

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

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COMMISSIONERS

Essex County
Mr. R. Gary Allen
Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Vice Chairman)

Town of Tappahannock
Hon. Roy M. Gladding

Gloucester County
Hon. Ashley C. Chriscoe
Dr. Maurice P. Lynch
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Hon. Sherrin C. Alsop
(Chair)
Hon. James M. Milby, Jr.
Mr. Thomas J. Swartzwelder

King William County
Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
Hon. Otto O. Williams
(Treasurer)

Town of West Point
Mr. John B. Edwards, Jr.
Hon. James H. Hudson, III

Mathews County
Hon. O. J. Cole, Jr.
Mr. Thornton Hill
Hon. Charles E. Ingram
Ms. Melinda Moran

Middlesex County
Hon. Elizabeth Hurd
Hon. Wayne H. Jessie, Sr.
Mr. Matthew Walker
(Vacant)

Town of Urbanna
Hon. Donald Richwine

Secretary/Director
Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: October 16, 2013

RE: October Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, October 23, 2013, at Lowery's Restaurant in Tappahannock, VA. Topic discussion for the evening will be *Biggert Waters Flood Insurance Reform Act of 2012: The Effect on Middle Peninsula Homeowners, Businesses, and Local Governments*.

We will begin the evening with a regional networking period from 6-7:00 p.m. Dinner will follow, and the business meeting and presentation will begin at 8:00 p.m.

Enclosed are the agenda and supporting materials for your review prior to the meeting. If you have any questions concerning your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on October 23rd!

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***Middle Peninsula Planning District Commission
Meeting***

8:00 P.M.

Wednesday, October 23, 2013

Lowery's Restaurant

528 Church Lane

Tappahannock, Virginia

- I. Welcome and Introductions
- II. Approval of September Minutes
- III. Approval of September Financial Reports
- IV. Executive Director's Report on Staff Activities for the Month of October

AGENDA ITEMS FOR DISCUSSION

- V. Presentation on *Biggert-Waters Flood Insurance Reform Act of 2012: What you and your constituents need to know* by Shannon Hulst and Skip Styles of Wetlands Watch
- VI. Other Business
- VII. Invocation
 - Bud Smith, Essex County Board of Supervisor and MPPDC Vice Chairman
- VIII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

September 25, 2013

Saluda, Virginia

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, September 25, 2013, at 7:00 p.m. MPPDC Chair Sherrin Alsop (**King and Queen County**) welcomed everyone in attendance.

Commissioners in attendance were:

(**Essex County**) Gary Allen and Edwin Smith, Jr.; (**Gloucester County**) Dr. Maurice Lynch; (**King and Queen County**) Thomas Swartzwelder; (**King William County**) Travis Moskalski; (**Mathews County**) Tim Hill; (**Middlesex County**) Elizabeth Hurd and Matthew Walker; and (**Town of Urbanna**) Donald Richwine.

Guests in attendance were Pete Mansfield, Middlesex County Board of Supervisors, and Glen Sink, Council for Rural Virginia. Citizens from the region were also in attendance. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Finance Director Beth Johnson, Secretary Rose Lewis, Regional Projects Planner Jackie Rickards, Regional Economic Planner Harrison Bresee III, and Chief of Community Planning Marquitrice Wright.

MPPDC Chair Alsop thanked everyone for their cards and prayers and she thanked Vice Chairman Edwin Smith, Jr. for chairing the meetings when she was not in attendance.

Chair Alsop and Executive Director Lewis Lawrence welcomed Marquitrice Wright to the MPPDC staff.

Approval of July Minutes

Chair Alsop asked whether there were any corrections or changes to the July Minutes. There were no corrections or changes to the July Minutes. Chair Alsop requested a motion to approve the July Minutes as distributed. Donald Richwine moved that the July Minutes be approved. Tim Hill seconded the motion; motion carried.

Approval of July and August Financial Reports

Chair Alsop asked whether there were any questions regarding the July and/or August financial reports before being approved subject to audit. There were no questions. Chair Alsop requested a motion to approve the July and August Financial Reports subject to audit. Edwin Smith moved to approve the July and August Financial Reports subject to audit. Travis Moskalski seconded the motion; motion carried.

Executive Director's Report on Staff Activities for the Months of August and September

Chair Alsop requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, to review the Executive Director's Report on Staff Activities for the months of August and September. The Executive Director's Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities. Mr. Lawrence reviewed the Executive Director's Reports for the months of August and September as follows:

August Report

- The sixth meeting of the MPPDC Regional Stormwater Steering Committee has been scheduled for September 18, 2013. Agenda items included a review of the Local Stormwater Management Ordinance and Administrative Guidance Manual.
- Executed contract with Coastal Zone Management Program at DEQ for funding of \$6517 to prepare a Management Plan for Aberdeen Creek Harbor. Matching funds of \$6517 for this project will be provided by Gloucester County.
- Hosted a meeting of the Floating Structures Committee with State agencies (i.e. Virginia Marine Resources Commission, Virginia Department of Health, and Virginia Department of Housing and Community Development) and local stakeholders (i.e. King & Queen County) involved in permitting the structure on July 31
- Received phone call from NOVA commuter moving to Tappahannock interested in commute options to Maryland, most especially vanpool. No match available. Forwarded application to NeckRide for additional assistance.
- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding application from Mathews County resident living in very convoluted heir situation. Discussed possibility of using this repair as a test case for implementing the remedies provide under HB 1448. Mathews County is interested in pursuing this avenue for this repair.
- Developed and submitted a grant to the Department of Commerce, Economic Development Administration, designed to coordinate the Middle Peninsula Broadband Authority, King William County, the Town of West Point, King and Queen County, Essex County, the Town of Tappahannock, Middlesex County, Mathews County, Gloucester County, and the Town of Urbanna in

an effort to move forward on the CEDS Broadband Project (identified in the Vital Projects) by furthering the findings of the CIT Broadband Report.

September Report

- Mr. Lawrence said the MPPDC has received a funding contract from FEMA to update the All-Hazards Mitigation Plan.
- Mr. Lawrence reviewed the new opportunities identified to implement Commission priorities. Projects that have been funded are: Department of Environmental Quality (DEQ) Regional Stormwater Program Design (\$58,000), Virginia Department of Emergency Management (VDEM)-Natural Hazard Mitigation Plan Update (\$93,750), Coastal Zone Management (CZM) Water Reuse (\$22,798), and CZM-TIF Dredging (\$40,000). Projects that have been submitted are SAFER Grant, EDA Broadband, NFWF Mathews Ditching, and AFID Grant (Forestry/Agriculture, Essex County). The USDA RBEG Flashfreeze Study was not funded.
- Received notice of compliance review findings from Sara Jordan, DEQ. There are four items that need to be addressed in order to finalize the compliance determination. Clarify receipt of written comments and response by locality (ies) to such; provide an update on Mathews County implementation and enforcement of the drought response and contingency plan; provide an attested copy of the Town of Tappahannock's Water Emergencies and Conservation Ordinance; provide estimated water demand for each existing or proposed community water system on both an annual average and peak monthly basis.
- Received a Notice of Intent to Award from Virginia Department of Environmental Quality (DEQ) regarding the 2013 Virginia Locality Stormwater Program Development Grant Phase II. The notice listed 36 projects that DEQ intends to fund, including the MPPDC project to implement, and refine a regional program working with Essex, King William, Mathews, and Middlesex Counties. Currently this list of projects has been posted for public comment. The comment period ends on September 23, 2013.
- Mr. Lawrence reviewed the Stormwater Management Projects and the deliverables each locality will receive in Phase 1 and 2.
- Convened a meeting of stakeholders interested in developing a management plan for Mathews Heritage Park. Attending were: Ursula Lemanski, NPS, RTCP; Jim Smith, Mathews Land Conservancy (MLC); Bernadette LaCasse, Boy Scouts/Girls Scouts of America; Mindy Moran, Mathews County Administrator, and Harrison Bresee, MPCBPAA. The outcome of the meeting calls for the Mathews Land Conservancy and the Scouts to present a

“Concept and Business Plan Proposal” for a potential youth camp program for review by the MPCBPAA in February 2014.

