



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

COMMISSIONERS

Essex County

*Mr. John Clickener
Hon. Margaret H. Davis
Hon. John C. MaGruder*

Town of Tappahannock

*Hon. Roy M. Gladding
Mr. James W. Sydnor*

Gloucester County

*Hon. Ashley C. Chriscoe
Mr. J. Brent Fedors
Dr. William G. Reay
Hon. Michael R. Winebarger*

King and Queen County

*Hon. Sherrin C. Alsop
Hon. R. F. Bailey
Mr. Thomas J. Swartzwelder
(Chairman)*

King William County

*Hon. David E. Hansen
Hon. Travis J. Moskalski
(Treasurer)
Mr. Eugene J. Rivara
Mr. Sanford Wanner*

Town of West Point

Hon. Paul T. Kelley

Mathews County

*Hon. O. J. Cole, Jr.
(Vice Chairman)
Mr. Thornton Hill
Hon. Jack White*

Middlesex County

*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.*

Town of Urbanna

Hon. Steve Hollberg

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: December 13, 2016

RE: December Commission Meeting

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, December 21, 2016 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the December meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on **December 21st**!

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Middle Peninsula Planning District Commission
Meeting

7:00 P.M.

Wednesday, December 21, 2016

125 Bowden Street

Saluda VA 23149

- I. Welcome and Introductions
- II. Approval of November Minutes
- III. Approval of November Financial Reports
- IV. Executive Director's Report on Staff Activities for the Month of December
- V. Public Comment

AGENDA ITEMS FOR DISCUSSION

- VI. Rural Coastal Virginia Economic Development Authority, Delegate Keith Hodges
- VII. General Stormwater Solution Discussion
- VIII. Emergency Management Program Update
- IX. MPPDC Local Budget Request Discussion
- X. Fair Labor Standards Act Discussion
- XI. Other Business
- XII. Adjournment

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Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 12/13/2016
 Run Time: 9:12:35 am
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Period Ending: 11/30/16

		Expenditures						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	3,975.00	3,966.12	7,856.69	-3,881.69	197.65%	3,843.91	-4,012.78
30021	Mathews Comp Plan Upd	8,750.00	-83.14	7,317.17	1,432.83	83.62%	6,388.73	-928.44
30022	Tappahannock Economic I	4,000.00	-86.41	3,776.38	223.62	94.41%	3,991.00	214.62
30109	MPEDRO Staff Support	12,800.38	-30.82	14,646.24	-1,845.86	114.42%	14,297.07	-349.17
30111	Blue/Green Infrastructure I	29,998.00	2,153.42	2,724.89	27,273.11	9.08%	0.00	-2,724.89
30112	BCC MPEDRO	0.00	2,309.14	6,716.61	-6,716.61	0.00%	0.00	-6,716.61
30170	MPBDP Staff Support	18,280.00	6,472.39	25,318.60	-7,038.60	138.50%	19,975.84	-5,342.76
30212	FY17 Transportation Dem	84,807.00	3,701.58	34,401.01	50,405.99	40.56%	25,725.25	-8,675.76
30314	FY17 Rural Transporatio	72,500.00	1,228.10	29,138.07	43,361.93	40.19%	19,291.56	-9,846.51
30420	Onsite Loan Management	128,406.87	-132.26	130,495.45	-2,088.58	101.63%	172,076.38	41,580.93
30424	2016 Septic Pumpout	28,600.00	-693.93	19,522.78	9,077.22	68.26%	10,328.76	-9,194.02
30428	WQIF 2016, \$183500 R	216,500.00	758.76	2,628.63	213,871.37	1.21%	236.59	-2,392.04
30502	Water Supply Planning	121,805.89	620.22	116,622.98	5,182.91	95.74%	153,950.00	37,327.02
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	118.73	129,945.60	64.40	99.95%	129,741.06	-204.54
31203	Emergency Planning 2016	154,500.00	1,801.53	102,589.44	51,910.56	66.40%	60,417.47	-42,171.97
31500	Living Shoreline Incentiv	0.00	0.10	64.85	-64.85	0.00%	37.30	-27.55
32014	PA Master Plan - \$2500 I	77,500.00	-150.20	77,286.79	213.21	99.72%	73,258.59	-4,028.20
32015	FY17 PAA Staff Support	4,000.00	-91.40	877.24	3,122.76	21.93%	727.43	-149.81
32016	VIMS Living Shoreline	92,636.80	68.63	223.13	92,413.67	0.24%	0.00	-223.13
32133	NFWF Living Shorelines I	222,267.00	0.00	222,938.97	-671.97	100.30%	191,180.04	-31,758.93
32135	Coastal TA FY16	60,000.00	0.00	60,222.58	-222.58	100.37%	57,000.00	-3,222.58
32136	Mathews SLR Adapatati	54,687.00	-1,645.06	53,389.32	1,297.68	97.63%	53,027.80	-361.52
32137	Mathews Ditch Map Data	60,524.00	-1,644.84	59,113.64	1,410.36	97.67%	54,471.60	-4,642.04
32138	FY17_Coastal_TA	60,000.00	977.13	6,609.85	53,390.15	11.02%	0.00	-6,609.85
32139	Eco_Business - PAA Mat	47,000.00	3,452.83	7,298.92	39,701.08	15.53%	0.00	-7,298.92
32209	WWF State Plan	50,000.00	1,212.09	35,912.28	14,087.72	71.82%	33,641.70	-2,270.58
32210	WWF Initative	50,000.00	3,467.33	7,092.43	42,907.57	14.18%	0.00	-7,092.43
38016	FY16_Local_Programs	0.00	402.84	402.84	-402.84	0.00%	-925.20	-1,328.04
38017	FY17 Local Projects	136,057.00	2,217.13	70,950.57	65,106.43	52.15%	149,307.70	78,357.13
Totals:		<u>1,947,852.69</u>	<u>30,370.01</u>	<u>1,254,331.70</u>	<u>693,520.99</u>	<u>64.40%</u>	<u>1,255,990.58</u>	<u>1,658.88</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 12/13/16

