the Williamsburg Lodge in Williamsburg, Va. The morning session will be jointly held with the 2nd annual Working Waterfronts Summit, with presentation and discussion of the new Virginia Working Waterfront Master Plan. The afternoon session will focus on the groundwater injection project proposed by the Hampton Roads Sanitation District, followed by a reception at the Muscarelle Museum on the William & Mary campus.
- Consulted with Tim Thompson, Editor *Chesapeakeville*, regarding promotion of WWF symposium.

- Prepared and submitted semiannual financial report and reimbursement request.

Updated Project timeline:

Timeline for the Development of the Virginia Working Waterfronts (WWF) Plan and the 2nd WWF Summit in 2016.

January	February	March	April	May	June	July	August	September	October	November	December
<ul style="list-style-type: none"> • PDC’s will work on their Chapter for the WWF Plan • Don will work on the State of the Commonwealth Chapter for the Plan 			<ul style="list-style-type: none"> • Neal will assemble the WWF Plan and write the plan’s introduction, conclusion as well as chapter on working waterfront resiliency. PDCs will begin to share individual chapters to their Commission and participating localities. 			PDCs will share the completed Virginia WWF Plan with Commissions and participating localities. Seek plan adoption by the Commission and recommend that localities adopt plan as well.			Plan Symposium – secure sponsors and speakers		VCPC will host the Symposium the first week of Dec.

32210 Working Waterfronts (Task 93.03)

During this project MPPDC staff will explore the creation of either a state sponsored uninsured “motorist” program from workboats or a self-funded insurance program from workboats. Additionally, MPPDC staff will focus on reviewing and refining legislative solution that may benefit working waterfronts. In part, MPPDC staff will coordinate with Legislative Services and the General Assembly. Finally, MPPDC staff will contract will HRPDC to expand the working waterfront inventory to include public landings currently utilized by watermen and working waterfront locations in Richmond Regional, George Washington, and Crater PDCs.

- Reviewed the scope of work for the project.
- Began to research the Commonwealth’s Uninsured Motorist Program and the Virginia Department of Motor Vehicles Insurance Verification Program and VA Code regarding this topic (§38.2-2206).
- Drafted a contract to HRPDC to assist with work on the expansion of the Working Waterfront Inventory for the entire VA Coastal Zone.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30211 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters. In addition MPPDC staff will update the TDM Six Year Plan with additional funding from Virginia Department of Rail and Public Transportation (DRPT).

- Updated website – www.midpenrideshare.org.
- Convened Association for Commuter Transportation Telework Council meeting via conference call.
- Participated in Virginia Transit Association Strategic Plan webinar.
- Attended DRPT grantee workshop in Williamsburg.

- Received online registration from Hampton resident commuting to Richmond. Referred to TRAFFIX and Ridefinders for assistance.
- Received online registration from Gloucester County resident commuting to Newport News Shipyard. Provided match and Newton's Bus contact information.
- Received online registration from Gloucester County resident commuting to Norfolk Naval Shipyard. Provided match contact information.

Attended an input session for DHCD Virginia Telecommunications Initiative (VITA) to explore funding opportunities to increase broadband service as a way to enhance the Tele Work Center and increase the ability of residents to telecommute from the Middle Peninsula.

- Current commuter database – 144

Project 30312 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Hosted the Local Planners Meeting at the MPPDC office covering topics such as: bringing trainings from federal organizations to local venues, available DEQ trainings (guest V'lent Lassiter, Principal Environmental Planner, DEQ Water Division) HB2/Smart Scale Projects and deadlines, upcoming DCR Virginia Outdoors Plan Meeting.
- Attended Rural Health funding summit to explore funding opportunities for telemedicine to serve Middle Peninsula residents without reliable transportation to clinics.
- Met with Stephen Haynes and Linda LaSut at the VDOT Fredericksburg office to discuss the outcomes and deliverables for the RTP Program FY16.
- Prepared and presented the requests for Resolutions of Support for Gloucester County's HB2/Smart Scale projects to the MPPDC Board of Commissioners.
- Prepared the final drafts of the Resolutions of Support for Gloucester Counties HB2/Smart Scale projects that the MPPDC Board of Commissioners approved and MPPDC Executive Director Lewie Lawrence signed with their approval.
- Consulted with Brian Lewis of Gloucester County about getting on the agenda for the October MPPDC Board of Commissioners meeting for a Resolution of Support for the county's Transportation Alternatives Set Aside Funding Application.
- Met with MPPDC Executive Director Lewie Lawrence, Middlesex County Administrator Matt Walker, and David Kretz, Interim Director of Planning of Middlesex County, to discuss the scope of work regarding planned public accesses at water adjacent VDOT road endings.
- Coordinated with David Kretz, Middlesex Interim Director of Planning, to plan and schedule Neighborhood Forum meetings to gain community input for the county public access expansion plan.
- Prepared and submitted the VDOT Rural Transportation Program Quarter 3 Report to Stephen Hayes at the Fredericksburg Regional VDOT Office.