Target Dates

By Sept 30 Review, finalize, and sign Project Agreement (to allow initial site assessment work to begin)

Dec 2014 MLC/Scouts provide status report to PAA at their quarterly board meeting
Ms. Moran provide brief update to Mathews Board of Supervisors

Feb 2014 MLC/Scouts present Concept and Business Plan Proposal
- Presentation to PAA Board for endorsement
- Presentation to Mathews County Board of Supervisors for endorsement (4rd Tuesday; 2/25/14)

March 14 Begin Site Plan development (Step 2 in the process)

Spring 2014-Summer 2014

Complete site development requirements, secure permits, and finalize legal agreements (including Management Agreement between PAA and mgt entity)

Fall 2014 Youth Camp grand opening

- Coordinated the installation of 15 pilings and 3 finger piers at the Perrin Wharf in Gloucester County. Activities included: 1) Meeting with Don McClellan of Land Clearing, Inc. at Ark Park to cut, load, and deliver four 35 foot pilings to the Perrin Wharf. The pilings were donated by Gloucester County Parks and Recreation and Mr. McClellan donated his time and equipment to move the pilings. 2) Meeting with Dan Hobby at the Perrin Wharf of Acelution to coordinate the installation of 15 pilings and the construction of 3 finger piers. Virginia Coastal Zone Management Program provided funding for the materials necessary to complete the project.



- Received the final report from John Morris, Beal, Etherington, Morris LPC, who researched the ownership and responsibility of stormwater and VDOT ditches/private ditches parallel and perpendicular to the VOT right-of-way. The purpose of the study was to analyze various legal and ownership issues associated with a representative sample of ditches along the VDOT roads which have proven problematic at the local level. Study focused on specific ditch in Mathews, Middlesex, and Gloucester counties.

Public Comments

Chair Alsop opened the meeting for public comments.

- (1) Mr. Bob Crowder, Dunnsville, VA (Essex County), commented and distributed a handout that was addressed to the State Water Control Board Members regarding groundwater management.

Presentation by Glen Sink, Council for Rural Virginia on Rural Economic Development

Glen Sink, Founding Director for Council for Rural Virginia on Rural Economic Development, said he has worked on regional and local advancement programs, worked with chambers of commerce organizations, economic development, and marketing groups. The Center has been an advocate for over a decade for rural policy in Richmond and Washington. Ms. Christy Morton is the newly appointed Executive Director for the Center for Rural Virginia.

Mr. Sink said The Rural Center is guided by and focused around six economic essentials that are necessary for a vibrant community: (1) Agriculture and Natural Resources, (2) Education and Workforce Skills, (3) Economy, (4) Infrastructure, (5) Community Capacity, and (6) Health. All six are important to achieving balanced communities and to promoting economic development while still retaining the character of rural places.

The Market Realities are: (1) Economies (public money is declining), (2) Talent Bar (skill, education, and workforce are declining), (3) Competition (global market), (4) Behind the Curtain (universities and partnerships), (5) Life Cycle (companies changing; life cycles are getting shorter), and (6) ROI (Return on Investment-local and regional).

Mr. Sink reviewed Labor Market Demand. Companies and organizations are seeking individuals with education. 18% are looking for individuals with a high school diploma; 52% are looking for individuals with credentials, certificates, licenses, or Associates Degrees; and 30% are looking for individuals with a Bachelor Degree or Post Grad.

Success factors for sustaining a vibrant community include: (1) Education, (2) Employer engagement, (3) Skills upgrade, (4) Information support, and (5) Guidance. The Policy Actions include: (1) Structure Reform, (2) Coordinated Data Systems, (3) Program Alignment, (4) Career Readiness, (5) Credentials, and (6) Localities Cooperation.

The Center Council for Rural Virginia is an advocate for rural policy and creates networks to act as catalysts for state and regional competitiveness and economic transformation.

Discussion of Resolution Regarding Protection of Potomac Aquifer

MPPDC Executive Director Lewis Lawrence said Mr. Peter Mansfield, Middlesex County Board of Supervisors member and Dr. Jim Pyne, HRSD Chief of Small Communities Division, presented to the State Water Control Board and the State Water Commission. Mr. Matt Walker, Middlesex County Administrator, and Mr. Peter Mansfield, Middlesex County Board of Supervisor, expressed an interest to discuss why the Middlesex Board of Supervisors decided to pass a Resolution Requesting That the Virginia Department of Environmental Quality Take Proactive Measures to Restore Artesian Head Pressure and Reduce High Chloride Concentrations in the Potomac Aquifer.

Mr. Matt Walker said that he hopes the resolution will be acceptable throughout the region. The state will explore alternatives for water sources for industrial and agricultural purposes. The Department of Environmental Quality has favored alternatives. Mr. Walker said the Board of Supervisors voted unanimously in favor of the Resolution.

Mr. Peter Mansfield provided the data to support Middlesex County's Potomac Aquifer Resolution. At the September meeting, the Board of Supervisors adopted the Resolution to call for immediate action to save the aquifer with a follow-up program to begin to restore the largest source of fresh water in the Coastal Plain. He said the West Point paper mill draws more water than all other users in the Middle Peninsula and Northern Neck combined.

Mr. Mansfield's fact sheet states that water quality is impacted from the Chesapeake Bay spread westward primarily from the Chesapeake Bay impact crater as the aquifer's level drops (salt intrusion) . Discussions have begun between the paper mill's management and wastewater authority and the Hampton Roads Sanitation District.

CEDS Update—New Funding

The MPPDC's Economic Development Program is exploring ways to enhance the impacts and services of Virginia's universities to Middle Peninsula private businesses and coastal localities through innovative new partnerships. The new partnership of Virginia universities participating in the project will include VIMS, George Mason, Old Dominion, University of Virginia, Virginia Commonwealth, and Virginia Tech. These universities will be participating within the Virginia Sea Grant Network.

Academic institutions present a unique opportunity to assist communities with developing new approaches to increase employment, build wealth, and raise the standard of living for low and moderate income persons.

Public meetings are scheduled for (1) October 7th, 12:00-1:00 p.m. at the Tappahannock Town Council meeting, Retail and Medical Industry; (2) October 7th, 6:00-7:00 p.m. at the Middle Peninsula Planning District Commission office, Maritime Industry; and (3) October 8th, 6:00-7:00 p.m. at the Middle Peninsula Regional Airport (King and Queen County); Agricultural & Forestry, Manufacturing, and Government Contracting. Mr. Lawrence said future Community Development Block Grant and Community Improvement Grant funds for this project depend on participation at public meetings.

Discussion of Disability Benefits Options and Resolution to Opt-out of VRS VLDP

MPPDC Finance Director Beth Johnson said starting January 1, 2014 the Virginia Code 51.1 is mandating VRS to provide disability payments for their VRS hybrid employees.

Mrs. Johnson reviewed the plans being offered by the Virginia Retirement System's (VRS) Virginia Long-term Disability Program, VACoRP, the Virginia Municipal League, and Rockbridge. She covered each Plan's provider, cost, cost guarantee, short term disability, long term disability, other benefits, optional offerings, opt in/out provisions, and comments. Discussion was held as Mrs. Johnson reviewed each Plan and recommended that the Commission opt out of the VRS plan and move towards providing coverage through the VACoRP offering.

Mrs. Johnson reviewed the Resolution-Irrevocable Election Not to Participate in Virginia Local Disability Program. The Resolution states that the MPPDC "irrevocably elects not to participate in Virginia Local Disability Program (VLDP) because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees."

After discussion, Chair Alsop requested a motion for the MPPDC to opt out of the VRS disability benefits. Matt Walker moved to opt out of VRS disability benefits and consider VACorp's Plan. Maurice Lynch seconded the motion; motion carried.

Resolution in Support of Governor's Day of Service

MPPDC Executive Director Mr. Lewis Lawrence said the Governor of Virginia and the Virginia Association of Planning District Commissions support "Day to Serve" as a unique event that has inspired a diverse group of people to set aside their political, religious, and cultural differences to strengthen our collective communities by coming together to feed the hungry, protect, and enhance the environment as well as strengthen the communities. A "Day to Serve" is recognized from September 15-29, 2013.