Period Ending: 11/30/16

Run Time: 9:14:14 am

Format: 1 Board

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Assets:

Not Assigned to a Code	4,432.07
Cash in Bank	665,648.32
Receivables	179,486.49
Property & Equipment	10,579.83
Deferred Outflows	30,454.00

Total Assets:

\$890,600.71

Liabilities:

Accounts Payable	7,819.76
VRA Loan Payables	124,884.87
Payroll Withholdings	137.59
Accrued Leave	48,687.70
Deferred Inflows	220,036.00
Net Pension Liabilities	56,917.00
Cost Allocation Control	(9,216.24)

Total Liabilities:

\$449,266.68

Equity:

Local Initiatives/Information Resources	82,067.53
Economic Development	-15,133.47
Transportation Programs	-18,522.27
Emergency Management Projects	-42,171.98
Onsite Repair & Pumpout	29,997.76
Housing	-4,012.53
Coastal Community & Environmental	-63,284.40
Public Access Auth Programs	-4,401.14
Mandates	37,127.79
Temporarily Restricted	178,083.69
General Fund Balance	261,583.05

Total Equity:

\$441,334.03

Total Liabilities and Equity

\$890,600.71

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 12/13/2016
 Run Time: 9:14:45 am
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Period Ending: 11/30/16
 Format: 1 Agencywide R&E
 With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	0.00	0.00	44,347.81	-44,347.81	0.00%
Local Annual Dues	109,899.00	0.00	109,899.00	0.00	100.00%
Local Other Revenues	6,281.00	944.70	57,351.24	-51,070.24	913.09%
Local Other Organizations	34,000.00	0.00	2,224.12	31,775.88	6.54%
State Revenues	143,817.00	37,985.00	59,470.00	84,347.00	41.35%
Federal Revenues	467,618.00	36,938.84	74,683.95	392,934.05	15.97%
Miscellaneous Income	9,800.00	-452.74	805.43	8,994.57	8.22%
RevolvingLoan Program Income	9,000.00	553.72	46,157.95	-37,157.95	512.87%
Revenues	780,415.00	75,969.52	394,939.50	385,475.50	50.61%
Expenses					
Personnel	417,254.00	6,753.13	183,627.92	233,626.08	44.01%
Facilities	30,887.00	2,354.51	12,598.05	18,288.95	40.79%
Communications	4,400.00	425.06	1,880.58	2,519.42	42.74%
Equipment & Supplies	3,250.00	862.05	2,380.12	869.88	73.23%
Travel	8,202.00	554.68	3,345.90	4,856.10	40.79%
Professional Development	17,580.00	836.85	7,627.61	9,952.39	43.39%
Contractual	181,700.00	1,436.10	100,599.87	81,100.13	55.37%
Miscellaneous	63,928.00	17,147.59	36,852.28	27,075.72	57.65%
Regional Share	0.00	0.00	44,359.87	-44,359.87	0.00%
Expenses	727,201.00	30,369.97	393,272.20	333,928.80	54.08%
Agency Balance	53,214.00	45,599.55	1,667.30		

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

November 16, 2016

Saluda, Virginia

I. Welcome and Introductions

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, November 16, 2016, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

Commissioners Present

Essex County: John Clickener, John Magruder

Gloucester County: J. Brent Fedors, Michael Winebarger, Ashley Chriscoe

King and Queen County: Tom Swartzwelder

King William County: Travis Moskalski, Eugene Rivara, Sandy Wanner

Mathews County: Tim Hill

Middlesex County: Trudy Feigum, Wayne Jessie, Jack Miller

Commissioners Absent

Essex County: Prue Davis

Gloucester County: Dr. Willy Reay

King and Queen County: R.F. Bailey, Sherrin Alsop

King William County: David Hansen

Mathews County: O.J. Cole, Jr., Jack White

Town of Tappahannock: Monte "Roy" Gladding, James Sydnor

Town of West Point: Paul T. Kelley

Town of Urbanna: Steve Hollberg

Also in Attendance

Lewis Lawrence, MPPDC Executive Director

Beth Johnson, MPPDC Finance Director

Harrison Bresee III, MPPDC Regional Emergency Planner

Matt Walker, Middlesex County Administrator

Monica Saunders, Citizen

Tom Feigum, Citizen

II. Approval of September Minutes

Chairman Swartzwelder asked whether there were any corrections or changes to the October Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the October Minutes. Mr. Miller moved that the October Minutes be approved. Mr. Chriscoe seconded the motion; motion carried.

III. Approval of September Financial Report

Chairman Swartzwelder asked whether there were any questions regarding the October financial report before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the October financial report subject to audit. Mr. Rivara moved to approve the October financial report subject to audit. Mr. Miller seconded the motion; motion carried.

