



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

MEMORANDUM

TO: MPPDC Board of Commissioners
FROM: Lewis Lawrence, Executive Director 
DATE: May 21, 2014
RE: May Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, May 28, 2014, at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the agenda and supporting materials for your review prior to the meeting. The FY15 OPD and draft Budget were mailed to you earlier. Please remember to bring them to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on May 28th!

COMMISSIONERS

Essex County

*Mr. R. Gary Allen
Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Vice Chairman)*

**Town of
Tappahannock**

Hon. Roy M. Gladding

Gloucester County

*Hon. Ashley C. Chriscoe
Ms. Brenda Garton
Dr. Maurice P. Lynch
Hon. John C. Meyer, Jr.*

**King and Queen
County**

*Hon. Sherrin C. Alsop
(Chair)
Hon. James M. Milby, Jr.
Mr. Thomas J.
Swartzwelder*

**King William
County**

*Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
Hon. Otto O. Williams
(Treasurer)*

Town of West Point

*Mr. John B. Edwards, Jr.
Hon. James H. Hudson, III*

Mathews County

*Hon. O. J. Cole, Jr.
Mr. Thornton Hill
Hon. Charles E. Ingram*

Middlesex County

*Hon. Wayne H. Jessie, Sr.
Mr. David Lee
Hon. John D. Miller, Jr.
Mr. Matthew Walker*

Town of Urbanna

Hon. Donald Richwine

Secretary/Director

Mr. Lewis L. Lawrence

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

Wednesday, May 28, 2014

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of April Minutes
- III. Approval of April Financial Report
- IV. Executive Director's Report on Staff Activities for the Month of May
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Presentation on Potential Natural Gas Drilling in the Taylorsville Basin: Geology, Regulations, and Resource Protection by David B. Spears, State Geologist, Virginia Department of Mines, Minerals and Energy
- VII. Report From the Budget & OPD Committee: Consideration of Draft MPPDC FY15 Budget
- VIII. Report From the MPPDC Nominating Committee
- IX. Consideration of Resolution to Adopt the Member Agreement to Join the Virginia Association of Counties Group Self Insurance Risk Pool
- X. Resolution for Election of VRS FY15 and 16 Contribution Rates
- XI. Other Business
- XII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

April 23, 2014
Saluda, Virginia

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, April 23, 2014, at 7:00 p.m. MPPDC Chair Sherrin Alsop (King and Queen County) called the meeting to order and welcomed everyone in attendance.

Commissioners in attendance were:

(Essex County) Gary Allen, Margaret “Prue” Davis, Edwin Smith, Jr., and A. Reese Peck; (Gloucester County) Ashley Chriscoe, Brenda Garton, Dr. Maurice Lynch, and John Meyer Jr.; (King William County) Travis Moskalski, Eugene Rivara, and Otto Williams; (Mathews County) O. J. Cole Jr. and Charles Ingram; (Middlesex County) Wayne Jessie Sr., David Lee, John “Jack” Miller, and Matthew Walker; and (Town of Urbanna) Donald Richwine.

Guests in attendance were citizens from the region. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Chief Finance Director Beth Johnson, Secretary Rose Lewis, Regional Projects Planner Jackie Rickards, and Regional Economic Planner Harrison Bresee, III.

Approval of March Minutes

Chair Alsop asked whether there were any corrections or changes to the March Minutes. There were no corrections or changes to the March Minutes. Don Richwine requested a motion to approve the March Minutes as distributed. Otto Williams seconded the motion; motion carried.

Approval of March Financial Report

Chair Alsop asked whether there were any questions regarding the March financial report before being approved subject to audit. There were no questions. Chair Alsop requested a motion to approve the March financial report subject to audit. Otto Williams moved to approve the March financial report subject to audit. Eugene Rivara seconded the motion; motion carried.

Executive Director’s Report on Staff Activities for the Month of April

Chair Alsop requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, to review the Executive Director’s Report on Staff Activities for the month of April. The Executive Director’s Report on Staff Activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence reviewed the Executive Director’s Report for the month of April as follows:

- Received a letter serving as DEQ's notification of stormwater grant termination. Due to legislative changes during the 2014 General Assembly session, Middle Peninsula localities are no longer required to develop a VSMP, but now have the option to continue with local program development or they can defer to DEQ for program administration. Questions and comments have been sent to DEQ to bring to their attention the additional work localities will need to accomplish, including amendments to local Chesapeake Bay Preservation Area ordinances and Erosion and Sediment Control ordinances, before July 1, 2014 in order to remain compliant with the new Virginia Stormwater Management Program Regulations.
- Designed and printed access stickers for the Perrin Wharf. The applications, one for slip rental and one for wharf use (loading, unloading, temporary tie – up, commercial truck access), were distributed to watermen at the Perrin Wharf on March 31, 2014. The fee for the slips is \$100/mo and the fee for wharf usage is \$20/year. Upon receipt of payment, users will be issued the appropriate sticker.
- Scheduled meeting with Walter Gills, DEQ Clean Water Financing and Assistance Program, to discuss funding for living shoreline incentive program. Provided Mr. Gills a synopsis of the Living Shoreline Incentive Program Study for discussion at meeting.
- Consulted with Neil Zahradka, Manager - Office of Land Application Programs Virginia Department of Environmental Quality, concerning the establishment of a regional bio-solids program to assist with education, outreach and compliance on matters related to bio-solids application within the Middle Peninsula.
- Consulted with Kent Ware, Director for Community Business and Cooperative Programs USDA Rural Development, concerning the submittal of an application requesting funding to study the feasibility of establishing a freezing operation at the Middle Peninsula Regional Jail facility.
- Received a question pertaining to Section 15.2-2288 of the Code of Virginia: What constitutes an agricultural "classification." For example, many zoning ordinances permit agriculture in multiple residential zoning districts which could include waterfront residential district, with a one acre minimum lot size requirement and other off-water district, with various minimum lot size requirement as small as 35,000 square feet. The issue revolves around more intensive aquaculture operations that could include sorting, grading, refrigeration, truck traffic, etc. that would be permitted "by-right" in certain districts, if no special use permit requirement could be applied. However, there may be instances where this type of use could be incompatible with surrounding residential uses. PDC staff will research action by the General Assembly and request legal assistance from the Coastal Policy Law Clinic.

- Completed the semi-annual report and began drafting the final report of the Aberdeen Creek Master Plan. The final report is currently being reviewed by Gloucester County Planning staff. It will include the Aberdeen Creek Master Plan providing an introduction to the rich history of the working waterfronts on Aberdeen Creek on the upper York River in Gloucester County, VA.; describe the existing working waterfront and associated zoning for the properties on the creek; and put forward recommendations for protecting and preserving the working waterfront for future generations. The Plan will be complete and available to the public in May 2014.
- Reviewed draft cooperative proposal between the University of Mary Washington Center for Economic Development, the UMW-SBDC Warsaw, and the Middle Peninsula Planning District Commission to provide support services to small businesses in the region.

Discussion was held regarding broadband study and cost analysis.

Public Comments

Chair Alsop opened the meeting for public comments.

1. Rachel Akers, Mathews County, thanked Mathews County Board of Supervisor O. J. Cole, Jr. and MPPDC Executive Director Lewis Lawrence for convening a meeting with her to discuss self government and concerns with groundwater permitting.

Chair Alsop thanked Ms. Akers for her comments. There were no other public comments. Chair Alsop closed the public comments period.

**Note: All handouts distributed at meeting or emailed are added to the Commission Meeting folder.*

Update on the Tidewater Resource Conservation Development Council— Dr. Maurice Lynch

Dr. Maurice Lynch, the MPPDC representative to the Tidewater RC & D Council for several years, gave a summary of the history of the Council. The Tidewater RC & D Council is comprised of local citizens from the ten counties within the Middle Peninsula and Northern Neck. The Council is a 501 (c) (3) organization. The Council had been funded by the U S Department of the Tidewater R, C & D Council mission was to build partnerships within the Middle Peninsula and Northern Neck communities, to stimulate economic growth; assist forestry, agriculture, and fishery; has environmental impact interests, water resources interests, etc. At the present time, there is a Navy project that will be completed by the end of the summer. With funding for staff rescinded the RC&D Council will meet in the fall to discuss whether they will dissolve or continue in the Middle Peninsula. If the Council

decides to dissolve, it will not dissolve until the Navy contract has been completed. There is an opportunity for Middle Peninsula localities to influence the Council to remain viable if there is a mission and funding to support its activities.