Chair Alsop requested a motion to adopt the Resolution in Support of the Governor's Day of Service. Donald Richwine moved to adopt the Resolution in Support of the Governor's Day of Service. Tim Hill seconded the motion; motion carried.

Resolution in Support of Collaborative Governance Initiative

Mr. Lewis Lawrence, MPPDC Executive Director, reviewed the draft VAPDC- Collaborative Government Initiative (CGI). The Collaborative Government Initiative seeks to improve the efficiency and effectiveness of Virginia's government by improving the capacity of Planning District Commissions to explore opportunities for additional collaboration and thereby reduce the overall cost and scope of governing. The Joint Legislative and Review Commission (JLARC) reported "while collaboration between two or more localities can produce financial and other benefits, it is challenging and hard to sustain." Also reported by JLARC, legal framework for local government collaboration has existed in the form of the Joint Exercise of Powers Act and through the established Planning District Commissions.

The JLARC reported that there has been no state funding of the "Regionally Competiveness Act" since 2002 and funding for PDCs has declined 27.5% since 2007. The General Assembly has created two regional collaboration initiatives, The Regional Cooperation Fund and the Broadband Infrastructure Loan Fund but never funded them.

Mr. Lawrence said the CGI seeks to restore the base funding of PDCs by \$500,000 per year and implement a series of pilot program grants that will demonstrate the potential to yield state benefits.

The Resolution in Support of the Collaborative Governance Initiative states the MPPDC is a member of the Virginia Association of Planning District Commissions (VAPDC), the VAPDC recently completed a three-year Strategic Plan, CGI recommends an increase in state funding in the amount of \$500,000 to support Planning District Commissions, CGI recommends implementation of JLARC recommendation to encourage regional cooperation through state incentives, CGI recommends the new administration issue an Executive Order for supporting regional cooperation by state agencies, CGI recommends revitalization of the Regional Cooperation Act in the future, and the MPPDC fully supports VAPDC's Strategic Plan recommendation and VAPDC's Collaborative Government Initiative.

Chair Alsop requested a motion to adopt the Resolution in Support of Collaborative Governance Initiative. Maurice Lynch moved to adopt the Resolution in Support of Collaborative Governance Initiative. Don Richwine seconded the motion; motion carried.

Update of DEQ Review of Middle Peninsula Water Supply Plan

Mr. Lewis Lawrence, MPPDC Executive Director, said two years ago the General Assembly mandated localities to develop a water supply plan. Department of Environmental Quality (DEQ) has finished reviewing the water supply plan and the Commission now has thirty days to respond to four compliance items. Mr. Lawrence explained an example of a compliance finding: Town of Tappahannock took action to adopt the local water supply plan requirements, but it was just after the DEQ submittal date. DEQ has asked for a copy of the Town's minutes reflecting local action

A more complicated compliance item was discussed regarding Mathews County not adopting a local water supply plan program and ordinance and what consequences, if any, would there be on the Middle Peninsula localities.

Chair Alsop requested a motion to direct staff to inquire at the next regularly scheduled Mathews County Board of Supervisors meeting if Mathews County intended to take the necessary action to adopt the local water supply plan program and ordinance as mandated by the General Assembly. Tom Swartzwelder made a motion and Matthew Walker seconded the motion; Tim Hill opposed; motion carried.

National Flood Insurance Program Maps

In 1968, Congress created the National Flood Insurance Program (NFIP) to address the nation's flood exposure and the need to alleviate taxpayers' responsibility for flood losses paid out in the form of post-disaster relief following annual flooding and severe flooding following hurricanes.

In 2012, Representative Judy Biggert introduced the National Flood Insurance Program Extension Act H.R. 5740 to extend the National Flood Insurance Program and for other purposes. This extension was passed by Congress and signed by the President. Mr. Lawrence directed everyone's attention to the map that was distributed showing the number of properties with increases in 2013 in Tidewater.

An informational handout, *National Flood Insurance Program (NFIP)-Community Rating System*, was distributed. Mr. Lawrence told the Board that this handout describes how the community rating system works. The NFIP offers reasonably priced flood insurance in communities that comply with minimum standards for floodplain management. This program is designed to offer homeowners some relief for flooding insurance.

Discussion was held regarding who is responsible for managing the flood plans, cross referencing information, and administrators input.

Mr. Lawrence said the Department of Conservation and Recreation (DCR) is coordinating a meeting to be held sometime in October regarding flood insurance and changes that need to be addressed.

Other Business

Chair Alsop asked if there was any other business to discuss.

1. MPPDC Executive Director Lewis Lawrence announced the Mayors and Chairs Caucus will meet on October 16th at 6:00 p.m. in the Regional Board Room at the MPPDC office. The sole topic on the agenda will be the Virginia Stormwater Management Program and how revisions to the Virginia Stormwater Management Regulations will impact your locality.

Adjourn

Chair Alsop requested a motion to adjourn. Donald Richwine moved to adjourn. Sherrin Alsop seconded the motion; motion carried.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 10/03/2013
 Run Time: 3:00:54 pm
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Period Ending: 09/30/13

Expenditures

Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30009	FY14 Local Programs	157,534.00	33,687.39	38,223.52	119,310.48	24.26%	115,656.95	77,433.43
30010	Local PAA Stewardship/	17,000.00	801.20	13,819.18	3,180.82	81.29%	17,000.00	3,180.82
30013	EE&CBG Project	3,894.00	72.45	1,766.68	2,127.32	45.37%	1,728.29	-38.39
30015	Tappahannock Comp Plan	11,200.00	778.14	5,078.03	6,121.97	45.34%	4,145.26	-932.77
30016	Essex Comp Plan Update	27,675.00	2,361.36	10,076.67	17,598.33	36.41%	6,196.28	-3,880.39
30104	MP-VSG Univ. Partner	3,000.00	152.12	1,853.58	1,146.42	61.79%	0.00	-1,853.58
30170	MPBDP FY12 Staff Sup	13,825.00	371.19	7,985.14	5,839.86	57.76%	11,412.13	3,426.99
30209	FY14 Transportation Dem	74,000.00	5,579.19	16,175.77	57,824.23	21.86%	2,878.79	-13,296.98
30311	FY14 Rural Transportati	72,500.00	6,213.39	12,893.93	59,606.07	17.78%	2,588.54	-10,305.39
30420	Onsite Loan Management	105,940.14	1,416.19	102,241.05	3,699.09	96.51%	110,891.01	8,649.96
30423	VCWRFR Onsite Fund	82,500.00	8,704.30	49,122.92	33,377.08	59.54%	61,402.98	12,280.06
30426	WQIF 2010	102,883.00	0.00	101,234.12	1,648.88	98.40%	102,728.35	1,494.23
30502	Water Supply Planning	107,526.97	0.00	107,526.97	0.00	100.00%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
32008	FY14_PAA Staff Support	2,125.00	227.41	2,669.28	-544.28	125.61%	168.42	-2,500.86
32009	Lands End Master Plan	10,000.00	1,845.49	10,175.77	-175.77	101.76%	3,896.13	-6,279.64
32120	FY13 Coastal TA Task 44	60,000.00	3,095.59	54,936.94	5,063.06	91.56%	51,024.74	-3,912.20
32121	Land & Water Quality Pr	50,000.00	4,870.53	44,578.97	5,421.03	89.16%	34,819.57	-9,759.40
32122	Living Shorelines	49,858.00	22,281.55	50,035.03	-177.03	100.36%	25,590.29	-24,444.74
32123	Stormwater Management (297,786.00	5,917.70	126,612.00	171,174.00	42.52%	113,810.47	-12,801.53
32124	Aberdeen Harbor Master F	13,034.00	2,983.86	5,012.55	8,021.45	38.46%	0.00	-5,012.55
32125	Floating Structures	29,780.00	4,993.12	29,844.86	-64.86	100.22%	19,322.01	-10,522.85
32126	VIMS WWF	5,000.00	1,130.83	5,076.99	-76.99	101.54%	0.00	-5,076.99
32204	WW Coalition Summit A	46,341.00	1,661.27	17,533.96	28,807.04	37.84%	14,740.14	-2,793.82
Totals:		<u>1,343,402.11</u>	<u>109,144.27</u>	<u>832,721.66</u>	<u>510,680.45</u>	<u>61.99%</u>	<u>877,950.35</u>	<u>45,228.69</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 10/3/13
Run Time: 3:01:46 pm
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Period Ending: 09/30/13
Format: 1 Board