IV. Executive Director's Report on Staff Activities for the Month of November

Chairman Swartzwelder requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director review the Executive Director's Report on Staff Activities for the month of November. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities. Mr. Lawrence directed Commissioners' attention to several items:

- Consulted with Joan Salvati, Manager, Local Government Assistance Program interested in providing an update to local elected officials and staff on the Commonwealth's TMDL Watershed Implementation Plan 3 approach. Presentation schedule will be forth coming.
- At the request of the Accomack North Hampton Planning District Commission Executive Director, attended their Commission's October meeting to provide information on how the Middle Peninsula administers the Middle Peninsula Chesapeake Bay Public Access Authority.
- Met with Michelle Jones, DHCD, and Liz Povar, Middle Peninsula Economic Development Resource Organization (MPEDO) Executive Director, to discuss the BCC grant award. Governor McAuliffe announced funding for this project in early October. Funding awarded was \$18k more than the amount applied for, with a corresponding \$24k increase in required matching funds. As the EDO has moved more quickly than anticipated to hire an executive director, the scope of this project is evolving. Discussed grant requirements, expected deliverables, additional funding, additional match, project end date, budget, action items, EDO and regional needs. DHCD needs to post the contract on the CAMS system so the budget can be finalized.
- Consulted with Katie Allen, Director of the Conservation Leadership Network for the Conservation Fund, concerning an upcoming workshop linking blue and green infrastructure with economic development. Discussed potential customized training specific to the Middle Peninsula economy – Catskills model, Florida model, legislative recommendations.
- Submitted proposal to the Coastal Zone Management Program Project of Special Merit competitive grant program. The proposal focuses on developing a regional approach to adapt to rising sea levels that will sustain an economically resilient region. Emphasis on recurrent flooding and impacts on

businesses located in the floodplain and their ability to adapt and modify to climate changes.

V. Public Comment

None.

VI. General Legislative Discussion

None.

VII. VDOT – SmartScale Resolution: Essex County

Mr. Swartzwelder directed Commissioners' attention to a resolution in support of Essex County's applications for VDOT SmartScale funding for improvements to the Park and Ride lot in Loretto adjacent to Routes 17/654 and the installation of a Shared Use Path adjacent to Routes 698 and 1036. John Magruder noted that as these projects are located along or in proximity to US Route 17, a Corridor of Statewide Significance, Essex needs a resolution of support from the regional transportation planning organization. Chairman Swartzwelder requested a motion to approve Essex's request for a resolution. Mr. Chriscoe moved to approve the draft resolution as distributed. Mr. Moskalski seconded the motion; motion carried.

VIII. State Working Waterfront Plan Recommendations and Resolution

Mr. Lawrence directed Commissioners attention to the Resolution to accept the Virginia Working Waterfront Master Plan. MPPDC, the other Coastal PDCs, and the Virginia Coastal Zone Management Program have spent 5 years looking at the state of working waterfronts in the Commonwealth. This has led to the preparation of a Virginia State Working Waterfronts Plan and recommendations for federal, state and local government, planning district commissions and the private sector to consider to protect Virginia's working waterfronts that support a large part of the regions' economies.

Bill Pruitt held over 200 individual meetings in the coastal regions collecting input for these recommendations. The Northern Neck Planning District Commission adopted the Plan and Recommendations 2 months ago and the Eastern Shore did so in October. The State Plan will be presented at the 2nd Virginia Working Waterfront Summit to be held in conjunction with the Virginia Coastal Policy Center Annual Conference in Williamsburg on December 2.

Eugene Rivara questioned why data on King William and King and Queen waterfront businesses was not included. Lewie explained that NOAA did not include that information in their datasets, but that he could inquire as to whether that data is or could become available. Mr. Rivara asked if hard copies of the report could be sent to each BOS prior to adoption of the resolution. Mr. Lawrence agreed

to send copies of the report to each local administrator, but that the report does not require local BOS adoption and will be rolled out at the summit on December 2. Trudy Feigum recommended changing all mention of “global warming” to “climate change” prior to MPPDC adoption. Mr. Lawrence pointed out that the report was a consensus of numerous stakeholders and that he did not have the authority to make any changes to the final document. Mrs. Feigum moved that the Commission adopt the resolution with the caveat that the Commission recommends the change in language of replacing all references to “global warming” to “climate change”. Tim Hill seconded the motion, motion carried with one nay vote (Rivara).

IX. Delegate Hodges’ Stormwater Group Report

As Delegate Hodges was unable to attend the Commission meeting, Lewie Lawrence directed Commissioners’ attention to *The 2016 Stormwater Bill: An Analysis of Perceived and Real Problems with Proposed Solutions* report prepared at Delegate Hodges by the William & Mary Law School Virginia Coastal Policy Center. The report identified 8 problems with the 2016 Stormwater Bill:

- General Confusion
- Change Fatigue
- Fear of Federal Intrusion
- Lack of Resources
- Need for Training
- Future Liability
- Over Regulation
- Inefficient Outcomes;

And identified 7 policy options:

- DEQ Professional Coach to be provided to localities
- Hands-On Training from regional organizations (PDCs, SWCDs, VACO)
- Statutory and Regulatory Review for Consistency
- Establish Exceptions for Isolated Land Disturbance Projects (2500 ft – 1 acre)
- Increase DEQ Responsibility and Leadership – DEQ to administer program for opt-out localities (and opt in?)
- DEQ Certification Program for Private Sector Stormwater Professionals – similar to VDH/AOSE septic system design
- Major Substantive Overhaul of Program – new system that parallels federal/state wetlands program.
-

The 2016 Stormwater Bill (HB1250/SB673) enacted by the 2016 General Assembly will become effective July 1, 2017, will require localities to administer local stormwater and erosion and sediment control programs. Delegate Hodges was successful in establishing a Stormwater Work Group to discuss with DEQ and the Chesapeake Bay Foundation potential solutions to the problems identified by small, mostly rural localities in administering a stormwater program. The Group will

make recommendations for statutory amendments during the 2017 session of the GA.

Questions and general discussion on requesting a further delay in enactment of the 2016 Stormwater Bill to allow stakeholders the time to reach consensus on changes, resolutions from Opt-out localities, Chesapeake Bay Act, regional BMPs. Mr. Lawrence will invite Del. Hodges to attend the December Commission meeting to continue the discussion and provide any updates from the Work Group.