A question and answer period was ongoing during the presentation regarding the MPPDC's participation on the RC & D Council, USDA funding, and the dissolving of other RC & D Councils in the state.

Septic Repair Assistance/New Kent County

Mr. Lewis Lawrence, MPPDC Executive Director, said the onsite repair assistance program is a valuable service the MPPDC provides to Middle Peninsula citizens. Septic contractors rely heavily on the program. Mr. Lawrence said the local contractors who also work in neighboring counties often call to inquire as to whether MPPDC can offer assistance to residents of non-Middle Peninsula localities such as New Kent County.

Mr. Lawrence said he spoke with both Robert Crum, Executive Director for the Richmond Regional Planning District Commission and New Kent County Administrator Rodney Hathaway regarding MPPDC providing assistance to New Kent County citizens for septic repairs, if approved by DEQ and the MPPDC Board. Mr. Hathaway said that he sees the need in New Kent County and would welcome the assistance from the MPPDC. Mr. Crum also indicated no concern with helping those in need.

Discussion was held regarding the assistance that would be given to others, benefits to the localities outside of the Middle Peninsula, collateral on part of citizens receiving loans or grants, MPPDC's risk of default on loans, and ability to repay and the consequences of offering assistance outside the region.

After lengthy discussion, Chair Alsop requested a motion to provide septic repair assistance to New Kent County citizens. Jack Miller moved that the MPPDC provide septic repair assistance to New Kent County citizens. Dr. Maurice Lynch seconded the motion. Motion carried with "Nay" from John Meyer, Jr.

MPPDC Chair Alsop requested all in favor by signifying Aye or Nay:

R. Gary Allen-Aye	Margaret Davis-Aye	Edwin Smith-Aye
A. Reese Peck-Aye	Ashley Chriscoe-Aye	Brenda Garton-Aye
Dr. Maurice Lynch-Aye	John C. Meyer, Jr.-Nay	Sherrin Alsop-Aye
Travis Moskalski-Aye	Eugene Rivara-Aye	Otto Williams-Aye
O. J. Cole, Jr.-Aye	Charles Ingram-Aye	Wayne Jessie, Sr.-Aye
David Lee-Aye	John Miller, Jr.-Aye	Matthew Walker-Aye
Donald Richwine-Aye		

Discussion of NFIP Community Rating System Regional Interest

MPPDC Executive Director Lewis Lawrence told the Board that the most up-to-date information regarding the 2013 Grimm-Waters Act was included in their meeting packet. Businesses and second homeowners will have a 25% annual increase and an additional \$250 annual surcharge on their flood insurance.

Mr. Lawrence said that Gloucester County currently participates in the National Flood Insurance Program (NFIP) Community Rating System (CRS). Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS. These goals are (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Discussion was held regarding what localities need to do to participate in the CRS. Mr. Lawrence suggested to Brenda Garton, Gloucester County Administrator and MPPDC Board member, that her staff be made available to attend a MPPDC Board meeting to talk about what localities need to do to participate in the program. Ms. Garton said she will consult with her staff and contact Mr. Lewis on their availability to give a presentation to the MPPDC Board.

Virginia Department of Mines Minerals Energy—Fracking

Chair Alsop said many Middle Peninsula citizens are leasing their land for oil and gas and the public should be well informed of what fracking entails. Mr. Lawrence said that the Virginia Association of Counties (VACo) is sponsoring a Local Government Fracking Workshop on May 1, 2014 in Hanover, Virginia. Chair Alsop and Mr. Lawrence suggested localities send a member of their locality to the meeting to bring back important information to share about fracking to others. This workshop will have presentations from (1) Virginia Department of Mines, Minerals and Energy (VDMME) - Regulatory Framework; (2) Department of Environmental Quality (DEQ) - Environmental Review; (3) Rockingham County & King George County- Local Government Roles and Considerations; and (4) Southern Environmental Law Center – Tools and Information for Localities.

Discussion was held on pros and cons of fracking and requesting a speaker from VA Department of Mines Minerals and Energy (VDMME) to attend the MPPDC's May meeting to discuss fracking in the region and how VDMME permits are issued.

Report from the Executive Committee

MPPDC Chair Alsop, Chair of the Executive Committee, said the MPPDC budget is not completed as the General Assembly has yet to pass their FY15 budget. The budget should be completed before the next Commission meeting.

Chair Alsop reported that the Executive Committee had reviewed the employee performance evaluation for staff that was conducted by the Executive Director and had conducted a performance review of the Executive Director as required by his employment contract. Chair Alsop recommended that the Commission continue the New Performance Program Pilot that was adopted for FY14. No staff raises will be provided but the option for performance increases will continue. Discussion was held regarding the New Performance Program, bonuses, and newly funded projects.

Mr. Lawrence said that with cutbacks from the state, MPPDC may have to charge for staff time for time-consuming grant proposal assistance to localities for projects that will not directly involve MPPDC staff. Mr. Lawrence said, hopefully, this will be a last resort, but if the MPPDC does have to charge its localities for staff assistance, a fee based schedule will be developed and provided to all administrators/managers.

Chair Alsop requested a motion to continue with the New Performance Program for staff. Don Richwine moved to continue with the New Performance Program. Eugene Rivara seconded the motion; motion carried.

Chair Alsop requested all in favor by signifying Aye or Nay:

R. Gary Allen-Aye	Margaret Davis-Aye	Edwin Smith-Aye
A. Reese Peck-Aye	Ashley Chriscoe-Aye	Brenda Garton-Aye
Dr. Maurice Lynch-Aye	John C. Meyer, Jr.-Aye	Sherrin Alsop-Aye
Travis Moskalski-Aye	Eugene Rivara-Aye	Otto Williams-Aye
O. J. Cole, Jr.-Aye	Charles Ingram-Aye	Wayne Jessie, Sr.-Aye
David Lee-Aye	John Miller, Jr.-Aye	Matthew Walker-Aye
Donald Richwine-Aye		

Other Business

Chair Alsop asked if there was any other business to discuss.

- (1) Jack Miller requested information about the Save the Bay Clean Up Campaign. Discussion was held regarding how often water samples are taken and reports given to localities. The Executive Director will discuss Bay Clean Up data needs with Delegate Hodges.
- (2) Chair Alsop advised of a an upcoming April 25 conference call that local government officials may be interested in. For additional information, please contact Chair Alsop. Chair Alsop announced Middlesex County featured in the *House & Home* magazine this month.

Adjourn

Chair Alsop requested a motion to adjourn the meeting. Otto Williams moved that the meeting be adjourned. Jack Miller seconded the motion; motion carried.

COPY TESTE:

(Secretary)

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 05/15/2014
 Run Time: 8:48:56 am
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Period Ending: 04/30/14

