

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

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COMMISSIONERS

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Hon. Wayne H. Jessie, Sr.
Mr. Matthew Walker
Mr. Kenneth W. Williams

Town of Urbanna

Hon. Donald Richwine

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: November 7, 2012

RE: November Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, November 14, 2012, in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda at 7:00 p.m.

Enclosed are the agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning your agenda packet, please give me a call at 804-758-2311 or email at LLawrence@mppdc.com.

I look forward to seeing you on November 14th!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, November 14, 2012

MPPDC Boardroom

125 Bowden Street

Saluda, Virginia

AGENDA

1. Welcome and Introductions
2. Approval of October Minutes
3. Approval of October Financial Report
4. Executive Director's Report on Staff Activities for the Month of November
5. Public Comment

AGENDA ITEMS FOR DISCUSSION

6. Legislative Discussion with Delegate Keith Hodges
 - General Legislative Issues
 - Public Comment Notice-Groundwater Management Area Amendment
7. Acceptance of MPPDC FY12 Audit
8. Other Business
9. Adjournment

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**MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
MINUTES**

**October 24, 2012
VIMS, Watermen's Hall
Gloucester Point, Virginia**

A regional networking period was held from 6:00-7:00 p.m. at VIMS, Watermen's Hall, Gloucester Point, Virginia.

Welcome and Introductions

- Mr. Lewis Lawrence, MPPDC Executive Director
Mr. Lawrence welcomed everyone in attendance. Mr Lawrence gave an over view of the Federal Clean Water Act and how the Chesapeake Bay Tributaries Plan, Chesapeake Bay Watershed Implementation Plans, and Stormwater Management Integrations under the 2012 House Bill 1065 converge together and what specific actions local government must take.

- Dr. John T. Wells, Dean and Director of VIMS
Dr. Wells welcomed everyone in attendance to VIMS. Dr. Wells said that he is grateful and welcomes the partnership, great work, and support the MPPDC has extended to VIMS.

Executive Screening of Film, Ocean Frontiers, and Open Discussion

Mr. Lawrence, MPPDC Executive Director, said the film, *Ocean Frontiers: The dawn of a new era in ocean stewardship*, is an approach to the problems we face in the United States in managing our oceans and the solutions at hand. The film features reports from places across the country at the forefront of implementing promising new approaches to ocean and coastal management. Many people (industrial shippers, whale biologists, pig farmers, wetland ecologists, sport and commercial fishermen, reef snorkelers, etc.) are cooperating and working with each other to sustain our seas and oceans.

In 2010 the United States adopted a National Ocean Policy. This policy was put in place to sustain oceans, seas, coasts, and the Great Lakes. The film reviews how Massachusetts is protecting its whales, Florida Keys protecting its ocean reefs, and how Iowa and the Gulf of Mexico protecting their wetlands.

Mr. Lawrence said the Middle Peninsula is struggling in responding to cleaning up the Bay. Communities need to find common ground to move forward in the clean up.

Mr. Lawrence introduced sponsors for the evening: Pam Mason, Center for Coastal Resources Management and Sandra Erdle, Chesapeake Bay National Estuarine Research Reserve at VIMS.

Mr. Lawrence said that the film will be shown in its entirety on Monday, November 19th, at 3:30 p.m. and 6:30 p.m. at VIMS in the McHugh Auditorium.

Invocation

Mr. John Northstein, Board of Supervisors, Gloucester County, gave the Invocation.

MPPDC Business Meeting

The business meeting of the Middle Peninsula Planning District Commission was held at VMS Watermen's Hall, Gloucester Point, Virginia on Wednesday, October 24, 2012. MPPDC Vice Chairman Edwin "Bud" Smith, Jr. (Essex County) called the meeting to order and welcomed everyone in attendance. Commissioners in attendance were: (Essex County) Gary Allen; (Gloucester County) Dr. Maurice Lynch, John Northstein, and Louise Theberge; (King William County) Trenton Funkhouser, Travis Moskalski, and Eugene Rivara; (Mathews County) Tim Hill, Charles Ingram, and Melinda Moran; (Middlesex County) Elizabeth Hurd, Wayne Jessie, Sr., and Matthew Walker; (Town of Urbanna) Donald Richwine; and (Town of West Point) Charles Gordon. Guests in attendance were Delegate Keith Hodges and citizens of the Middle Peninsula. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Administrative Assistant Beth Johnson, Secretary Rose Lewis, Regional Projects Planner Clara Meier, and Regional Economic Development Planner Harrison Bresee, III.

Approval of September Minutes

Vice Chairman Smith asked whether there were any corrections or changes to the September Minutes. There were no corrections or changes to the September Minutes. Vice Chairman Smith requested a motion to approve the September Minutes as distributed. Donald Richwine moved that the September Minutes be approved as distributed. Eugene Rivara seconded the motion; motion carried.

Approval of September Financial Reports

Vice Chairman Smith requested a motion to approve the September Financial Reports. Vice Chairman Smith asked whether there were any questions before the financial reports are approved subject to audit. There were no questions. Vice Chairman Smith requested a motion to approve the September Financial Reports subject to audit. Louise Theberge moved to approve the September Financial Reports subject to audit. Donald Richwine seconded the motion; motion carried.

Executive Director's Report on Staff Activities for the Month of October

Vice Chairman Smith requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, review the Executive Director's Report on Staff Activities for the month of October. The Executive Director's Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence highlighted the following staff activities:

- Convened the October meeting of the Middle Peninsula Local Government Administrators group. Discussed Middle Peninsula Legislative Issues; Eastern Virginia Ground Water Management Area Regulations (9VAC25-600) and Ground Water Withdrawal Regulations (9VAC25-610); Stormwater Planning: DCR and NFWF proposals; issues related to oil and gas exploration within the Middle Peninsula and, lastly, the King and Queen wireless network.
- Attended the University of Virginia Institute for Environmental Negotiation's Sea Level and Repetitive Flooding workshop held at VIMS. The focus of the meeting was to engage Gloucester County citizens in a discussion about the role and responsibility of local government to address sea level rise.
- Revised and finalized maps for inclusion into the Perrin River Seafood Harbor Master Plan that illustrate the Perrin River area in Gloucester County and the zoning designations along the River.
- Attended the Middle Peninsula Broadband Authority meeting on October 12, 2012 in the MPPDC regional board room. Agenda items included election of officers for the 2012-2013 year, assistance being provided by the Center for Innovative Technology (CIT) to format a recommendation for broadband development for the region, a handout outlining telecommunications policies localities may consider to be more attractive to broadband service providers, information needed by CIT to complete the recommendation and adoption of a resolution to pursue a potential broadband loop through the region that connects infrastructure from Wallops Island and Dahlgren through funding by the EDA.
- Received phone call from Mathews County homeowner regarding failing Ecoflow system. Fiberglass tank has developed cracks and needs to be replaced with concrete tank. He reported that he had been informed by his AOSE that these tanks were faulty and cracking all over the area. He also reported that the installer would replace with concrete for a cost of \$12,000. He had been given another estimate of \$7800 for a different system. The homeowner also asked if MPPDC was aware of any class action lawsuit for affected owners of ecoflow systems. Contacted the Mathews County Health Department to inquire as to whether they had been receiving reports of fiberglass ecoflow filter media tanks cracking. Tammy Faulkner reported that yes, they had heard this was a problem. Also inquired as to whether a cracking tank constituted a failing septic system by the VDH and hence would be eligible for MPPDC funding. She said that yes, it would be

considered a failing system. Went online and found contact information for more information about class action lawsuit in Virginia for cracking ecoflow tanks and reported to homeowner.

- Held 4 public CEDS meetings. One each was held in Gloucester, Essex, Middlesex, and King and Queen Counties. 48 interested members of the public attended to hear a presentation on the CEDS process and to hear about the list of projects submitted by the CEDS employment committees each of the Middle Peninsula localities). The attendees were then given the opportunity to ask questions and provide their own project ideas for discussion in the CEDS process. One example of a suggested project was to jointly develop a power generation facility and a regional sewer treatment facility near a landfill. The fuel for the power generation facility would be methane generated from the sewer facility and the landfill.
- Reviewed Draft FY12 audit and provided corrections and Management Discussion and Analysis to Michael Aukamp, Dunham, Aukamp & Rhodes, LLC. Draft audit to be included in October meeting packet and presented at November MPPDC meeting.

Other Business

1. Mr. Lawrence said he spoke to Delegate Keith Hodges and he has agreed to attend the MPPDC Board meeting on November 14, 2012. At this meeting the Board members will be able to ask Delegate Hodges questions regarding legislative issues.
2. Mr. Lawrence informed the Board that the MPPDC Board meeting will be held earlier in November and to mark their calendars for November 14th as the scheduled MPPDC Board meeting date.
3. Mr. Lawrence said that the Draft Audit will be on the agenda for the November meeting.

Adjournment

Vice Chairman Smith requested a motion to adjourn. Donald Richwine moved to adjourn. Gary Allen seconded the motion; motion carried.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 11/07/2012
 Run Time: 2:34:20 pm
 Page 1 of 1

Period Ending: 10/31/12

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30008	FY13 Local Programs	148,597.00	2,613.99	38,444.92	110,152.08	25.87%	132,805.87	94,360.95
30010	Local PAA Stewardship/	17,000.00	0.00	11,742.98	5,257.02	69.08%	17,000.00	5,257.02
30013	EE&CBG Project	3,889.00	79.85	781.41	3,107.59	20.09%	888.94	107.53
30170	MPBDP FY12 Staff Sup	13,825.00	409.53	4,667.82	9,157.18	33.76%	5,260.85	593.03
30208	Transportation Demand M	74,000.00	6,095.97	22,980.26	51,019.74	31.05%	22,447.00	-533.26
30310	FY13 Rural Transportati	72,500.00	7,460.06	25,648.00	46,852.00	35.38%	18,175.35	-7,472.65
30420	Onsite Loan Management	105,940.14	201.40	98,051.55	7,888.59	92.55%	107,326.83	9,275.28
30423	VCWRFR Onsite Fund	82,500.00	8,516.81	30,179.31	52,320.69	36.58%	41,671.50	11,492.19
30426	WQIF 2010	102,883.00	14,416.78	76,176.59	26,706.41	74.04%	41,026.72	-35,149.87
30427	Failing Septic Heir Proper	7,091.00	52.76	7,185.07	-94.07	101.33%	934.17	-6,250.90
30502	Water Supply Planning	107,526.97	0.00	107,526.97	0.00	100.00%	153,950.00	46,423.03
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
31404	Dragon Run Day	5,791.62	0.00	5,791.62	0.00	100.00%	6,830.34	1,038.72
31410	FY11 Dragon SAMP	25,000.00	0.00	21,694.26	3,305.74	86.78%	21,694.27	0.01
32007	PAA Administration	102,356.84	1,024.17	88,916.69	13,440.15	86.87%	105,568.71	16,652.02
32118	FY12 Coastal TA	60,000.00	723.57	61,145.83	-1,145.83	101.91%	51,373.93	-9,771.90
32119	Land & Water Quality Pr	50,000.00	784.65	51,178.05	-1,178.05	102.36%	19,571.22	-31,606.83
32120	FY13 Coastal TA Task 44	60,000.00	7,144.95	7,144.95	52,855.05	11.91%	0.00	-7,144.95
32121	Land & Water Quality Pr	50,000.00	6,250.25	6,250.25	43,749.75	12.50%	0.00	-6,250.25
32201	PAA Perrin River WW P	15,000.00	260.10	15,344.23	-344.23	102.29%	15,000.00	-344.23
32202	Working Waterfronts Co	43,118.00	3,670.62	12,923.23	30,194.77	29.97%	7,912.38	-5,010.85
32203	Working Waterfronts De	6,000.00	0.00	6,005.29	-5.29	100.09%	5,997.76	-7.53
33000	MP Comprehensive Econ	120,000.00	7,006.87	74,877.84	45,122.16	62.40%	59,226.07	-15,651.77
Totals:		<u>1,273,018.57</u>	<u>66,712.33</u>	<u>792,904.87</u>	<u>480,113.70</u>	<u>62.29%</u>	<u>858,661.91</u>	<u>65,757.04</u>