X. FY16 Audit Presentation

Middle Peninsula Planning District Commission Finance Director Beth Johnson informed the Commission that the FY16 audit report noted that MPPDC's 2016 financial statements ended in accordance with accounting principles generally accepted in the United State of America – ie it was a good audit with no “findings”. Mrs. Johnson directed Commissioners’ attention to the Summary Statements of Net Position which focuses on the resources available as of June 30, 2016 for future operations. The Commission ended the year with approximately \$14,500 more in current assets than the previous year. Loans Receivable decreased by approximately \$45,000 as a result of repayments on the various loans. Mrs. Johnson pointed out that several of the loan programs were no longer active as the programs were no longer being funded so new loans were not being made for the Housing/Weatherization and Small Business Revolving Loan Programs. Current liabilities remained approximately the same, although long-term liabilities decreased primarily due to a significant reduction in pension liability. Total net position increased by \$25,747.

Mrs. Johnson then discussed the Summary Statements of Activities for the Years Ended June 30, 2015 and 2016. Operating revenues increased by \$207,000 and project expenses by \$282,000. This is not uncommon as they are based on the availability and timing of grants to fund the Commission’s work program. For 2016 actual revenues were under budget by \$22,000 as several projects were delayed. This has become increasingly more common as state funders continue to grapple with comprehension of the new Supercircular (2CFR200).

Mrs. Johnson discussed the large amount of space in the audit report dedicated to discussion of VRS, now required by GASB 68, and pointed out the reduction in pension liability from \$281,877 to \$56,917. Due to the very small size of the Commission’s staff, she cautioned that the pension liability has the potential to be extremely volatile as actuarial tables are not good at predicting a small population. Finally Mrs. Johnson noted that the Commission’s financial statements were found to be free from material misstatement and that the auditor’s tests disclosed no instance of noncompliance or other matters required to be reported under Government Auditing Standards. Mrs. Johnson requested the Commission to accept the audit report as presented. Mr. Miller moved that the Commission accept the FY16 Audit Report as presented. Mr. Weinbarger seconded; the motion carried.

XI. Other Business

Mr. Lawrence read a Resolution Honoring Rose Lewis' Twenty-One Years of public service to the Middle Peninsula Planning District Commission. Ms. Lewis will retire on November 30, 2016 after working for the Commission since July 5, 1995. Chairman Swartzwelder requested a motion to authorize Mr. Lawrence to spend up to \$500 in appreciation gifts for Ms. Lewis. Mr. Magruder made the motion, Mr. Clickener seconded; motion carried.

Mr. Swartzwelder requested a motion to adopt the Resolution honoring Ms. Lewis as read, Mr. Miller so moved, Mr. Chriscoe seconded, the motion carried. Mr. Lawrence asked all Commissioners to please sign the resolution as that was a request from Ms. Lewis.

XII. Adjournment

Chairman Swartzwelder requested a motion to adjourn the meeting. Mr. Moskalski so moved; Mr. Miller seconded. The motion carried.

COPY TESTE:

(Secretary)

Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

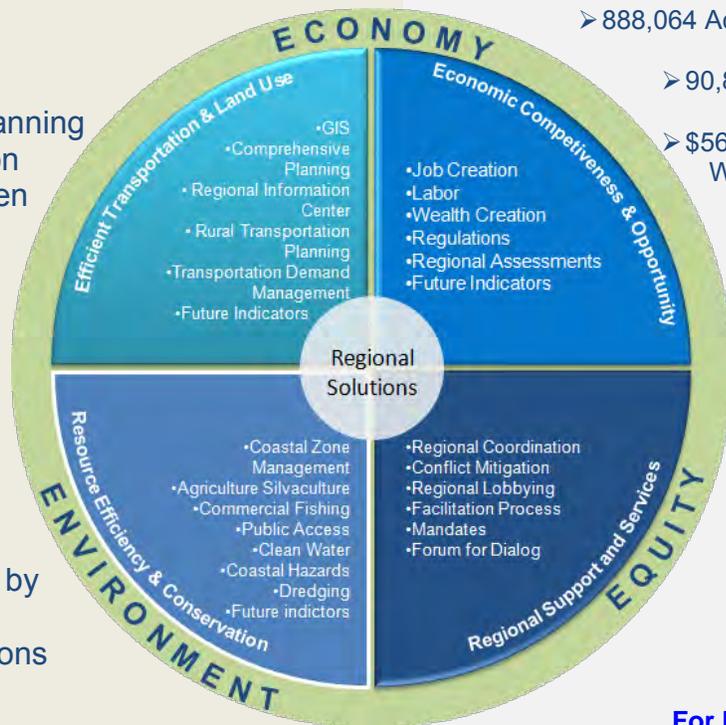
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide		✓	✓	✓	✓			✓
Essex		✓	✓			✓		✓
Gloucester		✓		✓				✓
King & Queen			✓			✓		✓
King William				✓				✓
Mathews						✓		✓
Middlesex			✓					✓
Town of Tappahannock								
Town of West Point								
Town of Urbanna								
Other		✓	✓	✓				

Report on Mandated Initiatives

Locality	Water Supply Plan Update Support Staff: Lewie Lawrence Start Date: 7/2016 Completion Date: TBD		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 8/2016	
	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>
	Essex	✓	Finalizing Scope of Work	✓
Gloucester	NA	NA	✓	Adopted
King & Queen	✓	Finalizing Scope of Work	✓	Adopted
King William	✓	Finalizing Scope of Work	✓	Adopted
Mathews	✓	Finalizing Scope of Work	✓	Adopted
Middlesex	✓	Finalizing Scope of Work	✓	Adopted
Town of Tappahannock	✓	Finalizing Scope of Work	✓	Adopted
Town of West Point	✓	Finalizing Scope of Work	✓	Adopted
Town of Urbanna	✓	Finalizing Scope of Work	✓	Adopted

