



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: November 13, 2014
RE: November Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, November 19, 2014, at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the agenda and supporting materials for your review prior to the meeting. If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on November 19th!

COMMISSIONERS

Essex County

*Mr. R. Gary Allen
Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Chairman)*

Town of Tappahannock

Hon. Roy M. Gladding

Gloucester County

*Hon. Ashley C. Chriscoe
Ms. Brenda Garton
Dr. Maurice P. Lynch
Hon. John C. Meyer, Jr.*

King and Queen County

*Hon. Sherrin C. Alsop
Hon. James M. Milby, Jr.
Mr. Thomas J. Swartzwelder*

King William County

*Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
Hon. Otto O. Williams
(Vice Chairman)*

Town of West Point

*Mr. John B. Edwards, Jr.
Hon. James H. Hudson, III*

Mathews County

*Hon. O. J. Cole, Jr.
(Treasurer)
Mr. Thornton Hill
Hon. Charles E. Ingram*

Middlesex County

*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.
Mr. Matthew Walker*

Town of Urbanna

Hon. Donald Richwine

Secretary/Director

Mr. Lewis L. Lawrence

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Middle Peninsula Planning District Commission
Meeting

7:00 P.M.

Wednesday, November 19, 2014

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of October Minutes
- III. Approval of October Financial Reports
- IV. Executive Director's Report on Staff Activities for the Month of November
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Discussion of Middle Peninsula Industry Cluster Issues and Barriers to Economic Growth
- VII. Presentation of the FY14 MPPDC Audit Report
- VIII. Delegate Hodges- Legislative Discussion (Pending)
- IX. Other Business
- X. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
October 22, 2014
Sandpiper Reef Restaurant
Mathews, Virginia

The Middle Peninsula Planning District Commission held its October dinner meeting at the Sandpiper Reef Restaurant, Mathews County, Virginia, on Wednesday, October 22, 2014. A regional networking period was held from 6:00-7:00 p.m.

Invocation

MPPDC Board Member, Mr. Charles Ingram, Mathews County Chairman of the Board of Supervisors, gave the Invocation.

MPPDC Treasurer O.J. Cole, Jr. (Mathews County) called the meeting to order and welcomed everyone in attendance.

Commissioners in attendance were: (Essex County) Margaret Davis and A. Reese Peck; (Gloucester County) Ashley Chriscoe, Brenda Garton, and Dr. Maurice Lynch; (King William County) Travis Moskalski, Eugene Rivara, and Otto Williams; (Mathews County) Tim Hill and Charles Ingram; and (Middlesex County) Trudy Feigum, Wayne Jessie, Sr., and Jack Miller.

Guests in attendance were Delegate Keith Hodges, 98th District; Mary Rae Carter, Special Advisor for Rural Partnerships/ Secretary of Commerce and Trade; Liz Povar, Vice President Business Development Expansion, Virginia Economic Development Partnership; Jason Perry, RCC Vice President of Workforce and Community Development; local government officials; and citizens from the region. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Finance Officer Beth Johnson, and Secretary Rose Lewis.

Approval of September Minutes

MPPDC Treasurer Cole asked whether there were any corrections or changes to the September Minutes. There were no corrections or changes to the September Minutes. MPPDC Treasurer Cole requested a motion to approve the September Minutes. Tim Hill moved that the September Minutes be approved. Jack Miller seconded the motion; motion carried.

Approval of September Financial Report

MPPDC Treasurer Cole asked whether there were any questions regarding the financial report before being approved subject to audit. There were no questions. MPPDC Treasurer Cole requested a motion to approve the September Financial Report subject to audit. Eugene Rivara moved to approve the September Financial Report subject to audit. Brenda Garton seconded the motion; motion carried.

Executive Director's Report on Staff Activities for the Month of October

MPPDC Treasurer Cole requested Mr. Lewis Lawrence, MPPDC Executive Director, to review the Executive Director's Report on Staff Activities for the month of October. Mr. Lawrence requested the Board to read the staff activities at their leisure and direct questions or comments to him. The Executive Director's Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

**Discussion of Regional Economic Development Needs and Priorities—
Honorable Delegate Keith Hodges**

Mr. Lewis Lawrence, MPPDC Executive Director, said the CEDS Committee has developed a Comprehensive Economic Development Strategy Plan that incorporates economic development strategies to strengthen the Middle Peninsula. Seventy-two percent of working individuals drive out of the Middle Peninsula to work daily. Mr. Lawrence said that is approximately 30,000 workers. The wage rate in the Middle Peninsula is the lowest in the Commonwealth of Virginia; with Mathews County being the lowest statewide. The Virginia Sea Grant University Partnership is seeking to build relationships between universities and seven industry clusters. Mr. Lawrence said that a meeting with the commercial seafood cluster is scheduled tomorrow, Thursday, October 23rd, at the MPPDC office with Virginia Sea Grant University partners.

Delegate Hodges convened an Economic Development Summit at the Middle Peninsula Regional Airport last month to discuss barriers and opportunities affecting economic development in our region and to outline a basis for economic development in the region. Attending the Summit were Senator Ryan McDougal, Virginia Secretary of Commerce and Trade Maurice Jones, Virginia Secretary of Agriculture and Forestry Todd Haymore, government elected officials, health care providers and workers, educators, and business owners.

Delegate Keith Hodges said he is trying to meet with all Boards of Supervisors and Town Councils to talk with them regarding issues or concerns in their localities. Mr. Hodges said there is definitely a lack of jobs in the Middle Peninsula. Many

travel outside of the Middle Peninsula to the Urban Crescent daily to their jobs. A more competitive wage is needed in our localities to build up our local economies and communities. The highest paid employees in the Middle Peninsula work for Riverside Health System, Gloucester County, WalMart, and the Rock Tenn paper mill. The Urban Crescent stretches from Northern Virginia through Metro Richmond to Hampton Roads. The Middle Peninsula needs to take advantage of its proximity to the urban areas to provide needed goods and services.

Ms. Mary Rae Carter, Special Advisor for Rural Partnerships/ Secretary of Commerce and Trade, thanked Delegate Hodges for having the passion to bring everyone together to discuss building up the region's communities. Ms. Carter said the Middle Peninsula should start looking at what the region has to offer. A map was distributed of Virginia showing all of the regional economic development marketing organizations and it showed the Middle Peninsula has no affiliation. The Middle Peninsula needs to be recognized according to Ms. Carter. When companies are looking to expand their businesses, they look at the region's capacity (land, buildings, sewer, etc.), schools, workforce commonalities, roads, and one contact person. The Middle Peninsula is missing opportunities by having no set regional economic development entity. According to Ms. Carter, the Middle Peninsula has the potential to bring in new businesses and tourism.

Ms. Liz Povar, Vice President Business Development Expansion, Virginia Economic Development Partnership, thanked Delegate Hodges for the opportunity to talk with the elected officials on the economic development needs of the Middle Peninsula. There is structural change decline in industry and changes in the political government in Virginia. If change does not happen in the very near future, Virginia may be considered one of the poorest states in the United States due to loss of revenue. Ms. Povar said the economic development opportunities are in tourism and small entrepreneurship. Middle Peninsula small businesses need to connect to the world and each other. There is wealth in the Middle Peninsula area such as the Bay, rivers, VIMS, small businesses, airports, and the development of the CEDS plan.

Discussion was held regarding the following:

- Funding for small businesses. Middle Peninsula Business Development Partnership (MPBDP) was previously funded by the state but funding is no longer available to continue the program to help small businesses
- Inventory by the Economic Development Coordinators or Directors of the region to look at the infrastructure of the region
- Risk of dependency on grant money for businesses and programs
- Resources available for schools
- Resistance of some citizens to change or improvement

- Need for jobs and jobs training programs
- Building on assets
- Quality of life in the region
- Motivation to shop locally
- Broadband issues in the Middle Peninsula

Mr. Lawrence said that he has been talking with Mr. Jason Perry, Vice President of Rappahannock Community College Workforce and Community Development, regarding RCC's need of equipment and/or facilities for workforce training in HVAC, job certification, and CDL training.