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 11/07/2012
 Run Time: 2:44:32 pm
 Page 1 of 1

Period Ending: 10/31/12
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	123,097.00	0.00	25,683.40	97,413.60	20.86%
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	7,070.00	0.00	74,812.02	-67,742.02	1,058.16%
State Revenues	208,537.00	43,567.08	66,399.33	142,137.67	31.84%
Federal Revenues	220,359.00	14,550.35	40,184.35	180,174.65	18.24%
Miscellaneous Income	15,400.00	1,746.69	11,780.82	3,619.18	76.50%
Onsite Loan Program Income	10,150.00	793.28	12,427.43	-2,277.43	122.44%
PAA Program Income	1,000.00	525.00	800.00	200.00	80.00%
Revenues	695,512.00	61,182.40	341,986.35	353,525.65	49.17%
Expenses					
Personnel	376,566.00	32,906.77	129,222.80	247,343.20	34.32%
Facilities	30,164.00	2,809.59	10,319.27	19,844.73	34.21%
Communications	4,500.00	377.90	1,364.62	3,135.38	30.32%
Equipment & Supplies	7,263.00	366.22	2,114.68	5,148.32	29.12%
Travel	5,750.00	789.16	1,925.66	3,824.34	33.49%
Professional Development	12,610.00	496.79	8,104.54	4,505.46	64.27%
Contractual	107,200.00	24,145.21	75,243.75	31,956.25	70.19%
Miscellaneous	54,857.00	4,970.69	19,799.59	35,057.41	36.09%
Regional Share	123,097.00	0.00	25,683.40	97,413.60	20.86%
Expenses	722,007.00	66,862.33	273,778.31	448,228.69	37.92%
Agency Balance	-26,495.00	-5,679.93	68,208.04		

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 11/7/12
Run Time: 2:40:29 pm
Page 1 of 1

Period Ending: 10/31/12
Format: 1 Board

Assets:

Cash in Bank	590,780.42
Receivables	301,022.70
Property & Equipment	12,054.96

Total Assets:

\$903,858.08

Liabilities:

Accounts Payable	3,221.52
VRA Loan Payables	122,921.50
Payroll Withholdings	4,486.47
Accrued Leave	21,754.88
Cost Allocation Control	4,480.69

Total Liabilities:

\$156,865.06

Equity:

Local Initiatives/Information Resources	105,370.22
Economic Development	-12,725.81
Transportation Programs	-8,005.91
Onsite Repair & Pumpout	-20,622.66
Housing	108.08
Coastal Community & Environmental	-42,344.21
Mandates	46,428.34
Temporarily Restricted	188,479.87
General Fund Balance	490,305.10

Total Equity:

\$746,993.02

Balance:

\$0.00

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 11/07/2012

Period Ending: 10/31/12

Run Time:

2:42:40 PM

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Format: 3 "Restricted/Unrestricted" Fund Balances

Assets:

Cash in Bank - Unrestricted	478,878.40
Cash in bank - Restricted	111,902.02
Receivables - Unrestricted	30,035.78
Receivables - Restricted	270,986.92
Property & Equipment	12,054.96

Total	Assets:	<u><u>\$903,858.08</u></u>
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Liabilities:

Accounts Payable	3,221.52
VRA Loan Payables	122,921.50
Payroll Withholdings	4,486.47
Accrued Leave	21,754.88
Cost Allocation Control	4,480.69

Total	Liabilities:	<u><u>\$156,865.06</u></u>
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Equity:

General Unrestricted Programs	14,741.08
MPCBPAA Restricted	21,909.04
Onsite Restricted	-20,622.66
Restricted Local	52,180.59
Temporarily Restricted	188,479.87
General Fund Balance	490,305.10

Total	Equity:	<u><u>\$746,993.02</u></u>
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Balance:	<u><u>\$0.00</u></u>
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Cash in Bank - Unrestricted	\$478,878.40
Current Liabilities & Payroll	\$33,943.56
MPCBPAA Restricted	\$21,909.04
Onsite Restricted	\$20,767.47
Local Restricted	\$52,180.59
Unrestricted Cash	\$350,077.74
Cashflow estimate	\$175,000
Available Cash	\$175,077.74

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

By the Numbers

➤ 1.1%
Total State Population

➤ \$50,001
Median Household Income



For More Information:

MPPDC
P.O. Box 286
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

www.pdcinfo@mppdc.com

Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

2000-2010 Demographic Information

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income		Unemployment Rate	
	2000	2010		2000	2005-2009	2000	2009
Essex	9,989	11,151	12%	\$46,589	\$46,678	2.7%	8.2%
Gloucester	34,780	36,858	6%	\$56,589	\$56,830	1.9%	5.9%
King & Queen	6,630	6,945	5%	\$44,778	\$43,766	2.5%	7.8%
King William	13,146	15,935	21%	\$62,139	\$64,682	1.9%	6.9%
Mathews	9,207	8,978	-2%	\$53,849	\$49,318	2.2%	5.4%
Middlesex	9,932	10,959	10%	\$45,941	\$50,181	2.1%	6.8%
Town of Tappahannock	2,138	2,375	11.1%	\$33,688	\$37,754	14.5%	12.1%
Town of Urbanna	543	476	-12.3%	\$42,054	\$42,788	4.7%	11.2%
Town of West Point	2,866	3,306	15.4%	\$49,655	\$64,948	2.8%	4.5%
Region Total	83,684	90,826	9%	\$49,837	\$50,001	8.5%	9.6%

Ethnicity in the Middle Peninsula						
Locality	Hispanic			Non-Hispanic		
	2000	2010	Percent Change	2000	2010	Percent Change
Essex	72	349	385%	9,917	10,802	9%
Gloucester	560	935	67%	34,220	35,923	5%
King and Queen	58	184	217%	6,572	6,761	3%
King William	120	324	170%	13,026	15,611	20%
Mathews	73	104	42%	9,134	8,874	-3%
Middlesex	55	166	202%	9,877	10,793	9%
Regional Total	938	2,062	120%	82,746	88,764	7%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Core Services Administered by the MPPDC								
Localities	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Other
Region-wide	✓	✓	✓	✓	✓	✓		
Essex	✓	✓	✓	✓				
Gloucester		✓	✓	✓	✓			
King and Queen		✓		✓				
King William	✓	✓	✓	✓				
Mathews	✓	✓	✓	✓				
Middlesex	✓	✓	✓	✓				
Town of Tappahannock		✓	✓					
Town of West Point		✓	✓					
Town of Urbanna		✓						
Other		✓	✓				✓	

Report on Mandated Initiatives		
Localities	Water Supply Planning	
	<i>Support staff: Clara</i> <i>Start Date: 7/2008</i> <i>Completion Date: 11/2011</i>	
	Participating Localities	Current Status
Essex	✓	Awaiting Review by DEQ
Gloucester	NA	NA
King and Queen	✓	Awaiting Review by DEQ
King William	✓	Awaiting Review by DEQ
Mathews	✓	Awaiting Review by DEQ
Middlesex	✓	Awaiting Review by DEQ
Town of West Point	✓	Awaiting Review by DEQ
Town of Urbanna	✓	Awaiting Review by DEQ
Town of Tappahannock	✓	Awaiting Review by DEQ

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
November 6, 2012**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

Citizens Planning Education Association of Virginia- (Regional 9 Director) Established to further public understanding and awareness throughout the Commonwealth of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business (MPPDC Staff 5 year +)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 4 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 6 years)

Rappahannock Community College Business Management Citizen Advisory Committee: provides direction regarding curriculum needs of business community. (MPPDC Staff 10+ years).

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

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Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Administrative Assistant: Beth Johnson

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Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Planner 2: Clara Meier

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Programs: *Rural Transportation Planning, Water Supply Plan*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell

Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 758-2311x23

Programs: *Stormwater Management*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21

Programs: *Septic Pumpout Assistance, Facilities Scheduling*

MANDATES

Funding – VDEM, VDEQ, localities, MPPDC General Fund

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Answered questions about dredging, public access, and permitting on the Put-In Creek project in Mathews County for Mathews County Board of Supervisors Chair Janine Burns.
- Corresponded with Betty Brooks, King William County staff, about Geographic Information System (GIS) data for use when updating maps for the county's current comprehensive plan update. The MPPDC is not a GIS data repository but can provide any GIS data that is available in when requested.
- Updated www.mppdc.com website – Film viewing schedule (*Ocean Frontiers*), requests for public comment, meeting notices, updated photos.
- The building official monthly reports for the month of October 2012 were filed for the counties of Essex, Mathews, and Middlesex. Some Middle Peninsula localities submit reports of building activity to the Middle Peninsula Planning District Commission (MPPDC) each month with information such as the number of building permits and occupancy permits issued for dwelling units.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, local match from MPPDC General Fund, VIMS, VDCR

Projects 31410 Dragon Run SAMP

The project is a partnership between Middle Peninsula Planning District Commission's Dragon Run Steering Committee and the Virginia Coastal Program. The project's mission is to support and promote community-based efforts to preserve the cultural, historic, and natural character of the Dragon Run, while preserving property rights and traditional uses within the watershed.

Projects 32007 Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work

program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Developed a map of the Brown Tract, located in Essex County that lists roads and adjacent landowners. Map was requested by PAA Board for use in contacting landowners to obtain access for timbering of the tract as outlined in the Management Plan.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

- Updated Ursula Lemanski of the National Park Service about the progress of the Hall property in Mathews County. The title search for the right-of-way issue has been completed for the property and is being reviewed by staff. The 24-month National Park Service grant that provides free help in conflict resolution and management plan development has 11 months remaining.