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Environmental	CZM –FY17 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Funded
Environmental	CZM – MP Public Access Master Plan	\$40,000	Funded
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Funded
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Funded
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Not Funded
Environmental	DEQ – Septic Pumpout	\$28,600	Funded
Environmental	DEQ – NPS Septic Repair WQIF grants to homeowners	\$200,000	Funded
Environmental	CZM – ECO PAA Dragon Run	\$40,000	Funded
Environmental	CZM – Regulations	\$40,000	Not Funded
Environmental	CZM – Coastal Technical Assistance – FY17	\$30,000	Funded
Environmental	NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)	\$96,637	Funded
Economic Dev	NFWF – Economic Leverage of Blue & Green Assets in MP	\$33,000	Not Funded
Economic Dev	NFWF – Aquaculture Business Park and Oyster Hatchery	\$538,536	Not Funded
Environmental	DEQ – Capitalization – MP Living Shoreline Revolving Loan Program	\$250,000	Approved
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$95,000	Funded
Emergency Mgmt	VDEM – Homeland Security Satellite Radios	\$58,000	Funded
Emergency Mgmt	VDEM – Homeland Security EOP Gap Analysis	\$85,000	Funded
Economic Dev	VDHCD – BCC Grant – MPREDO Advisory Board and Staffing	\$76,980	Approved
Economic Dev	EDA – VASG Care4CoastalVA	\$999,000(\$19,340)	Submitted
Economic Dev/Environ	NFWF – Harnessing the Intrinsic Value of Coastal VA Green Infrastructure	\$33,000	Submitted
Environmental	DEQ – Septic Pumpout	\$17,000	Submitted
Environmental	NAWCA Acquisitions	\$75,000	Submitted
Economic Dev/Environ	CZM Project of Special Merit – Coastal Resiliency & Adaptation	\$165,000	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1500	Funded

MPPDC ACRONYMS

ACH	Automated Clearing House	MPRSC	Middle Peninsula Regional Security Center
AFG	Assistance to Firefighters Grants	NHD	Natural Heritage Data
AFID	Agricultural and Forestry Industries Development	NIMS	National Incident Management System
AHMP	All Hazards Mitigation Plan	NFWF	National Fish and Wildlife Foundation
BCC	Building Collaborative Communities Project	NOAA	National Oceanic and Atmospheric Administration
BOS	Board of Supervisors	NPS	National Park Services
CBPA	Chesapeake Bay Preservation Area	OCVA	Oyster Company of Virginia
CBSF	Chesapeake Bay Stewardship Fund	OLGA	On-line Grant Administration
CDBG	Community Development Block Grant	PAA	Public Access Authority
CEDS	Comprehensive Economic Development Strategy	RBEG	Rural Business Enterprise Grant
CIP	Capital Improvement Plan	RBOG	Rural Business Opportunity Grant
COI	Conflict of Interest	RFP	Request for Proposal
CRS	Credit Rating System	RLF	Revolving Loan Fund
CVE	Countering Violent Extremism	RTP	Rural Transportation Planning
CZMP	Coastal Zone Management Program	SERCAP	Southeast Rural Community Assistance Project
DEQ	Department of Environmental Quality	SHSG	State Homeland Security Grant
DGIF	Department of Game and Inland Fisheries	SWCD	Soil and Water Conservation District
DHR	Department of Historic Resources	SWRP	State Water Resource Plan
DHCD	Department of Housing and Community Development	THIRA	Threat & Hazard Identification & Risk Assessment
DMME	Department of Mines Minerals and Energy	TIF	Tax Increment Financing
DOC	Department of Corrections	TMDL	Total Maximum Daily Loads
DOE	Department of Energy	USDA	U.S. Department of Agriculture
DRPT	Department of Rail and Public Transportation	USFWS	U.S. Fish and Wildlife Service
EDA	Economic Development Administration	VAPA	Virginia Planning Association
EDO	Economic Development Organization	VAPDC	Virginia Association of Planning District Commissions
EECBG	Energy Efficiency and Conservation Block Grant	VASG	Virginia Sea Grant
EOC	Emergency Operation Center	VAZO	Virginia Association of Zoning Officials
EPA	Environmental Protection Agency	VCP	Virginia Coastal Program
FEMA	Federal Emergency Management Agency	VCZMP	Virginia Coastal Zone Management Program
Fracking	Hydraulic Fracturing	VCWRLF	Virginia Clean Water Revolving Loan Fund
GIS	Geographic Information System	VDEM	Virginia Department of Emergency Management
HAM	Amateur Radio	VDH	Virginia Department of Health
HRPDC	Hampton Roads Planning District Commission	VDOT	Virginia Department of Transportation
LGA	Local Government Administrators	VDMME	Virginia Department of Mines, Minerals, and Energy
LPT	Local Planning Team	VEE	Virginia Environmental Endowment
LSIP	Living Shoreline Incentive Program	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
MOU	Memorandum of Understanding	VHB	Vanasse Hangen Brustlin
MPBA	Middle Peninsula Broadband Authority	VIMS	Virginia Institute of Marine Science
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VMRC	Virginia Marine Resources Commission
MPEDRO	Middle Peninsula Economic Development and Resource Organization	VOAD	Volunteer Organization Active in Disasters

MPPDC ACRONYMS

VOP	Virginia Outdoors Plan
VRA	Virginia Resources Authority
VSMP	Virginia Stormwater Management Program
VTA	Virginia Transit Association
VWP	Virginia Water Protection
VWWR	Virginia Water Withdrawal Reporting
WIP	Watershed Implementation Plan
WQIF	Water Quality Improvement Fund

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
December 12, 2016**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 14 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 7 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 8 years+)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 9 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 11 years)

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

Stakeholder Advisory Group for fees related to the consolidated Virginia Erosion and Stormwater Management Program - Item 8 of Chapters 68 and 758 of the 2016 Acts of Assembly directed Virginia Stormwater Management Program Authorities and Virginia Erosion and Sediment Control Program Authorities to submit information to DEQ by August 1, 2016 and directed DEQ to conduct its evaluation based on revenues and resource needs from July 1, 2014, to June 30, 2016 (Current)