Mr. Jason Perry said he is constantly receiving calls from individuals interested in training for truck driving. A truck would have to be purchased to provide CDL training. There is high interest in occupational training which may include programs for welders and HVAC individuals. Mr. Perry said he believes a feasibility study is needed to actually see the cost needed to get programs off the ground and how many individuals are interested in RCC adding additional workforce programs.

Delegate Hodges said that everything that was discussed is part of a regional economic development strategy. Schools are losing students, local jobs are needed, retired persons are being hit with higher taxes, and property values are declining. All of these can be mitigated by an improved local/regional economy. Delegate Hodges said the Middle Peninsula needs to pull together to thrive.

Mr. Jack Miller, Chairman of Middlesex County Board of Supervisors, suggested Delegate Hodges invite all Chairs of elected officials to meet and talk about economic development issues and tourism in the Middle Peninsula. Delegate Hodges agreed and said that it will take more than one meeting. Mr. Lawrence offered the use of the MPPDC office Board Room for the meetings.

Delegate Hodges thanked everyone for attending and discussing issues and concerns and elected officials will be contacted regarding a meeting in the near future.

Other Business

There was no other business.

Adjourn

MPPDC Treasurer Cole adjourned the meeting.

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(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 11/07/2014
 Run Time: 11:33:18 am
 Page 1 of 1

Period Ending: 10/31/14

| | | Expenditures | | | | | | |
|----------------|--------------------------|---------------------|------------------|-------------------|-------------------|---------------|-------------------|------------------|
| Code | Description | Budget | Curr Month | Project Total | Un/Over | % Budget | Revenues | Balance |
| 30010 | Local PAA Stewardship/ | 17,000.00 | 0.00 | 15,769.18 | 1,230.82 | 92.76% | 17,000.00 | 1,230.82 |
| 30013 | EE&CBG Project | 3,894.00 | 32.56 | 2,661.80 | 1,232.20 | 68.36% | 2,639.28 | -22.52 |
| 30015 | Tappahannock Comp Plan | 11,200.00 | -4.20 | 12,934.49 | -1,734.49 | 115.49% | 13,700.00 | 765.51 |
| 30016 | Essex Comp Plan Update | 27,675.00 | -22.73 | 27,673.87 | 1.13 | 100.00% | 28,700.00 | 1,026.13 |
| 30017 | King and Queen Fishing P | 2,500.00 | 345.02 | 2,390.10 | 109.90 | 95.60% | 996.42 | -1,393.68 |
| 30018 | FY15 Local Programs | 171,223.00 | 6,535.92 | 48,150.93 | 123,072.07 | 28.12% | 150,224.85 | 102,073.92 |
| 30019 | Urbanna Foundation | 25,000.00 | 517.77 | 517.77 | 24,482.23 | 2.07% | 0.00 | -517.77 |
| 30104 | MP-VSG Univ. Partner | 40,000.00 | 2,149.85 | 31,019.68 | 8,980.32 | 77.55% | 22,535.61 | -8,484.07 |
| 30105 | EDA Broadband - In-kind | 63,161.00 | 3,308.95 | 43,316.87 | 19,844.13 | 68.58% | 30,969.69 | -12,347.18 |
| 30106 | MPRJ Flash Freeze Study | 90,000.00 | 1,630.89 | 1,630.89 | 88,369.11 | 1.81% | 0.00 | -1,630.89 |
| 30170 | MPBDP FY12 Staff Sup | 13,830.00 | 246.56 | 12,312.88 | 1,517.12 | 89.03% | 15,150.70 | 2,837.82 |
| 30210 | FY15 Transportation Dem | 94,000.00 | 7,326.14 | 29,383.39 | 64,616.61 | 31.26% | 23,158.00 | -6,225.39 |
| 30312 | FY15 Rural Transportati | 72,500.00 | 4,814.00 | 22,432.58 | 50,067.42 | 30.94% | 3,524.00 | -18,908.58 |
| 30420 | Onsite Loan Management | 118,932.85 | 4,995.34 | 112,632.94 | 6,299.91 | 94.70% | 115,605.64 | 2,972.70 |
| 30423 | VCWRFR Onsite Fund | 82,500.00 | 1,350.00 | 79,970.21 | 2,529.79 | 96.93% | 100,435.44 | 20,465.23 |
| 30502 | Water Supply Planning | 111,805.89 | 0.00 | 111,805.89 | 0.00 | 100.00% | 153,950.00 | 42,144.11 |
| 31002 | GA Lobby FY09 | 18,247.75 | 0.00 | 18,247.75 | 0.00 | 100.00% | 24,000.00 | 5,752.25 |
| 31201 | AHMP Update 2014 | 130,010.00 | 2,750.34 | 38,320.45 | 91,689.55 | 29.48% | 26,821.46 | -11,498.99 |
| 32010 | FY15 PAA Staff Support | 7,000.00 | 1,225.03 | 4,961.98 | 2,038.02 | 70.89% | 3,736.95 | -1,225.03 |
| 32011 | PAA Altruistic Giving | 40,000.00 | 2,541.70 | 2,541.70 | 37,458.30 | 6.35% | 0.00 | -2,541.70 |
| 32127 | FY14_Coastal TA | 60,000.00 | 0.00 | 60,047.29 | -47.29 | 100.08% | 51,246.09 | -8,801.20 |
| 32128 | LWQ III FY14 | 47,022.00 | -160.47 | 47,254.38 | -232.38 | 100.49% | 42,319.80 | -4,934.58 |
| 32129 | Water Reuse | 22,535.00 | 826.85 | 22,793.94 | -258.94 | 101.15% | 20,329.58 | -2,464.36 |
| 32130 | Aberdeen TIF | 40,000.00 | -112.23 | 40,102.52 | -102.52 | 100.26% | 36,000.00 | -4,102.52 |
| 32132 | FY15 Coastal TA | 43,602.00 | 4,408.95 | 4,408.95 | 39,193.05 | 10.11% | 0.00 | -4,408.95 |
| 32133 | NFWF Living Shorelines I | 222,267.00 | 2,020.69 | 2,020.69 | 220,246.31 | 0.91% | 0.00 | -2,020.69 |
| 32134 | 309 Ditching | 40,000.00 | 3,347.23 | 3,347.23 | 36,652.77 | 8.37% | 0.00 | -3,347.23 |
| 32207 | Working Waterfronts Pl | 50,000.00 | 1,695.42 | 1,695.42 | 48,304.58 | 3.39% | 0.00 | -1,695.42 |
| 32208 | VIMS WWF | 5,000.00 | 1,366.16 | 1,366.16 | 3,633.84 | 27.32% | 0.00 | -1,366.16 |
| Totals: | | <u>1,670,905.49</u> | <u>53,135.74</u> | <u>801,711.93</u> | <u>869,193.56</u> | <u>47.98%</u> | <u>883,043.51</u> | <u>81,331.58</u> |

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 11/7/14
Run Time: 11:38:22 am
Page 1 of 1

Period Ending: 10/31/14
Format: 1 Board

Assets:

| | |
|----------------------|------------|
| Cash in Bank | 605,451.19 |
| Receivables | 321,811.46 |
| Property & Equipment | 9,047.58 |

Total Assets:

\$936,310.23

Liabilities:

| | |
|-------------------------|------------|
| Accounts Payable | 11,228.57 |
| VRA Loan Payables | 137,935.44 |
| Payroll Withholdings | -887.32 |
| Accrued Leave | 43,127.56 |
| Cost Allocation Control | 1,217.34 |

Total Liabilities:

\$192,621.59

Equity:

| | |
|---|------------|
| Local Initiatives/Information Resources | 107,306.18 |
| Economic Development | -17,993.47 |
| Transportation Programs | -25,133.97 |
| Onsite Repair & Pumpout | 23,440.82 |
| Housing | -21.97 |
| Coastal Community & Environmental | -35,682.81 |
| Public Access Auth Programs | -1,225.03 |
| Mandates | 30,650.43 |
| Temporarily Restricted | 188,479.87 |
| General Fund Balance | 473,868.59 |