Projects 32120 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with John Edwards, Town Manager of West Point, concerning small business development services available across the Middle Peninsula.
- Received a call from a Caroline County resident concerning conservation easement valuation questions. The land owner has several hundred acres of land in a conservation easement and the Commissioner of Revenue refuses to recognize the devaluation of land value due to the easement.
- Received a call from Jeff Hodges, Essex County Building Official, requesting a duplicate copy of an old Essex County land use map produced by MPPDC more than a decade ago. Researched the map archive and provided a draft copy of land use map.
- Discussed the Virginia Groundwater Management Act area expansion with Matt Sabo, *Daily Press*. Discussed possible implications to Gloucester, Mathews, King and Queen, Essex, Middlesex, and the Towns of Tappahannock and Urbanna. Discussed how a new regulatory blanket will complicate the permitting process for future economic growth within the Middle Peninsula. The Commission has previously indicated that the General Assembly should provide adequate staffing levels and adequate

funding so that DEQ staff can issue timely water withdrawal permits. Without assurance of certainty, consistency and timeliness for permit issuance, future Middle Peninsula economic development projects that require significant groundwater withdrawal (over 300,000 gallons per month) may experience permit issuance delays of two years or more. DEQ must be provided with the resources necessary to study the existing groundwater within the Middle Peninsula and develop an approach that protects a limited resource without stifling future economic development initiatives at a time when job creation is most critical to the economic fabric of the region. **Public comment regarding this issue is open until January 11, 2013.** More information at www.townhall.virginia.gov/L/viewchapter.cfm?chapterid=1445 or contact Melissa Porterfield, Office of Regulatory Affairs, PO Box 1105, Richmond, VA 23218 (804)698-4238 Melissa.Porterfield@deq.virginia.gov.

- Participated in the VAPDC Board of Directors conference call. Discussed Groundwater Management Act area expansion and stormwater issues facing local governments.
- Responded to a request from Mark Slauter IFLOWS Branch Chief- VA Department of Emergency Management and Shaun M. Wicklein, Supervisory Hydrologist U.S. Geological Survey for storm surge monitoring locations to deploy surge level data tracking equipment. Arranged for two locations for placement of equipment if needed: Mobjack Bay and Ware River.
- Received a call from Maritza E. Mercado, AICP, LEED AP from AECOM Consulting. AECOM is gathering data for understanding the land use issues near Fort A.P. Hill. Conversated about future development and future land use planning issues in Essex County.
- Consulted with Mindy Moran, Mathews County Administrator, regarding tourism opportunities and possible assistance from Virginia Tourism Corporation.
- Received a call from Daryl Fears, Reporter for the *Washington Post*, concerning storm surge and rural coastal local government readiness. Mr. Fears was interested in knowing more about how rural coastal Virginia would have responded had Hurricane Sandy made landfall in Virginia. Discussed the use of Reverse 911 and Tidewatch. Tidewatch is a system developed by VIMS Emeritus Professor John Boon that measures and forecasts the difference between the predicted astronomical tide and observed water levels at 10 locations within Chesapeake Bay and along Virginia's seaside Eastern Shore. Tidewatch charts provide an effective way to measure, visualize, and predict the magnitude and impacts of coastal flooding in a given location. The use of Tidewatch charts can help forecasters and coastal residents better prepare for storm tides and minimize their potential impacts. They are particularly useful for comparing storm tides in areas with different tidal ranges.
- Discussed oil and gas exploration within the Taylorsville basin in Essex County, King and Queen, and King William Counties with Jason McGarvey of the Virginia Outdoors Foundation.
- Discussed regional and local tourism planning needs with Sandra Tanner, Community Tourism Specialist, Virginia Tourism Corporation. Arraigned for Mrs. Tanner to update the local government administrators on new planning and funding opportunities available from the Virginia Tourism Corporation.
- Answered questions about dredging, public access, and permitting on the Put-In Creek project in Mathews County for Mathews County Board of Supervisors Chair Janine Burns.
- Began preparing the final report for the Coastal TA.

Project 32121 Land Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Received a draft final report for review and final edits from Jackie Rickards. The report focuses on issues associated with managing failing septic systems, sewer districts, and enforcements issues across much of the Middle Peninsula.

Project 32202 Working Waterfronts Coalition

For many Virginia rural coastal communities, there is a strong need to maximize the potential of the waterfront as a driver for economic vitality. However, market forces, changing demographics, and increasing tax burdens on waterfront properties are increasingly driving a transition of waterfront properties toward residential or recreational uses. In addition, regulatory changes affecting marine fisheries management are impacting water dependent industries and working waterfronts. If access to the waterfront is limited or severed, commercial and recreational fishermen, researchers, and other water-dependent businesses will have fewer options to successfully make a living from the tidal waters of the Commonwealth, including the Seaside on the Eastern shore. As a result, many rural Chesapeake Bay and Seaside communities are challenged to maintain their identity and are shifting away from water-dependent employment, causing economic and cultural changes that can limit economic diversification opportunities and fundamentally alter the nature of the communities themselves. These challenges are particularly acute in both rural Chesapeake Bay and Seaside coastal communities. In response, Accomack-Northampton PDC, Northern Neck PDC Middle Peninsula PDC, Middle Peninsula Chesapeake Bay Public Access Authority, Northern Neck Chesapeake Bay Public Access Authority and Marine Advisory Services at VIMS collectively propose to form a Rural Chesapeake Bay-Seaside Working Waterfront Coalition.

- Consulted with Beth Pollock, Virginia Coastal Zone Management Program, concerning project budget for the Phase 2 Virginia Working Waterfront Symposium. Discussed the possibility of having the National Sea Grant Law Center participate with a legislative/legal panel at the Working Waterfront Symposium.
- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding budget for WW Coalition Phase 2 grant.
- Discussed tasks required to be performed for the working waterfront coalition project with MPPDC Executive Director Lewis Lawrence and Harrison Bresee, MPPDC Regional Planner. The project deliverables will include a report that tells the story of at least 3 working waterfront businesses that have closed in the Middle Peninsula Region to characterize the causes for the businesses to close and how that impacted the local working waterfront industry. The Northern Neck Planning District Commission and the Accomack-Northampton Planning District Commission are conducting this project in their

regions and MPPDC staff will be compiling the reports from all 3 PDCs into 1 document that will contain the information from all 3 regions.

- Discussed the working waterfront coalition project schedule with Beth Johnson, MPPDC Administrative Assistant.

Project 32123 Stormwater Management

MPPDC was recently successful in obtaining a National Fish and Wildlife Foundation (NFWF) non staff position technical service award to assist MPPDC to explore the development of a Regional Stormwater Program to position the six counties and three towns in Virginia's Middle Peninsula Planning District Commission (MPPDC) to successfully address regulations relating to the Chesapeake Bay TMDLs and Virginia's new Stormwater Management Regulations. The NFWF funded Regional Stormwater project and its deliverables will help pre-position Middle Peninsula localities with access to technical experts to discuss and assemble the necessary strategies and tools to comply with the regulatory requirements either locally or regionally. MPPDC proposes to link NFWF non staff position technical service award with the 2012 DCR Stormwater Program Development RFP to formulate a fair, balanced and comprehensive approach to address the stormwater program mandate.

- Consulted with Bill Pennell, Essex County Interim Administrator, concerning stormwater issues in the Essex County Colonial Courthouse. Advised that the National Fish & Wildlife Foundation grant award included engineering and design services to assist both Essex County and Mathews County with stormwater planning in the Colonial Courthouse.
- Consulted with Carolyn Haywood, Draper Aden Consulting, regarding the development of a regional stormwater program project scope of work.
- Received a call from Mike Van LANDINGHAM, Middle Peninsula Grant Manager for the Virginia Department of Conservation and Recreation- Stormwater Planning Division, regarding MPPDC contract for stormwater program development needs.
- Provided an update on project milestones and overall project design to all Middle Peninsula local government administrators, planners and codes compliance staff from the counties of Gloucester, Mathews, King and Queen, Essex, King William, Middlesex, and the Towns of West Point, Urbanna, and Tappahannock. Advised of a project kick-off meeting on **November 20th from 1PM -4 PM** at MPPDC. The purpose of the kick-off meeting is to confirm the scope, establish communication protocols, and discuss milestones/deliverables and items needed from the localities. Also advised of a second meeting scheduled on **December 7th from 1-4 PM** to discuss issues related to Budget & Staffing/ Draft Ordinance, etc.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30208 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Received phone call from Northern Neck resident applying for jobs at Newport News Shipyard and West Point paper mill. He was interested in commuter bus or vanpool to either location. Referred to NeckRide for assistance.
- Participated in the final Multimodal and Public Space Design Guidelines Steering Committee meeting via webinar held by the Virginia Department of Rail and Public Transportation on October 24, 2012. These steering committee meetings have been held over the past year to help develop a set of statewide guidelines for multimodal planning and public space design at the corridor, district and transit station area scales that expand upon the existing DRPT Transit Service Design Guidelines that were developed in November 2008. The scope of the guidelines being developed with the help of the steering committee will also include guidance on Transportation Demand Management (TDM) strategies and discussion of multimodal planning approaches most relevant to the Virginia context.
- Attended the Coordinated Human Service Mobility Plan update meeting for the Middle Peninsula and Northern Neck Regions on October 17, 2012 at Bay Transit’s Warsaw facility. The Coordinated Human Service Mobility (CHSM) Plan is prepared in response to the coordinated planning requirements of SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users, P.L. 190-059), set forth in three sections of the Act: Section 5316-Job Access and Reverse Commute, Section 5317- New Freedom Program and Section 5310-Elderly Individuals and Individuals with Disabilities Program. The coordinated plan establishes the construct for a unified comprehensive strategy for transportation service delivery in the non-urbanized areas of the Middle Peninsula Planning District Commission (PDC #18) that is focused on unmet transportation needs of seniors, persons with disabilities, and individuals of low income.
- Reviewed the draft CHSM Plan for the Middle Peninsula Region and provided corrections and comments to Mr. Bob Baldwin, Bay Transit’s Mobility Manager. Mr. Baldwin then incorporated the information provided by MPPDC staff into the draft Plan before sending it to the consultants assisting DRPT with updating the Plan.
- Participated in ACT Chesapeake Chapter Board Meeting via teleconference regarding TDM and Land Use Planning workshop to be held November 7th in Maryland.