Assets:

Cash in Bank	539,567.12
Receivables	315,331.27
Property & Equipment	13,879.50

Total Assets:

\$868,777.89

Liabilities:

Accounts Payable	1,340.81
VRA Loan Payables	130,152.97
Accrued Leave	30,756.62
Cost Allocation Control	7,556.66

Total Liabilities:

\$169,807.06

Equity:

Local Initiatives/Information Resources	81,553.23
Economic Development	1,573.37
Transportation Programs	-23,602.37
Onsite Repair & Pumpout	22,433.62
Housing	-37.84
Coastal Community & Environmental	-83,106.47
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	465,249.08

Total Equity:

\$698,970.83

Total Liabilities and Equity

\$868,777.89

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 10/03/2013

Run Time: 3:02:57 pm

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Period Ending: 09/30/13

Format: 1 Agencywide R&E

With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	110,064.00	33,353.45	33,353.45	76,710.55	30.30%
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	64,960.00	0.00	55,802.08	9,157.92	85.90%
State Revenues	242,662.00	6,330.67	20,492.72	222,169.28	8.44%
Federal Revenues	234,999.00	0.00	27,469.36	207,529.64	11.69%
Miscellaneous Income	12,000.00	689.65	6,521.92	5,478.08	54.35%
Onsite Loan Program Income	8,840.00	672.05	11,982.27	-3,142.27	135.55%
Revenues	783,424.00	41,045.82	265,520.80	517,903.20	33.89%
Expenses					
Personnel	457,474.70	39,569.06	116,373.66	341,101.04	25.44%
Facilities	29,864.00	2,137.55	7,336.40	22,527.60	24.57%
Communications	2,550.00	330.88	968.71	1,581.29	37.99%
Equipment & Supplies	9,750.00	668.58	1,101.83	8,648.17	11.30%
Travel	5,425.00	432.30	1,344.10	4,080.90	24.78%
Professional Development	13,650.00	375.00	2,797.30	10,852.70	20.49%
Contractual	67,489.00	32,736.80	43,530.67	23,958.33	64.50%
Miscellaneous	46,865.00	5,281.64	13,472.79	33,392.21	28.75%
Regional Share	110,064.00	33,353.45	33,353.45	76,710.55	30.30%
Expenses	743,131.70	114,885.26	220,278.91	522,852.79	29.64%
Agency Balance	40,292.30	-73,839.44	45,241.89		

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

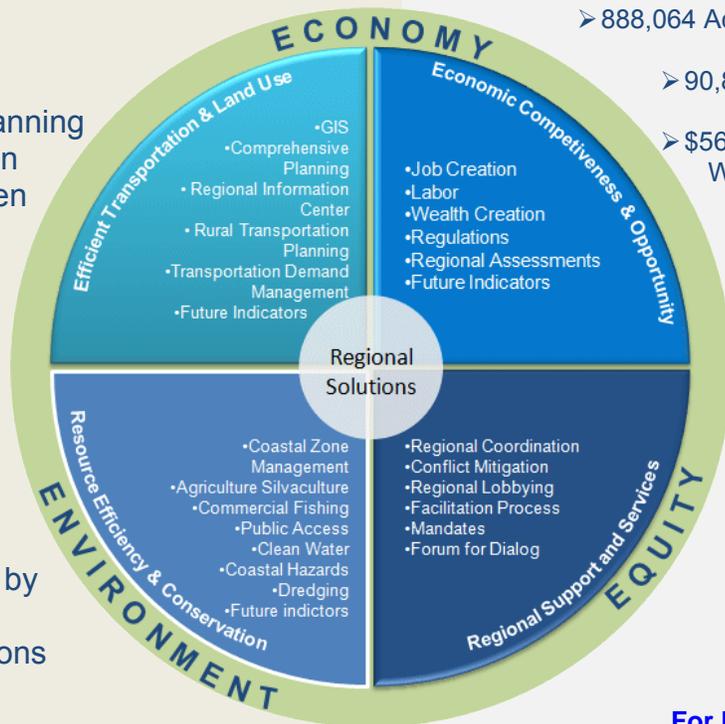
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 Saluda Professional Center
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311
 Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

2000-2011 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide		✓	✓		✓	✓	✓	✓
Essex		✓	✓		✓	✓		
Gloucester		✓	✓	✓	✓	✓		
King & Queen		✓	✓		✓	✓		
King William			✓		✓	✓		
Mathews		✓		✓	✓			
Middlesex	✓	✓	✓	✓	✓	✓		
Town of Tappahannock			✓		✓	✓		
Town of West Point			✓		✓			
Town of Urbanna					✓			
Other	✓	✓	✓		✓			

REPORT ON MANDATED INITIATIVES

Locality	Water Supply Plan Support Staff: Lewie Start Date: 7/2008 Completion Date: 6/2011		Stormwater Management Support Staff: Jackie Start Date: 12/2012 Completion Date: 6/2014		All-Hazards Mitigation Plan Update Support Staff: Harrison Start Date: 1/2014 Completion Date: 12/2016	
	Participating	Current Status	Participating	Current Status	Participating	Current Status
Essex	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Gloucester		NA	✓	Local/regional program under development	✓	Received notice of funding
King & Queen	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
King William	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Mathews	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Middlesex	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Town of Tappahannock	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Town of West Point	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding
Town of Urbanna	✓	Addressing review compliance issues	✓	Local/regional program under development	✓	Received notice of funding

New Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Emergency Mgmt	SAFER Grant – Emergency Services Personnel Recruitment & Retention -King & Queen	\$644,144	Submitted
Economic Dev	EDA Broadband	\$58,000	Submitted
Mandate/Environ	DEQ Regional Stormwater Program Design	\$85,250	Funded
Mandate/Environ	NFWF Mathews Ditching	\$38,850	Submitted
Emergency/Mandate	VDEM – Natural Hazard Mitigation Plan Update	\$93,750	Funded
Economic Dev	AFID Grant – Forestry/Agriculture – Essex County	\$17,000	Submitted
Economic Dev	USDA RBEG Flashfreeze Study	\$90,000	Not funded
Environmental	CZM Water Reuse	\$22,798	Funded - delayed
Environmental	CZM – TIF Dredging	\$40,000	Funded – delayed
MPCBPAA	DGIF – Captain Sinclair Public Boating Access Facility	\$25,000	Submitted
MPCBPAA	DGIF – Stampers Bay Landing – Middlesex County	\$50,000	Submitted
MPCBPAA	CBRF – PAA signage	\$500	Submitted

Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 15, 2013

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 5 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 7 years)

The National Working Waterfront Networks- Outreach and Education committee: Provided education and outreach on national, state and local matters related to the preservation of working waterfronts.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Chief of Community Planning : Marquitrice Wright

Contact Info: mwright@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, Local Community Planning Assistance*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 758-2311x23 (215) 264-6451 cell
Programs: *Stormwater Management, Graphic Arts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *PAA Hunting licenses assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Researched public meetings held by localities and any written public comments received and date of the drought ordinance that was adopted by Town of Tappahannock as requested by DEQ compliance determination.
- Contacted Ian Frost, Principle owner for EEE Consulting, concerning DEQ review comments received. EEE Consulting will assist with projecting future water demand for private water systems across the Middle Peninsula.
- Issued a letter of inquiry to the Mathews County Board of Supervisors concerning the DEQ review comments and the need for Mathews County to adopt the local water supply plan ordinance and local program as required by Local and Regional Water Supply Planning Regulation ([9VAC25-780](#)).