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30009	FY14 Local Programs	171,785.00	7,976.88	147,341.04	24,443.96	85.77%	191,888.65	44,547.61
30010	Local PAA Stewardship/	17,000.00	0.00	14,919.18	2,080.82	87.76%	17,000.00	2,080.82
30013	EE&CBG Project	3,894.00	67.46	2,306.96	1,587.04	59.24%	2,232.99	-73.97
30015	Tappahannock Comp Plan	11,200.00	779.64	10,054.00	1,146.00	89.77%	3,995.26	-6,058.74
30016	Essex Comp Plan Update	27,675.00	2,193.36	23,556.84	4,118.16	85.12%	6,196.28	-17,360.56
30104	MP-VSG Univ. Partner	40,000.00	2,148.31	13,663.20	26,336.80	34.16%	3,000.00	-10,663.20
30105	EDA Broadband - In-kind	63,161.00	3,394.82	23,373.25	39,787.75	37.01%	1,618.13	-21,755.12
30170	MPBDP FY12 Staff Sup	13,825.00	454.82	10,650.68	3,174.32	77.04%	13,499.34	2,848.66
30209	FY14 Transportation Dem	74,000.00	4,166.10	54,985.10	19,014.90	74.30%	67,341.00	12,355.90
30311	FY14 Rural Transportati	72,500.00	7,047.45	60,176.46	12,323.54	83.00%	37,514.03	-22,662.43
30420	Onsite Loan Management	118,912.34	604.62	105,391.15	13,521.19	88.63%	113,496.45	8,105.30
30423	VCWRFR Onsite Fund	82,500.00	0.00	57,569.21	24,930.79	69.78%	84,168.94	26,599.73
30426	WQIF 2010	102,883.00	0.00	101,234.12	1,648.88	98.40%	101,234.12	0.00
30502	Water Supply Planning	107,526.97	-51.75	111,890.14	-4,363.17	104.06%	153,950.00	42,059.86
31002	GA Lobby FY09	0.00	0.00	18,247.75	-18,247.75	0.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	3,359.97	19,278.27	110,731.73	14.83%	12,825.00	-6,453.27
32008	FY14_PAA Staff Support	2,125.00	373.18	4,856.36	-2,731.36	228.53%	4,481.76	-374.60
32009	Lands End Master Plan	10,000.00	-73.79	10,147.09	-147.09	101.47%	10,175.77	28.68
32120	FY13 Coastal TA Task 44	60,000.00	-146.57	60,131.03	-131.03	100.22%	60,000.00	-131.03
32121	Land & Water Quality Pr	50,000.00	-148.29	50,665.16	-665.16	101.33%	50,000.00	-665.16
32122	Living Shorelines	49,858.00	-103.04	49,994.98	-136.98	100.27%	49,858.00	-136.98
32123	Stormwater Management (249,224.00	5,384.96	213,883.55	35,340.45	85.82%	196,403.24	-17,480.31
32124	Aberdeen Harbor Master F	13,034.00	-154.29	12,989.58	44.42	99.66%	5,865.30	-7,124.28
32125	Floating Structures	29,780.00	-246.98	29,748.86	31.14	99.90%	29,780.00	31.14
32126	VIMS WWF	5,000.00	-60.04	5,053.64	-53.64	101.07%	5,000.00	-53.64
32127	FY14_Coastal TA	60,000.00	3,201.02	33,927.64	26,072.36	56.55%	30,363.31	-3,564.33
32128	LWQ III FY14	47,022.00	2,618.05	23,190.49	23,831.51	49.32%	20,572.44	-2,618.05
32129	Water Reuse	22,535.00	676.50	7,246.84	15,288.16	32.16%	6,580.53	-666.31
32130	Aberdeen TIF	40,000.00	1,779.79	10,729.63	29,270.37	26.82%	8,949.84	-1,779.79
32131	Stormwater Management I	170,500.00	1,342.90	79,572.10	90,927.90	46.67%	65,975.00	-13,597.10
32204	WW Coalition Summit A	46,341.00	-182.52	46,274.79	66.21	99.86%	43,052.97	-3,221.82
Totals:		<u>1,892,291.31</u>	<u>46,402.56</u>	<u>1,413,049.09</u>	<u>479,242.22</u>	<u>74.67%</u>	<u>1,421,018.35</u>	<u>7,969.26</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 5/15/14
Run Time: 8:47:30 am
Page 1 of 1

Period Ending: 04/30/14
Format: 1 Board

Assets:

Cash in Bank	578,507.93
Receivables	249,389.50
Property & Equipment	12,161.88

Total Assets:

\$840,059.31

Liabilities:

Accounts Payable	1,289.13
VRA Loan Payables	134,168.94
Payroll Withholdings	0.78
Accrued Leave	30,756.62
Cost Allocation Control	12,132.44

Total Liabilities:

\$178,347.91

Equity:

Local Initiatives/Information Resources	28,961.27
Economic Development	-29,569.70
Transportation Programs	-10,306.53
Onsite Repair & Pumpout	34,714.40
Housing	-73.42
Coastal Community & Environmental	-51,355.47
Mandates	35,611.90
Temporarily Restricted	188,479.87
General Fund Balance	465,249.08

Total Equity:

\$661,711.40

Total Liabilities and Equity

\$840,059.31

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 05/15/2014
Run Time: 8:48:28 am
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Period Ending: 04/30/14
Format: 1 Agencywide R&E
With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	110,064.00	0.00	90,328.68	19,735.32	82.07%
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	64,960.00	0.00	55,802.08	9,157.92	85.90%
Local Other Organizations	4,516.00	875.02	7,541.04	-3,025.04	166.98%
State Revenues	242,662.00	37,740.00	141,712.72	100,949.28	58.40%
Federal Revenues	234,999.00	97,327.30	360,351.04	-125,352.04	153.34%
Miscellaneous Income	12,000.00	462.04	10,691.72	1,308.28	89.10%
RevolvingLoan Program Income	8,840.00	705.63	17,117.85	-8,277.85	193.64%
Revenues	787,940.00	137,109.99	793,444.13	-5,504.13	100.70%
Expenses					
Personnel	457,474.70	37,615.15	425,122.79	32,351.91	92.93%
Facilities	29,864.00	2,980.36	25,613.25	4,250.75	85.77%
Communications	2,550.00	348.35	3,218.52	-668.52	126.22%
Equipment & Supplies	9,750.00	400.17	5,949.37	3,800.63	61.02%
Travel	5,425.00	701.67	6,214.73	-789.73	114.56%
Professional Development	13,650.00	25.00	6,199.41	7,450.59	45.42%
Contractual	67,489.00	1,202.50	82,658.42	-15,169.42	122.48%
Technical Services - No Cost	0.00	0.00	100,000.00	-100,000.00	0.00%
Miscellaneous	46,865.00	3,129.38	40,006.51	6,858.49	85.37%
Regional Share	110,064.00	0.00	90,478.68	19,585.32	82.21%
Expenses	743,131.70	46,402.58	785,461.68	-42,329.98	105.70%
Agency Balance	44,808.30	90,707.41	7,982.45		

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

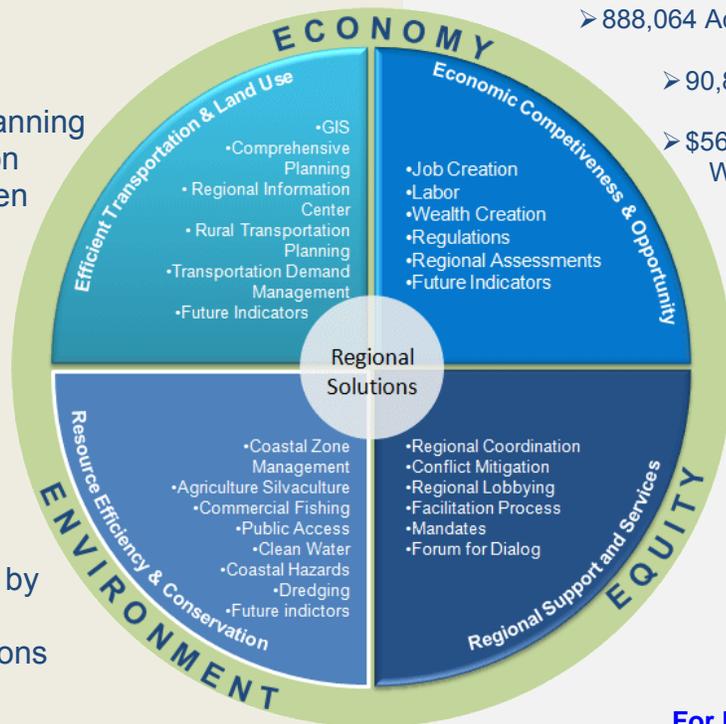
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
 P.O. Box 286
 Saluda Professional Center
 125 Bowden Street
 Saluda, Virginia 23149
 Phone: 804-758-2311
 Please visit the MPPDC website at:
www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex					✓	✓		
Gloucester	✓	✓	✓	✓	✓	✓		
King & Queen					✓			
King William					✓	✓		
Mathews		✓	✓	✓	✓			
Middlesex		✓			✓			
Town of Tappahannock						✓		
Town of West Point								
Town of Urbanna		✓	✓					
Other		✓				✓		

Report on Mandated Initiatives

Locality	Water Supply Plan Support Staff: Lewie Start Date: 7/2008 Completion Date: 6/2011		Stormwater Management Support Staff: Jackie Start Date: 12/2012 Completion Date: 6/2014		All-Hazards Mitigation Plan Update Support Staff: Harrison Start Date: 1/2014 Completion Date: 12/2016	
	Participating	Current Status	Participating	Current Status	Participating	Current Status
	Essex	✓	Found Compliant	✓	Deferring to State	✓
Gloucester	NA	NA	✓	Opting-in: Local program under development	✓	Received notice of funding
King & Queen	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
King William	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
Mathews	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
Middlesex	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
Town of Tappahannock	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
Town of West Point	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding
Town of Urbanna	✓	Found Compliant	✓	Deferring to State	✓	Received notice of funding

New Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Emergency Mgmt	SAFER Grant – Emergency Services Personnel Recruitment & Retention -King & Queen	\$644,144	Not Funded
Economic Dev	EDA Broadband	\$58,000	Funded
Mandate/Environ	DEQ Regional Stormwater Program Design	\$85,250	Funded
Mandate/Environ	NFWF Mathews Ditching	\$38,850	Awarded
Emergency/Mandate	VDEM – Natural Hazard Mitigation Plan Update	\$93,750	Funded
Economic Dev	AFID Grant – Forestry/Agriculture – Essex County	\$17,000	Funded (Essex County)
Economic Dev	USDA RBEG Flashfreeze Study	\$90,000	Not funded
Environmental	CZM Water Reuse	\$22,798	Funded
Environmental	CZM – TIF Dredging	\$40,000	Funded
Environmental	NFWF - Coastal VA Ditches: Assessing, Prioritizing & Enhancing	\$999,909	Submitted
Environmental	NFWF – Living Shorelines Incentive Program	\$488,252	Submitted
Transportation	DRPT – FY15 TDM Operating	\$59,200	Submitted
Transportation	DRPT – Update Long Range TDM Plan	\$16,000	Submitted
Economic Dev	DHCD – University Partnership Planning Grant	\$42,000	Funded
Environmental	Mathews Community Foundation Septic Repair Assistance Grants to LMI homeowners	\$5,000	Not Funded
Environmental	CZM – Working Waterfronts Coalition	\$50,000	Submitted
Environmental	CZM –FY15 Coastal Technical Assistance	\$30,000	Submitted
Environmental	River Counties Community Foundation Septic Repair Assistance Grant to LMI homeowners	\$5,000	Submitted
Environmental	NFWF – CBSF – SWG - Septic Repair Funding	\$115,753	Submitted
Environmental	NFWF –CBSF – SWG - Living Shorelines Incentive Program	\$200,000	Submitted
Environmental	NFWF – CBSF - SWG	\$170,000	Submitted
Environmental	NFWF TA Service Provider	n/a	Submitted
MPCBPAA	DGIF – Captain Sinclair Public Boating Access Facility	\$25,000	Not Funded
MPCBPAA	DGIF – Stammers Bay Landing – Middlesex County	\$50,000	Not Funded
MPCBPAA	CBRF – PAA signage	\$500	Approved
MPCBPAA	VEE - Land Acquisition Assistance	\$3000	Approved
MPCBPAA	Hillsdale Foundation - Land Acquisition Assistance	\$3000	Approved
MPCBPAA	Mathews Community Foundation – Land Acquisition Assistance	\$3000	Not Funded
MPCBPAA	River Counties Community Foundation - Land Acquisition Assistance	\$4000	Submitted

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
May 19, 2014**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 10 years +)

Chesapeake Bay Licenses Plate Committee- The Chesapeake Bay Restoration Fund was created by Chapters 227 and 323 of the 1992 Acts of Assembly for use by the Commonwealth of Virginia for environmental education and restoration projects to the Chesapeake Bay and its tributaries (MPPDC Staff 7 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 3 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 4 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is composed of employer representatives, regional transportation, air quality and planning officials, as well as state and local government officials concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 5 years+)

The Chesapeake Chapter of ACT: (Chapter Treasurer) – The Chapter is comprised of ACT members and TDM professionals from the states of Virginia, Maryland, West Virginia and the District of Columbia (MPPDC Staff 3 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 7 years)

The National Working Waterfront Networks- Outreach and Education committee: Provided education and outreach on national, state and local matters related to the preservation of working waterfronts.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration*

Chief of Community Planning : Marquitrice Wright

Contact Info: mwright@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, Local Community Planning Assistance*

Planner 2: Harrison Bresee

Contact Info: hbreesee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Comprehensive Economic Development Strategy, Public Access Authority, Working Waterfronts*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (804) 758-2311x23 (215) 264-6451 cell
Programs: *Stormwater Management*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update

The 2016 All Hazards Mitigation Plan Update is designed to update the 2011 Middle Peninsula All Hazards Mitigation Plan (AHMP). The plan will address several natural hazards, including hurricanes, winter storms, tornadoes, coastal flooding, coastal/shoreline erosion, sea level rise, winter storms, wildfire, riverine flooding, wind, dam failures, drought, lightning, earthquakes, shrink-swell soils, extreme cold, extreme heat, landslides, land subsidence/karst, tsunami, and volcanoes.

All Hazards Mitigation Plan Update Locality Meeting Attendance Roster

Meetings	King William	King and Queen	Mathews	Middlesex	Essex Tappahannock	Gloucester	West Point	Urbanna
Meeting 1: 13-Mar-14	X	No*	X	X	X	X	X	X
Meeting 2: 10-Apr-14	No**	No	No	X	X	X	X	X
Meeting 3: 8-May-14	X	No	X	X	X	X	X	X
Meeting 4: 12-June-14 (Worksheets Due)								
X=Present								
No=Absent	**Staff Change	*Met on 3-Mar-14 and 21-April-14						

- Convened the third meeting of the Local Planning Team (LPT) for the All Hazards Mitigation Plan update on May 8, 2014. Eight members attended from 7 jurisdictions. Not present was representative from King and Queen County. Meeting covered: discussion of the THIRA process; discussion and agreement to include ditch flooding, air quality, HAZMAT, and Summer Storms in the Hazard Rankings worksheet; discussion of shelters in the region; an update on the worksheets (everyone is on schedule to complete the worksheets by the June meeting); and a public process discussion where it was agreed that the public should have at least three avenues to comment on the draft plan (public meetings, draft plan at public libraries, and draft plan on MPPDC website). The LPT meets the 2nd Thursday of each month at 9 a.m. The next meeting will be June 12, 2014.
- Attended the Region 5 2014 Homeland Security Grant Regional Stakeholder Meeting on Monday, April 28, 2014, at the Norfolk Workforce Development Center. At the request of the LPT, met with Jocelyn

Bagby, Grants Specialist at VDEM, and discussed the opportunity to apply for a Regional Emergency Planning position for the Middle Peninsula. Ms. Bagby supported the idea of applying for the grant to support the position. The application is due on June 25 and successful proposals would be funded in October 2014.

- Attended the VA Community Rating System (CRS) WORKGROUP Hampton Roads Chapter meeting on May 14 in Newport News. Learned more about the CRS program at FEMA and how participating localities are given CRS credit for having a current All Hazards Mitigation Plan. Speaker at the event was Mari Radford of FEMA who oversees the CRS program for our region. Also in attendance were representatives from DCR, ACOE, Mathews County (potentially interested in joining the CRS program), Gloucester County (currently participating in the CRS program at level 7 – a 15% flood insurance premium discount level for citizens that purchase flood insurance), and other Peninsula and Southside localities.
- Met with Dave Burns at the Mathews County Rescue Squad on May 9 to discuss emergency management in Mathews County, the AHMP, and the need for a regional emergency planner.

Project 32123 DCR Stormwater Management

The Virginia General Assembly created a statewide, comprehensive stormwater management program related to construction and post-construction activities (HB1065 - Stormwater Integration). The Virginia Department of Conservation and Recreation requires stormwater management for projects with land disturbances of one acre or more. This new state mandate requires all Virginia communities to adopt and implement stormwater management programs by July 1, 2014 in conjunction with existing erosion and sediment control programs. Additionally, the communities within the MPPDC are required to address stormwater quality as stipulated by the Chesapeake Bay TMDL Phase II Watershed Implementation Plan and the Virginia Stormwater Regulations. The goal of the MPPDC Stormwater Program is to develop tools specific to the region necessary to respond to the state mandate requirement for the development of successful stormwater programs. The local governments need to develop programs either locally or regionally to assure compliance with regulations designed to reduce runoff from developed areas.

- Attended a meeting with Draper Aden Associates and Gloucester County to review needs to finalize the Administrative Guidance Manual.
- Submitted SWM II quarterly financial report and reimbursement request to May Sligh, DEQ.