Total Equity:

\$743,688.64

Total Liabilities and Equity

\$936,310.23

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 11/07/2014
 Run Time: 11:39:11 am
 Page 1 of 1

Period Ending: 10/31/14
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

| Code & Description | Budget | Current | YTD | Un/Ovr | % Bud |
|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| Revenues | | | | | |
| Local Match | 76,319.00 | 0.00 | 23,754.57 | 52,564.43 | 31.13% |
| Local Annual Dues | 109,899.00 | 0.00 | 109,899.00 | 0.00 | 100.00% |
| Local Other Revenues | 5,926.01 | 0.00 | 54,225.79 | -48,299.78 | 915.05% |
| Local Other Organizations | 7,000.00 | 1,548.23 | 3,736.95 | 3,263.05 | 53.39% |
| State Revenues | 168,782.16 | 56,732.00 | 56,732.00 | 112,050.16 | 33.61% |
| Federal Revenues | 291,618.00 | 45,256.71 | 70,072.94 | 221,545.06 | 24.03% |
| Miscellaneous Income | 10,050.00 | 719.62 | 4,024.12 | 6,025.88 | 40.04% |
| RevolvingLoan Program Income | 14,699.00 | 657.78 | 10,377.78 | 4,321.22 | 70.60% |
| Revenues | 684,293.17 | 104,914.34 | 332,823.15 | 351,470.02 | 48.64% |
| Expenses | | | | | |
| Personnel | 410,566.00 | 39,434.59 | 143,967.18 | 266,598.82 | 35.07% |
| Facilities | 27,663.00 | 2,158.87 | 8,966.44 | 18,696.56 | 32.41% |
| Communications | 3,925.00 | 325.95 | 1,304.42 | 2,620.58 | 33.23% |
| Equipment & Supplies | 6,000.00 | 388.96 | 846.98 | 5,153.02 | 14.12% |
| Travel | 6,442.00 | 555.18 | 2,307.88 | 4,134.12 | 35.83% |
| Professional Development | 14,715.00 | 262.80 | 4,259.74 | 10,455.26 | 28.95% |
| Contractual | 61,750.00 | 2,719.60 | 44,995.30 | 16,754.70 | 72.87% |
| Miscellaneous | 49,535.00 | 7,289.82 | 21,067.98 | 28,467.02 | 42.53% |
| Regional Share | 76,319.00 | 0.00 | 23,767.06 | 52,551.94 | 31.14% |
| Expenses | 656,915.00 | 53,135.77 | 251,482.98 | 405,432.02 | 38.28% |
| Agency Balance | 27,378.17 | 51,778.57 | 81,340.17 | | |

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

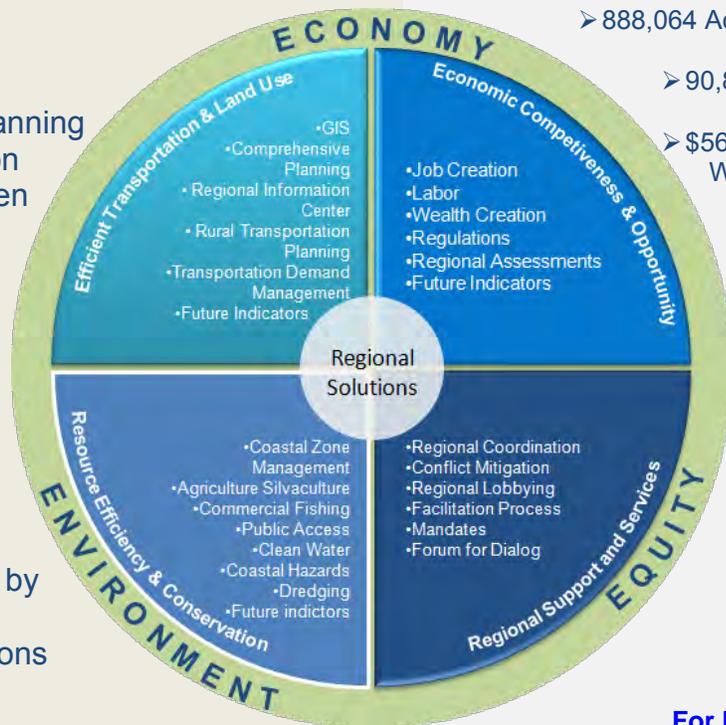
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 Saluda Professional Center
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

| Population Trends | | | | Median Household Income and Unemployment Rate ¹ | | | |
|----------------------|------------------|---------------|----------------------------------|--|-----------------|-----------------------------|-------------|
| Locality | Total Population | | Population Growth from 2000-2010 | Median Income Estimates | | Unemployment Rate Estimates | |
| | 2000 | 2010 | | 2006-2010 | 2007-2011 | 2006-2010 | 2007-2011 |
| Essex | 9,989 | 11,151 | 12% | \$46,235 | \$44,581 | 9.0% | 8.2% |
| Gloucester | 34,780 | 36,858 | 6% | \$58,389 | \$60,269 | 6.5% | 5.9% |
| King & Queen | 6,630 | 6,945 | 5% | \$44,442 | \$48,170 | 8.6% | 7.4% |
| King William | 13,146 | 15,935 | 21% | \$64,964 | \$64,982 | 7.3% | 6.7% |
| Mathews | 9,207 | 8,978 | -2% | \$47,435 | \$54,118 | 5.9% | 6.0% |
| Middlesex | 9,932 | 10,959 | 10% | \$50,207 | \$53,615 | 7.4% | 6.4% |
| Town of Tappahannock | 2,138 | 2,375 | 11.1% | \$39,149 | \$35,313 | 6.6% | 7.6% |
| Town of Urbanna | 543 | 476 | -12.3% | \$44,813 | \$45,682 | 1.5% | 4.5% |
| Town of West Point | 2,866 | 3,306 | 15.4% | \$51,979 | \$52,768 | 7.4% | 9.5% |
| Region Total | 83,684 | 90,826 | 9% | \$49,735 | \$51,055 | 7.6% | 6.5% |

| Race in the Middle Peninsula | | | | | | | | | | | | |
|------------------------------|---------------|---------------|----------------|---------------|---------------|----------------|------------|------------|----------------|--------------|--------------|----------------|
| Locality | White | | | Black | | | Asian | | | Other | | |
| | 2000 | 2010 | Percent Change | 2000 | 2010 | Percent Change | 2000 | 2010 | Percent Change | 2000 | 2010 | Percent Change |
| Essex | 5,790 | 6,370 | 10% | 3,900 | 4,247 | 9% | 81 | 86 | 6% | 218 | 448 | 106% |
| Gloucester | 30,148 | 32,149 | 7% | 3,585 | 3,197 | -11% | 240 | 286 | 19% | 807 | 1,226 | 52% |
| King and Queen | 4,059 | 4,663 | 15% | 2,365 | 1,975 | -16% | 18 | 17 | -6% | 188 | 290 | 54% |
| King William | 9,703 | 12,297 | 27% | 2,999 | 2,819 | -6% | 48 | 118 | 146% | 396 | 701 | 77% |
| Mathews | 8,038 | 7,898 | -2% | 1,036 | 823 | -21% | 17 | 31 | 82% | 116 | 226 | 95% |
| Middlesex | 7,797 | 8,680 | 11% | 1,999 | 1,978 | -1% | 12 | 37 | 208% | 124 | 264 | 113% |
| Regional Total | 65,535 | 72,057 | 10% | 15,884 | 15,039 | -5% | 416 | 575 | 38% | 1,849 | 3,155 | 71% |

| FY15 Locality Budget Data | | | | | | | |
|---------------------------|---------|--------------------------------------|------------------------|--------------------|----------------------------|------------------------|-----------------------|
| Locality | Raise % | Compensation Notes | Real Property Increase | Real Property Rate | Personal Property Increase | Personal Property Rate | Other |
| Essex | 2% | | \$0.02 | \$0.86 | \$0.25 | \$3.75 | \$35/\$25 Vehicle tax |
| Gloucester | 3% | Bonus for lower scale employees only | None | \$0.65 | None | \$2.95 | |
| King and Queen | 0% | | None | \$0.54 | None | \$3.94 | |
| King William | 2% | | \$0.03 | \$0.82 | None | \$9.65 | |
| Mathews | 2% | | \$0.07 | \$0.54 | \$0.05 | \$3.70 | |
| Middlesex | 2% | Step Inc. w/ evaluation; No COLA | \$0.05 | \$0.53 | None | \$3.50 | |