- Continued to update local planners on the DHCD VITA timetable and responded to requests for information regarding the RFP and application process.
- Received phone call from Valerie Talley, VDOT Fredericksburg District Civil Rights Manager, regarding Title VI Compliance Review.
- Prepared and submitted quarterly financial report and reimbursement request to VDOT.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30425 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Consulted with Gloucester County homeowner regarding assistance available for septic repairs. Mailed application.
- Consulted with septic installer regarding status of project.
- Closed on loan for Mathews County homeowner.
- Received phone call from Gloucester County homeowner regarding septic repair program. Mailed an application.
- Received phone call from Gloucester County homeowner with questions about application.
- Received phone call from Gloucester County homeowner regarding assistance available for septic repair. Mailed application.
- Received email from Tammy Faulkner, Gloucester County Health Department, regarding referral of homeowner with violation. Called to discuss situation. Received phone call from homeowner and mailed an application.
- Consulted with Tammy Faulkner, Gloucester County Health Department, regarding homeowner with nonpermitted septic system.
- Consulted with Rick Hill, DEQ, regarding provisions in proposed contract that were not in MPPDC's proposal. Amended contract to reflect scope of work as submitted. Executed contract and returned to DEQ.
- Reviewed septic repair applications and sent letters to several homeowners requesting additional information/documentation in King William, King and Queen and Gloucester.
- Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This place the onus to not make a payment on the loan client

contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loan

Remaining uncommitted funding – \$153,567 in loan funds, \$183,500 in grant funds.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30109 MPEDRO Staff Support

The Middle Peninsula Economic Development Resource Organization is a 501(c)(3) corporation reorganized from the Tidewater RC&DC, Inc to secure resources and services to carry out a plan of action for the orderly development and full utilization of the area's human and natural resources to improve economic conditions and create a general awareness of the need for improvement of the environment by consideration of orderly development of resources for the area.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Invoiced participating localities for FY17 dues.
- Discussed corporate name change with bank. Opened new bank account.

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30021 Mathews County Comprehensive Plan Update

Middle Peninsula Planning District Commission will provide technical assistance to Mathews County in updating the Mathews County 2030 Comprehensive Plan and Mathews County Zoning Code. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a Comprehensive Plan that outlines a vision for the future of the community with a twenty year planning horizon.

Project 380171 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Drafted a grant proposal to National Fish and Wildlife Foundation – Chesapeake Bay Technical Capacity Grants Program - Stormwater Management 2016. The project focuses on harnessing the blue and green infrastructure in the Middle Peninsula Region to capitalize on changes in the stormwater management program and support new economic development in the region.
- Reviewed the Coastal Zone Management Program Project of Special Merit funding announcement and currently drafting a proposal.
- Attended the Governors Summit on Rural Prosperity held at the Tides Inn in Irvington. The Middle Peninsula Economic Development Resource Organization (MPEDRO) received a grant award of \$78,000 from the Governor to advance the work of the MPEDRO.
- Attended the Mathews County Economic Development Authority October meeting to discuss the economic challenges and opportunities facing Mathews County.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Processed loan payoff for first loan to mature in this program.
- Prepared and submitted annual report to VDMME.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Project 31203 Regional Emergency Management Planner