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

Contact Info: bjohnson@mppdc.com (804) 758-2311x22
Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, MPEDRO Staff support*

Planner 2: Harrison Bresee

Contact Info: hbresee@mppdc.com (804) 758-2311x26 (757) 871-2245 cell
Programs: *Regional Emergency Planning*

Planner 1 : Doug Diedrichsen

Contact Info: ddiedrichsen@mppdc.com (804) 758-2311x28
Programs: *Rural Transportation Planning, General community planning*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell
Programs: *Environmental Programs, Graphic Arts*

Secretary: Dawn Kirby

Contact Info: dkirby@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Commuter Transportation Customer Service, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Finalized the scope of work for the Water Supply Plan. This document consists of 4 focal areas including Review and Update Narrative; Verify/Update Virginia Hydro Data; Planning Effort; and Alternatives Assessment.
- Corresponded with EEE Consultants regarding consulting needs for the Water Supply Update, including water demand calculations as well as an alternatives assessment. Based on discussion EEE will work on developing cost estimates for services.

INFORMATION RESOURCES/ASSISTANCE

- Updated www.mppdc.com website – meeting notices, reports, news releases, employment opportunities.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32015 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Prepared and submitted invoice for land acquisition costs to Essex County for 29 acre donation on Piscataway Creek.

- Consulted with Michael Aukamp, Dunham, Aukamp & Rhodes, LLC regarding FY16 audit revisions. Prepared Management Discussion and Analysis for audit report.
- Consulted with Pete Shepherd, Shepherds Property Management regarding outstanding electric bills and delinquent rent from Capt. Sinclair Landing tenant.
- Prepared and submitted final report to VEE for land acquisition assistance.

32016 VIMS Living Shoreline

MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.

- Prepared and submitted annual financial report to NFWF.
- Consulted with Pam Ivey, VIMS Sponsored Programs Administrator regarding VIMS contract.

32137 – Mathews Ditch Map Database

Building on the NFWF Ditching project in Mathews County, MPPDC staff in contract with Draper Aden Associations will continue reducing the information gap between stakeholders and those tasked with repairing the drainage system. First, maps will be created to identify ditch locations in the target areas using associated parcel information using Mathews County tax parcel maps overlapped with aerial imagery to provide information on ditch and channel locations. Additionally Virginia Coastal Policy Clinic will conduct research, compile deeds and easement documents that identify ditch ownership responsibility, easement rights and other interests in the roadside and outfall ditches. Finally a database will be designed for the organization and illustration of legal records for property owners of failing ditches.

- Attended Special Mathews County BOS Ditch Meeting with VDOT and DEQ to discuss ditch maintenance needs and responsibilities.

Project 32138 Virginia Coastal TA FY17

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with Chris Moore, Chesapeake Bay Foundation Senior Scientist for Policy Development and technical Support concerning a special meeting with Middle Peninsula elected officials over the spring time to cruise the York River to discuss water quality and other Bay related issues with CBF staff.
- Provided Tony Watkinson, Chief of Habitat for the Virginia Marine Resource Commission with a copy of the Virginia State Working Waterfront Master Plan for review and comment.
- Consulted with Curtis Smith Accomack North Hampton PDC and Ben McFarlane, Hampton Roads PDC concerning talking points for the Virginia Coastal Policy Law Center's Working Waterfronts Symposium.
- Consulted with Delegate Keith Hodges (98th District) and Peggy Sanner, lead attorney for the Chesapeake Bay Foundation concerning possible solution to the two stormwater donut holes issues

associated with HB1250/ SB673. Delegate Hodges is hopeful a solution can be found over the next 30 days before the 2017 General Assembly session commences.

- Coordinated with Delegate Keith Hodges (98th District) on proposed 2017 legislation to address regulatory and economic development issues across rural coastal Virginia. Focused on new approaches to leverage the natural resources of the Middle Peninsula.
- Discussed working waterfront use conflict issues with John Vigliotta, owner of Mobjack Bay Seafood located on the Ware River in Gloucester County. Discussed various approaches to address upland use conflict.
- Received a call from Steven Versen, AFID Fund Coordinator interested in learning more about new approaches for working waterfronts and workforce enhancements programs centered on the oyster industry.
- Consulted with Jenny West, Executive Director for the Virginia Wildlife Foundation, Christine Ryder, U.S. Fish and Wildlife Services, and Philip Reed, Ducks Unlimited concerning possible land acquisition on the Severn River for improved waterfowl habitat and public access.

32139 Eco-Business Framework

The PAA in partnership with MPPDC staff will explore new approaches to allow privately owned eco-business ventures to operate on publicly owned land to encourage new and innovative environmentally sensitive business that that showcases and preserves PAA land.

- Completed the first draft of PAA eco-tourism program documents (i.e. application, guidelines, framework, etc.) and sent to the PAA Board for review.
- Developed a table of PAA properties available for eco-tourism businesses.
- Developing a document about corporate sponsorship to the PAA for improvement projects, legal costs, etc.
- Contacted Erin McNeil, Attorney General's Office for the Commonwealth of Virginia concerning private business operations on land owned by the Middle Peninsula Chesapeake Bay Public Access Authority. Requested research assistance on tax issues at the local level and lease holder implications.
- Received concept nature viewing platform ideas and material list for potential eco business platforms for the Clay Tract, located in King and Queen County.

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

MPPDC staff will work with the Northern Neck PDC, Accomack-Northampton PDC, and Hampton Roads PDC to develop a Virginia Working Waterfronts coastal zone-wide plan that will serve to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities.

- Consulted with Tim Thompkins, Editor *Chesapeakeville Magazine* regarding WWF Summit to be held on 12/2/16 in Williamsburg.
- Requested and received an invoice from Elizabeth Andrews, Virginia Coastal Policy Clinic, for the Working Waterfront Summit.