Project 32131 Stormwater Management-Phase II

With the VSMP implementation date quickly approaching, MPPDC staff and Draper Aden Associates will continue working with localities (i.e. Middlesex, King William, and Mathews Counties and the Town of West Point) interested in participating in a Regional Stormwater Management Program. While each locality is seeking different services from this regional program, this project will coordinate efforts, develop regional policies and procedures, as well as, the proper tools to implement a regional VSMP.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website –meeting notices, reports.
- Compiled FY15 Locality Budgets summary for Brenda Garton, Gloucester County Administrator and distributed to Middle Peninsula County Administrators.

Projects 320080 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Met with watermen at Perrin Wharf to encourage users to pay slip and user fees. Watermen at the Perrin Wharf agree it is a good idea as the revenue generated will be used to improve the wharf. The fee for the slips is \$100/mo and the fee for wharf usage is \$20/year. Upon receipt of payments, users will be issued the appropriate sticker.
- Answered a call from Jean Nelson concerning an alleged infringement on a purported public beach at the end of Rt. 633 on Gwynn’s Island in Mathews County. Requested a copy of the road file from VDOT, researched the land and deed records at the Mathews County Courthouse, and spoke with Ms. Nelson about her concerns that the adjoining land owners (to the North) have installed pilings on the beach and have spray painted “No Trespassing” on the pilings and an existing wooden jetty. Research on the issue continues.
- Prepared vouchers, processed A/P, reconciled bank statements. Prepared financial statements.
- Invoiced Gloucester Rowing Association for utility bills at Lands End.
- Consulted with Carlton Revere, Revere Gas, regarding propane tank at Sinclair Landing. Submitted credit application to Phillips Gas and ordered propane to be delivered so that apartment can be rented to tenant(s) to provide additional revenues for Authority.

Projects 32120/32127 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Met with Walter Gills, DEQ Clean Water Financing and Assistance Program, to discuss funding for living shoreline incentive program. General Assembly action will be required to allow funding for living shoreline installation financing through this program.
- Consulted with Beth Polak, Coastal Zone Management (CZM), regarding Working Waterfronts grant proposal.
- Attended a specially called meeting at the request of MPPDC Commissioner OJ Cole from Mathews to tour and review the magnitude of the Mathews county ditching system that has catastrophically failed. Noted the following long range concerns: devaluation of real estate and tax base; standing water and expanding wetlands into private yards; agricultural fields converting to wetlands; residential homes with standing water (around and under) that does not recede; dying Sylvaculture stands; rewiring of the historic ditch drainage network that does not direct water out of the community, but only circulates the

water or causes the water to stand. The problems are beyond what VDOT can singularly address. A possible solution is the formation of a Drainage Authority with the single focus of making the water flow so that land can dry.

- Met with Robert Crockett, President of Advantus Strategies and Bio-solids industry representative to discuss the formation of a Middle Peninsula Bio-solids Regional Monitoring position. Discussed how the program could be established and what has worked well in other parts of Virginia.
- Arranged for Davis Spears, Regulatory Coordinator for the Virginia Department of Mines, Minerals and Energy, to serve as the guest speaker for the May MPPDC Commission meeting. Mr. Spears will be speaking on the permitting process for Oil and Gas operations within the Tidewater region.
- Discussed various FEMA flood insurance and Community Rating System issues with Shannon Hulst of Wetland Watch. Discussed reasons why the program could be beneficial to local governments as well as reasons not to participate.
- Met with representatives from Virginia Interactive to review the first draft of an online reservation and payment portal for reserving PAA land tracts for hunting, building space for public meetings, boat slips, and other resources. The benefits of providing the online reservation service include improved efficiency, increased productivity, shorter confirmation/approval times, the ability to quickly implement change and manage inventory, and most importantly, a reduction of agency resources needed to process paper work.
- Discussed a sediment management and shoreline stabilization project concept for under the southwest side of the Urbanna Creek Bridge with Joe Hayman, Urbana Town Council. Agreed to help facilitate funding and coordinate project proposal submission.
- Consulted with a local realtor who has a client looking to donate private land to the Middle Peninsula Chesapeake Bay Public Access Authority as part of a conservation tax credit donation.
- Attended the VACO Local Government Fracking Workshop in Hanover County on May 1, 2014. The workshop was specifically geared towards discussing the potential impacts on the leasing of over 84,000 acres of mineral rights in the Taylorsville Basin (which underlies the western part of the Middle Peninsula), the regulatory process required for a well, and the experiences of other localities in Virginia with the process. DEQ and DMME spoke about the regulatory process and stated that no permits to drill have been submitted to date within Tidewater. King George County and Rockingham County (Virginia) spoke about the need for: researching what is involved with oil and gas drilling; developing ordinances to address oil and gas development; and developing a relationship with DEQ and DMME to keep abreast of any permit applications. The Southern Environmental Law Center spoke about the tools local governments have regarding this issue. They recommend that localities do four things: 1. Endorse the launch of a state study on gas and oil drilling (such as Essex did with Resolution #14-017 dated March 11, 2014); 2. Update their comprehensive land use plan with guidelines to avoid or minimize the impacts of gas and oil drilling, 3. Update their zoning ordinance to implement the guidelines from the comprehensive plan; and 4. Measure local economic impacts. Finally, a Community meeting on this issue will be held on June 12, 2014 at 7 p.m. at the King George County High School Auditorium for all those interested in learning more.

Project 32121/32128 Land and Water Quality Protection

In light of changing Federal and State regulations associated with Bay clean up-nutrient loading, nutrient goals, clean water, OSDS management, storm water management, TMDLs, etc, staff from the Middle Peninsula Planning District Commission (MPPDC) will develop a rural pilot project which aims to identify pressing coastal issue(s) of local concern related to Bay clean up and new federal and state legislation which ultimately

will necessitate local action and local policy development. Staff has identified many cumulative and secondary impacts that have not been researched or discussed within a local public policy venue. Year 1-3 will include the identification of key concerns related to coastal land use management/water quality and Onsite Sewage Disposal System (OSDS) and community system deployment. Staff will focus on solution based approaches, such as the establishment of a regional sanitary sewer district to manage the temporal deployment of nutrient replacement technology for installed OSDS systems, assessment of land use classifications and taxation implications associated with new state regulations which make all coastal lands developable regardless of environmental conditions; use of aquaculture and other innovative approaches such as nutrient loading offset strategies and economic development drivers.

- Met with Walter Gills, DEQ Clean Water Financing and Assistance Program to discuss funding for septic repair program. After adoption of state budget there should be WQIF grant funding available for septic repair. VCWRLF fund application window will open in June/July for RLF capitalization.

Project 32129 Water Reuse

As recent changes to Virginia Water Regulations have tightened water protection and management, there is a strong need to consider maximizing local and regional water resource that may have financial benefits to localities. This project will explore water reuse, how other localities in Virginia and Nation-wide are utilizing this technique and potential economic impacts to Middle Peninsula localities. MPPDC staff will organize a Water Reuse Stakeholder Committee to discuss associated policy needs and opportunities.

- Collected two reports from Mathews County focused on Garden Creek Drainage area from the Mathews County Planning Department. These reports were scanned and emailed to Carolyn Howard, Draper Aden Associates, for reference.
- Scheduled the second meeting of the water Reuse Steering Committee for May 22, 2014 at 10:00 a.m. in the MPPDC boardroom. Agenda items will include a presentation from Larry Dame, New Kent County Utility Director, as well as discussion about local desires and regulatory needs to make water reuse in Virginia more viable.
- Corresponded with Larry Dame, New Kent County Utility Director, to request his presence at the second meeting of the Water Reuse Committee to share his experience in implementing a water reclamation system in New Kent County.
- Conversated with Pete Mansfield, Middlesex County Board of Supervisor, regarding the upcoming committee meeting and the need to review the regulations and provide recommendations to the state to amend the regulations and allow water reuse easier to implement.
- Scheduled a meeting with Jack White, Mathews County Board of Supervisor, to provide updates regarding the Water Reuse Steering Committee.