Project 30310 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Received a determination from the Virginia Department of Historic Resources (DHR) stating that there were not any historic resources located near the Ware’s Wharf Public Access Site in Essex County. Essex County was pursuing funding from the Virginia Department of Game and Inland Fisheries (DGIF) for their fiscal year (FY) 2013 Grants to Localities Program for Public Boating Access Facilities for the Ware’s Wharf, Route 611, public access site in Essex County on the Rappahannock River. The program is authorized pursuant to Code of Virginia §29.1-103, 29.1-109, 29.1-701 and 2.2-4301 with the purpose of assisting localities in providing public opportunities for boating access facilities. The funds are derived from the sale of hunting and fishing licenses, and from boat sales tax and registration fees and federal funds from the U.S. Fish and Wildlife Service. The purpose of the grants is to assist localities in providing public opportunities for boating through new facilities development and/or renovations and improvements to existing public boating access facilities. For more details, go online to www.dgif.virginia.gov/boating/access/grants.
- Discussed the status of the U.S. Route 17 Six Year Improvement Plan (SYIP) project with Edwin “Bud” Smith, Vice Chairman of Essex County Board of Supervisors, at the October 2012 MPPDC dinner

meeting. Route 17 at June Parker Marina in Essex County needs to be reconstructed to raise the roadway and prevent future flooding, especially during storm events because it is designated as a hurricane evacuation route. The SYIP project is underway in the right of way phase with the preliminary engineering phase already completed and construction scheduled to begin in fiscal year 2014.

- Discussed the King William County Comprehensive Plan update with Trenton Funkhouser, King William County Administrator, at the October 2012 MPPDC dinner meeting. Earlier in 2012, MPPDC staff assisted the County with mapping possible future transportation infrastructure needs, providing information from the Regional Long Range Transportation Plan completed for the Middle Peninsula and attending Planning Commission and public information meetings on the transportation component of the comprehensive plan update. MPPDC staff reminded Mr. Funkhouser that Rural Transportation Planning Program staff is available to assist jurisdictions with the update of the transportation chapter of comprehensive plans.
- Followed up with Chris DeWitt, Vanasse Hangen Brustlin, Inc. Principal, to inform him that Essex County withdrew their DGIF application for the Ware's Wharf DGIF Grants to Localities Program for Public Boating Access Facilities application. Mr. DeWitt provided assistance drafting the cost estimates and conceptual drawing for the grant.
- Contacted Sean Trapani, Saluda Residency Administrator for the Virginia Department of Transportation (VDOT) to schedule a meeting to discuss information on pending road ending transfers and transportation project priorities. MPPDC staff has been working with VDOT staff to determine the appropriate way to transfer ownership of several road endings in the Middle Peninsula Region. Road ending transfers being considered include Prince Street in the Town of Tappahannock and Perrin Creek Road and Wharf in Gloucester County.
- Corresponded with Sandie Terry with the Center for Innovative Technology (CIT). CIT is assisting the Middle Peninsula Broadband Authority with broadband infrastructure planning by formatting a recommendation for broadband development for the region. The Center for Innovative Technology (CIT) accelerates innovation, imagination and the next generation of technology and technology companies. Created in 1985, CIT is a state-chartered, non-profit organization to operate the functions of the Innovation and Entrepreneurship Investment Authority (IEIA), which was established to generate technology-based economic development strategies. Today, CIT is focused primarily on plugging gaps at the earliest stages of the Innovation Continuum – commercialization and seed funding – as it continues to assist entrepreneurs throughout the Commonwealth launch and grow high-growth technology companies and create high-paying jobs for the future. CIT carries out its mission through five service lines: CIT Entrepreneur, CIT R&D, CIT Connect, CIT Broadband and Commonwealth Support Programs. For more information about CIT please visit <http://www.cit.org>.
- Reviewed the draft Virginia Outdoors Plan (VOP) update and provided comments to Ms. Janit Llewellyn Allen, Department of Conservation and Recreation (DCR). The VOP is the state's official document regarding land conservation, outdoor recreation and open space planning. It helps all levels of the public and private sectors meet needs pertaining to those issues. The plan provides guidance for the protection of lands through actions of the Virginia Land Conservation Foundation (VLCF), and the plan is required in order for Virginia to take part in the federal Land and Water Conservation Fund (LWCF) program. The 2007 edition of the VOP is the ninth written in accordance with §10.1-200 of the Code of Virginia. For the 2013 update of the VOP, from December 2011 through March 2012, planners with the Virginia Department of Conservation and Recreation (DCR) conducted 43 meetings across the state to gather public input. Approximately 480 citizens attended the meetings. Public input is being evaluated and integrated into the draft plan.

- Discussed VOP updates with Gloucester County planning staff Anne Ducey-Ortiz, Planning Director, and Carol Steele, Director of Parks, Recreation and Tourism. The VOP includes recreation projects for each region across the Commonwealth and when the VOP is updated localities have the chance to provide input on projects that may be complete, new projects that are needed and projects that need to be removed. Providing input on the VOP may be important to localities pursuing grant funding for recreational projects.
- Provided two large copies of the Essex County Land Use Plan Map to Jeff Hodges, Essex County Zoning Administrator, at his request. The map was adopted by the County in the 1998 and 2003 updates of their comprehensive plan.
- Corresponded with Craig Van Dussen about coordinating and scheduling ride along events in the rural areas of Middle Peninsula jurisdictions that would include local staff, elected officials, VDOT staff and MPPDC staff. The ride along is a day to ride and inventory major roads. The purpose is to discuss problems and potential solutions. These field trips will help build working relationships and provide an opportunity to gain local/state perspective on transportation challenges.
- Corresponded with Anne Ducey-Ortiz, Gloucester County Planning Director, and Brenda Garton, Gloucester County Administrator, about coordinating and scheduling ride along event in the rural areas of Gloucester County. The ride along is a day to ride and inventory major roads. The purpose is to discuss problems and potential solutions. The field trip may help build working relationships and provide an opportunity to gain local/state perspective on transportation challenges.
- Drafting a contract and tentative schedule for MPPDC staff to assist the Town of Tappahannock with their comprehensive plan update. The Town contracted with MPPDC staff to complete their 2007 comprehensive plan update.
- Provided Middle Peninsula Broadband Authority documents to Matt Walker, Middlesex County Administrator, at the request of Carlton Revere, Vice Chairman Middlesex County Board of Supervisors. Mr. Revere attended the October 12, 2012 meeting of the Broadband Authority and Middlesex County may be interested in joining the member jurisdictions of Essex County, Mathews County, King William County, and Gloucester County on the Authority.
- Scheduled an organizational meeting of PlanVirginia staff for November 9th in Henrico County to discuss closing out financial information and the transfer of the treasurer and membership coordinator positions to Virginia Tech. Middle Peninsula Planning District Commission (MPPDC) staff has been serving on the PlanVirginia Board of Directors since 2007 as a task under the Rural Transportation Planning Program. PlanVirginia is a volunteer, nonprofit (501 (c)(3)) dedicated to furthering throughout the Commonwealth public understanding and awareness of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business. PlanVirginia offers training for Virginia's citizen planners with the Certified Planning Commissioner Program, designed to provide a basic foundation of planning law, history, and to provide the technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. This course is particularly important for planning commissioners whether they are newly appointed or are veteran commissioners who have never received formal training. For more information please visit www.planvirignia.com.
- Drafted agendas for the next regional transportation committee and local planners meetings scheduled for later this month. The regional transportation committee consists of local transportation planning staff and supports the activities of the MPPDC rural transportation planning program and the local

planners meetings give planning staff from the Middle Peninsula jurisdictions a chance to come together and discuss any relevant information.

- MPPDC staff participated in a VAPDC Board of Directors conference call on October 24, 2012 to give an update on the VAPDC Rural Transportation Committee activities as Committee Chair. The October report included feedback received on the transportation session at the Training Conference held in Charlottesville on October 4th and the webinar scheduled for October 31, 2012 where the Federal Highway Administration (FHWA) will explain the details of MAP-21, Mapping Ahead for the 21st Century, the new federal transportation authorization and provide transportation planners with some guidance on the reauthorization.
- Participated in the VAPDC Training Conference Committee conference call on November 1, 2012 to review feedback from attendees of the 2012 Virginia Association of Planning District Commission's (VAPDC) Training Conference and discuss topics for a future conference. The first VAPDC Training Conference, an information exchange between staff of Virginia's Planning District Commissions, was held on October 4, 2012 in Charlottesville for the purpose of information exchange between the staff of Virginia's Planning District Commissions. MPPDC Staff, Clara Meier, is Chair of VAPDC's Rural Transportation Committee and assisted with the planning of the Training Conference Event, including scheduling presentations for the Transportation Session at the Conference from staff of the Virginia Department of Transportation (VDOT) and the Virginia Division of the Federal Highway Administration (FHWA).
- Corresponded with Dr. Michael Chandler, Director of Education for PlanVirginia, and Mr. Jonah Fogel, Virginia Tech Extension, about establishing a stronger connection between Virginia Tech and PlanVirginia. Middle Peninsula Planning District Commission (MPPDC) staff has been serving on the PlanVirginia Board of Directors since 2007 as a task under the Rural Transportation Planning Program. PlanVirginia is a volunteer, nonprofit (501 (c)(3)) dedicated to furthering throughout the Commonwealth public understanding and awareness of the need for excellent community planning as a means of making our localities better places in which to live, work, and do business. PlanVirginia offers training for Virginia's citizen planners with the Certified Planning Commissioner Program, designed to provide a basic foundation of planning law, history, and to provide the technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. This course is particularly important for planning commissioners whether they are newly appointed or are veteran commissioners who have never received formal training. For more information please visit www.planvirginia.com.
- Reassembled the Middle Peninsula Broadband Authority binder to include the adopted bylaws, resolution of creation, state corporation commission certificate, correspondence, materials and Minutes from meetings and resources.
- Sent the Rural Transportation Planning Program reports for fiscal years 2012 and 2013 to Craig Van Dussen, VDOT Fredericksburg District Planning Manager, at his request.
- Corresponded with PlanVirginia staff about a representative from PlanVirginia attending the Virginia Commonwealth University (VCU) scholarship banquet on November 13, 2012. PlanVirginia provides one planning student per year a scholarship through VCU, as well as a similar scholarship for a Virginia Tech planning student.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423, 30426 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Received phone call from Middlesex County homeowner regarding septic repair assistance available. Mailed application.
- Received phone call regarding pending class-action lawsuit pertaining to defective Ecoflow fiberglass filter media tanks. Fiberglass Ecoflow tanks that were installed 5-6 years ago are beginning to deteriorate allowing water and/or soil to enter the tanks requiring the tanks to be replaced at a cost of up to \$12,000 including installation. Some homeowners contend that the tanks were defective and the manufacturer should be held liable for damages.
- Consulted with Martha Lowe, Middlesex Title, regarding loan closing for Middlesex County repair.
- Issued final payment for 2 completed Mathews County repairs.
- Hosted DCR Government Working Group for Gwynn’s Island, Milford Haven, and Piankatank River TMDL Implementation Plan. A TMDL IP is a requirement of Virginia’s 1997 Water Quality Monitoring, Information, and Restoration Act, which directs the State Water Control Board to develop and implement a plan to achieve fully supporting status for impaired waters. DCR is currently designing a TMDL IP for Gwynn’s Island, Milford Haven and the Piankatank River in Mathews, Gloucester and Middlesex counties. Funding to implement the plan may be available from DCR. DCR is interested in MPPDC providing the septic component to the IP due to the success of MPPDC’s septic repair program.
- Consulted with Martha Lowe, Brooks Law, regarding status of heir property situation clear title action for Mathews homeowner.
- Discussed mapping needs for the onsite and septic pump out programs with the MPPDC Project Manager Beth Johnson. Information obtained by mapping the septic systems assisted by these programs is required as part of the final project deliverables.
- Executed ACH loan payments.
- Septic Pumpout as of November 6, 2012
 - Applications Mailed 97
 - Approved Vouchers 83
 - Completions 74
- **Pumpouts by County**
 - Essex 13
 - Gloucester 25
 - King and Queen 07
 - King William 10
 - Mathews 10
 - Middlesex 18