Project 32123 DCR Stormwater Management

The Virginia General Assembly created a statewide, comprehensive stormwater management program related to construction and post-construction activities (HB1065 - Stormwater Integration). The Virginia Department of Conservation and Recreation requires stormwater management for projects with land disturbances of one acre or more. This new state mandate requires all Virginia communities to adopt and implement stormwater management programs by July 1, 2014 in conjunction with existing erosion and sediment control programs. Additionally, the communities within the MPPDC are required to address stormwater quality as stipulated by the Chesapeake Bay TMDL Phase II Watershed Implementation Plan and the Virginia Stormwater Regulations. The goal of the MPPDC Stormwater Program is to develop tools specific to the region necessary to respond to the state mandate requirement for the development of successful stormwater programs. The local governments need to develop programs either locally or regionally to assure compliance with regulations designed to reduce runoff from developed areas.

- Scheduled and convened individual meetings with Middle Peninsula localities to review their local Virginia Stormwater Management Program ordinances and the administrative manual, as well as potential stormwater improvement projects. Currently local Stormwater Management Program (VSMP) ordinances and policies and procedures are consistent across the region.
- Informed the MPPDC Stormwater Management Working Group of the Local Government Stormwater Advisory Committee meeting scheduled on October 8, 2013.
- Hosted two MPPDC Stormwater Management Educational Seminars with Carolyn Howard, Draper Aden Associates, and Sandra Erdle, Chesapeake Bay National Estuarine Research Reserve in Virginia,

on October 1st and 2nd. The seminar reviewed the development of a local Virginia Stormwater Management Program as well as required components and a technical session.

- Drafted a letter to Middle Peninsula Localities requesting a final decision on whether or not the locality will join the proposed Regional Stormwater Management Program and notifying them that, if the locality is interested in participating in the Region Program, they will need to submit a letter of intent which sets forth a commitment and an acknowledgement of potential cost sharing. This letter is to be submitted to MPPDC staff by November 20, 2013.
- Attended the Local Government Stormwater Advisory Committee meeting on October 8, 2013 hosted by the Virginia Department of Environmental Quality (DEQ). At this meeting DEQ updated localities about Stormwater Management regulatory actions, training, ePermitting, and Local Program Development.
- Outlined notes from the Local Government Stormwater Advisory Committee and distributed them to the MPPDC Regional Stormwater Management Working Group. Major points of interest included: (1) DEQ is proposing revisions to the Construction General Permit, which means minor changes to the VSMP regulations will occur, as well as, the VSMP Model Ordinance and (2) Training: Inspector courses and basic training courses are open for registration on the Knowledge Center
- Contacted Carolyn Howard, Draper Aden Associates, to request updates to the Dropbox Stormwater Folder. Specifically requested invitations be sent to new work group participants and to have Educational Session presentations and updated ordinance uploaded into the Dropbox.
- Contacted Martha Shickle, Executive Director of the Northern Shenandoah Valley Regional Commission (NSVRC), regarding their approach to developing a regional stormwater management program. A conference call was scheduled for October 15, 2013. Eric Reed and Jen Cotting from the University of Maryland's Environmental Finance Center joined the conversation as they developed the budget and staffing plan for the NSVRC regional program. The purpose of this call was to cross check and validate our approaches to developing a regional stormwater management program.
- Drafted a presentation for the Mayors and Chairs Meeting scheduled for October 16, 2013 that focuses on the development of a Regional/Local Stormwater Management Program. This presentation reviews the needs of the program and the progress that has been made to date.
- Drafted and submitted the 3rd quarterly report to DEQ for the Middle Peninsula Stormwater Management Program Development project.
- Attended a public meeting of the Role of Soil and Water Conservation Districts on October 3, 2013, to evaluate the role of Soil and Water Conservation Districts (Districts) in providing effective delivery of water quality services and technical assistance.
- Submitted quarterly financial report and reimbursement request to Kevin Landry, DEQ.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Sent an invitation to Chris Ingram, Middlesex County Planner, to a Dropbox folder to review working waterfront inventory for the county.

- Updated www.mppdc.com website –meeting notices, public meeting notices, reports.
- Discussed federal government shutdown effect on funding with Kay Sheldon, Bay Aging.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Projects 320080 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Completed and submitted a DGIF funding application for the Stampers Bay Landing site on the Piankatank River in Middlesex County. Proposal requested funds to install 9 boat parking spaces and 1 handicapped parking space as part of a 3 stage access improvement project. The project is designed to provide: more parking access in year 1, ramp renovation and widening in year 2, and an access dock in year 3.
- Met with Andy Lacatall from the Nature Conservancy of Virginia and toured the Dragon Bridge Clay Tract in Essex and King and Queen Counties and the Haworth Tract in King and Queen County. Mr. Lacatall is responsible for monitoring The Nature Conservancy easements on each of these properties.
- Contacted James Adams, Facilities Director, Infrastructure Division VA Department of Game and Inland Fisheries, concerning the Boating Access Grant program. Discussed the submittal of an application to assist the Gloucester Crew Team (GRT) with the need of a pier at the Captain Sinclair’s Recreation Area in Gloucester County for the launching of 65 ft long shells as well as the public’s need for a new launch site. Discussed GRT’s donation of a floating pier to the Middle Peninsula Chesapeake Bay Public Access Authority as match and how best to value the floating pier. Drafted and submitted a proposal to DGIF for funding for this project.
- Received a call from a Middlesex County citizen with questions about the Middle Peninsula Chesapeake Bay Public Access Authority. Citizen desired to discuss the history of Wake public beach and concerns of the neighbors about public use of the beach.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared financial statements.
- Invoiced Gloucester Rowing Association for utility bills at Lands End.
- Transferred restricted funds to LGIP account.
- Prepared financial analysis and presented flood insurance quotes and options with MPCBPAA Board.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

- MPPDC Staff developed the project agreement on September 17th, between the MPCBPAA and the Mathews Land Conservancy and the Mathews County Scouts. Representatives of the Conservancy and the Scouts, as well as consultants representing these parties, are now authorized to access the Hall Property located on Field Point Road in Moon, Virginia (known as Mathews Heritage Park in the deed). The access is granted through December 31, 2014.

Projects 320081 PAA Perrin Wharf Construction

The Middle Peninsula Middle Peninsula Chesapeake Bay Public Access Authority recently acquired ownership of the 320 ft Perrin River wharf in Gloucester County from VDOT. The Perrin River exists as the urban working waterfront for the county and the Perrin River wharf is traditionally used by commercial watermen for vessel moorage. This project serves as a revitalization of the urban waterfront-commercial seafood hub for Gloucester County. With the recent closure of several key docking locations, up to 25 commercial workboats have been displaced and are rafting at the Perrin Wharf. This project will revitalize and reorganize the public wharf moorage space. The current moorage space is unorganized. Vessels now tie up parallel with the pier, making inefficient use of public space. Rafting is also used, but is not as safe as slip mooring. This project will reorganize the pier by installing 10 new slips, 4 finger piers, an ADA approved ramp, and ADA parking spot, and a port-a-potty to assist with access, mooring, off loading, and sewage disposal.

- Completed semiannual report and final report on the Perrin Wharf Construction project in Gloucester County. The slip part of project, which was covered under the Coastal Zone Management (CZM) grant, is complete, with 9 slips and 3 finger piers constructed. Submitted reports to the VA Coastal Zone Management Program.
- Submitted final financial report and reimbursement request to April Bahen, CZM/DEQ.

Project 32009 Lands End Master Plan

In February 2013, the MPCBPAA was gifted 96.81 acres of waterfront property located on the Severn River in Gloucester County. This Severn River property consists of twenty-one parcels, three of which have dwellings. While much of the property is pristine coastal ecosystem, including densely forested mixed hardwood and pine trees, and tidal wetlands, the three dwellings on this land present new management issues for the MPCBPAA. The MPPDC is partnering with the MPCBPAA to develop a preliminary management plan for the Severn River property that meets the goals of the MPCBPAA while maximizing water access, outdoor recreational, and community needs. With the development of a community stakeholder group, MPPDC staff will facilitate discussions and work towards developing an approach to creating a final management plan for the Severn River Property. The preliminary management plan will include potential management options, needed actions, as well as draft management goals and objectives for the Severn River Property.

- Completed semiannual report and began the final report on the Lands End Master Plan project in Gloucester County. Semiannual report was submitted to the VA Coastal Zone Management Program.
- Submitted final financial report and reimbursement request to April Bahen, CZM/DEQ.