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

| Locality | Core Services Administered by the MPPDC | | | | | | | |
|-------------------------|---|---|----------------|------------------------------|-------------------------|-------------------|---------|-------------------------|
| | Information Resources/ Assistance | Coastal Community Development/ Environmental | Transportation | Onsite Repair and Pumpout | Economic Development | Local Initiatives | Housing | Emergency Management |
| Region-wide | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Essex | | | | | ✓ | | | |
| Gloucester | | ✓ | | ✓ | ✓ | ✓ | | |
| King & Queen | | | | ✓ | ✓ | ✓ | | |
| King William | | | | | ✓ | | | |
| Mathews | | ✓ | | ✓ | ✓ | | | |
| Middlesex | | ✓ | ✓ | ✓ | ✓ | | | |
| Town of Tappahannock | | | | | | ✓ | | |
| Town of West Point | | | ✓ | | | | | |
| Town of Urbanna | | | ✓ | | | | | |
| Other | | ✓ | ✓ | | | | | |

Report on Mandated Initiatives

| Locality | Water Supply Plan Support Staff: Lewie Start Date: 7/2008 Completion Date: 6/2011 | | All-Hazards Mitigation Plan Update Support Staff: Harrison Start Date: 1/2014 Completion Date: 12/2016 | |
|-------------------------|--|-----------------|---|----------------|
| | Participating | Current Status | Participating | Current Status |
| Essex | ✓ | Found Compliant | ✓ | In Process |
| Gloucester | NA | NA | ✓ | In Process |
| King & Queen | ✓ | Found Compliant | ✓ | In Process |
| King William | ✓ | Found Compliant | ✓ | In Process |
| Mathews | ✓ | Found Compliant | ✓ | In Process |
| Middlesex | ✓ | Found Compliant | ✓ | In Process |
| Town of Tappahannock | ✓ | Found Compliant | ✓ | In Process |
| Town of West Point | ✓ | Found Compliant | ✓ | In Process |
| Town of Urbanna | ✓ | Found Compliant | ✓ | In Process |

New Opportunities Identified to Implement Commission Priorities

| Service Center | Project Title and Description | Funding Requested | Status |
|----------------|--|-------------------|------------|
| Transportation | DRPT – Update Long Range TDM Plan | \$16,000 | Funded |
| Environmental | CZM – Working Waterfronts Coalition | \$50,000 | Funded |
| Environmental | CZM –FY15 Coastal Technical Assistance | \$30,000 | Funded |
| Environmental | River Counties Community Foundation Septic Repair Assistance Grant to LMI homeowners | \$5,000 | Not Funded |
| Environmental | NFWF – CBSF – SWG - Septic Repair Funding | \$115,753 | Not Funded |
| Environmental | NFWF –CBSF – SWG - Living Shorelines Incentive Program | \$200,000 | Funded |
| Environmental | NFWF – CBSF - SWG | \$170,000 | Not Funded |
| Environmental | NFWF TA Service Provider | n/a | Submitted |
| Environmental | CZM – Sinclair Landing Improvements – Pier & Landscaping | \$40,000 | Funded |
| Environmental | USDA RD HPG –Septic Repair Funding | \$150,000 | Submitted |
| Economic Dev | USDA – Farmers Market Marketing Plan | \$48,016 | Not funded |
| Emergency Mgmt | VDEM – Regional Emergency Planner | \$110,000 | Funded |
| Environmental | VMRC – King and Queen Fishing Pier | \$136,853.25 | Submitted |
| Environmental | Dominion Foundation – Urbanna Creek Living Shoreline | \$25,000 | Funded |
| Economic Dev | USDA RBEG – Flash Freeze Program – MPRJA | \$90,000 | Funded |
| Environmental | VASG/ODU/MPPDC – Real Estate Training | n/a | Submitted |
| Economic Dev | DHCD – BCC – Middle Peninsula Regional Economic Development Organization | \$30,000 | Submitted |
| Environmental | CZM – PAA Altruistic Giving | \$40,000 | Funded |
| Environmental | License Plate Grant - signage | \$900 | Submitted |
| Environmental | DEQ -Septic Pumpout and Ordinance Updates (Essex and Tappahannock) | \$12,688 | Submitted |
| Environmental | DEQ - WQIP for Gwynns Island, Milford Haven and Piankatank Phase I IP Residential | \$257,420 | Submitted |
| MPCBPAA | River Counties Community Foundation - Land Acquisition Assistance | \$4,000 | Not Funded |
| MPCBPAA | License Plate Grant - signage | \$1,500 | Submitted |
| MPCBPAA | NEEF PAA GRA Capacity Building | \$5,000 | Submitted |

**MPPDC ACRONYMS
UPDATED November 2014**

| | | | |
|----------|---|-----------------|--|
| ACH | Automated Clearing House | RFP | Request for Proposal |
| AFID | Agricultural and Forestry Industries Development | RLF | Revolving Loan Fund |
| AHMP | All Hazards Mitigation Plan | RTP | Rural Transportation Planning |
| BCC | Building Collaborative Communities Project | SERCAP | Southeast Rural Community Assistance Project |
| BOS | Board of Supervisors | SWCD | Soil and Water Conservation District |
| CBPA | Chesapeake Bay Preservation Area | TIF | Tax Increment Financing |
| CDBG | Community Development Block Grant | TMDL | Total Maximum Daily Loads |
| CEDS | Comprehensive Economic Development Strategy | USDA | U.S. Department of Agriculture |
| CIP | Capital Improvement Plan | VAPA | Virginia Planning Association |
| CZMP | Coastal Zone Management Program | VAPDC | Virginia Association of Planning District Commissions |
| DEQ | Department of Environmental Quality | VAZO | Virginia Association of Zoning Officials |
| DGIF | Department of Game and Inland Fisheries | VCP | Virginia Coastal Program |
| DHR | Department of Historic Resources | VCZMP | Virginia Coastal Zone Management Program |
| DHCD | Department of Housing and Community Development | VDEM | Virginia Department of Emergency Management |
| DMME | Department of Mines Minerals and Energy | VDH | Virginia Department of Health |
| DOE | Department of Energy | VDOT | Virginia Department of Transportation |
| DRPT | Department of Rail and Public Transportation | VDMME | Virginia Department of Mines, Minerals, and Energy |
| EDA | Economic Development Administration | VEE | Virginia Environmental Endowment |
| EECBG | Energy Efficiency and Conservation Block Grant | Vertical Assets | "Towers or other structures that hold cell, broadband and other equipment" |
| EPA | Environmental Protection Agency | VIMS | Virginia Institute of Marine Science |
| FEMA | Federal Emergency Management Agency | VMRC | Virginia Marine Resources Commission |
| Fracking | Hydraulic Fracturing | VOP | Virginia Outdoors Plan |
| GIS | Geographic Information System | VRA | Virginia Resources Authority |
| HRPDC | Hampton Roads Planning District Commission | VASG | Virginia Sea Grant |
| LGA | Local Government Administrators | VSMP | Virginia Stormwater Management Program |
| LPT | Local Planning Team | VTA | Virginia Transit Association |
| MOU | Memorandum of Understanding | WIP | Watershed Implementation Plan |
| MPBA | Middle Peninsula Broadband Authority | WQIF | Water Quality Improvement Fund |
| MPCBPAA | Middle Peninsula Chesapeake Bay Public Access Authority | | |
| MPRSC | Middle Peninsula Regional Security Center | | |
| NHD | Natural Heritage Data | | |
| NFWF | National Fish and Wildlife Foundation | | |
| NOAA | National Oceanic and Atmospheric Administration | | |
| NPS | National Park Services | | |
| OLGA | On-line Grant Administration | | |
| PAA | Public Access Authority | | |
| RBEG | Rural Business Enterprise Grant | | |
| RBOG | Rural Business Opportunity Grant | | |