Project 32130 Aberdeen TIF

The Aberdeen Creek TIF project will explore Tax Increment Financing as a strategy to generate revenue to finance dredging and other maintenance issues associated with Aberdeen Creek. The project will entail researching TIF policies and programs implemented in Virginia and defining parameters of the program that will achieve the overall objective. The project proposes a partnership with Virginia Sea Grant to determine cost and revenue projections for proposed maintenance and subcontracting with VIMS on project design.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30209 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Researched rideshare program promotional material and brainstormed ideas for new promotional material. Drafted a new design for printed material.
- Updated website – www.midpenrideshare.org.
- Received online registration from Gloucester commuter traveling to Arlington. No match available.
- Consulted with Chris Arabia, Department of Rail and Public Transportation (DRPT), regarding budget amendment to move unspent travel funds to personnel for graphic arts design work. Submitted budget amendment request. Request approved.
- Discussed the need for bike and pedestrian trails plan with Jimmy Syndor, Tappahannock Town Assistant Manager, and Trent Taliaferro, Tappahannock Main Street Program. A meeting will be scheduled to further discuss the creation of a recreations committee and goals and objectives.

Project 30311 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Attended the National Planning Association Conference on April 25-29 in Atlanta, GA. Sessions attended at the conference included Advanced Transportation Planning and MAP-21, Transportation and Land Use Planning, and Economic Case for Alternative Transportation.
- Conducted site visits on May 5th in Mathews County and Town of Urbanna to inventory sidewalk gaps and identify deficiencies. The information gathered will be included in a detailed report to VDOT to fulfill Rural Transportation Program requirements for a sidewalk gap study.
- Viewed VDOT webinar on viewing and analyzing Crash and Traffic Data presented by Darryl Johnson. Information from the webinar is to assist transportation planners with the Rural Transportation Program requirements.
- Received information from Sean Trapani, VDOT Resident Engineer, regarding the submission of PAA resolution requirements and wording for the Prince Street acquisition to the Commonwealth Transportation Board on behalf of the Town of Tappahannock.

ONSITE REPAIR & PUMPOUT

Funding – VDCR, VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water

quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Consulted with Bill Meagher, AOSE, regarding Mathews County septic repair design and estimates.
- Received phone call from Lee Ann, Liz Moore Associates, regarding septic repair assistance availability for Gloucester County home purchase. Explained that funding would not become available for buyers until after home purchase.
- Consulted with Gary Wood, VDH, regarding status of Mathews County repair.
- Met with Walter Gills, DEQ Clean Water Financing and Assistance Program, to discuss funding for septic repair program. After adoption of state budget there should be WQIF grant funding available for septic repair. VCWRLF fund application window will open in June/July for RLF capitalization.
- Consulted with Mathews County homeowner regarding VDH NFWF grant.
- Consulted with Dave Demuth, Gloucester County Health Department, regarding septic repair permit.
- Received phone call from Gloucester County resident regarding assistance for septic repair.
- Consulted with Gary Wood, VDH, regarding hold-up. VDH must send grant commitment paperwork to complete application package for Mathews County repair.
- Received documentation to complete application for Gloucester County repair. Convened Septic Repair Loan Committee which approved funding of \$4750 for conventional repair - \$1250 loan and \$3500 grant. Loan was closed on 5/6/14.
- Received application for septic repair for Gloucester County homeowners. Convened Septic Repair Loan Committee which approved funding of \$5000 for conventional repair - \$1500 loan and \$3500 grant. Loan was closed on 5/5/14.
- Received phone call from Allen Farmer, Farmers Septic regarding assistance for Mathews County homeowner. Homeowner came to office to complete application. Home does not have septic system and was elevated. Homeowner cannot move back in until septic system is installed. Homeowner referred to Gary Wood, VDH, for grant assistance in addition to assistance from funding for this repair will deplete MPPDC grant funding for septic repairs until additional grant is secured.
- Received application for septic repair from Gloucester County homeowner. Convened Septic Repair Loan Committee which approved funding of \$3000 for conventional repair - \$1500 loan and \$1500 grant, homeowner to pay additional \$1500 to contractor. Loan was closed on 5/19/14.
- Forwarded loan information to Middlesex Title for loan closing on Mathews County repair. The funding package includes a grant of NFWF funds through VDH.
- Submitted proposal to NFWF for a Chesapeake Bay Stewardship Fund Small Watershed Grant to provide \$80,668 in grants for installation of Nitrogen reducing septic systems and \$14,700 to finance 10-year maintenance agreements for low income Middle Peninsula homeowners. Total amount of funding requested - \$115,753 to be matched by \$39,732 in loans from the MPPDC Onsite RLF.

Note: All WQIF grant funds have been spent and all VRA grant funds have been committed. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.
Remaining uncommitted funding - \$17,382 loan funds, No grant funds.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Consulted with client regarding release of lien on vehicle held for collateral. Client had filed for Chapter 7 bankruptcy and debt had been released. Unsure as to status of MPPDC lien on vehicle. Determination made that the value of the vehicle made pursuance of this matter unproductive therefore lien was released and title mailed to client.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th.

Project 30104 DHCD Planning Grant—VA Sea Grant Universities MP Partnership

This initiative looks to develop new partnerships with Virginia Universities participating within the Virginia Sea grant Network to enhance Virginia Universities' impacts and value-added services to Middle Peninsula private businesses and coastal localities.

- Consulted with Delegate Keith Hodges on new approaches for rural economic development across the Middle Peninsula. Discussed various infrastructure needs and existing capacity.
- Initiated focus group meetings with key industry representatives for the top 10 employment sectors across the Middle Peninsula. Focus group meetings are intended to engage the private sector in discussion about barriers to economic growth and can Virginia Universities help remove the barriers.

Purpose of Focus Groups

To engage leaders of specific industry groups in a discussion of how university resources can be used to address industry issues or problems resulting in greater economic opportunity for our local businesses.

Sample Questions to be asked of the Industry representatives

- To what extent do you use the resources of our State universities now? What universities do you normally use to address your business or industry problems? How did you know to go to a particular university or professor?
- What other resources do you normally use to address your business or industry issues or problems?
- What are some of the key issues facing your business or industry? If these issues or challenges were addressed would your industry/business be able to grow in the Middle Peninsula?
- Is there an opportunity to use the resources of our State universities to address any of the identified issues, problems or challenges?

- Is there a way to take advantage of some of the regions unique assets to further your industry's growth?
- What strategies can be used to address your business or industry issues and take full advantage of the assets of the region?

Project 30105 Middle Peninsula Broadband Study

The EDA Broadband Initiative is a project designed to bring together Middle Peninsula counties and towns in a series of workshops with the intent of determining the proper model to follow in developing and running a broadband service in the MPPDC region.

- Worked with the Counties of Gloucester, Middlesex, King William, Mathews, and Essex on identifying more detailed information on vertical assets including: Lat & Long; the height; the height(s) at which equipment could be mounted on the asset; and the current mechanism that connects that asset to others in the area (fiber, microwave, copper, etc...). Received data on this information from Essex County.
- Spoke with the Wireless Internet Service Provider (WISP) in King and Queen County (Gamewood Technology Group, Inc.) to see exactly what information they would need to do propagation studies for the Middle Peninsula region (that could be used by the Counties to over lay on their GIS database to determine population coverage's). Mr. Taylor, CEO, stated that: "the vertical asset information will allow us to provide propagation information for those sites that could be used by the Counties to over lay on their GIS database to determine population coverage's. From there we would need to identify areas that would require the addition of new vertical assets based on population information provided by each of the Counties. Once all of this is done, we would be able to provide some ballpark ranges to each of the Counties based on the information they provided us."
- Completed and submitted the semi-annual report to the Department of Commerce, Economic Development Agency (EDA). The report outlined the development of the Broadband Study committee, the progress on identifying the path towards developing a Fixed Wireless broadband system for the Middle Peninsula region, the need for more detailed data on the vertical infrastructure in the region, and the need for developing a detailed report on the infrastructure costs associated with developing a Fixed Wireless broadband system in the region.
- Prepared and submitted semiannual reimbursement request to Bob Gittler, EDA.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30009 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

See Coastal Community Development/Environmental- in a cost saving strategy, many activities such as the monthly meeting of the local government administrators have been shifted away from using local funds)

- Discussed the need for bike and pedestrian trails plan with Jimmy Syndor, Tappahannock Town Assistant Manager, and Trent Taliaferro, Tappahannock Main Street Program. A meeting will be scheduled to further discuss the creation of a recreations committee and goals and objectives.