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manage the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans.
- Consulted with Candie Newman regarding release of UCC filings at loan payoff. UCC filings are liens placed on business assets as collateralization for loans. A UCC filing must be renewed every 5 years to remain in effect. Most of the BDP loans were for 5 years making UCC renewals and releases unnecessary in the majority of cases.
- Consulted with loan client regarding closure of Gloucester business and loan repayment.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region's demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

- Submitted a Community Resilience Innovation Challenge Grant application to FEMA. Proposal was titled: "Short Term Business Economic Recovery Plan" and is designed to develop a regional best practices guide to help businesses re-open faster after a regional disaster.
- Held a CEDS Executive Committee meeting on November 5, 2012. 13 members attended to discuss how to prioritize the CEDS project list that was developed in the Economic Committee and Public Meeting processes. The next meeting is scheduled for November 19, 2012 at 12 p.m. in the Board Room of the MPPDC.
- Outreached to VCU, the College of William and Mary, and Rappahannock Community College regarding digital publishing software options for marketing the CEDS plan.
- Began drafting maps needed for the CEDS project report including a map of the Middle Peninsula Region, a map of existing infrastructure, a map of business clusters and others as appropriate. There will be at least one map for each chapter of the report. MPPDC staff has begun determining what data is available in-house for developing the maps.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund.

Funding for specific projects may come from locality requesting assistance.

Project 30008 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

(See Coastal Community Development/Environmental- in a cost saving strategy, activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Researched Capital Improvement Plans, best practices for CIPs, capital budgets and multi-year budgets, and reviewed local CIPs. Requested copies of current budget and financials from Middle Peninsula Regional Jail Authority (MPRJA).
- Prepared proposal to provide assistance to Middle Peninsula Regional Jail Authority for Capital Improvement Plan education and submitted to Tom Swartzwelder, MPRJA Chairman.

HOUSING

Funding –VDMME

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

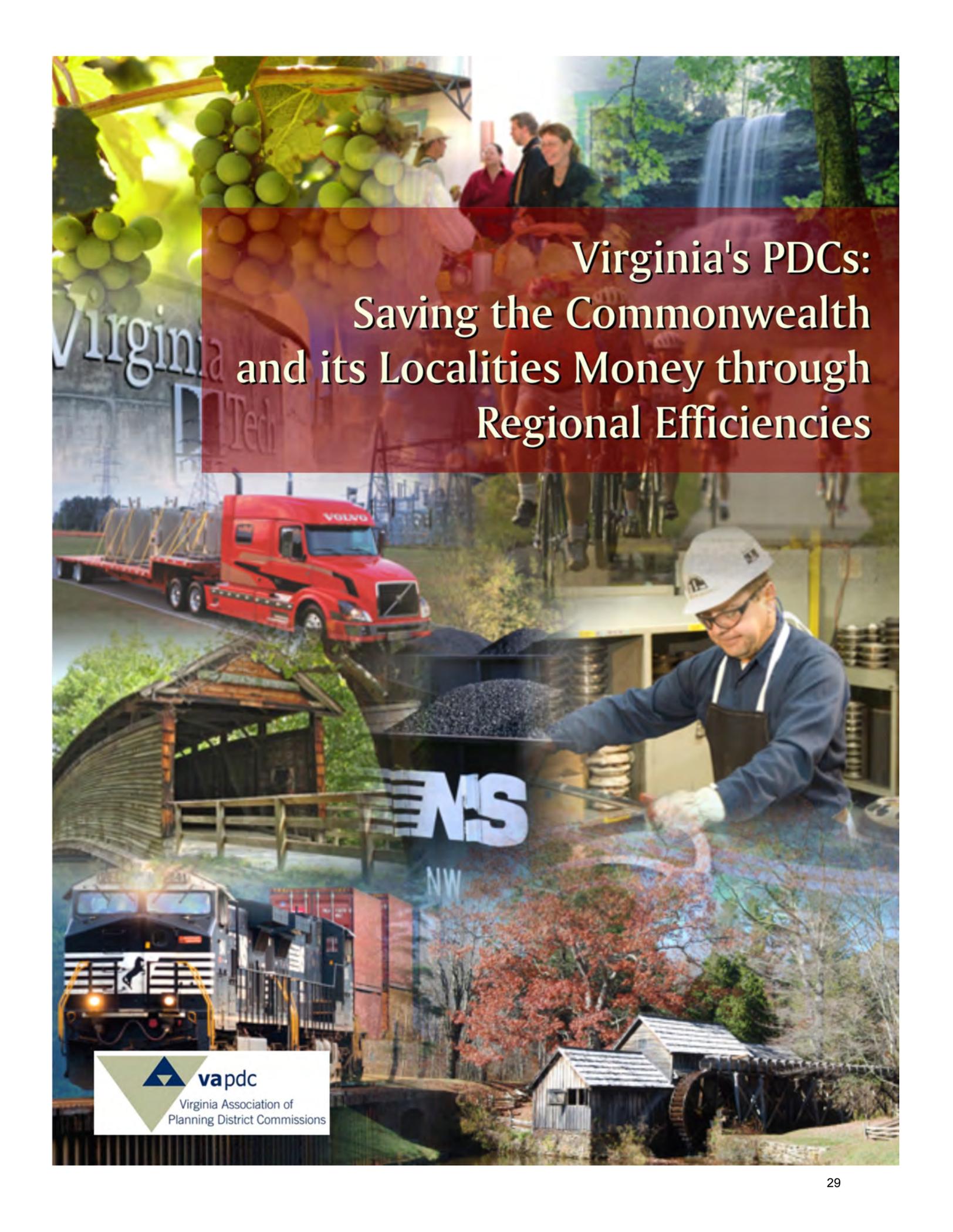
Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project.

- Completed a survey evaluating the staff of the Virginia Department of Mines, Minerals, and Energy (DMME) Energy, Efficiency and Conservation Block Grant Program at the request of Ron Hachey, DMME Energy Projects Coordinator. The Middle Peninsula Planning District Commission's Energy, Efficiency and Conservation Weatherization Expansion Program was funded by a grant received from the Energy, Efficiency and Conservation Block Grant Program (EECBG) that was a result of the 2008 American Recovery and Investment Act (ARRA). The project, which was administered by the Virginia Department of Mines Minerals and Energy (DMME), assisted 20 homeowners throughout the Middle Peninsula Region with retrofitting their houses to become more energy efficient and reduce the cost of their utility bills.
- Executed ACH loan payments for EECBG loans.

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

- Consulted with Lewis Lawrence, MPPDC Executive Director, regarding new contracts, pending grant applications, and staffing and budget issues.
- Completed online training for VRS Modernization. VRS system has been revamped to require online transmittal of data. New system to go live on 11/12/2012. VRS requiring all VRS employers to use the new system and enroll in numerous “online training” courses prior to use of the new system. Approximately 40 hours worth of online training required by VRS.
- Met with new hire to process paperwork.
- Consulted with Anita Hazelwood, C&F Bank, regarding ACH returns and reversals. Issues successfully resolved.
- Discussed leave costs and effect on MPPDC projects with Lewis Lawrence, Executive Director. Grant application budgets need to take into account effect of accrued leave on project financials to ensure project budgets have the resources to cover both deferred release time and direct personnel costs needed to complete the projects with minimal effect on MPPDC general fund.
- Provided one page fact sheet on MPPDC Loan portfolios, loan defaults and bad debt write-offs for MPPDC Executive Committee consideration. MPPDC auditor recommended that the Commission develop a policy for dealing with nonperforming loans. Continuing to include nonperforming loans in Loan Receivables on MPPDC financial statements could lead to misrepresentation of MPPDC assets and could, if large enough become an issue with MPPDC annual audits.
- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.



Virginia's PDCs: Saving the Commonwealth and its Localities Money through Regional Efficiencies



Virginia Association of
Planning District Commissions

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Virginia's Planning District Commissions/Regional Commissions

Bringing diverse resources together at the regional level in partnership with local, state and federal entities to strengthen regions and the Commonwealth.

Virginia's 21 planning district commissions/regional commissions (PDCs/RCs) exist to foster intergovernmental cooperation by bringing together local elected and appointed officials and involved citizens to provide regional solutions to community and state issues.



The Virginia General Assembly created the statutory framework for the creation of the PDCs/RCs in 1968 through the passage of the Virginia Area Development Act. In 1995, the General Assembly modified this legislation by adopting the Regional Cooperation Act; which clearly articulates that PDCs/RCs were created to provide a forum for state and local government to address issues of a regional nature.

PDCs/RCs also encourage and facilitate local government cooperation in addressing, on a regional basis, problems of greater than local significance; helping local governments solve their problems by enhancing the ability to recognize and analyze regional opportunities and take account of regional influences in planning and implementing public policies and services.

How do PDCs/RCs benefit the Commonwealth of Virginia?

- ◇ PDCs are a single comprehensive statewide network that achieve economies of scale through regional approaches
- ◇ PDCs partner with state agencies to accomplish state projects, thereby reducing the need for additional state personnel
- ◇ PDCs leverage state funds to deliver essential services in communities across the Commonwealth



What services do PDCs/RCs provide?

- ◇ Regional economic development planning, including feasibility and location studies
- ◇ Strategic planning and land use planning for each region
- ◇ Emergency preparedness planning and homeland security
- ◇ Water supply, solid waste, and other environmental resource planning, funding, and development
- ◇ Mapping and information services
- ◇ Transportation planning—Many PDCs staff Metropolitan Planning Organizations
- ◇ Administration of federal housing program funds
- ◇ Exploring regional cooperation on issues such as sustainable development and growth management
- ◇ Grant application and management for grant programs for member local governments and the PDC/RC



Accomack-Northampton Planning District Commission (A-NPDC)

Public/Private Partnership Results in New Health Clinic

The A-NPDC provided grant writing and administrative services to the Town of Tangier to build a new health center, the result of a public/private partnership between the Town of Tangier and the Tangier Island Health Foundation. The new facility replaced an outdated and deteriorated doctor's office with a state-of-the-art, 3,400 sq. building and is equipped to provide treatments and procedures that could not be offered at the existing facility due to building condition and lack of space. The new center is providing added treatments as well. The funds used to develop the center included private and foundation donations to the Tangier Island Health Foundation, a Commonwealth of Virginia Challenge Grant, and a Virginia Community Development Block Grant.