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Received notification of grant awards for the 3 State Homeland Security Program grants applied for from VDEM in June 2016. The awards were: 1) Regional Emergency Planner at the MPPDC - \$95,000; 2) 6 Satellite Radio/Telephones (1 for each Emergency Manager in the Middle Peninsula) - \$58,409; and 3) Regional Emergency Operations Plan (EOP) Gap Analysis for the Middle Peninsula and interested localities on the Northern Neck - \$85,701.
- Participated in the Prescription Drug Town Hall meeting sponsored by Delegate Keith Hodges at Lebanon Baptist church in Saluda, VA. Noted speakers were: Bill Hazel, Virginia Secretary of Health and Human Resources, Brian Moran, Virginia Secretary of Public Safety, Lauren Cummings, Executive Director of the Northern Shenandoah Valley Substance Abuse Coalition, and Jane Wenner, Public Awareness and Outreach Coordinator for Gloucester County, VA. Over 80 people from the Middle Peninsula attended and provide input on how the region can work together to improve resources, education, and support for those dealing with substance abuse.
- Participated in the Gloucester County final planning meeting for the Active Shooter Tabletop Exercise.
- Met with Matthew Carpentier, Emergency Planner for the 3 Rivers Health District. Discussed ESF #8 progress for the draft Rt. 17 Technical Evacuation Plan, Amateur Radio in the region, and the ZIKA threat to the Middle Peninsula.
- Participated in several VDEM Operational Calls monitoring Hurricane Matthew. Localities were on standby for many days preparing for the storm. As the storm began to threaten our area over the weekend of October 8, Middlesex County in the Middle Peninsula declared a state of emergency. The storm eventually veered away from the Middle Peninsula, causing minor wind damage and short term power outages.
- Held a Middle Peninsula Emergency Managers meeting on October 6 at the MPPDC Boardroom in Saluda, Virginia. The agenda for the meeting included: a SIN presentation from the Virginia Fusion Center; a 2015 SHSGP Discussion; a 2016 SHSGP Discussion; a 2017 SHSGP needs discussion; and a Prescription Drug/Heroin/Violent Extremism in the Middle Peninsula discussion. Attending were: King William County Fire Chief Andy Aigner, Essex County Emergency Manager Jimmy Brann, King and Queen County Emergency Manager Greg Hunter, MPPDC Emergency Planner Harrison Bresee, and Virginia Fusion Center staff: Jennifer Satterwhite, Diana Calambro, and Sam Burnette.
- The Regional Emergency Planner was asked to sit on the VDEM Mass Care Task Force. This Task Force is designed to help guide the Commonwealth in developing more effective, integrated sheltering that will support, enhance, and augment local and regional sheltering. VDEM's goal in sheltering is: "to support and facilitate local and regional sheltering, keeping residents as close to home as possible". As a participant, the Regional Emergency Planner at the MPPDC will be able to provide a long-range, regional, and strategic perspective to the overall strategy. The Regional Emergency Planner spoke about this Task Force at the October Middle Peninsula Local Government Administrator's (LGA) meeting.

- Completed and submitted the June – September, 2016 quarterly report to VDEM. The new grants administrator for the MPPDC Regional Planner grant award is Anna Walker
- Submitted online reimbursement request.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY16 Indirect Cost rate =49.8%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.

CLOSED FY17 PROJECTS

32135 Coastal TA

- Prepared and submitted final reimbursement request to April Bahen, CZMP, DEQ.

32133 NFWF Living Shorelines PAA

- Prepared and submitted final reimbursement request to NFWF

32136 - Mathews SLR Adaptation

- Prepared and submitted final reimbursement request to April Bahen, CZMP, DEQ.

32137 – Mathews Ditch Map Database

- Prepared and submitted final reimbursement request to April Bahen, CZMP, DEQ.

32014 Public Access Master Plan

- Prepared and submitted final reimbursement request to April Bahen, CZMP, DEQ.

30424 Septic Pumpout and Ordinance Review

- Prepared and submitted quarterly report and reimbursement request to DEQ.

31201 AHMP Update

- Prepared and submitted final financial report and reimbursement request to VDEM.
- Invoiced localities for local match. Total match per locality = \$1570 per county and \$523 per town, 35% of the originally anticipated required match for the project.
- Updated the quarterly report to Virginia Department of Emergency Management.

Project 30022 Tappahannock Economic Incentive Project



A RESOLUTION SUPPORTING A GLOUCESTER COUNTY APPLICATION FOR PROJECT FUNDING THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

COMMISSIONERS

Essex County

*Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. MaGruder*

Town of Tappahannock

*Hon. Roy M. Gladding
Mr. James W. Sydnor*

Gloucester County

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(Vice Chairman)
Mr. Thornton Hill
Hon. Jack White*

Middlesex County

*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.*

Town of Urbanna

Hon. Steve Hollberg

Secretary/Director

Mr. Lewis L. Lawrence

WHEREAS, the Virginia Department of Transportation (VDOT) is accepting applications by November 1, 2016 for funding qualifying projects; and

WHEREAS, Gloucester County staff have determined an application for TAP funding should be submitted for consideration that focuses on:

- Gloucester Historic Courthouse Circle Pedestrian and ADA Improvements – This project will rehabilitate existing sidewalks to comply with ADA standards and improve pedestrian access to historic buildings within the Courthouse Circle. In addition, the project will enhance pedestrian access to the County’s Main Street, which previously was constructed to comply with ADA standards over several years through a series of transportation grants.

WHEREAS, the TAP application process directs localities proposing projects along the Corridor of Statewide Significance to obtain a resolution of support from regional transportation planning organization;

WHEREAS, the Middle Peninsula Planning District Commission strongly supports a Gloucester County application for Gloucester Historic Courthouse Circle Pedestrian and ADA Improvements project;

NOW THEREFORE, BE IT RESOLVED by the Middle Peninsula Planning District Commission this 26th day of October, 2016, that the County Administrator be, and is hereby, authorized to act on behalf of Gloucester County in submitting and revising, as necessary, based on VDOT direction, an application to VDOT for TAP funding for the above-referenced project and to take appropriate actions subsequent to the submission of such application to promote its approval and implementation.

Adopted this 26th day of October, 2016

(Secretary)

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