- Forwarded information on available funding opportunities to local planners regarding lead paint removal program and FEMA Grant Funding available for Flood Mitigation Planning and Project Implementation.
- Met with Reese Peck, Essex County Administrator, and Jeff Hodges, Essex County Zoning Administrator, to discuss changes and collect new information to be included in the Essex County Enterprise Zone application process. The meeting was followed up by a memo drafted by PDC staff regarding recommendations for strengthening the application.
- Received a request for assistance from Sarah Richard, King William County Planning Department regarding required information and formatting for the Environmental and Natural Resources section of the Comprehensive Plan. Staff forwarded Ms. Richards a model that included information requested.
- Held a conference call with Karen Gavrilovic of Paradigm Design and Greg Buppert, Staff Attorney with the Southern Environmental Law Center to discuss the Essex County Zoning Ordinance conditional use process. The discussion is to assist with recommending an approval process for oil and gas exploration requests in the county.
- Drafted an update of the Essex County Enterprise Zone application and submitted to Essex County staff. Public hearing is scheduled for May 27th and application deadline is June 30th.
- Reviewed and edited the USDA grant application that was submitted in June 2013 to conduct a Feasibility Study to establish a flash freezing produce program at the Middle Peninsula Regional Security Center. Currently the application is under the review of the Middle Peninsula Regional Jail Authority.
- Drafted and submitted a proposal to National Fish and Wildlife Foundation to become an approved Technical Assistance (TA) provider. New TA providers will be notified of their acceptance onto the list by late summer.
- Drafted and submitted a project proposal to the National Fish and Wildlife Foundation Chesapeake Bay Stewardship Fund. The proposal seeks to develop a Middle Peninsula Water Asset Improvement Program to address drainage and roadside ditches, land application of biosolids, and illicit discharge of nutrient rich sewage.
- Contacted Virginia Department of Transportation (VDOT) to receive a budget breakdown of remaining funds in the King & Queen County Enhancement Fund that may be available to construct a fishing pier with access to the Mattaponi River. Currently, VDOT is reviewing invoices and will provide requested information upon completion. Therefore, MPPDC staff will seek additional funding opportunities and deadlines to establish the pier.
- Met with Robert Crockett, President of Advantus Strategies, to discuss developing and implementing a regional biosolids monitoring program. He emphasized that the biosolids industry is interested in working with local governments, as well as, aquaculturists to ease community perspectives.
- Corresponded with Chris Engle, Economic Development Director of the City of Charlottesville, regarding the City and Albemarle County's award from the Governor's Agriculture & Forestry Industries Development Fund to develop a business plan for a flash freezing and light food processing hub.
- Submitted proposal to National Fish and Wildlife Foundation (NFWF) for a Chesapeake Bay Stewardship Fund Small Watershed Grant to provide \$80,668 in grants for installation of nitrogen reducing septic systems and \$14,700 to finance 10-year maintenance agreements for low income Middle

Peninsula homeowners. Total amount of funding requested - \$115,753 to be matched by \$39,732 in loans from the MPPDC Onsite RLF.

- Submitted proposal to NFWF for a Chesapeake Bay Stewardship Fund Small Watershed Grant to design and implement a Middle Peninsula Living Shorelines Incentive Program and to develop a shoreline master plan, install a living shoreline demonstration project, and establish a Living Shoreline Education Program at the MPCBPAA's Captain Sinclair Landing property in Gloucester. Total amount of funding requested - \$200,000 to be matched by \$22,267 MPPDC funds to cover indirect costs and \$44,399 from VIMS for contributed services.
- Attended EPA Office of Wetlands, Oceans and Watersheds, Watershed Academy Webcast on *Living Shorelines: Types, Tools and Techniques*. Discussion of living shoreline installations in North Carolina, Virginia and Delaware Bay.
- Discussed VPPSA need for facility expansion with Tom Swartzwelder, VPPSA Board Member, and Stephen B. Geissler, VPPSA Executive Director. Offered to research state incentives to maximize public investment for a future facility. MPPDC staff is awaiting background material from Mr. Geissler.

Project 30015 Tappahannock Comp Plan Update/ Project 30016 Essex Comp Plan Update

The Town of Tappahannock has contracted for the Planning District Commission to provide technical planning support for the Town of Tappahannock's Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon.

Essex County has contracted for the Planning District Commission to provide technical planning support for the Essex County Planning Commission as they go through their 2014 Comprehensive Plan Update Process. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a comprehensive plan that outlines a vision for the future of the community with a twenty year planning horizon. Along with the Comprehensive Plan, Essex County has contracted for the Planning District Commission to lead the Planning Commission in discussions regarding the future preparation of a Capital Improvement Plan (CIP), and prepare a Virginia Enterprise Zone Designation (VEZD) application for the County. The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government in which both parties seek to improve economic conditions within designated localities. The program is meant to complement additional local, state, and federal economic development activities to create an improved climate for private sector investment and to focus limited resources on strategically targeted areas. A proposal will be submitted on behalf of the locality by the deadline of June 28th, 2013 using the Department of Housing and Community Development Centralized Application Management System (CAMS).

- Researched housing data used for updating the Housing Sections of the Essex County and Town of Tappahannock Comprehensive Plan.
- Convened meetings with the Essex –Tappahannock Comprehensive Plan Update Steering Committee on May 1st and 14th to update the Economy and Housing sections of the two comprehensive plans and the Recreations chapter of the Town of Tappahannock Comprehensive Plan.
- Received comments on the Economic Development Chapter from Richard Lyman, Town of Tappahannock Planning Commission for inclusion into the Comprehensive Plan update.
- Received information from John MacGruder of Three Rivers Forestry and Warren Coburn of Virginia Department of Forestry regarding the most current acreage of forest land and inventory of types of trees in Essex County to include in the Essex County Comprehensive Plan.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Received phone call from client requesting loan pay-off amount and requesting holding May payment. Client to pay-off loan later in May via check.
- Executed ACH loan payments for EECBG loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

In response to the Commission's work plan to address emerging emergency management issues, MPPDC staff prepared an application to the Federal Emergency Management Agency for a proposal for Staffing for Adequate Fire and Emergency Response Grants (SAFER). Unfortunately, only King and Queen County was able to provide the required information for submittal. Each locality identified a reason for not being able to respond. Two of the local Emergency Coordinators and MPPDC staff had a difference of opinion as to submittal eligibility. MPPDC staff contacted the SAFER RFP staff and was advised that "As long as the locality was not duplicating efforts they could participate in another proposed project". Some localities were unable to respond. MPPDC amended the proposal and submitted singularly for King and Queen County.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update (Reported under Mandates)

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

300091 MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Completed FY15 draft budget to be presented to Commission.

- Received quote from VACoRP to provide property and liability insurance to MPPDC. Quote was 65% of quote received from Virginia Municipal League.

CLOSED FY14 PROJECTS

30426 DCR WQIF Septic Repair Funding

The Middle Peninsula Planning District Commission Regional On-Site Wastewater Treatment and Disposal Funding Program targets known failing septic systems which impact the surface and ground water of the Rappahannock, York and Coastal Watersheds. The program works directly with the Three Rivers Health District and Middle Peninsula localities to identify failing septic systems and offer financial assistance to homeowners to repair/replace these failing systems. WQIF funds are to be used to install and/or repair failing septic systems. Grants funds, blended with low-interest loans from the MPPDC On-Site Revolving Loan fund, will be used to assist homeowners in paying for these systems. An Easement and Landowner Agreement requiring that property owners accept responsibility for the manufacturer recommended maintenance of these systems for their lifespan is required for WQIF funding. Funding will also be used to assist low-mod Middle Peninsula homeowners to comply with Chesapeake Bay regulations to pump their septic systems every 5 years.

Projects 320081 PAA Perrin Wharf Construction

The Middle Peninsula Middle Peninsula Chesapeake Bay Public Access Authority recently acquired ownership of the 320 ft Perrin River wharf in Gloucester County from VDOT. The Perrin River exists as the urban working waterfront for the county and the Perrin River wharf is traditionally used by commercial watermen for vessel moorage. This project serves as a revitalization of the urban waterfront-commercial seafood hub for Gloucester County. With the recent closure of several key docking locations, up to 25 commercial workboats have been displaced and are rafting at the Perrin Wharf. This project will revitalize and reorganize the public wharf moorage space. The current moorage space is unorganized. Vessels now tie up parallel with the pier, making inefficient use of public space. Rafting is also used, but is not as safe as slip mooring. This project will reorganize the pier by installing 10 new slips, 4 finger piers, an ADA approved ramp, and ADA parking spot, and a port-a-potty to assist with access, mooring, off loading, and sewage disposal.