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
November 12, 2014**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 12 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 5 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 6 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 7 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 5 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 9 years)

The National Working Waterfront Networks- Outreach and Education committee: Provided education and outreach on national, state and local matters related to the preservation of working waterfronts.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Chief of Community Planning: Marquitrice Wright

Contact Info: mwright@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, Local Community Planning Assistance*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell
Programs: *Environmental Programs, Graphic Arts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update

The 2016 All Hazards Mitigation Plan Update is designed to update the 2011 Middle Peninsula All Hazards Mitigation Plan (AHMP). The plan will address several natural hazards, including hurricanes, winter storms, tornadoes, coastal flooding, coastal/shoreline erosion, sea level rise, winter storms, wildfire, riverine flooding, wind, dam failures, drought, lightning, earthquakes, shrink-swell soils, extreme cold, extreme heat, landslides, land subsidence/karst, tsunami, and volcanoes.

All Hazards Mitigation Plan Update Locality Meeting Attendance Roster

| Meetings | King William | King and Queen | Mathews | Middlesex | Essex Tappahannock | Gloucester | West Point | Urbanna |
|---|--------------|----------------|---------|-----------|-----------------------|------------|------------|---------|
| Meeting 1: 13-Mar-14 | Y | No* | Y | Y | Y | Y | Y | Y |
| Meeting 2: 10-Apr-14 | No** | No | No | Y | Y | Y | Y | Y |
| Meeting 3: 8-May-14 | Y | No | Y | Y | Y | Y | Y | Y |
| Meeting 4: 12-June-14 (Worksheets Due) | Y | No | No | Y | Y | No*** | Y | Y |
| NO MEETING IN JULY | | | | | | | | |
| Meeting 5:August-14 | Y | No | No | No | Y | Y | Y | Y |
| Meeting 6: September 18 | No*** | No | Y | Y | Y | Y | Y | No* |
| Meeting 7: November 13 | | | | | | | | |
| Y =Present | | | | | | | | |

| | | | | | | | | |
|-----------|---|----------------------------------|--|--|--|--------------------------------|--|-----------------|
| No=Absent | **Staff Change ***Staff Change (new emergency manager should be in place by 11/14 meeting) | *Met on 3-Mar-14 and 21-April-14 | | | | *** Vacation, Sheets turned in | | *Met on 10/8/14 |
|-----------|---|----------------------------------|--|--|--|--------------------------------|--|-----------------|

- Continued updating the AHMP with the Inventory of Available Resources worksheets submitted by the Local Planning Team. Prepared and updated the Local Planning Team on the timeline of the grant, what needs to be accomplished, and when. Continued to research and update the necessary data for the 12 sections of the 2016 AHMP. Next meeting of the Local Planning Team is November 13, 2014.
- Met with Bret Schardein of King William County to discuss their new appointment to the AHMP update. King William County has hired a new Emergency Coordinator who will attend the November 13 AHMP meeting.

32131 Stormwater Management – Phase II

With the VSMP implementation date quickly approaching, MPPDC staff and Draper Aden Associates will continue working with localities (i.e. Middlesex, King William, and Mathews Counties and the Town of West Point) interested in participating in a Regional Stormwater Management Program. While each locality is seeking different services from this regional program, this project will coordinate efforts, develop regional policies and procedures as well as the proper tools to implement a regional VSMP.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website –meeting notices, reports

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32010 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Met with Jim Vadas of Clearwater Forestry at the Cpt. Sinclair Recreation Area to discuss thinning the trees on the property. Developed and executed a standard timbering contract to have the trees thinned subject to the following “additional terms” in the contract: No large hardwood trees may be cut; No blue painted trees may be cut; and, a buffer of trees will be left on all roads to maintain the visual integrity of the property. Thinning will start in November.
- Participated in the VCU planning process for Capt Sinclair's Recreation Area on November 5 at the Gloucester County Library. This public process is intended to solicit input from the community in the design of a Management Plan for the property.
- Met with King William staff at a county owned property, locally known as the Dabney’s Mill Boat Landing, on the Pamunkey River to assess its value as a public access site. Site is over 9 acres, has a poorly maintained road, dirt parking, no signage, good to excellent access to the Pamunkey River, a dirt “ramp” suitable for dragging small, light boats to the river, and was donated to the County many years ago. The site appears to be being used for boat access and bank fishing and has been recently bush hogged (not by the County). Very little litter was noted. Recommended that the site be maintained as a public access site through a clear action by the County or the King William Board of Supervisors, as they see fit.
- Wrote and submitted a grant to the National Environmental Education Foundation requesting funds to hire a Board Development Consultant to work with the MPCBPAA and the Gloucester Rowing Association (GRA) to guide the two parties in defining their relationship to each other and to the Cpt. Sinclair Recreation Area property. The intended result of the project, if funded, would be a written contract/agreement between the MPCBPAA and the GRA.
- Drafted a template resolution for the PAA Board to consider when receiving land donations.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Invoiced Gloucester Rowing Association for utility bills at Captain Sinclair Landing.
- Consulted with Ginger Johnson, Virginia Interactive, regarding reporting features and reimbursement procedures for the online registration program. PAA should receive funds for September – October registrations by 11/25/14. As of 10/31, 12 reservations have been made for a total of \$160.
- Consulted with Jean Wildbore, Virginia Environmental Endowment (VEE), regarding reimbursement procedure for VEE grant provided to PAA for land acquisition costs.
- Initiated a title search for possible land donations by South Garden LLC. The donor is considering donating 120 acres of waterfront land with three miles of shoreline to the Middle Peninsula Chesapeake Bay Public Access Authority.

Project 32011 Public Access Authority Giving

This project proposes to develop a targeted land donation marketing campaign for Essex County and, secondarily, other Middle Peninsula localities. Further, the project proposes to research and develop a white paper detailing the costs and benefits (pros and cons) to localities for property that is donated.

- Initiated research on tax benefits for private waterfront land donations to the Middle Peninsula Chesapeake Bay Public Access Authority. Discussed various federal and state tax benefits with Neal Barber, President of Middle Peninsula Land Trust.

- Contacted Janet Krenn, Communications Specialist, concerning marketing strategies and outreach concepts for the project.

Project 32127/32132 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Participated in the Natural Heritage Data Explorer (NHD) training on October 21 at VIMS. Learned how to use the NHD site to research what species, especially threatened and endangered, reside on properties that may be considered for potential land disturbing projects. Received a sign in and password authorizing the MPPDC and the MPCBPAA to use the site.
- Executed contract and submitted to Coastal Zone Management Program (CZMP).
- Attended a Floodplain Management Workshop in Fredericksburg on October 16th hosted by A. Thomas Morton and Associates and presented by Virginia Department of Environmental Quality. The workshop provided information on Floodplain Insurance reform, floodplain management ordinance update and ways localities and property owners can reduce the impacts of the flood insurance rate changes.
- Received information from Michelle Covi, Assistant Professor with the Mitigation and Adaptation Research Institute and Virginia Sea Grants at ODU, regarding collaboration with MPPDC and William and Mary College on a real estate workshop. The workshop will provide information to Realtors working with clients in the Tidewater area and the issues associated with living in a coastal community.
- Met with Rob Warner, Middlesex County resident, concerning the history of Fairfield Landing. Discussed historic court settlement from 1879 establishing public landing. Middlesex County acquired over 700 feet of waterfront to establish the landing as a result of the court action.
- Consulted with Janice Moore, citizen of Middlesex County, concerning various land use and legal issues associated with the historic right-of-way to the Mathews Heritage Park, owned by the Middle Peninsula Chesapeake Bay Public Access Authority.
- Received a call from Dr. Russ Burke, CNU Professor, concerning interest in building a high wave energy oyster reef and living shoreline at or near the Captain Sinclair Recreational Area. Met with Professor Burke onsite to discuss potential locations for the oyster reef and living shoreline.
- Received a call from retired Del. Harvey Morgan concerning public access issues across the Middle Peninsula. Discussed the new PAA online reservation system and other management issues related to water access.
- Consulted with VA Sea Grant Director Troy Hartley who requested a presentation be given to first and second year graduate students interested in coastal policy. Agreed to present on the history of the Chesapeake Bay cleanup and Clean Water Act.
- Attended the Restore America's Estuaries and the Coastal Society Conference held at the Maryland National Harbor Gaylord Convention Center. Attended sessions on new national trends and designs for shoreline management; working waterfront management; and climate change engagement.
- Consulted with Matt Wall, VA Dept. of Emergency Management, concerning the conversion of hazard grant mitigation program properties into tidal wetlands.