Projects 32120 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Met with Bill Nachman, *Gloucester-Mathews Gazette Journal*, and spoke with Matt Sabo, *Daily Press*, about the Perrin Wharf Construction Project in Gloucester County. Each paper published an article in September discussing the project in a positive light.
- Submitted semiannual financial report and reimbursement request to April Bahen, CZM/DEQ.
- Researched right-of-way ownership for Paradise Lane and rights state has in use of right-of-way.
- Researched ownership and use information for properties along the Aberdeen Creek Master Plan study area.
- Consulted with Rod Gordon, Essex County Department of Social Services, related to a disabled client living in substandard housing with snakes and lizards being routinely removed from the home. Mr. Gordon was inquiring about various programs which may be brought to the situation to improve the quality of life of the Essex County citizen.
- Met with Chris Ingram, Middlesex County Economic Development Director, concerning various issues impacting economic growth within Middlesex County and the region as large. Discussed tourism, working waterfronts preservation, and wage and labor issues.
- Consulted with Pete Mansfield, Middlesex County Board of Supervisor, concerning the drafting and submittal of a regional resolution to bring awareness of water quality challenges of the Potomac aquifer.
- Convened the October Local Government Administrators Meeting. Agenda items included:
 - VDOT 6 Year Plan and General Transportation Planning Update
 - VDOT Ditch Study Results
 - DEQ Water Supply Plan Compliance Findings
 - DEQ Stormwater Update
 1. Mayors and Chairs meeting on Oct 16th - Stormwater Local Program Development/Education Discussion
 2. Strategy agreement on program structure and cost share commitment
- Attended a Hampton Roads Sea Level Rise/Flooding Adaptation Forum on October 2nd at ODU University. Discussed rural flooding issues impacting the Middle Peninsula.
- The Middle Peninsula Chesapeake Bay Public Access Authority closed on two new private land donations for public water access. The 5.635 acre site and the 1.78 acre site are both located in lower Mathews County on the Mobjack Bay.

Project 32121 Land and Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Submitted semiannual financial report and reimbursement request to April Bahen, CZM/DEQ.
- Attended the Gloucester County Board of Supervisors meeting to discuss the findings of the Ditch Ownership study recently commissioned by MPPDC Coastal Technical Assistance program and completed by John Morris of Beal, Davidson, Etherington & Morris, P.C. Mr. Morris was the Assistant Attorney General, Commonwealth of Virginia, 1976-1986 and focused on VDOT on legal matters

Project 32122 Living Shorelines

On April 29, 2011 legislation was approved directing The Virginia Marine Resource Commission (VMRC), in cooperation with the Department of Conservation and Recreation and with technical assistance from the Virginia Institute of Marine Science (VIMS), to establish and implement a general permit regulation that authorizes and encourages the use of living shorelines as the preferred alternative for stabilizing tidal shorelines in the Commonwealth. "Living shoreline" means a shoreline management practice that provides erosion control and water quality benefits; protects, restores or enhances natural shoreline habitat; and maintains coastal processes through the strategic placement of plants, stone, sand fill, and other structural and organic materials. VMRC, with assistance from VIMS, is developing a general permit which can expedite the permitting process as an incentive to encourage property owners to select the "preferred alternative" for stabilizing tidal shorelines in the Commonwealth. This proposal will serve as a feasibility study and offer a potential design for a publicly sponsored water quality improvement-living shoreline revolving loan construction program. MPPDC staff will work with the Virginia Resource Authority, Department of Environmental Quality, Federal Agencies as well as legal counsel to explore an administrative program design and options for capitalizing a revolving loan program within the Middle Peninsula to encourage living shoreline construction by Middle Peninsula homeowners.

- Submitted final financial report and reimbursement request to April Bahen, CZM/DEQ.
- Submitted semiannual and final summary reports to April Bahen, CZM/DEQ.
- Assembled and submitted final report, *A Study to Determine the Efficacy of Incentivizing the Use of Living Shorelines in Virginia Through the Establishment of a Revolving Loan Fund* to April Bahen, CZM/DEQ and posted to MPPDC website.
- Sent final report to Walter Gills, Program Manager, Department of Environmental Quality, Clean Water Financing & Assistance Program as requested. Staff will present findings to Commission at November meeting and discuss implementation and financing options.

Project 32124 Aberdeen Creek Harbor Master Plan

This project proposes to focus on developing an Aberdeen Creek Commercial Seafood Master Plan focused on maintaining services and working waterfront industries within Aberdeen Creek. Aberdeen Creek is second behind Perrin River as one of two major commercial seafood hubs in Gloucester County. Within recent years, Aberdeen Creek has experienced the closure of a Gloucester Seafood Inc which was a seafood processing plant that processed local watermen catches, as well as provided fueling and mooring facilities for their boats. Since this business has closed, Aberdeen creek has experienced significant shoaling and dredging has become a priority issue. To develop this plan, MPPDC staff will take the lead and conduct a site analysis, including an inventory of creek activities (i.e. public and private), a count of the number of watermen that utilize the creek, and an analysis of the creek navigational conditions. MPPDC staff will also research public and private infrastructure and property ownership to better understand options to improve or expand working waterfront industry services within the Creek. The plan will rely on community participation to identify and discuss infrastructure needs and potential improvements for Aberdeen Creek users. Technical staff will develop cost opinions including discussion of capital improvement needs, and capacity analysis for private and public facilities.

- Met with several watermen who utilize the Perrin Creek Wharf and inquired about the watermen who utilize Aberdeen Creek to begin to understand the current uses of Aberdeen Creek, the number of users, and the location of access points. Discovered that many of the watermen who use the Perrin Creek Wharf also seasonally utilize a public dock facility on Aberdeen Creek for offloading oysters and crabs.
- Completed semiannual report on the Aberdeen Creek Master Plan project. Semiannual report was submitted to the VA Coastal Zone Management Program.
- Consulted with David King concerning dredging issues and sediment disposal concerns for Aberdeen Creek. Mr. King was advised of the MPPDC's progress on addressing his concerns on the future navigability of the waterway.
- Submitted semiannual financial report and reimbursement request to April Bahen, CZM/DEQ.

Project 32125 Floating Structures

As a result of a proposed "Oysterplex" in King and Queen County, which included two floating structures in open water used for commercial use rather than residential use, new permitting, regulatory, and jurisdiction questions were raised. Therefore MPPDC staff will: (1) review the lessons learned with the proposal approval of the Oysterplex, (2) create a Floating Structures Committee to discuss permitting barriers related to process for future applicants as well as strategies for possible guidance for permitting of floating commercial structures in the future, and (3) the committee will work to develop the necessary policy and guidance to include local planning administrators /departments in the Joint Permit Application process.

- Corresponded with David Fridley, VDH to discuss the option of placing a restroom and drainfield on the land associated with the Oysterplex project. Currently Mr. Hild has a pump and haul permit with King and Queen County property to dispose of grey/black water generated on the Oysterplex.
- Drafted and submitted the semi-annual report to the Virginia Coastal Zone Management Program.
- Drafted the table of contents and cover page for the final report.
- Submitted semiannual financial report and reimbursement request to April Bahen, CZM/DEQ.

Project 32204 Working Waterfront Coalition Summit

The Rural Chesapeake Bay-Seaside Working Waterfront Coalition partners (MPPDC, A-N and NN PDC) propose to organize, coordinate and convene a Virginia Working Waterfront Summit to be held at a central location (possibly VIMS) and possible remote location (Wachapreague) to discuss the challenges faced by Coastal Virginian's engaged in owning, managing or developing policy on issues related to working waterfronts. Summit invitees will come directly from the data base of working waterfront business developed under the Section 309 Working Waterfront project administered by the Virginia Sea Grant Marine Advisory Program. The Summit will consist of three parts: a) Panel of working waterfront specialist will discuss the growing national problem faced by working waterfront business and Virginia challenges, b) Introduction/ use of the Working Waterfront web portal. c) Discussion of Virginia specific issues, problems, and challenges of those in attendance.