- Attended the Virginia Coastal Policy Center annual conference – “*Living with the Water – Too Much and Too Little*” on December 2 at the Williamsburg Lodge in Williamsburg. The morning session was jointly held with the 2nd annual Working Waterfronts Summit, with presentation and discussion of the new Virginia Working Waterfront Master Plan. The afternoon session focused on the groundwater injection project proposed by the Hampton Roads Sanitation District, followed by a reception at the Muscarelle Museum on the William & Mary campus.
- Updated Project timeline:

Timeline for the Development of the Virginia Working Waterfronts (WWF) Plan and the 2nd WWF Summit in 2016.

January	February	March	April	May	June	July	August	September	October	November	December	
<ul style="list-style-type: none"> • PDC’s will work on their Chapter for the WWF Plan • Don will work on the State of the Commonwealth Chapter for the Plan 			<ul style="list-style-type: none"> • Neal will assemble the WWF Plan and write the plan’s introduction, conclusion as well as chapter on working waterfront resiliency. PDCs will begin to share individual chapters to their Commission and participating localities. 			<ul style="list-style-type: none"> • PDCs will share the completed Virginia WWF Plan with Commissions and participating localities. Seek plan adoption by the Commission and recommend that localities adopt plan as well. 			<ul style="list-style-type: none"> • Plan Symposium – secure sponsors and speakers 		<ul style="list-style-type: none"> • VCPC will host the Symposium the first week of Dec. 	

32210 Working Waterfronts (Task 93.03)

During this project MPPDC staff will explore the creation of either a state sponsored uninsured “motorist” program for workboats or a self-funded insurance program. Additionally, MPPDC staff will focus on reviewing and refining legislative solutions that may benefit working waterfronts. In part, MPPDC staff will coordinate with Legislative Services and the General Assembly. Finally, MPPDC staff will contract with HRPDC to expand the working waterfront inventory to include public landings currently utilized by watermen and working waterfront locations in Richmond Regional, George Washington, and Crater PDCs.

- Corresponded with Diana Utz at George Washington Regional Planning District Commission regarding the self insurance pool for vanpool participants. She explained that an understanding of the potential client insurance needs was critical to developing a program.
- Developed a list of questions to ask local marina owners about whether they allow commercial workboats and to ask local insurance companies about how they insure commercial workboats. Created a contact list of marinas and insurance companies.

TRANSPORTATION
 Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30213 Transportation Demand Management (TDM) Services

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.

- Updated website – www.midpenrideshare.org
- Consulted with Katherine Newman, Mobility Manager, Bay Transit regarding annual Coordinated Human Services Mobility Plan Committee meeting.

- Convened Association for Commuter Transportation Telework Council to discuss 2017 workplan, international conference breakout session, TDM Certification Program, National Telework Week proposal and partnering with ACT Chapters for Telework Week.
- Current commuter database – 144

Project 30314 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Reviewing draft Title VI Plan for consistency.
- Provided information to the *Southside Sentinel* (Tom Chillemi) to enable them to publish a meeting schedule for a water access site Public Meeting.
- Responded to requests from Middlesex County residents pertaining to the Public Water Access Plan research currently being conducted. Responded to requests from the community to provide input from those not able to attend the site specific neighborhood meetings.
- Prepared all documentation and materials to facilitate a public meeting at the Middlesex County courthouse November 29th to collect public input on all water access within the county.
- Coordinated with Trenton Funkhouser, Essex County to provide a copy of the Resolution of Support for Essex County HB2/Smartscale projects.
- Corresponded with local planners about the upcoming Local Planners Meeting and DCR Virginia Outdoors Plan meeting on December 6th
- Attended webinar on DHCD Virginia Telecommunications Initiative with the goal of seeing how the program could be applicable to bringing broadband to the King and Queen telework center funded under HB2/Smartscale.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420/30428 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.

- Consulted with Gloucester homeowner regarding application for assistance.

- Consulted with Tammy Faulkner, Gloucester Health Department regarding assistance for peat replacement.
- Received phone call from Tammy Faulkner, Gloucester Health Department inquiring as to receipt of application for assistance from homeowner with violations.
- Consulted with George Sandford, King William Health Department regarding repair permit for King William repair.
- Consulted with Middlesex Title regarding septic repair loan Note missing from the loan closing documentation sent to MPPDC.
- MPPDC Septic Repair Program subject of Virginia Resources Authority e-Newsletter article.
- Approved funding for Gloucester and King William septic repairs. Sent approval letters to homeowners
- Scheduled loan/grant closing for Gloucester septic repair.
- Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loan.
- ***Remaining uncommitted funding – \$158,567 in loan funds, \$183,500 in grant funds.***

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

30108 Building Collaborative Communities EDO Implementation

With funding from DHCD, this project will allow for staffing of the Middle Peninsula Economic Development Resource Organization, training for the Advisory Board members on operating a regional economic development organization and managing regional projects, and creation of a long term sustainability plan for the organization.

- Executed contract with DHCD.
- Made lodging arrangements for speaker for December 14 MPEDRO meeting.
- Consulted with Virginia Farm Bureau regarding name change, mailing address, premium payments.
- Consulted with Pam Doss, Bay School regarding pending Middle Peninsula Artisan Trail. Referred to Liz Povar, MPEDRO Executive Director for assistance.
- Consulted with Michelle Jones, DHCD regarding contract.
- Attended the November 9th meeting of the Middle Peninsula Economic Development Resource Organization meeting. The MPEDRO board spent time discussing branding of the Middle Peninsula

and identifying cultural and natural resource features that make the Middle Peninsula unique.

- Consulted with Michelle Jones, State Coordinator for Building Collaborative Communities Grant Program, DHCD concerning customized training for local elected officials on natural resources based compatible economic development.