- Consulted with Kirk Whiting, Virginia Interactive, concerning modifications to the online public land reservation system. Discussed annual fee for reservation option and alternative payment model for reserving land areas without need for payment, but allowing for the payment of fees monthly by the host locality if cost shifting is preferred.
- Consulted with Laura McKay, Virginia Coastal Program Manager at DEQ, and Roy Hoagland, Director for the Coastal Policy Clinic at the College of William and Mary Law Program, concerning the submittal of a NOAA Section 309 “project of special merit to conduct legal research of ditches within Mathews County to determine ownership; additionally, develop a database for geo-locating and referencing ditches to assist with future land use and storm water planning.
- Convened the November meeting of the Local Government Administrators.
- Attended the Governor’s Summit of Rural Prosperity held at the Hotel Roanoke & Conference Center. Discussed strategies and trends to advance prosperity across rural Virginia.
- Consulted with Frances Hubbard, *Daily Press* Reporter, and Del. Keith Hodges concerning PAA tax issues and the Gloucester County Commissioner of Revenue’s assertion that the Public Access Authority is not a political subdivision and is not tax exempt.
- Attended the Virginia Marine Trades Association annual conference held at VIMS. Representatives from the Federal Reserve spoke on the financial aspects of the maritime economy across the Middle Peninsula.

Project 32133 NFWF Living Shoreline

MPPDC received a grant from the National Fish and Wildlife Foundation to facilitate citizen-based resource stewardship to enhance coastal resilience and reduce vulnerability to growing risks from coastal storms, sea level rise, flooding and other threats to shorelines by encouraging Middle Peninsula waterfront homeowners, through access to low interest loans and/or grants and through education about living shorelines, to make informed decisions to install living shorelines to protect waterfront properties. The main emphasis of the project will be to design and implement a Living Shoreline Incentive Program (LSIP) to provide loans and/or grants to homeowners to install living shorelines on suitable waterfront properties. The project also includes the design of a Shoreline Management Plan (SMP) for the entire Captain Sinclair’s Recreational Area shoreline and the design and installation of one lower Chesapeake Bay public waterfront demonstration project to provide consumers easily accessible publically owned living shoreline examples to inform their decision making. The investment of effort and resources in producing a Shoreline Management Plan will yield substantial benefits in facilitating decision-making on a variety of potential issues and uses of the site. A Living Shorelines Education Program will be developed to educate the public about the benefits of living shorelines. The Captains Sinclair’s Recreation area site boasts an 8,000 sq. ft. waterfront home within 200 feet of the demonstration site that will house the Living Shorelines Education Program.

- Executed contract and submitted to NFWF.
- Researched Davis-Bacon Act requirements.
- Coordinated with Donna Milligan, Shoreline Studies Program/VIMS, to discuss a date for a project start up meeting.

Project 32134 Drainage and Roadside Ditching Authority

To build on past efforts, MPPDC staff will explore the enabling mechanism in which a Drainage and Roadside Ditching Authority may be developed. As this Authority would be responsible for prioritizing ditch improvement

needs, partnering with and leveraging Virginia Department of Transportation (VDOT) funding, and ultimately working toward improving the functionality of the region's stormwater conveyance system, MPPDC staff will address the policy questions and create a framework for Drainage and Roadside Ditching Authority that can be scalable to the local or regional level depending on the need

- Corresponded with Carolyn Howard to get updates to the NFWF Mathews County Ditching Project.
- Reviewed and commented on the draft final report of the NFWF Mathews County Ditching Project.
- Reviewed presentations from a conference titled “Re-plumbing of the Chesapeake Bay Watershed”, which reviewed ditching issues and projects in coastal communities.
- Contacted John Shaw, Mathews County Planning Director, to discuss Mathews County's Outfall Drainage Ditch Maintenance Program. This program is a cost sharing program which Mathews County citizens can take advantage of to clear out privately owned ditches. Citizens will submit an application to Mathews County Planning Department, who will then send applications to the Sheriff's department. As Mathews County Sheriff's Department leads an inmate labor program, inmates will use hand tools to clean out ditches in the county. This program has been ongoing since 2008.

Project 32207 Working Waterfront Plan

MPPDC staff will build on previous efforts to establish a coastal zone-wide Working Waterfronts Plan for Virginia that will serve to guide communities in protecting, restoring and enhancing their water dependent commercial and recreational activities. This plan will help communities with existing water-dependent commercial infrastructure, understand the long-term costs associated with the loss of working waterfronts, develop new policy tools to help them manage the increasing growth pressures, and build capacity to develop working waterfronts as thriving components of local economic development.

- Drafted a letter to the Working Waterfront Steering Committee. This letter provides the date of the kick-off meeting and it requests feedback on a list of working waterfront policy options.
- Consulted with Bill Pruitt, MPDDC Consultant who will be working with various localities across the Middle Peninsula, Northern Neck, Peninsula, and Eastern Shore promoting strategies for working waterfront preservation. Mr. Pruitt attended the Virginia Association of Counties meeting to discuss working waterfront preservation issues with coastal localities.

Project 32208 Working Waterfront-VIMS

This effort will assist VIMS, Marine Advisory Services in the delineation of prevailing economic, zoning and property ownership directly related to Aberdeen Creek. Investigate any existing institutional impediments or legacy constraints to future redevelopment of a seafood related infrastructure on the Creek.

- Reviewed the Virginia Employment Commission *North American Industry Classification System (NAICS)* for maritime business around the Aberdeen Creek harbor to help inform the Commercial Seafood Economic Impact study being conducted by Tom Murray, Associate Director for Advisory Services.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30210 Transportation Demand Management (TDM) Services/TDM Plan Update

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters. In addition MPPDC staff will update the TDM Six Year Plan with additional funding from DRPT.

- Received online registration from Petersburg, VA resident commuting to Henrico, VA. No match available. Provided citizen with Ride Finders link for possible match.
- Received online registration from Town of West Point resident commuting to Deltaville. No match available.
- Received phone call from Town of Urbanna resident commuting to West End Richmond for 2nd shift job training. No potential matches available.
- Participated in DRPT Grantee Webinar.
- Provided updated information to Lauren Frazier, DRPT, for new Service Provider Locator webpage.
- Updated website – www.midpenrideshare.org.
- Current commuter database – 155.

Project 302101 Transportation Demand Management (TDM) 6 Year Plan Update

MPPDC received funding from DRPT to update its Long Range TDM Plan. DRPT is requesting all TDM agencies update their plan every six years to improve the efficiency and effectiveness of transportation demand programs and services; to serve as a management and policy document for the program; to maximize investment of public funds to achieve the greatest possible public benefit ; and to provide a basis for inclusion of operating and capital programs in planning and programming documents such as the Six Year Improvements Program, Statewide Transportation Improvement Program, Transportation Improvement Program and the Constrained Long Range Transportation Plan.

- Continued updating demographic and employer information for Middle Peninsula Rideshare Six-Year Plan Update.