- Submitted semiannual financial report and reimbursement request to April Bahen, CZM/DEQ.
- Reviewed the draft survey and hold the date cards for the upcoming February Working Waterfront Workshop to be held at VIMS.
- Discussed with the Virginia Coastal Program staff how zoning impacts the preservation of working waterfronts and the importance of local business owners understanding if their working waterfront business is a conforming use or not.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30209 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Received phone call from Saluda resident commuting to West End of Richmond regarding vanpool options. Consulted with Brigitte Carter, Ridefinders (Richmond), regarding vanpools from Shackelfords and West Point and requesting information regarding vacancies and last mile options to West End.
- Consulted with Laura Loding, IT services contractor regarding status of new Rideshare website.
- Participated in ACT Chesapeake Chapter Board Conference meeting via teleconference. Items of discussion included Fall Workshop and upcoming board elections.
- Participated in ACT Telework Council Board teleconference. Sent out General Telework Council meeting notice to Telework Council members. Broadcast request for items Council members would like to see addressed by ACT Public Policy Council.
- Will attend meeting at Department of Rail and Public Transportation (DRPT) to discuss needs for ridematching software for non NOVA agencies. Currently the ridematching software being used by these agencies (including MPPDC) was designed in 2001. It is inadequate. MPPDC has maintained for years that, to provide the best service to Middle Peninsula commuters, the ridematching database needs to be able to tap into the databases maintained by Ridefinders (Richmond) and TRAFFIX (Hampton Roads). This will again be presented to DRPT at the meeting scheduled for October 23rd.

- Consulted with Ken Pollock, Bay Transit Director, regarding average commute distance of Middle Peninsula commuters. Information unavailable.
- Consulted with Ken Pollock, Bay Transit Director, regarding Bay Transit brochures.

Project 30311 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Submitted quarterly financial report and reimbursement request to Craig Van Dussen, VDOT.
- Met with Craig Van Dussen, District Planning Manager, to discuss the RTP plan for Middle Peninsula and his expectations for the upcoming fiscal year.
- Attended a two day Rural Transportation Planning workshop hosted by VDOT that focused on performing transportation studies and how to compile information from VDOT sources.
- Attended a two day Enterprise Zone Workshop hosted by the Department of Housing and Community Development that provided information on topics such as grant proposal writing, designation requirements, and state and local incentives and marketing. This information will assist Essex County in its efforts to obtain an enterprise zone designation.
- Spoke with Bret Schardein, Director of King William County Community Development and Zoning Administrator, regarding King William County Comprehensive Plan update and scheduled a meeting for October to discuss MPPDC’s role in the Transportation update.
- Researched process and conveyance of right from VDOT to the Town of Tappahannock as it pertains to the Town’s interest in the acquisition of Prince Street.
- Scheduled Ride-a-Longs for three localities in the Middle Peninsula (Town of West Point, Essex County and King William County) to discuss and prioritize transportation projects to be considered by VDOT for the SYIP update.
- Hosted and facilitated the bi-monthly Local Planners meeting. Topics discussed included an update on the CEDS program and upcoming planning of Transportation projects such as the Ride-a-Longs, Park and Ride inventory for each locality, and future sidewalk gap project. Staff from Gloucester, King and Queen, Essex, King William Middlesex and West Point attended.
- Consulted with Tom Swartzwelder, King and Queen County Administrator concerning VDOT funding for local and regional transportation projects and the need for additional guidance from VDOT as to how they approach prioritizing projects and funding.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Attended Mathews Rotary Sanitation Committee meeting in Mathews County. The Committee is looking to provide assistance to Mathews County homeowners living without indoor plumbing, water, and septic systems.
- Consulted with Jamie Miller, Millers Septic, regarding pending Mathews County repair. Project was completed on September 27th utilizing the remaining WQIF grant funds.
- Prepared quarterly and final financial reports and reimbursement request and submitted to Kevin Landry, DEQ for the WQIF grant.
- Prepared and submitted reimbursement request to Walter Gills and Boyd Wiley, DEQ, for VRA loan funds expended since June 2013.
- Convened Loan Committee to review application for funding for Middlesex County septic repair. Application approved for funding of up to \$7200 - \$1800 in VRA forgiven funds grant and \$5400 in loan funds at 2.5% over 10 years. Loan was closed on October 11, 2013.
- Consulted with Gloucester County client regarding outstanding federal tax liens.
- Sent letter to Mathews County client regarding closed bank account. Loan terms require automatic payment for loans. Client is technically in default by not notifying MPPDC of closed bank account and providing updated banking information.
- Consulted with Church View Septic regarding status of pending Middlesex County septic repair. Project was completed. Consulted with Middlesex County Health Department regarding status of operating permit. OP provided and check released to homeowner to be endorsed and sent to contractor.
- Received phone call from Eva Lowe, Middlesex County Health Department, regarding assistance for commercial septic repair. MPPDC program is unable to assist commercial applicants.
- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Note: All WQIF grant funds have been committed. Extremely limited grant funds available from VRA loan funds that do not have to be repaid. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be

held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region's demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- Consulted with BJ Fulcher of USDA Rural Development concerning the possible need for MPPDC to receive authorization to relend the revolving loan funds which MPPDC is servicing as a result of the closing of the Middle Peninsula Business Development Partnership.
- Made presentation to the Local Planners meeting on October 16th about the CEDS process, the CEDS project list, and the current projects being addressed in the Region. To date the MPPDC has written grants to address the following CEDS projects: Center for the Advancement of Rural Coastal Economies (DHCD – grant executed); Broadband Infrastructure (Department of Commerce, EDA – grant executed covers all Middle Peninsula localities); Lower Bay Center for Rowing (DGIF application for Crew Team dock – grant submitted); Regional Volunteer Fire and Rescue Squad Recruitment and Retention Program (SAFER grant for King and Queen County – grant submitted); and Dredge Spoil Locations (Virginia CZM – Aberdeen Creek in Gloucester County – grant executed).

Project 30104 DHCD Planning Grant—VA Sea Grant Universities MP Partnership

This initiative looks to develop new partnerships with Virginia Universities participating within the Virginia Sea grant Network to enhance Virginia Universities' impacts and value-added services to Middle Peninsula private businesses and coastal localities.

- Convened the required public meetings to discuss the idea of formalizing a relationship with Virginia Sea Grant Universities to improve access to critical thinking, research, and other university services which may be of benefit to Middle Peninsula private industry and local governments. Public meetings were scheduled for (1) October 7th, 12:00-1:00 p.m. at the Tappahannock Town Council meeting room, Retail and Medical Industry; (2) October 7th, 6:00-7:00 p.m. at the Middle Peninsula Planning District Commission office, Maritime Industry; and (3) October 8th, 6:00-7:00 p.m. at the Middle Peninsula Regional Airport (King and Queen County); Agricultural & Forestry, Manufacturing, and Government Contracting.
- Convened the required Management Team meetings as per the letter of grant award from the Department of Housing and Community Development. Letter of award describes the necessary activities required to advance the project forward to the next level.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30009 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, many activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Corresponded with Kevin Piatt, Fire Programs Specialist with U.S. Department of Homeland Security/FEMA, to review the FY2012 King William Assistance to Firefighters grant application that did not receive funding. To improve the application for FY2013, it was recommended that more details be provided throughout the narrative section and financial need section.
- Attended a Chesapeake Watershed Local Government forum titled Tools and Techniques for Building Consensus Around Complex Issues hosted by the Alliance for the Chesapeake Bay on September 26th and 27th in Shepardstown, WV.
- Hosted a meeting of the Middle Peninsula Emergency Management Coordinators on September 24, 2013. Agenda topics included: Regional Grant Opportunities (FY2014) – AFG/SAFER grant; Regional Training Opportunities (FY2014); Regional Coordination and Response Procedures and a 2014 meetings schedule for the group.
- Attended the Middle Peninsula Mayors and Chairs Caucus meeting. Topics included Stormwater local program development and the Virginia Sea Grant University Partnership project.

Project 30015 Tappahannock Comp Plan Update

The Town of Tappahannock has contracted for the Planning District Commission to provide technical planning support for the Town of Tappahannock's Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon.

- Attended the Town of Tappahannock Planning Commission meeting and gave a presentation of the Joint Comprehensive Plan Steering Committee. Essex County Planning Commissioners were also in attendance.
- Attended a Joint Steering Committee meeting at the Town of Tappahannock to discuss appointees, the expectation of the steering committee, and scheduling of the meetings.