Blighted Parcel Transformed into Multi-use Park

The A-NPDC provided administrative services to the Town of Chincoteague, to implement a strategy to revitalize their historic commercial district along the waterfront. Acquisition of a large blighted parcel in the center of the district for development of a multi-use park was a key factor in that strategy. The Robert N. Reed Park has become the focal point of downtown and a key factor in efforts to attract tourists and residents downtown. The park has been the site of numerous festivals and provides a venue for community activities, cultural events and recreation opportunities. Funding sources included a Community Development Block Grant, a Transportation Enhancement Grant, the Land and Water Conservation Fund, a Boating Infrastructure Grant, a Department of Forestry Grant, and Town funding.

Central Shenandoah Planning District Commission (CSPDC)

Fields of Gold – Agritourism in the Shenandoah Valley

CSPDC has developed an agritourism initiative, *Fields of Gold*, to distinguish the region as an agritourism destination. Three of Virginia's top five agriculture-producing counties are located in the Shenandoah Valley, and this initiative capitalizes on an excellent asset. In addition, two of the most popular reasons for visiting the region are its outdoor and cultural activities. By combining the agriculture and tourism industries, the region hopes to realize increased economic activity, both on and off the farm, and a marketable identity for the region. The CSPDC has helped coordinate local governments, the farming community and agritourism businesses to develop a strategic plan to promote the agriculture-based tourism in the region. This planning process includes an economic impact analysis, an asset inventory, workshops and training for farmers and entrepreneurs, and a marketing strategy for promoting the region as an agriculture destination.



Saving Lives and Protecting Property in the Shenandoah Valley

After the devastating floods of the 1990s, the CSPDC established a regional flood mitigation program where more than 100 vulnerable residential structures were elevated, acquired, or relocated **removing their occupants from harm's way.** From that early flood mitigation project grew a regional disaster education and emergency preparedness program to teach people about what to do before, during and after a natural disaster or emergency. The program, known as *Project Impact*, spearheaded by the CSPDC and initially funded by FEMA, has trained hundreds of



ordinary citizens in emergency preparedness. By learning these basic skills, individuals can protect their families and help their neighbors and communities when emergency resources may be stretched and in short supply. This nationally recognized regional program has helped make the communities in the Shenandoah Valley safer in the event of another disaster.

Commonwealth Regional Council (CRC)

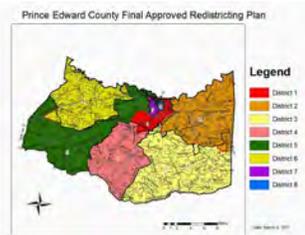
Hazard Mitigation Plan Update

The CRC recently coordinated the update of the region's Hazard Mitigation Plan, having also developed the initial plan. The existing Regional Hazard Mitigation Plan was adopted by the localities of Buckingham, Charlotte Cumberland, Lunenburg, Nottoway and Prince Edward in 2005. As part of the update, the Amelia County Hazard Mitigation Plan was incorporated. The CRC worked with a committee of appointees from the participating localities and the Virginia Department of Emergency Management (VDEM) to conduct the comprehensive review and update of the existing plan for the region. This regional plan will keep the localities within PD14 in compliance with the Disaster Mitigation Act of 2000. For more information visit http://virginiasheartland.org/about_pubs_hmp.html.



GIS 2011 Redistricting Assistance

The requirement to redistrict in Virginia required the process to be completed prior to the November 2011 elections, creating a tight window of time for this process to occur. To provide assistance in expediting the process for its member localities, the CRC purchased redistricting software and provided redistricting mapping services to interested localities. Once the U.S. Census Bureau released the Virginia 2010 Census data counts necessary for redistricting, eight localities requested assistance from the CRC to prepare 2011 redistricting map products. Committees were designated in each of the eight localities to begin the redistricting process. Most of the committees met at the CRC office to utilize the **staff and software, but the CRC also offered a "cloud concept" allowing staff to travel offsite and have access to the data and software via the Internet.** Before this technology was available, localities had to use paper maps to view the census populations released of each census block and then mathematically calculate how each would change as they manually redrew the election district lines. With GIS technology, the process has been improved to allow the users to create multiple plans to review and provide more information at a much faster pace.



Crater Planning District Commission (CPDC)

Virginia Logistics Research Center

The CPDC is leading a collaboration of academic partners (Longwood University, Virginia State University and the University of Virginia), major private sector companies, the Virginia Economic Development Partnership, and Fort Lee to establish The Virginia Logistics Research Center (VLRC). VLRC will provide industry and government with transformational improvements in the design and analysis of logistics systems for military, commercial, consumer and emergency applications. A unique feature of the VLRC is the collaborative research environment designed to accelerate the transition of technologies from creation to product implementation. The VLRC research staff will work closely with its members on industry and government research projects that address critical challenges in the development of advanced logistics systems. The 2012 General Assembly provided \$1.8 million to support the VLRC operation. For additional information, visit www.craterpdc.org/vlrc.



Love the Best PART of Virginia – Petersburg Area Regional Tourism

The CPDC created the Petersburg Area Regional Tourism (PART), a regional marketing organization established to increase visitation and tax revenue in the cities of Colonial Heights, Hopewell & Petersburg, and the counties of Chesterfield, Dinwiddie & Prince George. PART is overseen by a policy board comprised of representatives from the travel industry, along with a representative of each of the six localities and Fort Lee. PART maintains a website, www.petersburgarea.org and advertising is geared to directing people to the website. Along with a fast-growing Facebook presence, PART distributes an annual visitor guide throughout Virginia and conducts a television advertising campaign. Prior to the establishment of Petersburg Area Regional Tourism, only two of the six participating localities had any tourism function and marketing was very limited.



Cumberland Plateau Planning District Commission (CPPDC)

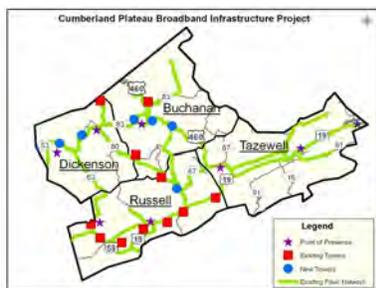
Cumberland Plateau Regional Waste Management Authority

The CPPDC helped the Counties of Buchanan, Dickenson, and Russell save millions of dollars in waste disposal costs, by forming the Cumberland Plateau Regional Waste Management Authority (CPRWMA) in 1992 to meet new federal requirements for landfill closure, monitoring and operations. Three counties built transfer stations and sent their waste to a landfill in Tennessee. Through this effort these three counties have saved millions of dollars in disposal costs and have decreased their financial burden for closing and monitoring their old landfills. See www.cprwma.com for more information.



Southwest Virginia Regional Broadband Infrastructure

The CPPDC, in cooperation with Bristol Virginia Utilities Authority and the Virginia Coalfield Coalition initiated the Southwest Virginia Regional Broadband Infrastructure



Project. This 500-mile broadband network has been built with more than \$35 million in grants, most applications for which were written by PDC staff. Several IT companies, including CGI and Northrop Grumman, have located in the area creating more than 1,000 new IT jobs. The CPPDC and Lenowisco along with other public and private partners, is currently working on a \$22 million wireless initiative that will bring 4G service to the seven coalfield counties.

George Washington Regional Commission (GWRC)

Regional Land Use Scenario Planning

The Fredericksburg Area Metropolitan Planning Organization (FAMPO) launched *Your Vision, Our Future: The George Washington Region Scenario Planning Study*, in 2009. The Study, a regional visioning and scenario planning process, is providing residents, business leaders, and elected officials throughout the region the opportunity to explore and debate regional growth visions, trade-offs and alternative futures.



Scenario planning was used to identify regional goals and community values, as well as explore alternatives for growth, development, and transportation investments in the region. A summary document is available to inform stakeholders about the planning process and describe the four alternative development scenarios being considered for the region. It will be a resource to stakeholder groups in **the planning process as they contemplate the region's future**, and select a preferred development scenario that meets community-stated initiatives to link development with quality-of-life and improve community cohesiveness and supporting infrastructure. For more information visit www.fampo.gwregion.org.

GWRide Connect

GWRide Connect is a free ridesharing service, assisting persons seeking daily transportation from Fredericksburg, Stafford, Spotsylvania, Caroline and



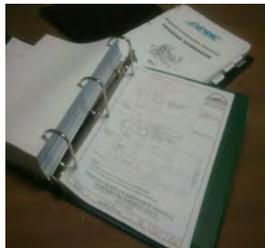
King George counties to employment locations in Washington, D.C., Northern Virginia, Richmond, Dahlgren and other employment sites in the Fredericksburg area.

The program promotes ridesharing and transportation demand management techniques with a mission to promote, plan and establish transportation choices of the single occupant vehicle. In addition, by saving highway miles the commuting participants are aiding in reducing the effects on the environment and saving valuable energy resources. Further information may be viewed at www.GWConnect.org.

Hampton Roads Planning District Commission (HRPDC)

Regional Construction Standards

The HRPDC recently published *Regional Construction Standards, Fifth Edition*, a reference manual of uniform construction standards for improvements in public rights-of-way, supported by the localities, regional agencies and private industry. The manual is intended to accommodate most typical construction projects and the majority of issues faced by communities in building minor roadways, drainage facilities, wastewater collection and water distribution systems. The manual includes bidding and contractual provisions, technical specifications and standard design details as well as standard forms. The standards contained in the manual are supported by an ongoing technical review process, regular updates when needed, ongoing training and a recently developed field manual. Available electronically at www.hrregconstds.org or www.hrpdcva.gov or in hard copy, the manual has been used on hundreds of projects ranging in construction value from under \$40,000 to more than \$20 million.



Regional Debris Management

In 1999, the Regional Emergency Management Technical Committee (REMTAC) saw the need for better regional coordination of debris management. Following the impact of Hurricanes Floyd and Dennis, and guided by the lessons learned during a community exercise, the REMTAC Debris Management Subcommittee was formed to develop a "Regional Debris Management Planning Model." Pre-positioned contracts were developed to enhance regional debris removal, reduction & disposal. The Subcommittee now meets on an as-needed basis for contract revisions and/or after-action reports



based on events. HRPDC continues to facilitate contract revisions with key stakeholders. Regional contracts ensure that the **region's localities and VDOT** have equal access to

contract assistance. Detailed information on this initiative can be found at www.hrpdcva.gov.