Project 30312 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Convened the Middle Peninsula Local Planners meeting on October 15th. Topics on the agenda included, park and ride update, EPA's Brownfield Assessment funding opportunity, Chesapeake Bay Act local ordinance update. Nancy Miller of DEQ was available to answer questions regarding the update.

- Researched information and drafted a memorandum at the request of Matt Walker, Middlesex County Administrator, regarding the County's interest in Fairfield Road. The memo outlined the history of Fairfield Landing and Fairfield Road and current interest held by both the County and VDOT.
- Consulted with Craig Van Dussen and Darrel Johnson of VDOT regarding VDOT's travel policy update and how the changes pertained to Rural Transportation Administrators.
- Consulted with Adam Campbell, VDOT, regarding quarterly financial report.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Worked with Gloucester County client to complete application and prepare for loan closing. Loan approved for \$17,179 plus \$7,500 from VDH NFWF grant.
- Scheduled loan closing for Gloucester County repair.
- Consulted with King and Queen County homeowner regarding estimates for septic repair. Called contractor and had estimate faxed.
- Convened Loan Committee to review and approve funding for King and Queen septic repair for \$5,300. While homeowner would be eligible for grant funding, MPPDC has no grant funds available at this time, so finance package would consist solely of a low-interest loan.
- Consulted with Middlesex County homeowner regarding funding available for septic repairs.
- Consulted with Turlington's Septic regarding several pending septic repairs. Received operating permits for 2 completed repairs in Gloucester and Mathews counties.
- Consulted with LaVerne Calhoun, Tidewater Soil and Water Conservation District (SWCD), regarding partnering on a project to address TMDLs for the Water Quality Implementation Plan for Gwynn's Island, Milford Haven, and the Piankatank River watersheds. DEQ has funds for implementation activities. If awarded funding, MPPDC would provide financial assistance to homeowners in the 16 watersheds for septic repairs and sewer hookups and the SWCD would address residential pet waste. Pre-application deadline is November 17th.
- Executed ACH loan payments for septic loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Note: All WQIF grant funds have been spent and all VRA grant funds have been committed. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.
Remaining uncommitted funding - \$1,741 in loan funds.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 30105 Middle Peninsula Broadband Study

The EDA Broadband Initiative is a project designed to bring together Middle Peninsula counties and towns in a series of workshops with the intent of determining the proper model to follow in developing and running a broadband service in the MPPDC region.

- Met with John Wolchko, Director of Tower Construction and Services, Gamewood Technology Group, Inc. in Walkerton, VA (King and Queen County) to discuss Gamewood, Inc.'s experiences with Broadband Deployment on the Middle Peninsula. Asked Mr. Wolchko to be a guest speaker at the November 2014 Middle Peninsula Broadband Authority Board (MPBA) meeting.
- Convened a MPBA Board meeting on October 30. Attending were: Reese Peck, Essex County; Trent Funkhouser, Essex County Director of Development; Julie Kaylor, Mathews County; Chuck Huntley, Essex County; Brenda Garton, Gloucester County; Scott Varner, Gloucester County; Garrey Curry, Gloucester County; Kevin Gentry, Middlesex County; Bret Schardein, King William County; John Wolchko, Gamewood Technology Group; and Harrison Bresee, MPPDC. Items discussed included: Appointments and Officers Discussion (vote delayed until full Board in attendance); EDA Grant Deliverables; and Action Items for the next meeting. Mr. Wolchko was the guest speaker. He spoke about his company's experience working with King and Queen County to develop and manage a Wireless Broadband System. The discussion included Pros and Cons, Costs, Technical Information, and a discussion on the process of developing a similar system with Middlesex County. The next meeting is scheduled for December 2014 (TBD) where a draft revenue/expense sharing agreement and draft MOU's will be presented for discussion.
- Continued drafting revenue/expense sharing agreements and draft MOU's for discussion by the MPBA at the next board meeting.
- Prepared and submitted financial reports and reimbursement request to Bob Gittler, EDA.

Project 30106 Middle Peninsula Regional Jail Flash Freeze Feasibility Study

The Middle Peninsula Regional Jail Authority will use funds from the USDA RBEG program to contract with the Middle Peninsula Planning District Commission (MPPDC) to conduct a feasibility study to evaluate whether, and to what degree, the Middle Peninsula Regional Security Center, local economies, and small scale emerging farms across the Middle Peninsula can benefit from a flash freezing produce program. The feasibility study will assist with exploring and addressing both the infrastructure and capital needs for establishing a freezing program as well as the larger community implications of supporting and enhancing economic growth and community vitality.

- Created a Dropbox folder to insert documents (i.e. site plans, building layout, etc.) of the Middle Peninsula Regional Security Center.
- Began organizing a list of documents that will be sent to Mr. Gillette, the consultant that will be working with the PDC to complete the feasibility study.

- Requested and received floor plans, site plans, surveys and other facility layout documents from Tim Doss, Superintendent of the Middle Peninsula Regional Security Center.

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Project 30104 DHCD Planning Grant—VA Sea Grant Universities MP Partnership

This initiative looks to develop new partnerships with Virginia Universities participating within the Virginia Sea grant Network to enhance Virginia Universities' impacts and value-added services to Middle Peninsula private businesses and coastal localities.

- Received a draft Memorandum of Understanding between the Virginia Coastal Policy Clinic and the Middle Peninsula Planning District Commission to provide student lead legal research assistance on issues related to Coastal Zone Management. Virginia Coastal Policy Clinic's (VCPC) mission is to provide science-based legal and policy analysis of environmental and land use issues affecting the state's coastal resources and educate the Virginia policymaking, non-profit, legal, military, and business communities about these subjects.

MOU Points:

- As the MPPDC addresses coastal and environmental issues, its staff and leadership will engage VCPC to assist in conducting research, performing analysis, and developing recommendations and option.
- VCPC staff will work with the MPPDC to identify and address issues that are consistent with the mission of VCPC.
- As VCPC addresses issues referred by the MPPDC, the staff and members of the MPPDC will work with members of the VCPC as needed the agreed-upon work.
- As projects and issues arise, the MPPDC and VCPC will seek funding to assist VCPC in conducting its work

VCPC may publish its research and recommendations to its website or any other form of media, and the clinic may use research conducted for the MPPDC in other projects and for use at conferences and other presentations. However, the MPPDC may ask VCPC to not publish, present, or re-use work conducted for the MPPDC when developing specific projects with VCPC

- Consulted with Neal Barber, project lead for the Captain Sinclair adaptive re-use plan working in partnership with VCU graduate planning program, concerning riparian rights along the waterfront of the Captain Sinclair recreational area for possible aquaculture use.
- Convened a meeting with the seafood industry to discuss how universities could provide assistance to address industry challenges and problems. Discussed issues such as work ethic, low pay, aging population, lack of resources, losing wild harvest, and aging public infrastructure.

- Scheduled a meeting for the Comprehensive Economic Development Strategy Executive Committee to review the findings of industry challenges to help to rank strategic projects identified.
- The Virginia Sea Grant (VASG) continues to refine the partnership relationship between the Middle Peninsula Planning District Commission and other VASG. The goal of this partnership is to leverage the resources of VASG’s academic partners to supply struggling industries with innovative solutions, while providing experiential educational opportunities for faculty and students. The partnership model will need a project coordinator who can match projects between university partners, particularly faculty-student teams, and community or industry representatives. In addition to being a “matchmaker,” the coordinator is expected to facilitate communication about the dimensions of the partnership project and monitor participants’ progress.