Project 30016 Essex Comp Plan Update

Essex County has contracted for the Planning District Commission to provide technical planning support for the Essex County Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon. Along with the Comprehensive Plan, Essex County has contracted for the Planning District Commission to lead the Planning Commission in discussions regarding the future preparation of a Capital Improvement Plan (CIP), and prepare a Virginia Enterprise Zone Designation (VEZD) application for the County. The Virginia

Enterprise Zone (VEZ) program is a partnership between state and local government in which both parties seek to improve economic conditions within designated localities. The program is meant to complement additional local, state, and federal economic development activities to create an improved climate for private sector investment and to focus limited resources on strategically targeted areas. A proposal will be submitted on behalf of the locality by the deadline of June 28th, 2013 using the Department of Housing and Community Development Centralized Application Management System (CAMS).

- Received feedback from the Virginia Department of Agriculture and Consumer Services regarding the Essex County Agriculture and Forestry Industry Development Grant submitted in early September. VDAC has requested a re-scope of the project to include more agriculture and forestry industry interest. Currently the IDA is discussing this grant opportunity with agriculture and forestry industry leaders.
- Attended Government Finance Officers Training for *Planning, Budgeting, and Managing Capital Assets* on September 17th to assist with the Capital Improvement Plan assistance being provided to Essex County.
- Discussed public input notice options with Marquitrice Wright, MPPDC Chief of Community Planning.
- Met with Essex County Zoning Administrator Jeff Hodges, William Croxton, Chairman of the Essex County Planning Commission, Town of Tappahannock Assistant Manager Jimmy Sydnor, and Robert McKinley, Chairman of the Town of Tappahannock Planning Commission, to discuss a possible joint venture to update the Essex County and Town of Tappahannock Comp Plan.
- Received a call from Jeff Hodges, Essex County Zoning Administrator, regarding the legality of the County's imposition of a historical overlay as was presented by the Countryside Alliance group in an effort to preserve character of the area. Further research revealed that there was no map or other instrument drafted or adopted identifying the overlay area which makes implementation of the adopted policy virtually impossible.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

In response to the Commission's work plan to address emerging emergency management issues, MPPDC staff prepared an application to the Federal Emergency Management Agency for a proposal for *Staffing for Adequate Fire and Emergency Response Grants (SAFER)*. Unfortunately, only King and Queen County was able to provide the required information for submittal. Each locality indentified a reason for not being able to respond. Two of the local Emergency Coordinators and MPPDC staff had a difference of opinion as to submittal eligibility. MPPDC staff contacted the SAFER RFP staff and was advised that "*As long as the locality was not duplicating efforts they could participate in another proposed project*". Some localities were unable to respond. MPPDC amended the proposal and submitted singularly for King and Queen County.

- Executed the "Middle Peninsula PDC All Hazards Mitigation Plan Update" grant with the Virginia Department of Emergency Management on September 16th. The grant starts this year and ends on 9-16-2016.
- Met with Debbie Messmer, Hazard Mitigation Coordinator at the Virginia Department of Emergency Management, on September 30th to discuss the All Hazards Mitigation Plan 5 year update. Ms. Messmer detailed the timeline and the expectations of the Virginia Department of Emergency Management.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Submitted resolution opting out of VRS VLDP to the Virginia Retirement System.
- Prepared draft 2nd quarter staff allocation and discussed federal government shutdown effects on funding with Lewie Lawrence, MPPDC Executive Director. Several federally funded grants are on hold until the shutdown is resolved.
- Made arrangements for October dinner meeting to be held at Lowery's Restaurant in Tappahannock.



Impact of National Flood Insurance Program (NFIP) Changes

Note: This Fact Sheet deals specifically with Sections 205 and 207 of the Act.

In 2012, the U.S. Congress passed the Biggert Waters Flood Insurance Reform Act of 2012 which calls on the Federal Emergency Management Agency (FEMA) and other agencies to make a number of changes to the way the NFIP is run. Some of these changes have already been put in place, and others will be implemented in the coming months. Key provisions of the legislation will require the NFIP to raise rates to reflect true flood risk, make the program more financially stable, and change how Flood Insurance Rate Map (FIRM) updates impact policyholders. The changes will mean premium rate increases for some – but not all -- policyholders over time.

What this means:

The new law encourages Program financial stability by eliminating some artificially low rates and discounts. Most flood insurance rates will now move to reflect full risk, and flood insurance rates will rise on some policies.

Actions such as buying a property, allowing a policy to lapse, or purchasing a new policy can trigger rate changes. You should talk to your insurance agent about how changes may affect your property and flood insurance policy. There are investments you and your community can make to reduce the impact of rate changes. And FEMA can help communities lower flood risk and flood insurance premiums.

What is Changing Now?

Most rates for most properties will more accurately reflect risk. Subsidized rates for non-primary/secondary residences are being phased out now. Subsidized rates for certain other classes of properties will be eliminated over time, beginning in late 2013. There are several actions which can trigger a rate change, and not everyone will be affected. It's important to know the distinctions and actions to avoid, or to take, to lessen the impacts.

Not everyone will be affected immediately by the new law – **only 20 percent of NFIP policies receive subsidies**. Talk to your agent about how rate changes could affect your policy. Your agent can help you understand if your policy is impacted by the changes.

- Owners of subsidized policies on **non-primary/secondary** residences in a Special Flood Hazard Area (SFHA) will see 25 percent increase annually until rates reflect true risk – began January 1, 2013.
- Owners of subsidized policies on **property that has experienced severe or repeated flooding** will see 25 percent rate increase annually until rates reflect true risk – beginning October 1, 2013.
- Owners of subsidized policies on **business/non-residential properties in a Special Flood Hazard Area** will see 25 percent rate increase annually until rates reflect true flood risk -- beginning October 1, 2013.

(Each property's risk is different. Some policyholders may reach their true risk rate after a couple years of increases, while other policyholder increases may go beyond five years to get to the full risk rate required by the new law. Rate tables on true risk will not be available until June 2013.)

Primary residences in SFHAs **will be able to keep their subsidized rates** unless or until:

- The property is sold;

- The policy lapses;
- You suffer severe, repeated, flood losses; or
- A new policy is purchased.

Grandfathering Changes Expected in 2014

The Act phases-out grandfathered rates and moves to risk-based rates for most properties when the community adopts a new Flood Insurance Rate Map. If you live in a community that adopts a new, updated Flood Insurance Rate Map (FIRM), grandfathered rates will be phased out. This will happen gradually, with new rates increasing by 20% per year for five years.

What Can Be Done to Lower Costs?

For home owners and business owners:

- Talk to your insurance agent about your insurance options.
- You will probably need an Elevation Certificate to determine your correct rate.
- Higher deductibles might lower your premium.
- Consider incorporating flood mitigation into your remodeling or rebuilding.
 - Building or rebuilding higher will lower your risk and could reduce your premium.
 - Consider adding vents to your foundation or using breakaway walls.
- Talk with local officials about community-wide mitigation steps.

For community officials:

- Consider joining the Community Rating System (CRS) or increasing your CRS activities to lower premiums for residents.
- Talk to your state about grants. FEMA issues grants to states, which can then distribute the funds to communities to help with mitigation and rebuilding.

Background:

In 1968, Congress created the National Flood Insurance Program (NFIP). Since most homeowners' insurance policies did not cover flood, property owners who experienced a flood often found themselves financially devastated and unable to rebuild. The NFIP was formed to fill that gap and was designed to incorporate community adoption of minimum standards for new construction and development to minimize future risk of flood damage. Pre-existing homes and businesses, however, could remain as they were. Owners of many of these older properties were eligible to obtain insurance at lower, subsidized rates that did not reflect the property's true flood risk.

In addition, as the initial flood risk identified by the NFIP has been updated, many homes and businesses that had been built in compliance with existing standards have received discounted rates in areas where the risk of flood was revised. This "Grandfathering" approach prevented rate increases for existing properties when the flood risk in their area increased.

After 45 years, flood risks continue and the costs and consequences of flooding are increasing dramatically. In 2012, Congress passed legislation to make the NFIP more sustainable and financially sound over the long term.