Lenowisco Planning District Commission (LPDC)

Powell River Trail Project – Big Stone Gap & Appalachia, VA

The LPDC is spearheading the Powell River Trail Project, a regional effort to convert a 2 mile abandoned railroad corridor to a public use recreational trail area. The project is a collaborative effort between the two towns, Wise County and the LPDC and runs through the scenic Powell River Gorge area between the Towns of Big Stone Gap and Appalachia. Not only is the trail corridor incredibly beautiful and likely to draw some tourism, it will also serve as a means of pedestrian transportation between the two towns where currently no such alternative is available. Upon completion, the Powell River Trail will provide access to the Powell River for fishing and possibly whitewater rafting opportunities. Future plans call for the trail to connect with the Big Stone Gap Greenbelt, a recreational trail currently around the Town of Big Stone Gap. The project is approximately 35 percent funded through the Virginia Department of Transportation Enhancement Grant Program.

Wise County Inn – Wise, VA

The Wise County Industrial Development Authority (IDA) has begun the restoration and redevelopment of the Wise Inn, situated adjacent to the county courthouse in Wise. Several private efforts to restore the property met with no success and the Inn, listed on both state and national historic registers, has long stood vacant. Its deteriorated state has been an impediment to revitalization efforts undertaken in downtown Wise. The IDA intends to return the structure to productive use as a regional economic development asset – a moderate-to-upscale hotel, restaurant and meeting facility to support regional tourism, education, and economic development efforts. Renovation of the historic structure and construction of a new addition will result in 50 guest rooms, a restaurant, and 3,000 square feet of conference and meeting space, and will create 30-40 full time jobs **directly attributed to the Inn's various operations.**

Middle Peninsula Planning District Commission (MPPDC)

Middle Peninsula Shallow Water Dredging and Regional Sediment Management Plan

Federal funds are insufficient to sustain maintenance dredging of the 17 federal navigation channels located in the Middle Peninsula, but the MPPDC and the Middle Peninsula Chesapeake Bay Public Access Authority recognize that federal navigation channels still need to be maintained into the future. Quantified cost savings are realized by functionally consolidating dredging projects within close geographic distances as well as using beneficial dredge material for beach nourishment projects within the same geographic distance. Savings are realized by reducing mobilization and demobilization costs and coordinating dredging and sediment management projects on a consistent time table. Report can be found at www.virginiacoastalaccess.net/.



Conservation Easements: Fiscal Impacts to Localities in the Middle Peninsula

MPPDC staff helped the region's commissioners of revenue to change their reporting policies for land valuation approaches to conservation easements, particularly as it relates to Virginia Tax Code requirements. Taking into consideration the differences between those counties that have adopted "land use assessment" and those localities that have



not, MPPDC staff found that each county could improve current approaches in handling and valuing conservation easements within their county that could provide fiscal benefits through the Composite Index, and therefore increase State

aid received for education. Through the accounting of all conservation easements and the consistent devaluing of the conservation easements within their jurisdiction, each county has an opportunity to improve current practices. Based on this work the region's commissioners of revenue have changed their reporting policies.

Mount Rogers Planning District Commission (MRPDC)

Washington County Disaster Recovery Project

The MRPDC partnered with Washington County to implement an Urgent Need Community Development Block Grant to assist families affected by the tornado events of April 2011. This project identified 11 families who were either uninsured, or under-insured at the time of the storms, and will serve to either rehabilitate or reconstruct safe, affordable housing for each of the families. MRPDC staff will serve in the role of project manager, drafting all program designs; facilitating meetings of the Project Management Team and the Housing Rehab Board; consulting with the Rehab Specialist to initiate, monitor, and finalize all construction projects; and be responsible for all reporting and communication with the Department of Housing and Community Development.

School of Appalachian Music and Arts

The MRPDC partnered with the Town of Marion and Appalachian Heritage Schools, Inc. to renovate and restore the turn-of-the-century (c. 1908) four-story school building in Historic Downtown Marion and turn it into a major tourism, music/arts education, and cultural heritage



attraction, known as the Wayne C. Henderson School of Appalachian Music and Arts. The first phase of this project, which included streetscape improvements and the revitalization of the school building exterior facades, was funded through a \$1,000,000 grant from the Department of Housing and Community Development. The second phase, which is on-going, is funded by several sources, including the Virginia Industrial Revitalization Fund. Overall, the project will be an economic development engine that synergizes and supports other related efforts in the region, while providing its own unique education offerings.

New River Valley Planning District Commission (NRVPDC)

Public Engagement through the New River Valley Livability Initiative

The NRVPDC created a planning board game called *Built NRV* to help identify community values and work through issues in a collaborative environment.



The game is helping to inform the community about the three year sustainable communities planning program called the *New River*

Valley Livability Initiative. The game was created in cooperation with Virginia Tech Department of Performing Arts and Sojourn Theater Company. For more information visit www.nrvlivability.org

Transportation Equipment Manufacturing Competitiveness Initiative (TEMCI)

This three-PDC (NRVPDC, Roanoke Valley-Alleghany RC and Mount Rogers PDC) collaboration focused on advanced manufacturing technical assistance. The PDCs worked with the Virginia Tech Office of Economic Development to pair university faculty with a manufacturing firm in the multi-PDC region to assist companies in developing a new product, improving their processes or implementing energy efficient technologies.

The program is funded by the US Department of Commerce, Economic Development Administration-



Trade Adjustment Assistance program with match funding provided by Volvo Trucks North America.

Northern Neck Planning District Commission (NNPDC)

Energy Efficiency Weatherization Retrofit

The NNPDC established a revolving loan fund to allow homeowners to borrow money at low interest rates to implement energy-saving measures in their homes. To show homeowners the



potential savings from such weatherization efforts, the NNPDC conducted an energy audit that resulted in retrofit work in three public buildings. That work became a demonstration project that continues to show—month to month—the savings in electricity by comparing “before” and “after” electricity bills. The weatherization work included insulation, lighting, and HVAC equipment. Details about the demonstration project, and the significant savings it is generating, can be found at: <http://www.nnpdc.org/PAGES/ENERGY-EFFICIENCY/energy-efficiency.htm>.

Assign-a-Highway Program



Four counties participate in this regional program that assigns non-violent probationers to pick up litter on various state-maintained Northern Neck roads, allowing probationers to fulfill their community service obligations. Since January of 2009, the program has been responsible for the removal of 552 tons of litter from public roads in the region, at a cost savings to the counties of \$186,073. More at: <http://www.nnpdc.org/PAGES/ASSIGN-A-HIGHWAY/assign-a-highway.htm>.

Northern Shenandoah Valley Regional Commission (NSVRC)

Regional Tire Operations Program (RTOP)

The NSVRC, with assistance from the Regional Solid Waste Management Technical Committee, administers the Regional Tire Operations Program (RTOP). RTOP is a self-sustaining enterprise program that processes tires and reduces landfill waste with a tire shredder owned by NSVRC, located at and operated by staff at the Clarke-Frederick-Winchester regional Landfill. NSVRC initiated RTOP through SWMTC and a grant from Department of Environmental Quality to purchase the equipment. Revenue generated from the program supports the ongoing maintenance and operation of the equipment. The equipment is mobile and is transferred to various localities - within and outside the region - to process tire shredding, thereby reducing waste entered into the landfill.



Regional Housing and Community Services Planning Process

NSVRC staffs the regional Housing and Community Services Planning Process including a Policy Board and Technical Advisory Network. Established in 2010, the Policy Board is a subcommittee of the NSVRC, with membership composed of citizens, elected officials, locality staff members and housing industry professionals. While there is not a single jurisdiction eligible to receive federal funding for housing/community development individually, through the coordinated regional process, the localities have been able to access more than \$3.4 million since 2008 to promote the development and sustainability of safe decent affordable housing for low and moderate income households of the Northern Shenandoah Valley. The NSVRC staff provides a wide range of technical assistance and project management to localities at the direction of the regional prioritization process coordinated through the HCSPB. To learn more visit www.NSVcommunity.org.

Northern Virginia Regional Commission (NVRC)

Regional Energy Strategy and International Learning

NVRC is implementing a Northern Virginia Regional Energy Strategy to respond to the challenge of supplying reliable, cost-effective energy supplies to support a growing and prosperous economy. The Strategy aligns the **region's multiple local** energy planning efforts achieving greater energy efficiency, energy security, and the **region's ability to adapt** to climate change. Work includes coordinating regional actions to implement energy efficiency improvements; completing energy **use and greenhouse gas inventories for the region's** localities; undertaking energy assurance planning; and identifying work needed to support energy and environmental sustainability. Goals are met through public-private partnerships to deliver on-the-ground service such as the residential Home Performance with ENERGY STAR; commercial building energy efficiency; and community energy/combined heat and power programs.



Base Realignment and Closure (BRAC)

The 2005 BRAC had a greater impact on Northern Virginia than any other region in the country, impacting more than 22,000 workers. In response, NVRC led a collaborative process with the Commonwealth of Virginia, the US Department of Defense, Chambers of Commerce, and local governments to assist in creating regional solutions for Northern Virginia. This initiative unites elected officials, chief administrative officers, technical subject matter experts and military leaders in addressing the BRAC challenges. The most significant issue has been traffic, a major consequence of the 2005 BRAC, worsening an already well-documented congested transportation network. NVRC is focusing on real results that can serve the **military's and public's interest using regional solutions** including the Real-time Ridesharing Pilot Project; the exploration of a commuter ferry on the Potomac River; teleworking strategies; and public bus transit from metro rail directly to BRAC locations.



Rappahannock Rapidan Regional Commission (RRRC)

Regional Green Infrastructure Mapping Initiative

The RRRC has completed the first phase of its regional green infrastructure mapping initiative, with work on phase two to begin soon. By identifying green infrastructure assets, communities can assist decision-makers in making more informed land-use and



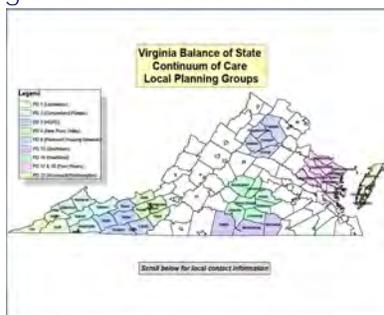
development decisions. The effort has resulted in the development of a GIS base map that builds upon the ecological model of the Virginia Conservation Lands Needs Assessment (VCLNA), and identifies, prioritizes and links natural habitats in the region. The second phase of the mapping

effort will focus on updating and fine-tuning two other VCLNA GIS data layers for the region: forest economics and cultural assets. For more information, visit <http://www.rrregion.org/greeninfrastructure.html>.