Responsibilities:

- Serve as the liaison for university and industry/community partners during project development and on-going during project efforts.
 - Serve as the contact person for community organizations looking to connect with universities for collaboration and for university faculty or staff looking to connect with communities or businesses for collaboration.
 - Cultivate relationships with university faculty and administrative staff, to include campus visits to discuss current and potential partnership projects.
 - Cultivate relationships with non-profit, community-based, or industry-based professionals in Middle Peninsula communities. Attend local meetings and conduct on-site visits to discuss current and potential partnership projects.
 - Coach faculty through the design process of a course-based community engagement/research project.
 - Develop a memorandum of understanding (MOU) between the university and community partner to establish context of project and expectations of the final product. Communicate goals, timeline, and limitations of each partner.
- VASG has reviewed empirical research on university-community partnerships, current examples of successful programs, and VASG’s existing university partnerships to gauge interest and incentives to participate in the university-community projects

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30015 Tappahannock Comp Plan Update/ Project 30016 Essex Comp Plan Update

The Town of Tappahannock has contracted for the Planning District Commission to provide technical planning support for the Town of Tappahannock's Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon.

Essex County has contracted for the Planning District Commission to provide technical planning support for the Essex County Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a

comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon. Along with the Comprehensive Plan, Essex County has contracted for the Planning District Commission to lead the Planning Commission in discussions regarding the future preparation of a Capital Improvement Plan (CIP), and prepare a Virginia Enterprise Zone Designation (VEZD) application for the County. The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government in which both parties seek to improve economic conditions within designated localities. The program is meant to complement additional local, state, and federal economic development activities to create an improved climate for private sector investment and to focus limited resources on strategically targeted areas. A proposal will be submitted on behalf of the locality by the deadline of June 28th, 2013 using the Department of Housing and Community Development Centralized Application Management System (CAMS).

- Attended the Tappahannock Planning Commission and Town Council Joint public meeting on November 3rd where the Council voted to adopt the Tappahannock comprehensive plan update.

Project 30018 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

See Coastal Community Development/Environmental- in a cost saving strategy, many activities such as the monthly meetings of the local government administrators have been shifted away from using local funds).

- Submitted proposal to DEQ for funding for septic tank pump-out program and land use ordinance revisions to address the Phase III requirements of local government Chesapeake Bay Preservation Act programs to assist Essex and Tappahannock.
- Consulted with LaVerne Calhoun, Tidewater Soil and Water Conservation District (SWCD), regarding partnering on a project to address TMDLs for the Water Quality Implementation Plan for Gwynn's Island, Milford Haven, and the Piankatank River watersheds. DEQ has funds for implementation activities. If awarded funding, MPPDC would provide financial assistance to homeowners in the 16 watersheds for septic repairs and sewer hookups and the SWCD would address residential pet waste. Pre-application deadline is November 17th.
- Attended DEQ's 2015 TMDL Implementation Project question and answer webinar.
- Answered questions and discussed the Brownfield Assessment grant opportunity with Garrey Curry, Assistant County Administrator for Gloucester County. Mr. Curry inquired about the obligations of the localities and the property owners under the grant and whether any outreach to property owner would take place.
- Viewed a webinar hosted by the EPA Brownfield Program on November 5 regarding eligibility and application submittal requirements for potential applicants of the Brownfield Assessment and Cleanup Grant.
- Spoke with Amy Cavaretta of Cambridge Systems regarding information on Urban Development Areas in the Middle Peninsula. Scheduled a future date with Ms. Cavaretta to discuss the possibility of new UDA in the Middle Peninsula region.
- Sent a reminder notification to all local Planners in the Middle Peninsula regarding the upcoming meeting with Janit Llewellyn of Department of Conservation and Recreation to discuss proposed changes and solicit input to the Virginia Outdoor Plan.

- Received a call from Gloucester Courthouse Players Community theatre regarding their interest in buying a property on Main Street in Gloucester County and whether funding was available to assist with a Phase II environmental assessment. Staff informed the theatre of potential for funding availability next year through the EPA's Brownfield program.
- Added grant proposals from 2011-2013 to the grant proposal database.

Project 30017 King & Queen Fishing Pier Funding

Provide King & Queen County with a contract for services to prepare and submit grant applications to fund the construction of a fishing pier on the Mattaponi River.

- Responded to questions posed by Steven Kesler, Virginia Department of Game and Inland Fisheries (DGIF), regarding the non-power boating access facility on the Mattaponi River.

Project 30019 Urbanna Oyster Festival Project

This is a shoreline restoration project for Urbanna Creek that proposes collaboration with the MPPDC, VDOT, Urbanna Oyster Festival Foundation, Christchurch School and VIMS. The project proposes to reduce the amount of sediment and nutrients released into Urbanna Creek caused by an enormous hole underneath the bridge that is allowing ground and surface water runoff from public right of way and private property to deposit into the Creek. The project includes filling the hole and design of a shoreline restoration method.

- Discussed proposed project timeline with Donna Milligan of Virginia Institute of Marine Science Shoreline Studies Program.
- Conducted a site visit of the creek study area with Joe Allen of Urbanna Oyster Festival Foundation and James Beazley, Dominion Foundation Community Affairs representative, to view the project area and discuss the proposed project.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

In response to the Commission's work plan to address emerging emergency management issues, MPPDC staff prepared an application to the Federal Emergency Management Agency for a proposal for Staffing for Adequate Fire and Emergency Response Grants (SAFER). Unfortunately, only King and Queen County was able to provide the required information for submittal. Each locality identified a reason for not being able to respond. Two of the local Emergency Coordinators and MPPDC staff had a difference of opinion as to submittal eligibility. MPPDC staff contacted the SAFER RFP staff and was advised that "As long as the locality was not duplicating efforts they could participate in another proposed project". Some localities were unable to respond. MPPDC amended the proposal and submitted singularly for King and Queen County.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update (Reported under Mandates)

Project 31202 Regional Emergency Management Planner

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Participated in a conference call on Monday, November 10th with VDEM to discuss the FY 2014 State Homeland Security Grant Awards process.
- Completed and submitted grant documents to Jocelyn Bagby, Grants Administrator- Regions 2, 5, HRUASI & SLIGP, Virginia Department of Emergency Management for the FY14 State Homeland Security Grant awarded to the MPPDC. The grant is designed to support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.
- Consulted with Jocelyn Bagby, VDEM, regarding VDEM online grants management system. Provided requested information and input budget information for new project.
- Executed contract and submitted to VDEM.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

300181 MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Consulted with Michael Aukamp, Dunham, Aukamp and Rhodes, LLC, regarding FY14 audit report.
- Received a call from Jeff Cole, Public Relations Director for the Virginia Municipal League, inquiring about insurance limits and future business opportunities.

- Attended the annual meeting of the Virginia Association of Planning District Commissions held in Richmond. Consulted and discussed ways PDC's can assist with implementing the Governors agenda with various Secretariats and State Agency Heads.
- Reviewed draft FY14 audit and prepared Management Discussion and Analysis for inclusion in final audit report. Prepared FY14 Audit Report presentation for November Commission meeting.

CLOSED FY15 PROJECTS

Project 32128 Land and Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Prepared and submitted final project summary report to CZM Program.

Project 32129 Water Reuse

As recent changes to Virginia Water Regulations have tightened water protection and management, there is a strong need to consider maximizing local and regional water resource that may have financial benefits to localities. This project will explore water reuse, how other localities in Virginia and Nation-wide are utilizing this technique and potential economic impacts to Middle Peninsula localities. MPPDC staff will organize a Water Reuse Stakeholder Committee to discuss associated policy needs and opportunities.

- Drafted the final report and final project summary of the Water Reuse Project to submit to the Virginia Coastal Zone Management Program on November 15, 2014.

Project 32130 Aberdeen TIF

The Aberdeen Creek TIF project will explore Tax Increment Financing as a strategy to generate revenue to finance dredging and other maintenance issues associated with Aberdeen Creek. The project will entail researching TIF policies and programs implemented in Virginia and defining parameters of the program that will achieve the overall objective. The project proposes a partnership with Virginia Sea Grant to determine cost and revenue projections for proposed maintenance and subcontracting with VIMS on project design.

INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Middle Peninsula Planning District Commission
Saluda, Virginia

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Middle Peninsula Planning District Commission as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information of the Middle Peninsula Planning District Commission as of June 30, 2014 and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of revenue and expenses, and budgetary comparison information on pages 4 through 7 and pages 26 through 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Certified Public Accountants
Chantilly, Virginia

November XX, 2014