Project 30109 MPEDRO Staff Support

The Middle Peninsula Economic Development Resource Organization is a 501(c)(3) corporation reorganized from the Tidewater RC&DC, Inc to secure resources and services to carry out a plan of action for the orderly development and full utilization of the area's human and natural resources to improve economic conditions and create a general awareness of the need for improvement of the environment by consideration of orderly development of resources for the area.

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.

Project 30111 Blue/Green Infrastructure

- Attended a called meeting by the George Washington Regional Commission, Northern Neck Planning District Commission and the Middle Peninsula Planning District Commission to discuss possible private sector representatives who could serve on the Go Virginia Fredericksburg Regional Board. Former MPPDC Chairman Carlton Revere and President of Revere Gas agreed to represent the Middle Peninsula private sector for the meeting.
- Reviewed a preliminary draft of the Rural Coastal Virginia Economic Development Authority Act under consideration for submittal by Delegate Keith Hodges. Provided a copy of the draft legislation to each Middle Peninsula locality for review, comment and support.

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Consulted with BJ Fulcher, USDA RBEG regarding annual program meeting scheduled for December 15.
- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30021 Mathews County Comprehensive Plan Update

Middle Peninsula Planning District Commission will provide technical assistance to Mathews County in updating the Mathews County 2030 Comprehensive Plan and Mathews County Zoning Code. Every jurisdiction in Virginia is mandated by Virginia Code Section 15.2-2223 to create and adopt a Comprehensive Plan that outlines a vision for the future of the community with a twenty year planning horizon.

- Consulted with John Shaw, Planning Director, Mathews County regarding status of Comp Plan update.

Project 380171 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Attended Regional Radio System Kick-off Meeting in Tappahannock. King and Queen and Essex County are partnering to provide joint emergency communications upgrades.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia's 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

Project 31203 Regional Emergency Management Planner 2016

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Executed FY17 contracts with VDEM. Input budget data into VDEM online grants management program.

- Sent draft THIRA's to Essex, Mathews, and Middlesex Counties for review. Essex County is planning to present the final draft THIRA to their board in January or February 2017.
- Completed and submitted to VDEM the required grant paperwork for the 2016 Hazardous Material Emergency Preparedness (HEMP) grant, "Regional EIOP Gap Analysis". The grant will be run by a consultant and administered by the MPPDC Regional Emergency Planner. A kickoff meeting was held on November 28. In attendance were Emergency Managers from the counties of Gloucester, Mathews, Middlesex, King William, King and Queen, Essex, Lancaster, and Northumberland.
- Participated in the Gloucester County Active Shooter Tabletop Exercise After Action meeting the regular Gloucester County LEPC meeting. The purpose of the 2016 Gloucester County Active Shooter Tabletop Exercise was to validate Gloucester County Emergency Operations Plan (EOP), Peninsula's EMS Council Hampton Roads Mass Casualty Incident Response Guide, Gloucester County Public Schools Crisis Management and Evacuation Plans, Gloucester County Sheriff's Office Operational Plan, and the Hospital Decontamination and Medical Surge Plans in response to an active shooter incident and hazardous materials release at Page Middle School in Gloucester County, Virginia. The exercise was a success. Planning for a full scale exercise in 2017 was discussed.
- Participated in the Middle Peninsula Opioid Task Force Meeting at Lebanon Baptist Church in Saluda. The Task Force, spearheaded by Delegate Hodges and Chaired by Middlesex County Chief Deputy Garth L. Wheeler, is a community focused group of concerned citizens exploring methods to address the opioid epidemic in the region. Speakers were Dr. Tweel, Director, 3 Rivers Health District and Special Agent Eric Van Fossen, VSP. Dr. Tweel discussed the Virginia Department of Health's data collection system and SP Van Fossen spoke about the opioid epidemic as seen by the Middle Peninsula Regional Drug Task Force. The Region Emergency Planner joined the "Resources" sub-committee which is designed to explore and catalogue the community resources available. The next meeting is January 12, 2017.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY16 Indirect Cost rate =49.8%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts. Prepared MPPDC monthly financial statements.
- Reviewed resumes and interviewed applicants for open position. Hired new part-time receptionist – Dawn Kirby. Processed new hire documentation, fringe benefit paperwork.
- Consulted with Michael Aukamp, Dunham, Aukamp and Rhodes, LLC regarding final audit report copies and invoice.

CLOSED FY17 PROJECTS

32135 Coastal TA

- Prepared the Coastal Technical Assistance Program, Coastal Zone Management Grant annual Report and Annual Program Summary to be submitted to the Department of Environmental Quality and forwarded to NOAA covering staff activities from April 1 to September 30 of 2016.

32133 NFWF Living Shorelines PAA

- Completing Final Report to NFWF

32136 - Mathews SLR Adaptation

32014 Public Access Master Plan

31201 AHMP Update

32014 Middle Peninsula Public Access Master Plan

SUMMARY

Rural Coastal Virginia Economic Development Authority. Establishes the Rural Coastal Virginia Economic Development Authority, consisting of the 12 counties within the Northern Neck, Middle Peninsula, and Accomack-Northampton planning districts. The Authority is created for the purpose of serving as a regional economic development body and represents a partnership of the Commonwealth, the planning districts, and the 12 counties of the coastal region. The Authority shall be governed by a 16-member board. The Authority may seek and approve loans and donations from the Commonwealth, the federal government, and regional, local government, and private entities for projects to (i) assist the region in obtaining necessary job training or employment-related education, leadership and civic development, and business development, especially entrepreneurship for the coastal region; (ii) provide special assistance to distressed and underdeveloped counties within the coastal region; and (iii) fund demonstration projects, and conduct research, evaluations, and assessments of the coastal region's assets and needs.

****See Below for specifics****