Foothills Housing Network (FHN) and Rapid Re-Housing Program

RRRC and the Foothills Housing Network (FHN) have been working to offset a recent nationwide reduction in homeless shelter funding, and the loss of more than one-third of emergency shelter beds over the past year. Following the RRRC's forum on Homelessness and Affordable Housing, the representatives of the regional FHN have been working to establish a coordinated approach to addressing area homeless needs. Two grants have

made it possible to begin implementation of a collaborative region-wide prevention and rapid re-housing program enabling the placement of homeless or at-risk homeless families and individuals in permanent rental housing without requiring long shelter stays.



Region 2000 Local Government Council (LGC)

Regional Public Safety Radio Communications

The counties of Bedford and Amherst along with the cities of Bedford and Lynchburg, commissioned the LGC to own and manage a \$12 million regional radio system serving more than 3,000 public safety and local government users.



Utilizing authority under the Regional Cooperation Act, the LGC borrowed funding and executed a contract with Harris Corporation to put new microwave, repeaters and switching equipment on 14 towers and 911 dispatching equipment in three dispatch centers under the management of the Region 2000 Radio Communications Board, established as a committee of the LGC. In addition to the four political jurisdictions, the system will also serve the Blue Ridge Regional Jail, the Region 2000 Services Authority, the Greater Lynchburg Transit Corporation and the Lynchburg Redevelopment and Housing Authority; covering 1,200 square miles and **allow complete interoperability between sheriff's deputies, as well as police, fire and emergency medical personnel anywhere within the four jurisdictions.**

Regional Solid Waste Disposal Services

The LGC staff provides operations and financial management services to operate a five-jurisdiction regional landfill receiving 230,000 tons of solid waste per year. **It's an \$8 million operation under**



contract with the Region 2000 Services Authority serving Campbell, Lynchburg, City of Bedford, Appomattox and Nelson Counties. Utilizing the LGC staff for all operations, the

Authority has closed two bond borrowings which have developed DEQ-approved landfill cells in Lynchburg and Campbell County. The operations have saved significant amounts of money for the participating jurisdictions in travel and operations costs and generate more than \$1 million annually. LGC staff also provides recycling education programs, annual recycling reports and household hazardous material recycling.

Richmond Regional Planning District Commission (RRPDC)

Regional Emergency Management Planning Program

The RRPDC houses a regional emergency management planning program, which **provides planning support to the region's jurisdictions.** The primary purpose of this program is to provide technical assistance to **the Region's jurisdictions and coordinate emergency management planning efforts on a regional basis.** The region's emergency management coordinators have identified this as a very valuable RRPDC program which provides needed service, promotes efficiencies **and reduces costs for the region's jurisdictions.**

Port of Richmond

Working with the Richmond Area MPO, RRPDC staff has actively coordinated efforts related to revitalizing the Port of Richmond, including oversight of the I-64 Express/James River Barge Project which received startup funding from the MPO. The Virginia Port Authority views RRPDC staff as a key resource and advisor related to the Port of Richmond. The RRPDC has also worked with the City of Richmond and surrounding counties to explore ways to promote the Port of Richmond as an economic development resource.



Roanoke Valley-Alleghany Regional Commission (RVARC)

Broadband/Fiber Infrastructure Study

The RVARC conducted a study on Broadband/Fiber Infrastructure for the Roanoke Valley. This unique project demonstrated the complete collaboration of local government and the private sector. Recognizing the importance of broadband infrastructure, the study was commissioned by the City of Roanoke, the City of Salem, Botetourt County and Roanoke County, with the support of eleven private companies and individuals. This pooling of resources allowed the Roanoke Valley to complete a study that otherwise would not have been completed by a single entity or sector. The RVARC facilitated the initial process to ensure the Roanoke region develops needed infrastructure. The local governments and private sector partners formed a task force to review the research and recommendations and provide a plan for implementation. The complete study can be found online at www.highspeedroanoke.com.



Volunteers for Energy

The RVARC conducted an energy auditing program called Volunteers for Energy (VfE), engaging engineers, architects, building specialists, and other professionals to perform base level energy audits on non-residential customers to assist in reducing energy costs. Clients covered a wide range of building types, including restaurants, churches, industrial sites, and non-profits. Each client received a detailed energy audit report that ranked energy saving opportunities, from equipment retrofits and replacements to behavior change campaigns. The VfE process includes a tracking element where individual recommendations per business are audited at 6-month, 12-month, and then annual intervals to determine which, if any, of the recommended strategies have been completed. Success is measured by the total kilowatt hours of recommended savings and the percentage implementation of individual strategies. More information can be found at www.rvarc.org/energy.



Southside Planning District Commission (SPDC)

Tobacco Heritage Trail Project

Southside Planning District Commission (SPDC) works with the *Roanoke River Rails to Trails* to develop the *Tobacco Heritage Trail*, which, when fully completed, will provide 150 miles of rail-trail, plus connecting corridors, in Brunswick, Mecklenburg, Halifax, Lunenburg and Charlotte Counties. The SPDC has been instrumental in obtaining over \$10 million in funding for the construction of the trail and provides office space for the Trail Coordinator, a part-time position funded through Virginia Tourism. It is estimated



that the trail when fully completed could attract more than 197,000 visits annually with direct spending of \$3.5 million in the region.

Construction of the entire trail is estimated to inject \$15.6 million in the regional economy and create 178 jobs during the construction period. For more information visit www.tobaccoheritagetrail.org.

Route 92 Waterline Extension Project in Mecklenburg County

The SPDC was instrumental in obtaining the funding necessary to construct the 54,483 linear foot waterline and pumping facilities to Mecklenburg County residents in and around the Town of Chase City through the Roanoke River Service Authority, which eliminated the need for the Town to construct a plant that would cost far more than the expense to extend the water line from the regional system. The Town was previously served by deep-water wells all drilled prior to 1945



which had become unreliable. Additionally, a ground water storage facility was constructed at the pump station site to provide the necessary water infrastructure for Microsoft resulting in a \$499 million investment with plans to invest another \$150 million to expand its latest generation data center in Mecklenburg County.

Thomas Jefferson Planning District Commission (TJPDC)

Fluvanna County Water System Return on Investment Study

At the request of the Fluvanna County Board of Supervisors the TJPDC conducted a *Return on Investment Study for a Water System Extension in the Zion's Crossroads* area of Fluvanna County, to determine if the county could expect to receive net revenue from the proposed water system extension. TJPDC reviewed development trends at rural interchanges on I-64 between Short Pump and Charlottesville showing the differences in growth patterns at interchanges with water infrastructure compared with those without. In addition, TJPDC analyzed the costs and revenues Fluvanna County receives from development, which showed that the county is **current losing over \$400,000 in the Zion's Crossroads** area due to expenses in excess of revenue. From this study, TJPDC developed a cost/revenue model allowing county staff, elected officials and the public to analyze the fiscal impact of different development scenarios. The market study and model showed that extending the water system would change the type of development taking place resulting in net revenue for Fluvanna County of at least \$10 million over the course of 10 years.

Cville Bike mApp Smartphone Tool

Both Charlottesville and Albemarle County support bicycle use to reduce traffic and improve community health, but there was no data available to identify the best places in which to invest scarce funding for bicycle improvements. The TJPDC, working with volunteers, created the *Cville Bike mApp Smartphone Tool*. *The Cville Bike mApp* is an application for certain smartphones that enables bicyclists to collect data showing the path of their bike rides as well as the purpose, speed and time of day. This data is collected by the application using the GPS function built into the phones. The application is turned on and off by the rider and when shut down their data is anonymously uploaded to the TJPDC server. The uploaded data is then analyzed to determine the routes that cyclists are using more frequently and the areas where improvements will provide the greatest benefit.

West Piedmont Planning District Commission (WPPDC)

Philpott Marina Market Study

The West Piedmont Planning District Commission (WPPDC) has been commissioned to conduct a market study for Henry County regarding a proposed marina on Philpott Lake. The study is to assess the demand for the proposed marina, to be owned and operated by Henry County. The proposed marina would consist of 40 boat slips, with an option for an additional 20, to be rented out on an annual basis. Included in the facility proposal is the provision of an adjacent group campground, currently operated by the Army Corps of Engineers.



Sidewalk Inventories

The West Piedmont Planning District Commission (WPPDC) conducted a series of sidewalk inventories which began in the spring of 2011 and were requested by the Virginia Department of Transportation (VDOT). The goal of these efforts is to have these inventories included in local comprehensive plans; long-range transportation plans, as well as the WPPDC Rural Long-Range Transportation Plan updates. Conducting inventories of sidewalks included



measuring the width of the sidewalk segment; noting the absence of pedestrian curb cuts; noting obstructions in sidewalk segments, including utility

poles, shrubs, etc.; and taking note of pedestrian circulation issues such as lack of crosswalks at busy intersections, or wide streets which may pose safety hazards to pedestrians.

Multi-PDC Projects

Regional Water Supply Planning

Most PDCs are involved in one way or another to accommodate the state mandate (9 VAC 250780) of preparing local and regional water supply plans. The regulation requires all localities to develop water supply plans and drought contingency plans and submit to the Virginia Department of Environmental Quality (DEQ). The plans are reviewed every five years to assess adequacy. Significant changes will require an amended plan and review by the Board. This regulation protects the health, safety, and welfare of citizens by requiring local and regional water supply planning; with a goal of establishing a basic set of criteria that each local or regional water supply plan must contain, so that they may plan for, and provide adequate water to their citizens in a manner that balances the need for environmental protection and future growth. By joining together PDCs assist in creating regional plans, providing a cost savings for localities and the Commonwealth.



Regional Hazard Mitigation Planning

The Disaster Mitigation Act of 2000 requires that local governments develop and adopt all-hazard mitigation plans and update those plans every five years in order to receive certain FEMA grants funds administered through the Virginia Department of Emergency Management (VDEM). The purpose of the plan is to identify natural hazards that impact the region and to offer mitigation strategies that will lessen the **effect that hazards have on citizen's property** and businesses in the Region. The most important part of the plan is the Hazard Identification and Risk Assessment (HIRA) which provides a detailed assessment of potential hazards that could affect the region and its localities as well as their potential impacts. The mitigation strategy portion of the plan outlines the actions needed to reduce the impacts identified in the HIRA. Implementation of the projects listed in the plan is crucial to the success of mitigation efforts in the region.

Virginia's Planning District Commissions/Regional Commissions

Accomack-Northampton PDC

P.O. Box 417, 23372 Front Street
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757-787-2936 Fax 757-787-4221
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Central Shenandoah PDC

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540-885-5174 Fax 540-885-2687
Website: www.cspdc.org

Commonwealth RC

P.O. Box P, 102 ½ High Street
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434-392-6104 Fax 434-392-5933
Website: www.virginiashheartland.org

Crater PDC

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Cumberland Plateau PDC

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George Washington Regional Commission

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Roanoke Valley-Alleghany RC

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