Project 32009 Lands End Master Plan

In February 2013, the MPCBPAA was gifted 96.81 acres of waterfront property located on the Severn River in Gloucester County. This Severn River property consists of twenty-one parcels, three of which have dwellings. While much of the property is pristine coastal ecosystem, including densely forested mixed hardwood and pine trees, and tidal wetlands, the three dwellings on this land present new management issues for the MPCBPAA. The MPPDC is partnering with the MPCBPAA to develop a preliminary management plan for the Severn River property that meets the goals of the MPCBPAA while maximizing water access, outdoor recreational, and community needs. With the development of a community stakeholder group, MPPDC staff will facilitate discussions and work towards developing an approach to creating a final management plan for the Severn River Property. The preliminary management plan will include potential management options, needed actions, as well as draft management goals and objectives for the Severn River Property.

Project 32122 Living Shorelines

On April 29, 2011 legislation was approved directing The Virginia Marine Resource Commission (VMRC), in cooperation with the Department of Conservation and Recreation and with technical assistance from the Virginia Institute of Marine Science (VIMS), to establish and implement a general permit regulation that authorizes and encourages the use of living shorelines as the preferred alternative for stabilizing tidal shorelines in the Commonwealth. "Living shoreline" means a shoreline management practice that provides erosion control and water quality benefits; protects, restores or enhances natural shoreline habitat; and

maintains coastal processes through the strategic placement of plants, stone, sand fill, and other structural and organic materials. VMRC, with assistance from VIMS, is developing a general permit which can expedite the permitting process as an incentive to encourage property owners to select the “preferred alternative” for stabilizing tidal shorelines in the Commonwealth. This proposal will serve as a feasibility study and offer a potential design for a publicly sponsored water quality improvement-living shoreline revolving loan construction program. MPPDC staff will work with the Virginia Resource Authority, Department of Environmental Quality, Federal Agencies as well as legal counsel to explore an administrative program design and options for capitalizing a revolving loan program within the Middle Peninsula to encourage living shoreline construction by Middle Peninsula homeowners.

Project 32124 Aberdeen Creek Harbor Master Plan

This project proposes to focus on developing an Aberdeen Creek Commercial Seafood Master Plan focused on maintaining services and working waterfront industries within Aberdeen Creek. Aberdeen Creek is second behind Perrin River as one of two major commercial seafood hubs in Gloucester County. Within recent years, Aberdeen Creek has experienced the closure of a Gloucester Seafood Inc which was a seafood processing plant that processed local watermen catches, as well as provided fueling and mooring facilities for their boats. Since this business has closed, Aberdeen creek has experienced significant shoaling and dredging has become a priority issue. To develop this plan, MPPDC staff will take the lead and conduct a site analysis, including an inventory of creek activities (i.e. public and private), a count of the number of watermen that utilize the creek, and an analysis of the creek navigational conditions. MPPDC staff will also research public and private infrastructure and property ownership to better understand options to improve or expand working waterfront industry services within the Creek. The plan will rely on community participation to identify and discuss infrastructure needs and potential improvements for Aberdeen Creek users. Technical staff will develop cost opinions including discussion of capital improvement needs, and capacity analysis for private and public facilities.

- Completed and submitted the final report of the Aberdeen Creek Master Plan. The final report includes the Aberdeen Creek Master Plan (ACMP) that provides an introduction to the rich history of the working waterfronts on Aberdeen Creek on the upper York River in Gloucester County, VA.; describes the existing working waterfront and associated zoning for the properties on the creek; and puts forward recommendations for protecting and preserving the working waterfront for future generations. The ACMP is available on the MPPDC website.

Project 32125 Floating Structures

As a result of a proposed “Oysterplex” in King and Queen County, which included two floating structures in open water used for commercial use rather than residential use, new permitting, regulatory, and jurisdiction questions were raised. Therefore MPPDC staff will: (1) review the lessons learned with the proposal approval of the Oysterplex, (2) create a Floating Structures Committee to discuss permitting barriers related to process for future applicants as well as strategies for possible guidance for permitting of floating commercial structures in the future, and (3) the committee will work to develop the necessary policy and guidance to include local planning administrators /departments in the Joint Permit Application process.

Project 32204 Working Waterfront Coalition Summit

The Rural Chesapeake Bay-Seaside Working Waterfront Coalition partners (MPPDC, A-N and NN PDC) propose to organize, coordinate and convene a Virginia Working Waterfront Summit to be held at a central location (possibly VIMS) and possible remote location (Wachapreague) to discuss the challenges faced by Coastal Virginian’s engaged in owning, managing or developing policy on issues related to working waterfronts. Summit invitees will come directly from the data base of working waterfront business developed under the Section 309 Working Waterfront project administered by the Virginia Sea Grant Marine Advisory Program. The Summit will consist of three parts: a) Panel of working waterfront specialist will discuss the growing national problem faced by working waterfront business and Virginia challenges, b) Introduction/ use

of the Working Waterfront web portal. c) Discussion of Virginia specific issues, problems, and challenges of those in attendance.

- Completed and submitted the final report of the Working Waterfronts Coalition Summit. The final report includes a summary of the Working Waterfronts Summit drafted by Ryck Lydecker, Boat US Assistant Vice President of Government Affairs (retired), and Thomas Murray, Associate Director for Advisory Services, VIMS. The final Summit summary will be published by Virginia Sea Grant.

Project 33000 Middle Peninsula Comprehensive Economic Development Strategy

The purpose of this project is to develop a Comprehensive Economic Development Strategy (CEDS) for the Middle Peninsula. The CEDS process will be extremely valuable for the region as a means to tie together the many activities and plans of 9 jurisdictions (6 counties and 3 towns) and also to identify and prioritize cross-region initiatives. The last Regional Economic Development Strategic Plan was completed in March 2002. The past ten years have witnessed significant changes in the region's demographics. The increase in population has also created demand for services and infrastructure development. There is also an interest in sustaining traditional trades such as fishing and agriculture.

1301 Mathews Heritage Park

Mathews Heritage Park was donated to the Middle Peninsula Chesapeake Bay Public Access Authority (PAA) in 2010 and is a 9.119 acre waterfront parcel located on Field Point Road in Moon, Mathews County, Virginia. As designated in the Deed of Gift with Declaration of Restrictions, the property can only be used as a nature park and waterfront center for the purpose of teaching about the history of the people of Mathews County, Virginia and the ecology of the land and the surrounding waters, including, but not limited to, teaching skills associated with the traditional trades and crafts of the people of Mathews County, Virginia including farming, fishing, boat building, seamanship, navigation, sailing and rowing. In 2011 a grant with the National Park Service Rivers, Trails and Conservation Assistance Program (RTCA) was awarded to the PAA to provide guidance in water access and park planning; facilitation of a planning process that merges the various ideas of community stakeholders, resolves past conflicts, and gains consensus on a vision, goals, and management approach for the site. The outcome of the grant is expected to be a management plan for the park.

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May 28, 2014

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Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Vice Chairman)*

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Secretary/Director

Mr. Lewis L. Lawrence

**Resolution for Employer Contribution Rates for Counties, Cities, Towns, School Divisions, and Other Political Subdivisions
(In Accordance with the 2014 Appropriation Act Item 468 (H))**

BE IT RESOLVED, that the Middle Peninsula Planning District Commission 55882 does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of (a) the contribution rate in effect for FY2014, or (b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Middle Peninsula Planning District Commission 55882 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

- The Certified Rate of 10.5%
 The Alternate Rate of _____%; and

BE IT ALSO RESOLVED, that the Middle Peninsula Planning District Commission 55882 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of the Middle Peninsula Planning District Commission 55882 are hereby authorized and directed in the name of the Middle Peninsula Planning District Commission to carry out the provisions of this resolution, and said officers of the Middle Peninsula Planning District Commission are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Middle Peninsula Planning District Commission for this purpose.

Chair, Middle Peninsula Planning District Commission

**Resolution for Employer Contribution Rates for Counties, Cities, Towns, School Divisions,
and Other Political Subdivisions
(In Accordance with the 2014 Appropriation Act Item 468 (H))**

CERTIFICATE

I, Lewis Lawrence, Secretary of the Middle Peninsula Planning District Commission, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Middle Peninsula Planning District Commission held at Saluda, Virginia at 7:00 p.m. on May 28, 2014. Given under my hand and seal of the Middle Peninsula Planning District Commission this _____ day of _____, 2014.

Secretary, Middle Peninsula Planning District Commission